



BETHEL SCHOOL BOARD MEETING

Hybrid Meeting hosted from the District Office – 4640 Barger Drive

Monday, June 27, 2022 – 6:00 p.m.

Zoom information will be posted on Bethel School District’s website by noon on Monday, June 27, 2022

Join Zoom Webinar:

<https://bethel-k12-or-us.zoom.us/j/82132723249?pwd=4-okMoOqIhHdgAJXbAwR1JfPVxLqhK.1>

Passcode: 247766

Or

Phone number to listen: 1-253-215-8782

Webinar ID: 821 3272 3249

Passcode: 247766

Executive Session per ORS 192.660(2)(i) – Superintendent’s Performance Evaluation – Toward the beginning of the meeting. *At the end of the Executive Session, the Board will call the Regular Session to order and open to the public.*

AGENDA

1. **Call to Order** **Debi Farr, Chair**
2. **Pledge of Allegiance**
3. **Approval of Minutes from the May 12, 2022 Budget Committee Meeting and the June 13, 2022 Regular Board Meeting**
4. **The Board will meet in Executive Session per ORS 192.660(2)(i) to discuss the Superintendent’s 2021-2022 performance evaluation.**
5. **Adjourn Executive Session and Return to Regular Session**
6. **Budget Hearing**
Public comment will be taken either in-person, via Zoom Webinar, or in writing and will be limited to thirty minutes. To sign up for public comment via Zoom Webinar, please complete [this form](#) by noon the day of the Budget Hearing. Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the Budget Hearing.
7. **Community Input and Board Discussion of 2022-2023 Budget**
8. **Adjourn Budget Hearing**

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

June 27, 2022, Page 2 of 2

9. Delegations and Visitors

Public comment will be taken either in-person, via Zoom Webinar, or in writing and will be limited to thirty minutes. To sign up for public comment via Zoom Webinar, please complete [this form](#) by noon the day of the Board Meeting. Written comments can be submitted to publiccomment@bethel.k12.or.us. Board members will have access to written public comments submitted by noon the day of the Board Meeting.

10. Information and Discussion

- A. Superintendent’s 2021-2022 Performance Evaluation
- B.

11. Superintendent’s Report

- A. Overdose Risk & Narcan in Schools: Alexander LaVake, LCPH
- B. World Languages Curriculum Adoption Update: Kee Zublin
- C. Superintendent’s Update
- D. Policy and Administrative Rule Update, 1st Reading
 - a. JHCD/JHCDA – Medications – *Updated to reflect new language*
 - b. JHCD/JHCDA-AR – Medications – *Updated to reflect new language*
- E.

12. Consent Agenda

Personnel Action Resolution No. 59

13. Action Items

- A. Approve World Languages Curriculum Adoption Resolution No. 60
- B. Adopt Policies: AC, JB, and JFCF Resolution No. 61
- C. Approve Additional Instructional Hours under OAR 581-022-2320 Resolution No. 62
- D. Approve Collective Bargaining Agreement with EEA Resolution No. 63
- E. Approve 2022-2025 Superintendent Contract Resolution No. 64
- F. Budget Resolutions for 2022-2023
 - 1. Adopt 2022-2023 Budget Resolution No. 65
 - 2. Make Appropriations for 2022-2023 Resolution No. 66
 - 3. Imposing and Categorizing Taxes Resolution No. 67
- G.

14. Information and Discussion

- A. Kalapuya High School Graduation Review
- B. OSBA 2022 Summer Board Conference, July 8-10, Riverhouse, Bend, in person or virtual
- C. OSBA Annual Convention, November 11-13, 2022
- D.

15. Board Activity Update

- A.

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

June 27, 2022, Page 2 of 2

16. Review of Next Meeting: Tuesday, July 5, 2022

- A. Election of Officers
- B. Annual Resolution
- C. Meal Price Increase Resolution
- D. Superintendent's Update
- E. Board Policies Up for Periodic Review
- F.

17. Adjournment

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MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
MAY 9, 2022

The May 9, 2022 meeting of the Board of Directors was held in person and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Greg Nelson, Ashley Espinoza, Caleb Clark, Paul Jorgensen, Robin Zygaitis, Rich Cunningham, and Chair, Debi Farr

Absent: None

District staff and presenters: Superintendent Sproles, Remie Calalang, Alisha Dodds, Dan Hedberg, Simon Levear, Pat Bradshaw, Pat McGillivray, and Jill Busby

CALL TO ORDER

Following the Budget Committee Meeting, Chair Farr called the May 9, 2022 meeting of the Board of Directors to order at 7:25 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Cunningham led the Pledge of Allegiance.

Willamette High School Principal Dan Hedberg provided Board members with mugs and shared that the artwork on the mugs was designed by Willamette CTE students. The mugs were also given to Willamette teachers last week as part of teacher appreciation week.

ACTION ON MINUTES

Chair Farr presented the Minutes from the April 25, 2022 Board Meeting and the May 4, 2022 Special Board Meeting and asked for additions or corrections. Hearing none, the Board approved both sets of Minutes as submitted.

DELEGATIONS AND VISITORS

No written public comment was submitted.

Curt Nordling

Bethel teacher and Eugene Education Association Vice President Curt Nordling provided in-person public comment. Mr. Nordling shared results of a staff climate survey and stated that licensed staff at Willamette are requesting a listening session as a whole group with administrators to discuss school climate.

Miranda Page

Bethel teacher Miranda Page provided in-person public comment describing her teaching experiences at Willamette. Ms. Page expressed frustration and sorrow regarding advanced 9th and 10th grade classes being canceled.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 9, 2022

Nan Petersen

Bethel teacher and parent Nan Petersen provided in-person public comment expressing concern with systemic lowering of expectations for students and the direction of the social and academic culture at Willamette.

Kim Ames

Bethel teacher Kim Ames provided in-person public comment expressing concern with recent changes at Willamette, including ignoring teachers' concerns, a view of equity that keeps students from reaching their full academic potential, and the lack of boundaries for students.

Justin McCullough

Bethel teacher Justin McCullough provided in-person public comment expressing concern with accountability for students, student behavior, and safety at Willamette.

Joy Hatch

Bethel teacher Joy Hatch provided in-person public comment stating that during the pandemic boundaries and expectations for students shifted to allow for compassion; expectations for teachers increased and expectations for students decreased.

Darren Hatefi

Bethel teacher Darren Hatefi provided in-person public comment by reading a statement on behalf of a colleague. The statement, written by a Willamette teacher with family ties to Bethel, summarized examples of workload and why they were resigning their position at Willamette.

Lena Moro

Bethel teacher Lena Moro provided in-person public comment expressing concern with teachers feeling silenced, undervalued, and unsupported, and stated that lack of definitive policies, clear consequences, and accountability for students is impacting Willamette's culture and students' mental health.

Laurie Aley

Bethel teacher Laurie Aley provided in-person public comment stating that institutional changes are necessary to make classrooms safe and healthy learning environments and described lack of transparency with parents when students witness violent incidents in classrooms.

The Board agreed to extend the thirty-minute time limit for public comment.

Liz Killam

Bethel parent Liz Killam provided public comment via Zoom Webinar. Responding to comments made by teachers during the meeting, Ms. Killam thanked the teachers and mentioned she has observed negative behaviors while at school. Ms. Killam commented on the half-hour shift in start times for schools beginning this fall, noted that bus routes are an immediate problem and that the District should focus on assisting First Student with increasing qualified drivers for efficiency, and stated that she expects the District to remove the COVID-19 vaccine requirement for employees next year.

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 9, 2022

James Broyhill

Bethel teacher James Broyhill provided public comment via Zoom Webinar. Mr. Broyhill read a letter from another staff member which stated students are currently being set-up to graduate without understanding real expectations of daily life and are not being taught that behaviors have consequences.

Chari Farr called a recess at 8:09 p.m.

Chair Farr reconvened the meeting at 8:16 p.m.

SUPERINTENDENT'S REPORT

Bond Projects Update: Pat Bradshaw and Pat McGillivray

Superintendent Sproles introduced Bond Project Manager Pat Bradshaw and Bond Steering Committee member Pat McGillivray. Mr. Bradshaw and Mr. McGillivray provided bond project status reports, including bid details and anticipated timelines for the covered playgrounds and Kalapuya addition projects, and anticipated timelines for the Cascade rebuild, Willamette CTE building, Clear Lake life skills classroom, Ameresco, District Office roof, and Maintenance facility projects. In addition, Mr. Bradshaw answered questions from the Board and shared that he expects work on the sports field to be completed before the start of the softball season next year.

Superintendent Sproles reported that Bond Oversight Committee members recently met and will continue to meet quarterly to monitor bond project costs and timelines, and will provide regular updates to the Board.

