

Teaching Students how to Participate In the CICO Program

The purpose of this lesson plan is to teach students who are new to the CICO Program the expectations of the program and how to accept feedback. You'll be giving students many opportunities of seeing, hearing and exhibiting the expectation correctly and a few examples of what not to do. (Plan on about 15 minutes for this activity and have a copy of the CICO Report to show the student).

First step: Introduce the student to the program and give a brief explanation of what you are going to talk about. Say something like, *"Today we're going to learn about the CICO Program. This will help you be more successful in school and we are going to practice today so that you'll know how to be really good at doing this."*

Second Step: Show the student the CICO record and, starting at the top, go through each part of the record. Describe the meaning of each score for each expectation. You can say something like this:

"This is the CICO Report-look at what is on it: it has the school expectations and some numbers. The numbers are 0, 1, and 2, and here is what the numbers mean.

- 3 means that you did a great job being safe, responsible, and respectful.
- 2 means that you did OK being safe, responsible, and respectful.
- 1 means that you had a hard time being safe, responsible, and respectful "

Review specific rules to be followed under the expectations and what the student should do in different situations. For example, "Being respectful during class means talking only after raising your hand and using an inside voice."

Use lots of praise when the student demonstrates the expectation and circle the 3 on the CICO Record example. Practice other expectations as well.

Third Step: Show how the points are added up to give a score for the day (___ points is the most possible) and what the student's goal will be. Use more detail in this section for the older students.

Fourth Step: Show the student the CICO Home Report including the section for parent signature. Tell them that they will be taking the CICO Home Report home to show their parents and will need to bring it back signed the next day.

Fifth Step: Show the student where they will check in and pick up their CICO Record in the morning and return the signed copy.

Sixth Step: Show the student what happens when they check out and how they earn rewards. Ask the student to repeat where they will check in the next morning, where they will check out and what happens if they make their goal. Give lots of praise for repeating this and correct any misunderstandings.