Financial Statement: Simon Levear

Business Services Director Simon Levear reviewed the April 2022 financial statement showing an estimated Ending Fund Balance of \$8,821,688.

Review July Work Session, Regular Board Meeting, and Board Retreat Dates

The Board discussed shifting the July Work Session and Regular Board Meeting date that was previously set for July 11, 2022, and adding a summer Board Retreat.

- a. Work Session – August 12 – 13, 2022 (Committee assignments and review of board goals will be included in the Board Retreat.)
- b. Regular Board Meeting – Tuesday, July 5, 2022, at 6:30 p.m. (Reorganizational meeting which will include election of board leadership for 2022-2023.)
- c. Board Retreat – August 12 – 13, 2022 (Tentatively scheduled to begin at 12:00 p.m. on Friday and at 9:00 a.m. on Saturday.)

Superintendent's Update

Superintendent Sproles did not provide an update.

Policy Update, 1st Reading

Assistant Superintendent Calalang reported on the following policies:

EFA – Local Wellness Program – *No changes*

EFAA – District Nutrition and Food Services – *No changes*

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 9, 2022

Policy Update, 2nd Reading

Assistant Superintendent Calalang reported on the following policy:

GCDA – Criminal Records Checks and Fingerprinting – *Updated to reflect new language*

CONSENT AGENDA

Resolution No. 51 – Personnel Action

Motion: Robin Zygaitis moved, Greg Nelson seconded, to approve the Revised Consent Agenda as specified below.

| # | Name | Type | Description |
|----|---------------------|---------------------------------|--|
| 1. | Dodd, Alison | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: 8 th Grade Language Arts/Social Studies Teacher @Prairie Mountain; 9 years at Bethel. |
| 2. | Mbenza-Ngoma, Gabie | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: 5 th Grade Teacher @Malabon; 1 year at Bethel. |
| 3. | McFarland, Briony | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: Kindergarten Teacher @Irving; 9 years at Bethel. |
| 4. | Morrow, Kristy | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: Science Teacher @Willamette; 17 years at Bethel. |
| 5. | Wagner, Bill | Administrative Hire for 2022-23 | Offer 1 st Year Probationary Administrator Contract for Athletic Director @ District Office & Willamette; Replaces: Thomas Armstrong; Education: BA/Northwest Christian College, MED/Pacific University; Experience: Assistant Athletic Director, North Eugene High School, 5 years; Assistant Athletic Director, Springfield High School, 7 years; Varsity Basketball Coach, North Eugene High School/Springfield High School, 19 years; Dean of Students, Springfield High School, 7 years; PE and Health Teacher, North Eugene High School, 7 years; Start Date: 8/1/2022. |

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 9, 2022

| | | | |
|--|--------------------|----------------------------|---|
| | Miller, Steve | Job Share | Approve job share with Ben Dodds for the 2022-23 school year; Position: Social Studies Teacher @Willamette. |
| | Dodds, Ben | Temporary Hire for 2022-23 | Offer Temporary Contract for .5 FTE to job share with Steve Miller; Position: Social Studies Teacher @Willamette; Start date: 8/29/2022. |
| | Johnston, Osieauna | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: 3 rd Grade Teacher @Meadow View; 1 year at Bethel. |

Motion Passed, 7-0

Absent: None

ACTION ITEMS

Resolution No. 52 – Adopt Policies: EFA, EFAA, and KGC/GBK

Motion: Greg Nelson moved, Rich Cunningham seconded, to adopt the following Board Policies:

EFA – Local Wellness Program

EFAA – District Nutrition and Food Services

KGC/GBK – Prohibited Use, Distribution, or Sale of Tobacco Products and Inhalant Delivery Systems

Motion Passed, 7-0

Absent: None

Resolution No. 53 – Adopt 2022-2023 Academic Calendar

Motion: Rich Cunningham moved, Paul Jorgensen seconded, to adopt the 2022-2023 Academic Calendar, as presented. Assistant Superintendent Calalang noted that the District is considering adopting Juneteenth as a holiday and Superintendent Sproles reminded the Board of the professional development days that have been incorporated into the 2022-2023 Academic Calendar.

Motion Passed, 7-0

Absent: None

Resolution No. 54 – Authorize Superintendent Sproles to approve bond project contracts

Motion: Paul Jorgensen moved, Caleb Clark seconded, to authorize Superintendent Sproles to approve the award of bond project contracts for Kalapuya High School in the amount of \$2,490,751.00 and for covered play area projects in the amount of \$1,698,925.00. Superintendent Sproles clarified that he will keep the Board informed of bond project contracts, but not every bond contract will not be presented to the Board for approval.

Motion Passed, 7-0

Absent: None

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

MAY 9, 2022

INFORMATION AND DISCUSSION

- A. OSBA 2022 Summer Board Conference, July 8-10, Riverhouse, Bend, in person or virtual
- B. Director Espinoza shared that the Eugene Area Chamber of Commerce 2022 Annual Celebration of Business will take place May 23rd and that a Bethel student has been nominated for the Future First Citizen award which will be presented at the event.

BOARD ACTIVITY UPDATE

None

REVIEW OF UPCOMING MEETINGS:

Thursday, May 12, 2022, at 5:30 p.m.

Budget Committee Meeting

Thursday, May 19, 2022, at 6:30 p.m.

Alternative date for Budget Committee Meeting, *if needed*

Monday, June 13, 2022, at 6:30 p.m.

- A. Financial Statement, Simon Levear
- B. Legislative & School Finance Update
- C. Board Policies up for Periodic Review

ADJOURNMENT

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 8:50 p.m.

Clerk – Kraig Sproles
jcb

Chair – Debi Farr

**MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
MAY 12, 2022**

The May 12, 2022 Special Meeting of the Board of Directors was held in-person and was remotely accessible via Zoom Webinar.

ATTENDANCE

Board Members: Ashley Espinoza, Caleb Clark, Paul Jorgensen, Robin Zygaitis, Greg Nelson, Rich Cunningham, and Chair, Debi Farr

Absent: None

Director Zygaitis joined the meeting virtually.

District staff and presenters: Superintendent Sproles, Remie Calalang, Jill Robinson-Wolgamott, Alyssa Dodds, and Connie Quinn

CALL TO ORDER

Following the Budget Committee Meeting, Chair Farr called the May 12, 2022 Special Meeting of the Board of Directors to order at 8:31 p.m.

ACTION ITEM

Resolution No. 55 – Approve Language Arts Curriculum Adoption

Motion: Rich Cunningham moved, Greg Nelson seconded, to approve the award of a contract to Savvas Learning Company in the amount of \$894,000, for the purchase of MyView Literacy K-5 language arts curriculum for grades K-5; to approve the award of a contract to McGraw Hill Education in the amount of \$189,000, for the purchase of StudySync 6-8 language arts curriculum for grades 6-8; and to approve the award of a contract to Odell Learning in the amount of \$326,000, for the purchase of Open Up Resources 9-12 language arts curriculum for grades 9-12.

Total language arts textbook adoption cost: \$1,409,000.

Director of Teaching and Learning for Elementary Jill Robinson-Wolgamott and Willamette Assistant Principal Alyssa Dodds summarized the language arts adoption process at the elementary, middle, and high school levels, and shared highlights of the new curricula. Ms. Robinson-Wolgamott stated the names of staff who participated on the language arts adoption committee, identified teachers who piloted programs mid-year, and recognized them all for their work on the committee. The Board thanked Ms. Robinson-Wolgamott and Ms. Dodds for their work on the language arts adoption.

Motion Passed, 7-0

Absent: None

Superintendent Sproles introduced Lane ESD Board Member Sydney Kissinger who was in attendance at the meeting.

**MINUTES
BETHEL SCHOOL DISTRICT #52
BOARD OF DIRECTORS
SPECIAL BOARD MEETING
MAY 12, 2022**

ADJOURNMENT

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 8:46 p.m.

Clerk – Kraig Sproles
jcb

Chair – Debi Farr

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Medications

Policy Number: JHCD/JHCDA **Effective Date:** 3/2018

Date of Original Policy and Revisions: 11/98, 6/01, 6/02, 12/07, 4/10, 7/15

Cancels Policy No.: _____ **Dated:** _____

Date of Next Review: 3/2021

POLICY

The District recognizes that administering a medication to a student and/or permitting a student to administer a medication to themselves, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis¹, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the District may administer or a student may be permitted to administer to themselves prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The District shall designate personnel authorized to administer medications to students. Annual training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE). When a licensed health care professional is not immediately available, trained personnel designated by the District may administer epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

Current first-aid and CPR cards are strongly encouraged for designated personnel. ~~A current first aid and CPR card is required for designated personnel.~~

~~When a licensed health care professional is not immediately available, personnel designated by the District may administer to a student, epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.~~

The District reserves the right to reject a request for ~~District personnel to administer, or to permit a student to administer to themselves,~~ administration of medication at school, either by District personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy or a need to manage asthma, and an individualized health care plan for every student for whom the District has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication.

¹Under proper notice given to the District by a student or student's parent or guardian.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

A request to the District to administer or allow a student to self-administer prescription medication ~~or a nonprescription medication that is not approved by the Food and Drug Administration (FDA)~~ shall include a signed prescription and treatment plan from a prescriber² ~~or an Oregon licensed health care professional.~~

A request to the District to administer or allow a student to self-administer nonprescription medication that is not approved by the Food and Drug Administration (FDA) shall include a written order from the student's prescriber that meets the requirements of law.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law³, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the District, the District may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established District administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a back-up prescribed autoinjectable epinephrine is kept at a reasonably secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who ~~a staff member~~ the person believes, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

Naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an overdose of an opioid drug.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by District employees in accordance with established state law, Board policy and administrative regulation.

A school administrator, teacher or other District employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration, in good faith and pursuant of state law, of prescription and/or nonprescription medication, ~~subject to state law.~~

A school administrator, school nurse, teacher or other District employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-administration of medication, as described in Oregon Revised Statute (ORS) 339.866, ~~when~~ if that person

²A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

³Subject to ORS 109.610, 109.640 and 109.675.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

in good faith and pursuant to state law, assisted the student in self-administration of the medication, ~~subject to state law.~~

A school administrator, school nurse, teacher or other District employee designated by the school administration is not liable in a criminal action or for civil damages, ~~when~~ as a result of the use of medication if that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy, who is unable to self administer the medication, ~~subject to state law.~~ regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who that person believes in good faith is experiencing an overdose of an opioid drug.

The District and the members of the Board are not liable in a criminal action or for civil damages ~~when a student or individual is unable to self administer medication, when~~ as a result of the use of medication if any person in good faith, on school premises, including at a school, on school property under the jurisdiction of the District or at an activity under the jurisdiction of the District, administers autoinjectable epinephrine to a student or other individual, ~~subject to state law.~~ with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine, or administers naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug to a student or other individual who the person believes in good faith is experiencing an overdose of an opioid drug.

The superintendent shall develop administrative regulations as needed to meet the requirements of law, ~~Oregon Administrative Rules~~ and the implementation of this policy.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

Legal Reference(s):

| | | |
|---|---|--|
| ORS 109.610 | OAR 166-400-0010(17) | Senate Bill 665 (2019) |
| ORS 109.640 | OAR 166-400-0060(29) | |
| ORS 109.675 | OAR 333-055-0000 to 0035-0115 | |
| ORS 332.107 | OAR 581-021-0037 | |
| ORS 339.866 to -339.871 | OAR 851-047-0030 | |
| ORS 433.800-433.830 | OAR 851-047-0040 | |
| ORS 475.005-475.285 | OAR 581-022-2220 | |

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2017~~8~~); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017~~9~~).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration in Oregon Schools: A Manual for School Personnel* (2016).

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JHCD/JHCDA. Medications
Adopted: 3/2018, 12/2018, 7/2022

Students may, subject to the provisions of this administrative regulation, have prescription or nonprescription medication administered by designated-personnel, or may be permitted to administer prescription or nonprescription medication to themselves.

1. Definitions

- a. “Medication” means any drug, chemical compound, suspension or preparation in suitable form for use as a curative or remedial substance taken internally or externally but not injected except for premeasured doses of epinephrine, medication to treat adrenal insufficiency and glucagon to treat severe hypoglycemia. Medication includes any prescription for bronchodilators or autoinjectable epinephrine prescribed by a student’s Oregon licensed health care professional for asthma or severe allergies. Medication also includes naloxone or any similar medication that is in any form available for the safe administration and that is designed to rapidly reverse an overdose of an opioid drug.
- b. “Prescription medication” means any medication that under federal or state law requires a prescription by a prescriber.
- c. “Nonprescription medication” means medication that under federal law does not require a prescription from a prescriber.
- d. “Adrenal crisis” means adrenal crisis as defined in Oregon Revised Statute (ORS) 433.800.
- e. “Adrenal insufficiency” means adrenal insufficiency as defined in ORS 433.800.
- f. “Notice of a diagnosis of adrenal insufficiency” means written notice to the District from a student or the parent or guardian of a student who has been diagnosed as adrenal insufficient with a copy of an order from the student’s primary care provider that includes the student’s diagnosis, description of symptoms indicating the student is in crisis, prescription for medication to treat adrenal insufficiency crisis and instructions for follow-up care after medication to treat adrenal insufficiency crisis has been administered.
- g. “Prescriber¹” means a doctor of medicine or osteopathy, a physician assistant licensed to practice by the Board of Medical Examiners for the state of Oregon, an Oregon-licensed, advance practice registered nurse with prescriptive authority, a dentist licensed by the Board of Dentistry for the state of Oregon, an optometrist licensed by the Board of Optometry for the state of Oregon, a naturopathic physician licensed by the Board of Naturopathy for the state of Oregon or a pharmacist licensed by the Board of Pharmacy for the state of Oregon.
- h. “Qualified trainer” means a person who is familiar with the delivery of health services in a school setting and who is a registered nurse licensed by the Oregon State Board of Nursing, a doctor of medicine or osteopathy or a physician assistant licensed by the Board of Medical Examiners for the state of Oregon or a pharmacist licensed by the Board of Pharmacy for the state of Oregon.
- i. “Severe allergy” means a life-threatening hypersensitivity to a specific substance such as food, pollen, dust or insect sting.
- j. “Asthma” means a chronic inflammatory disorder of the airways that requires ongoing medical intervention.

¹A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

Bethel School District #52
Administrative Rule

k. “Designated personnel” means the school personnel designated to administer medication pursuant to District policy and procedure.

2. Designated Staff/Training

a. The principal will designate authorized personnel to administer prescription or nonprescription medication to a student while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity, as required by Oregon law. The principal will supervise and ensure building and activity practices and procedures are consistent with the requirements of law, rules and this administrative regulation.

b. The principal will ensure the training required by Oregon law is provided to designated personnel. Training must be conducted by a qualified trainer. Training will be provided annually to designated personnel authorized to administer medication to students. The first year and every third year of training requires in-person instruction; during the intervening years, designated personnel may complete an online training that has been approved by the Oregon Department of Education (ODE) so long as a trainer is available within a reasonable amount of time following the training to answer questions and provide clarification.

c. Training will provide an overview of applicable provisions of Oregon law, administrative rules, District policy and administrative regulations and include, but not be limited to, the following: safe storage, handling, monitoring medication supplies, disposing of medications, record keeping and reporting of medication administration and errors in administration, emergency medical response for life-threatening side effects, allergic reactions or adrenal insufficiency and student confidentiality. Materials as recommended and/or approved by the ODE will be used.

d. A copy of the District’s policy and administrative regulation will be provided to all staff authorized to administer medication to students and others, as appropriate.

e. A statement that the designated personnel has received the required training will be signed by the staff member and filed in the District office.

3. Administering Premeasured Doses of Epinephrine to a Student or Other Individual

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who the personnel believes, in good faith, is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

4. Administering Naloxone or Other Similar Medication to a Student or Other Individual

Naloxone or any other similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an opioid overdose.

5. Administering of Medication to a Student Experiencing Symptoms of Adrenal Crisis

A student experiencing symptoms of adrenal crisis while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-

Bethel School District #52
Administrative Rule

school care program on school-owned property and in transit to or from a school or a school-sponsored activity, may be treated by designated personnel and shall be subject to the following:

- a. Upon notice of a diagnosis of adrenal insufficiency, as defined in Oregon Administrative Rule (OAR) 581-021-0037, the building principal will designate one or more school personnel to be responsible for administering the medication to treat adrenal insufficiency;
- b. The designated personnel will successfully complete training to administer medication to treat a student who has adrenal insufficiency and is experiencing symptoms of adrenal crisis in accordance with the rules adopted by the Oregon Health Authority;
- c. The student or the student's parent or guardian must provide adequate supply of the student's prescribed medication to the District;
- d. The District will require the development of an individualized health care plan for the student that includes protocols for preventing exposures to possible triggers, and establishes if or when a student may self-carry prescription medication when the student has not been approved to self-administer medication;
- e. In the event that a student experiences symptoms of adrenal crisis and the designated personnel determines the medication to treat adrenal insufficiency should be administered, any available staff member will immediately call 911 and the student's parent or guardian.

6. Administering Medication to a Student

- a. A request to permit designated personnel to administer medication to a student may be approved by the District and is subject to the following:
 - (1) A written request for designated personnel to administer prescription medication to a student, if because of the prescribed frequency or-schedule, the medication must be given while the student is in school, at a school-sponsored activity, while under the supervision of school personnel and in transit to or from school or a school-sponsored activity, must be submitted to the school office and shall include:
 - a) The written permission of the student's parent or guardian or the student if the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675; and
 - b) The written instruction from the prescriber for the administration of the medication to the student that includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Method of administration;
 - (iv) Dosage;
 - (v) Frequency of administration;
 - (vi) Other special instructions from the prescriber, if any; and
 - (vii) Signature of the prescriber.
 - c) The prescription label prepared by a pharmacist at the direction of the prescriber, will be considered to meet this requirement if it contains the information listed in (i)-(vi) above.
 - (2) A written request for designated personnel to administer nonprescription medication to a student must be submitted to the school office and is subject to the following:

Bethel School District #52
Administrative Rule

- a) The nonprescription medication is necessary for the student to remain in school;
- b) The nonprescription medication is provided in the original manufacturer's container by the parent or guardian of the student;

The written instruction from the student's parent or guardian for the administration of the nonprescription medication includes:

- (i) Name of the student;
- (ii) Name of the medication;
- (iii) Method of administration;
- (iv) Dosage;
- (v) Frequency of administration;
- (vi) Other special instructions, if any; and
- (vii) Signature of the student's parent or guardian.

If the written instruction is not consistent with the manufacturer's guidelines for the nonprescription medication, the written instruction must also include a written order allowing the inconsistent administration signed by a prescriber.

- c) If the nonprescription medication is not approved by the Food and Drug Administration (FDA), a written order from the student's prescriber is required and will include:

- (i) Name of the student;
- (ii) Name of the medication;
- (iii) Dosage;
- (iv) Method of administration;
- (v) Frequency of administration;
- (vi) A statement that the medication must be administered while the student is in school;
- (vii) Other special instructions, if any; and
- (viii) Signature of the prescriber.

- b. An individualized health care and allergy plan will be developed for a student with a known life-threatening allergy. It will include protocols for preventing exposures to allergens and procedures for responding to life-threatening allergic reactions while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from the school or a school-sponsored activity. It will also include a determination on if or when the student may self-carry prescription medication if the student has not been approved to self-administer medication;

- c. It is the student's parent or guardian's, or the student's (if the student is allowed to seek medical care without parental consent), responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take medication;

- d. It is the student's parent or guardian's, or the student's (if the student is

Bethel School District #52
Administrative Rule

allowed to seek medical care without parental consent), responsibility to ensure that the school is informed in writing of any changes in medication instructions;

- e. In the event a student refuses medication, the parent or guardian will be notified immediately, except where a student is allowed to seek medical care without parental consent. No attempt will be made to administer medication to a student who refuses a medication;
- f. Any error in administration of a medication will be reported to the parent or guardian immediately (except where a student is allowed to seek medical care without parental consent), and documentation will be made on the District's Accident/Incident Report form. Errors include, but are not limited to, administering medication to the wrong student, administering the wrong medication, dose, frequency of administration or method of administration;
- g. Medication shall not be administered until the necessary permission form and written instructions have been submitted as required by the District.

7. Administration of Medication by a Student to Themselves

- a. A student, including a student in grade K through 12 with asthma or severe allergies, may be permitted to administer medication to themselves without assistance from designated personnel and is subject to the following:
 - (1) A student must demonstrate the ability, developmentally and behaviorally, to self-administer prescription medication and must have:
 - a) A permission form from a parent or guardian (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675) and other documentation requested by the District must be submitted for self-medication of all prescription medications;
 - b) If the student has asthma, diabetes and/or a severe allergy, a medication that is prescribed by a prescriber and a written treatment plan developed by a prescriber or other Oregon licensed health care professional for managing of the student's asthma, diabetes and/or severe allergy, and directs use by the student while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity. The prescriber will include acknowledgment that the student has been instructed in the correct and responsible use of the prescribed medication;
 - c) The permission to self-administer the medication from a building administrator and a prescriber or registered nurse practicing in a school setting.
 - (2) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication and must have:

Bethel School District #52
Administrative Rule

- a) The written permission of the student's parent or guardian (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675);
 - b) The student's name affixed to the manufacturer's original container; and
 - c) The permission to self-administer medication from a building administrator.
- (3) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication that is not approved by the FDA and must have:
- a) The written permission of the student's parent or guardian (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675);
 - b) A written order from the student's prescriber that includes:
 - (i) Name of the student;
 - (ii) Name of the medication;
 - (iii) Dosage;
 - (iv) Method of administration;
 - (v) Frequency of administration;
 - (vi) A statement that the medication must be administered while the student is in school;
 - (vii) Other special instructions, if any; and
 - (viii) Signature of the prescriber.
 - b. The student may have in ~~his/her~~ **their** possession only the amount of medication needed for that school day, except for manufacturer's packaging that contains multiple dosage, the student may carry one package, such as, but not limited to, autoinjectable epinephrine or bronchodilators/inhalers;
 - c. Sharing and/or borrowing of any medication with another student is strictly prohibited;
 - d. For a student who has been prescribed bronchodilators or epinephrine, the designated personnel will request that the parent or guardian provide backup medication for emergency use by that student. Backup medication, if provided will be kept at the student's school in a location to which the student has immediate access in the event the student has an asthma and/or severe allergy emergency;
 - e. Upon written request from a parent or guardian, and with a prescriber's written statement that the lack of immediate access to a backup autoinjectable epinephrine may be life threatening to a student, and the location the school stores backup medication is not located in the student's classroom, a process shall be established to allow the backup autoinjectable epinephrine to be kept in a reasonably secure location in the student's classroom;
 - f. A student shall not administer medication to themselves until the necessary permission form and written instructions have been submitted as required by the District;
 - g. Permission for a student to administer medication to themselves may be revoked if the student violates the Board policy and/or this administrative regulation;
 - h. A student may be subject to discipline, up to and including expulsion, as appropriate;
 - i. A student permitted to administer medication to themselves may be monitored by designated personnel to monitor the student's response to the medication.
8. Handling, Monitoring, and Safe Storage of Medication Supplies for Administering Medication to Students

Bethel School District #52
Administrative Rule

- a. Medication administered by designated personnel to a student or self-administered by a student, must be delivered to the school in its original container, accompanied by the permission form and written instructions, as required above.
- b. Medication in capsule or tablet form and categorized as a sedative, stimulant, anticonvulsant, narcotic analgesic or psychotropic medication will be counted by designated personnel in the presence of another District employee upon receipt, documented in the student's medication log and routinely monitored during storage and administration. Discrepancies will be reported to the principal immediately and documented in the student's medication log. For such medication not in capsule or tablet form, standard measuring and monitoring procedures will apply.
- c. Designated personnel will follow the written instructions of the prescriber and the student or the student's parent or guardian, and training guidelines as may be recommended by the ODE for administering all forms of prescription and/or nonprescription medications.
- d. Medication will be secured as follows:
 - 1) Non-refrigerated medications will be stored in a locked cabinet, drawer or box;
 - 2) Medications requiring refrigeration will be stored in a locked box in a refrigerator or in a separate refrigerator used solely for the storage of medication;
 - 3) Access to medication storage keys will be limited to the principal and designated personnel.
- e. Designated personnel will be responsible for monitoring all medication supplies and for ensuring medication is secure at all times, not left unattended after administering and that the medication container is properly sealed and returned to storage.
- f. In the event medication is running low or an inadequate dosage is on hand to administer the medication, the designated personnel will notify the student's parent or guardian or the student (in situations involving ORS 109.610, 109.640 and 109.675) immediately.

9. Emergency Response

- a. Designated personnel will notify 911 or other appropriate emergency medical response systems and administer first aid, as necessary, in the event of life-threatening side effects that result from District-administered medication or from student self-medication or allergic reactions. The parent or guardian, school nurse and principal will be notified immediately.
- b. Minor adverse reactions that result from District-administered medication or from student self-medication will be reported to the parent or guardian immediately (except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675).
- c. Any available District staff will immediately call 911 and the student's parent or guardian if the designated personnel believes the student is experiencing symptoms of adrenal crisis and plans to administer medication.

10. Special Guidelines

Bethel School District #52
Administrative Rule

- a. District Registered Nurses may administer the following over-the-counter (OTC) medications as listed in Bethel Health Services protocol, as stated in guidelines issued by the Medical Director: Acetaminophen, Ibuprofen, Diphenhydramine, and Calcium Carbonate. All efforts will be made to contact parent/guardian prior to administering these medications.
- b. Designated staff at Willamette High School and Kalapuya High School may administer acetaminophen, as stated in Bethel Health Services protocol, with a signed parent/guardian permission form and/or approved electronic signature system.
- c. The health assistant may administer a one-time dose of an approved OTC medication with parent/guardian and District Registered Nurse permission. A permission form will be sent home requesting that the parent/guardian supply the school with a written authorization and the OTC medication.

11. Disposal of Medications

- a. Medication not picked up by the student's parent or guardian (or the student when allowed pursuant to ORS 109.610, 109.640 and 109.675) at the end of the school year or within five school days of the end of the medication period, whichever is earlier, will be disposed of by designated personnel in a non-recoverable fashion as follows:
 - (1) Medication will be removed from its original container and personal information will be destroyed;
 - (2) Solid medications will be crushed, mixed or dissolved in water, liquid medications will be mixed or dissolved in water; and
 - (3) Mixed with an undesirable substance, e.g., coffee grounds, kitty litter, flour; and
 - (4) Placed in impermeable non-descriptive containers, e.g., empty cans or sealable bags, and placed in the trash.

Prescriptions will be flushed down the toilet **only** if the accompanying patient information specifically instructs it is safe to do so.

Other medication will be disposed of in accordance with established training procedures including sharps and glass.

- b. All prescription medication will be disposed of by designated personnel in the presence of another school employee and documented as described in Section 142, below.

12. Transcribing, Recording and Record Keeping

- a. A medication log will be maintained for each student administered medication by the District. The medication log will include, but not be limited to:
 - (1) The name of the student, name of medication, dosage, method of administration, date, and time of administration, frequency of administration and the name of the person administering the medication;
 - (2) Student refusals of medication;
 - (3) Errors in administration of medication;
 - (4) Incidents of emergency and minor adverse reaction by a student to medication;
 - (5) Discrepancies in medication supply;
 - (6) Disposal of medication including date, quantity, manner in which the medication was destroyed and the signature of the staff involved.

Bethel School District #52
Administrative Rule

- b. All records relating to administration of medications, including permissions and written instructions, will be maintained in a separate medical file apart from the student's education record file unless otherwise related to the student's educational placement and/or individualized education program. Records will be retained in accordance with applicable provisions of OAR 166-400-0010(17) and OAR 166-400-0060(29).
- c. Student health information will be kept confidential. Access shall be limited to those designated personnel authorized to administer medication to students, the student and ~~his/her~~ their parent or guardian. Information may be shared with other staff with a legitimate educational interest in the student or others as may be authorized by the parent or guardian in writing or others as allowed under state and federal law.

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June 27, 2022

RESOLUTION NO. 21-22: 59

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

| # | Name | Type | Description |
|----|---------------------|---------------------------------|--|
| 1. | Bender, Brooke | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Kindergarten Teacher @Clear Lake; Replaces: Jerry Sagala (Irving); Start Date: 8/29/2022. |
| 2. | Bryant, McKenzie | Job Share | Approve job share with Meryni Hall for the 2022-23 school year; Position: Kindergarten Teacher @ Prairie Mountain. |
| 3. | Collins, Aleethia | Hire for 2022-23 | Offer 2 nd Year Temporary Contract for 1.0 FTE 2 nd Grade Teacher @Danebo; Replaces: Crystal Stregge; Start Date: 8/29/2022. |
| 4. | DeBlois, Jenn | Administrative Hire for 2022-23 | Offer 2 nd Year Probationary Administrator Contract for Principal @Clear Lake; Replaces: Evan Rindy (Shasta); Education: BS/M.Ed./Administrator Licensure - UO; Experience: Principal, Bethel Online Academy, 1 year, 2 nd and 3 rd Grade Teacher, Prairie Mountain, 16 years; Start Date: 8/1/2022. |
| 5. | Dixon, Ryan | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Choir and Elective Teacher @Shasta; Replaces: David Fitch; Start Date: 8/29/2022. |
| 6. | Dodds, Alyssa | Administrative Hire for 2022-23 | Offer Administrator Contract for Principal @Meadow View; Replaces: Erika Case and Carmen Adler; Education: BA/UO, MAT/Pacific University; Administrator Licensure: PSU; Experience: Assistant Principal, Willamette High School, 3 years; District High School Instructional Coach, Springfield Public Schools, 2 years; Administrator Intern, Springfield Public Schools, 1 year; Language Arts Teacher, Springfield Public Schools, 4 years; Start Date: 8/1/2022. |
| 7. | Footlik-Carter, Sam | Job Share | Approve Job Share with Marianne Hales for the 2022-23 school year; Position: 2 nd Grade Teacher @Prairie Mountain. |

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| 8. | Hales, Marianne | Temporary Hire for 2022-23 | Offer Temporary Contract for .5 FTE to job share with Sam Footlik-Carter; Position: 2 nd Grade Teacher @Prairie Mountain; Start date: 8/29/2022. |
| 9. | Hall, Meryni | Resignation/Retirement | Accept Resignation effective the end of the 2021-22 school year to enter retirement; Position Held: 1 st Grade Teacher @Prairie Mountain; 27 years at Bethel. |
| 10. | Hall, Meryni | Temporary Hire for 2022-23 | Offer Temporary Contract for .5 FTE to job share with McKenzie Bryant; Position: Kindergarten Teacher @Prairie Mountain; Start date: 8/29/2022. |
| 11. | Harrison, Bert | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Special Education Teacher @Willamette; Replaces: Joe Mancuso (Willamette); Start Date: 8/29/2022. |
| 12. | Hucke, Bailey | Hire for 2022-23 | Offer 2 nd Year Probationary Contract for 1.0 FTE Life Skills Teacher @Willamette; Start Date: 8/29/2022. |
| 13. | Jones, Anessa | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: 5 th Grade Teacher @Irving; 1 year at Bethel. |
| 14. | Keen, Jared | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE 6 th Grade Social Studies Teacher @Shasta; Replaces: Tyla LaGoy (Shasta); Start Date: 8/29/2022. |
| 15. | Kendrick, Brianna | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Middle School Math/Science Teacher @Prairie Mountain; Replaces: Pam Brandt; Start Date: 8/29/2022. |
| 16. | Mann, Robin | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Teacher @TBD; Start Date: 8/29/2022. |
| 17. | Miller, Tammy | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Special Education Teacher @Willamette; Replaces: Arianna Patch (Kalapuya); Start Date: 8/29/2022. |
| 18. | Paszkiel, Stacy | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Health/PE Teacher @Willamette; Replaces: Nick Shanks; Start Date: 8/29/2022. |
| 19. | Ratalsky, Nathaniel | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Middle School ELD Teacher @Prairie Mountain; Replaces: Adriana Alvarez (Cascade); Start Date: 8/29/2022. |
| 20. | Rindy, Evan | Administrative Hire for 2022-23 | Offer Administrator Contract for Assistant Principal @Shasta; Replaces: Hobie Blackhorn; Education: BA/UO, Master's in Special Education/UO, Administrator Licensure/UO; Experience: Principal, Clear Lake Elementary School, 2 years; Assistant Principal, Shasta Middle School, 7 years; Special Education Teacher, Shasta Middle School, 7 years; TOSA, Shasta Middle School, 4 months; Start Date: 8/1/2022. |
| 21. | Rivas, Robbie | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE 4 th Grade Teacher @Danebo; Start Date: 8/29/2022. |
| 22. | Ruscher, Candice | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: 6 th Grade Math Teacher @Cascade; 7 years at Bethel. |
| 23. | Schenk, Rob | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Language Arts Teacher @Willamette; Replaces: Erica Milkovich; Start Date: 8/29/2022. |

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| 24. | Schwartz, Chelsea | Hire for 2022-23 | Offer 2 nd Year Probationary Contract for 1.0 FTE 3 rd Grade Teacher @Danebo; Replaces: Sonja Greenamy; Start Date: 8/29/2022. |
| 25. | Stroup, Janay | Temporary Administrative Hire for 2022-23 | Offer 1 st Year Temporary Administrator Contract for Principal @Kalapuya; Replaces: Stefan Aumack (LOA); Education: BS/ MED/MS – UO; Experience: Resource Teacher, Kalapuya, 9 years; SPED Teacher, Kalapuya through Lane ESD, 1 year; Juvenile Counselor/SPED Case Manager, MLK Education Center/Lane County Department of Youth Services, 7 years; Group Worker, Phoenix Treatment Program/Lane County Department of Youth Services, 6 years; Start Date: 8/1/2022. |
| 26. | Tardiff, Tara | Job Share | Approve job share with Amy Brandon for the 2022-23 school year; Position: 3 rd Grade Teacher @Malabon. |
| 27. | Thompson, Michael | Hire for 2022-23 | Offer 2 nd Year Probationary Contract for 1.0 FTE Life Skills Teacher @Shasta; Start Date: 8/29/2022. |
| 28. | Torres, Jill | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: School Counselor @Danebo; 1 year at Bethel. |
| 29. | Vetter, Shania | Hire for 2022-23 | Offer 2 nd Year Probationary Contract for 1.0 FTE 2 nd Grade Teacher @Irving; Start Date: 8/29/2022. |
| 30. | Warner, Jamie | Temporary Hire for 2022-23 | Offer Temporary Contract for 1.0 FTE Health/PE Teacher @Willamette; Replaces: Joceline Howard; Start date: 8/29/2022. |
| 31. | Wilkinson, Kelli | Resignation | Accept Resignation effective at the end of the 2021-22 school year; Position Held: Middle School Core Teacher @Prairie Mountain; 1.5 years at Bethel. |
| 32. | Willey, Anisha | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Willamette Academy Teacher @Willamette; Start Date: 8/29/2022. |
| 33. | Zimmerman, Laura | Hire for 2022-23 | Offer 1 st Year Probationary Contract for 1.0 FTE Teacher @TBD; Start Date: 8/29/2022. |

Recommended by: Remie Calalang, Assistant Superintendent

ATTEST _____
Clerk – Kraig Sproles

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Rich Cunningham | | | | |
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaits | | | | |

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June 27, 2022

RESOLUTION NO. 21-22: 60

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the award of a contract to Wayside Publishing in the amount of \$157,000 for the purchase of Entreculturas Spanish world language curriculum levels 1 & 2.

BE IT RESOLVED, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the award of a contract to Klett World Languages in the amount of \$16,000 for the purchase of Klasse! German world language curriculum for grades 9-12.

Total world languages textbook adoption cost: \$173,000

ATTEST _____
Clerk – Kraig Sproles

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Rich Cunningham | | | | |

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June 27, 2022

RESOLUTION NO. 21-22: 61

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policies:

- AC: Nondiscrimination**
- JB: Equal Educational Opportunity**
- JFCF: Harassment, Intimidation, Bullying, Hazing, Menacing, Cyberbullying and
Teen Dating Violence, or Domestic Violence - Student**

ATTEST _____
Clerk – Kraig Sproles

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|----------------------|------------|------------|----------------|---------------|
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Rich Cunningham | | | | |

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Nondiscrimination**

Policy Number: AC Effective Date: 6/2022

Date of Original Policy and Revisions: 10/11, 10/14, 11/16, 2/17, 12/17, 10/21

Cancels Policy No.: N/A Dated: N/A

Date of Next Review: 6/2025

POLICY

The District prohibits discrimination and harassment on any basis protected by law, including but not limited to, an individual's actual or perceived race¹ (see Policy JFCFA – Racial Harassment), color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status, or because of the perceived or actual race, color, religion, sex, sexual orientation, gender identity, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, or veterans' status of any other persons with whom the individual associates.

The District prohibits discrimination and harassment in, but not limited to, employment, assignment and promotion of personnel (see policy GBA); educational opportunities and services offered students; student assignment to schools and classes; student discipline; location and use of facilities; educational offerings and materials; and accommodating the public at public meetings.

The Board encourages staff to improve human relations within the schools, to respect all individuals and to establish channels through which patrons can communicate their concerns to the administration and the Board.

The Superintendent or designee shall appoint individuals at the District to contact on issues concerning the Americans with Disabilities Act and Americans with Disabilities Act Amendments Act (ADA), Section 504 of the Rehabilitation Act, Titles VI and VII of the Civil Rights Act, Title IX of the Education Amendments, and other civil rights or discrimination issues, and notify students, parents, and staff with their names, office addresses, and phone numbers. The Board will adopt and the District will publish complaint procedures providing for prompt and equitable resolution of complaints from students, employees, and the public, and such procedures will be available at the District's administrative office and available on the home page of the District's website.

The District prohibits retaliation and discrimination against an individual who has opposed any discrimination act or practice; because that person has filed a charge; testified, assisted or participated in an investigation, proceeding or hearing and further prohibits anyone from coercing, intimidating, threatening or interfering with an individual for exercising any rights guaranteed under state and federal law.

REPORTS

None.

¹ Includes discriminatory use of a Native American mascot pursuant to OAR 581-021-0047. Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

ATTACHMENTS

None.

END OF POLICY

LEGAL REFERENCES

| | | |
|--|--|---|
| ORS 174.100 | ORS 659A.009 | OAR 581-021-0045 |
| ORS 192.630 | ORS 659A.029 | OAR 581-021-0046 |
| ORS 326.051 (l)(e) | ORS 659A.030 | OAR 581-021-0047 |
| ORS 659.805 | ORS 659A.040 | OAR 581-022-2310 |
| ORS 659.815 | ORS 659A.103 to 659A.145 | OAR 581-022-2370 |
| ORS 659.850 to 659.860 | ORS 659A.230 to 659A.233 | OAR 839-003 |
| ORS 659.865 | ORS 659A.236 | OAR 581-002-0001 – 002-0005 |
| ORS 659A.003 | ORS 659A.309 | |
| ORS 659A.006 | ORS 659A.321 | |
| ORS 408.230 | ORS 659A.409 | |
| ORS 659A.001 | | |

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2018).
Age Discrimination in Employment Act of 1967, 29 U.S.C. §§ 621-6343 (2018); 29 C.F.R Part 1626 (2019).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12112 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).
Equal Pay Act of 1963, 29 U.S.C. § 206(d) (2018).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2018); 34 C.F.R. Part 104 (2019).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018);
Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).
Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).
Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2018); 29 C.F.R. § 1601 (2019).
Wygant v. Jackson Bd. of Educ., 476 U.S. 267 (1989).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R. Part 35 (2019).
The Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. § 4212(2018).
Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. § 2000ff-1 (2018); 29 C.F.R. Part 1635 (2019).
House Bill 2935 (2021).
House Bill 3041 (2021).

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Equal Educational Opportunity

Policy Number: JB Effective Date: 6/2022

Date of Original Policy and Revisions: 7/75, 1/84, 9/94, 5/00, 4/07, 12/09, 1/14, 11/18, 10/21

Cancels Policy: _____ Dated: _____

Date of Next Review: 6/2025

POLICY

Every student of the District will be given equal educational opportunities regardless of age, sex, sexual orientation, gender identity, race¹, religion, color, national origin, disability, marital status, familial status, parental status, linguistic background, culture, socioeconomic status, capability or geographic location.

The District shall develop and implement an Equal Educational Opportunity Plan that assures that no student will be excluded from participating in, denied the benefits of, or subjected to discrimination under any educational program or activity conducted by the District or denied access to facilities in the District.

A student or parent may also access and use the District's general complaint procedure through Board policy KL - Public Complaints.

All reports, complaints or information will be investigated.

The District will communicate the availability of policy and available complaint procedures to students and their parents through available District communication systems, handbooks, and will be published to the District website and made available at the District office during regular business hours.

A student of the District may not be subjected to retaliation by the District for the reason that the student has in good faith reported information that the student believes is evidence of a violation of a state or federal law, rule or regulation.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[ORS 174.100](#)

[ORS 192.630](#)

[ORS 326.051](#)

¹ Race also includes physical characteristics that are historically associated with race, including but not limited to natural hair, hair texture, hair type and protective hairstyles as defined by ORS 659A.001 (as amended by House Bill 2935 (2021)).

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

[ORS 329.025](#)
[ORS 332.107](#)
[ORS 336.086](#)
[ORS 659.850](#)
[ORS 659.852](#)
[ORS 659A.001](#)
[ORS 659A.003](#)
[ORS 659A.006](#)
[ORS 659A.103 - 659A.145](#)
[ORS 659A.400](#)
[ORS 659A.403](#)
[ORS 659A.406](#)
[OAR 581-021-0045](#)
[OAR 581-021-0046](#)
[OAR 581-022-2310](#)
[OAR 839-003-0000](#)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018); 28 C.F.R. §§ 42.101-42.106 (2019).
Rehabilitation Act of 1973, 29 U.S.C. §§ 791, 793-794 (2018); 34 C.F.R. Part 104 (2019).
Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705 (2018);
Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance,
34 C.F.R. Part 106 (2020).
Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213 (2018); 29 C.F.R. Part 1630 (2019); 28 C.F.R.
Part 35 (2019).
Americans with Disabilities Act Amendments Act of 2008, 42 U.S.C. §§ 12101-12333 (2018).
House Bill 2935 (2021).
House Bill 3041 (2021).

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Harassment, Intimidation, Bullying, Hazing, Menacing, Cyberbullying and Teen Dating Violence, or Domestic Violence – Student**

Policy Number: **JFCF** Effective Date: **6/2022**

Date of Original Policy and Revisions: **12/88, 11/93, 12/95, 1/99, 6/99, 6/01, 6/02, 10/06, 12/07, 4/10, 6/13, 11/16, 2/17, 6/19**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **6/2025**

POLICY

The Board, in its commitment to providing a safe, positive, and productive learning environment for all students, will consult with parents/guardians, employees, volunteers, students, administrators, and community representatives in developing this policy in compliance with applicable Oregon law.

Harassment, intimidation or bullying, hazing, menacing, and acts of cyberbullying by students, staff, or third parties toward students is strictly prohibited in the District. Teen dating violence is unacceptable behavior and prohibited. Each student has the right to a safe learning environment.

Retaliation against any person who is a victim of, who reports, is thought to have reported, or files a complaint about an act of harassment, intimidation or bullying, hazing, menacing, an act of cyberbullying, or teen dating violence, or otherwise participates in an investigation or inquiry is strictly prohibited. A person who engages in retaliatory behavior will be subject to consequences and appropriate remedial action. False charges shall also be regarded as a serious offense and will result in consequences and appropriate remedial action.

Students whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including expulsion.

Staff whose behavior is found to be in violation of this policy will be subject to consequences and appropriate remedial action which may include discipline, up to and including dismissal. Third parties whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or the Board.

Students, staff, or third parties may also be referred to law enforcement officials.

The Superintendent or designee is responsible for ensuring that this policy is implemented.

Definitions

District

“District” includes district facilities, district premises, and non-district property if the student is at any district-sponsored, district-approved, or district-related activity or function, such as field trips or athletic events where students are under the jurisdiction of the District.

Third Parties

“Third parties” include, but are not limited to coaches, school volunteers, parents, school visitors, service contractors, or others engaged in District business, such as employees of businesses or organizations

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

participating in cooperative work programs with the District and others not directly subject to District control at inter-district and intra-district athletic competitions or other school events.

Hazing

“Hazing” includes, but is not limited to, any act that recklessly or intentionally endangers the mental health, physical health or safety of a student for the purpose of initiation or as a condition or precondition of attaining membership in, or affiliation with, any District-sponsored activity or grade level attainment; (i.e., personal servitude, sexual stimulation/sexual assault, forced consumption of any drink, alcoholic beverage, drug or controlled substance, forced exposure to the elements, forced prolonged exclusion from social contact, sleep deprivation or any other forced activity that could adversely affect the mental or physical health or safety of a student); requires, encourages, authorizes or permits another to be subject to wearing or carrying any obscene or physically burdensome article; or assignment of pranks to be performed or other such activities intended to degrade or humiliate. It is not a defense against hazing that the student subjected to hazing consented to or appeared to consent to the hazing.

Harassment

“Harassment, intimidation or bullying” means any act that substantially interferes with a student’s educational benefits, opportunities or performance, that takes place on or immediately adjacent to District grounds, at any District-sponsored activity, on District-provided transportation, or at any official District bus stop, that may be based on, but not limited to, the protected class status of a person, and having the effect of:

1. physically harming a student or damaging a student’s property;
2. knowingly placing a student in reasonable fear of physical harm to the student or damage to the student’s property; or
3. creating a hostile educational environment, including interfering with the psychological well-being of the student.

Protected Class

“Protected class” means a group of persons distinguished, or perceived to be distinguished, by race (*see Policy JFCFA – Racial Harassment*), color, religion, sex, sexual orientation, gender identity, national origin, marital status, familial status, source of income, or disability.

Teen Dating Violence

“Teen dating violence” means:

1. A pattern of behavior in which a person uses or threatens to use physical, mental or emotional abuse to control another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age; or
2. Behavior by which a person uses or threatens to use sexual violence against another person who is in a dating relationship with the person, where one or both persons are 13 to 19 years of age.

Domestic Violence

“Domestic violence” means abuse between family and/or household members, as those terms are described in ORS 107.705.

Cyberbullying

“Cyberbullying” is the use of any electronic communication device to harass, intimidate or bully.

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Retaliation

“Retaliation” means any acts of, including but not limited to, hazing, harassment, intimidation or bullying, menacing, or cyberbullying toward the victim, a person in response to an actual or apparent reporting of, or participation in the investigation of, hazing, harassment, intimidation or bullying, menacing, teen dating violence, acts of cyberbullying, or retaliation.

Menacing

“Menacing” includes any act intended to place a district employee, student, or third party in fear of imminent serious physical injury.

Reporting

The school administrator will take reports and conduct a prompt investigation of any reported acts of harassment, intimidation or bullying, cyberbullying, or teen dating violence. Any employee who has knowledge of conduct in violation of this policy shall immediately report concerns to the school administrator who has overall responsibility for all investigations. Any employee who has knowledge of incidents of teen dating violence that took place on district property, at a district-sponsored activity, or in a vehicle used for district-provided transportation shall immediately report the incident to the school administrator. Failure of an employee to report any act of harassment, intimidation or bullying, cyberbullying, or teen dating violence to the school administrator may be subject to remedial action, up to and including dismissal. Remedial action may not be based solely on an anonymous report.

Any student who has knowledge of conduct in violation of this policy or feels they have been subjected to an act of harassment, intimidation or bullying, hazing, menacing, or cyberbullying, or feel they have been a victim of teen dating violence in violation of this policy, is encouraged to immediately report concerns to the school administrator who has overall responsibility for all investigations. Any volunteer who has knowledge of conduct in violation of this policy is encouraged to immediately report their concerns to the school administrator. A report made by a student or volunteer may be made anonymously. A student or volunteer may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate District official.

Reports against the principal shall be filed with the Superintendent. Reports against the Superintendent shall be filed with the Board chair.

The person who makes the report shall be notified when the investigation has been completed and, as appropriate, the findings of the investigation and any remedial action that has been taken. The person who made the report may request that the Superintendent or designee review the actions taken in the initial investigation, in accordance with administrative regulation KL.

Notification to Parents or Guardians

The school administrator shall notify the parents or guardians of a student who was subject to an act of harassment, intimidation, bullying or cyberbullying, and the parents or guardians of a student who may have conducted an act of harassment, intimidation, bullying or cyberbullying.

The notification must occur with involvement and consideration of the needs and concerns of the student who was the subject to an act of harassment, intimidation, bullying or cyberbullying. The notification is not required if the school administrator reasonably believes notification could endanger the student who was subjected to an act of harassment, intimidation, bullying or cyberbullying or if all of the following occur:

Harassment, Intimidation, Bullying, Hazing, Menacing, Cyberbullying
and Teen Dating Violence or Domestic Violence – Student - JFCF

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

1. The student who was subjected to an act of harassment, intimidation, bullying, or cyberbullying requests that notification not be provided to the student’s parents or guardians.
2. The school administrator determines that notification is not in the best interest of the student who was subjected to an act of harassment, intimidation, bullying, or cyberbullying; and
3. The school administrator informs the student that federal law may require the student’s parents and guardians to have access to the student’s education record, including any requests of nondisclosure (from item 1 above).

If the school administrator determines the notification is not in the best interest of the student, they must inform the student of that determination prior to providing notification.

When notification is provided, the notification must occur:

1. Within a reasonable period of time; or
2. Promptly, for acts that caused physical harm to the student.

Training and Education

The District shall incorporate into existing training programs for students, information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, and acts of cyberbullying and this policy.

The District shall incorporate age-appropriate education about teen dating violence and domestic violence into new or existing training programs for students in grades 7 through 12.

The District shall incorporate into existing training programs for staff information related to the prevention of, and the appropriate response to, acts of harassment, intimidation or bullying, teen dating violence, domestic violence, and acts of cyberbullying and this policy.

Notice

The Superintendent shall be responsible for ensuring annual notice of this policy is provided in a student or staff handbook, school and District’s website, and school and District Office, and the development of administrative regulations, including reporting and investigative procedures. Complaint procedures, as established by the District, shall be followed.

Domestic violence posters provided by the Oregon Department of Education (ODE) shall be posted in clearly visible locations on school campuses in accordance with rules adopted by ODE.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

REFERENCES / COMMENTS

Bethel Policy and Administrative Rule KL – Complaint Procedure

Bethel Policy JFCFA – Racial Harassment

Bethel Student Rights and Responsibilities Handbook

Legal Reference(s):

[ORS 163.190](#)

[ORS 339.351 - 339.3648](#)

[ORS 166.065](#)

[OAR 581-021-0045](#)

[ORS 166.155 - 166.165](#)

[OAR 581-021-0046](#)

[ORS 332.072](#)

[OAR 581-021-0055](#)

[ORS 332.107](#)

[OAR 581-022-2370](#)

[ORS 339.240](#)

[OAR 581-022-2310](#)

[ORS 339.250](#)

[ORS 174.100](#)

[ORS 163.197](#)

[ORS 107.705](#)

House Bill 2631 (2021)

House Bill 3041 (2021)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2018).

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June 27, 2022

RESOLUTION NO. 21-22: 62

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby
APPROVES in its calculation of instructional time required under OAR 581-022-2320 the inclusion of:

- up to 60 hours of recess for grades K-3,
- up to 30 hours of professional development,
- up to 30 hours for parent teacher conferences.

ATTEST _____
Clerk – Kraig Sproles

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Rich Cunningham | | | | |

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BETHEL SCHOOL DISTRICT
PROJECTED INSTRUCTIONAL HOURS

2022-2023 SCHOOL YEAR

(OAR 581-022-2320)

Minimum Required Hours of Instruction:

K, 1, 2, 3, 4, 5, 6, 7, 8 = 900 hours 9, 10, 11 = 990 12 = 966 hours

CLEAR LAKE

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 316 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |

DANEBO

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 316 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |

FAIRFIELD

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 316 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |

IRVING

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 316 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |

MALABON

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 316 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |

MEADOWVIEW

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 310 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |
| 6 | 315 | 955.5 |
| 7 | 315 | 955.5 |
| 8 | 315 | 955.5 |

PRAIRIE MOUNTAIN

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| K | 316 | 1018 |
| 1 | 316 | 1018 |
| 2 | 316 | 1018 |
| 3 | 316 | 1018 |
| 4 | 316 | 958 |
| 5 | 316 | 958 |
| 6 | 316 | 958.4 |
| 7 | 316 | 958.4 |
| 8 | 316 | 958.4 |

CASCADE

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| 6 | 315 | 955.5 |
| 7 | 315 | 955.5 |
| 8 | 315 | 955.5 |

SHASTA

| GRADE | MINUTES | TOTAL HOURS |
|--------------|----------------|--------------------|
| 6 | 315 | 955.4 |
| 7 | 315 | 955.4 |
| 8 | 315 | 955.4 |

KALAPUYA

| GRADE | TOTAL HOURS |
|--------------|--------------------|
| 10 | 1023 |
| 11 | 1023 |
| 12 | 1023 |

WILLAMETTE

| GRADE | TOTAL HOURS |
|--------------|--------------------|
| 9 | 1063.8 |
| 10 | 1063.8 |
| 11 | 1063.8 |
| 12 | 1039.4 |



June 27, 2022

RESOLUTION NO. 21-22: 63

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby approves the Collective Bargaining Agreement for July 1, 2022 – June 30, 2025, between the Bethel School District Bargaining Team and the Eugene Education Association Bargaining Team reached on June 15, 2022, and ratified by the Eugene Education Association on June 20, 2022.

ATTEST _____
Clerk – Kraig Sproles

_____ Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Rich Cunningham | | | | |

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June 27, 2022

RESOLUTION NO. 21-22: 64

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby approves a July 1, 2022 - June 30, 2025 contract for Superintendent Kraig Sproles, with changes to the current contract as presented.

ATTEST _____

Clerk – Kraig Sproles

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Rich Cunningham | | | | |

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June 27, 2022

RESOLUTION NO. 21-22: 65

BE IT RESOLVED, That the Board of Directors of Lane County School District No. 52 hereby **ADOPTS** the budget for 2022-2023 in the sum of **\$231,099,099**. This budget is now on file at the Bethel Administrative Offices.

| | | |
|------------------------------------|-----------|-------------------------|
| GENERAL FUND (100) | \$ | 89,159,998 |
| SPECIAL REVENUE FUND (200) | | 33,687,448 |
| DEBT SERVICE FUND (300) | | 10,491,552 |
| CAPITAL PROJECTS FUND (400) | | 96,245,000 |
| INTERNAL SERVICE FUND (600) | | 227,000 |
| FIDUCIARY FUND (700) | | <u>1,288,101</u> |
| TOTAL | \$ | 231,099,099 |

ATTEST _____
 Clerk – Kraig Spoles

 Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|----------------------|------------|------------|----------------|---------------|
| Debi Farr | | | | |
| Ashley Espinoza | | | | |
| Paul Jorgensen | | | | |
| Caleb Clark | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Rich Cunningham | | | | |

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June 27, 2022

RESOLUTION NO. 21-22: 66

BE IT RESOLVED, That the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROPRIATES** the amount for the fiscal year beginning July 1, 2022 and for the purposes shown are hereby appropriated as follows, attached.

ATTEST _____
Clerk – Kraig Sproles

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Debi Farr | | | | |
| Rich Cunningham | | | | |
| Paul Jorgensen | | | | |
| Ashley Espinoza | | | | |
| Greg Nelson | | | | |
| Robin Zygaits | | | | |
| Caleb Clark | | | | |

RESOLUTION MAKING APPROPRIATIONS

Be it resolved that the amount for the fiscal year beginning July 1, 2021 and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND (100)

| | | | |
|--|----|------------|----------------------|
| 1000 Instruction | \$ | 44,193,127 | |
| 2000 Support Services | | 33,817,416 | |
| 3000 Community Services | | 131,043 | |
| 4000 Facilities Acquisition and Construction | | 415,344 | |
| 5100 Debt Service | | 231,655 | |
| 5200 Transfers | | 1,924,586 | |
| 6000 General Operating Contingency | | 3,033,992 | |
| Fund Total | | | \$ 83,747,163 |

SPECIAL REVENUE FUND (200)

| | | | |
|--|----|------------|----------------------|
| 1000 Instruction | \$ | 19,210,452 | |
| 2000 Support Services | | 3,090,921 | |
| 3000 Community Services | | 3,426,072 | |
| 4000 Facilities Acquisition and Construction | | 7,772,000 | |
| 5100 Debt Service | | 185,088 | |
| 5200 Transfers | | - | |
| Fund Total | | | \$ 33,684,532 |

DEBT SERVICE FUND (300)

| | | | |
|-----------------------|----|------------|----------------------|
| 2000 Support Services | \$ | 20 | |
| 5100 Debt Service | | 10,085,155 | |
| Fund Total | | | \$ 10,085,175 |

CAPITAL PROJECT FUND (400)

| | | | |
|--|----|------------|----------------------|
| 4000 Facilities Acquisition and Construction | \$ | 96,245,000 | |
| Fund Total | | | \$ 96,245,000 |

INTERNAL SERVICE (600)

| | | | |
|-----------------------|----|---------|-------------------|
| 1000 Instruction | \$ | 175,000 | |
| 2000 Support Services | | 52,000 | |
| 5200 Transfers | | - | |
| Fund Total | | | \$ 227,000 |

FIDUCIARY FUND (700)

| | | | |
|-------------------------|----|-----------|---------------------|
| 1000 Instruction | \$ | - | |
| 2000 Support Services | | 1,061,301 | |
| 3000 Community Services | | 226,800 | |
| 5200 Transfers | | - | |
| Fund Total | | | \$ 1,288,101 |

TOTAL APPROPRIATIONS, ALL FUNDS **225,276,972**

TOTAL UNAPPROPRIATED ENDING FUND

BALANCE RESERVE ALL FUNDS **5,822,127**

Unappropriated Ending Fund Balance is not appro

TOTAL ADOPTED BUDGET **\$ 231,099,099**



June 27, 2022

RESOLUTION NO. 21-22: 67

BE IT RESOLVED, That the Bethel Board of Directors, Lane County School District No. 52, hereby impose the taxes provided for in the adopted budget at the rate of **\$4.5067** per **\$1,000** of assessed value for operations and in the amount of **\$6,558,000** for bonds; and that these taxes are hereby imposed and categorized for tax year 2022-2023 upon the assessed value of all taxable property within the district.

| | <u>EDUCATION</u> | <u>EXCLUDED FROM LIMITATION</u> |
|--------------------------|-------------------------|---------------------------------|
| General Fund | \$4.5067/\$1,000 | |
| Debt Service Fund | | \$6,558,000 |

ATTEST _____
 Clerk – Kraig Sproles

 Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

| BOARD MEMBERS | AYE | NAY | ABSTAIN | ABSENT |
|-----------------|-----|-----|---------|--------|
| Debi Farr | | | | |
| Rich Cunningham | | | | |
| Paul Jorgensen | | | | |
| Ashley Espinoza | | | | |
| Greg Nelson | | | | |
| Robin Zygaitis | | | | |
| Caleb Clark | | | | |