



**Meadow View 2021**

***6-8 Hybrid Health & Safety Handbook***

*Updated 4/8/21*

Hey Meadow View!

We are excited to be able to welcome you back to school! Your Meadow View family has missed you. As you know, all of Bethel will open in a Hybrid schedule. Your MV wolf pack has been working hard to get the school ready for you and we can't wait to see you! The information, routines and procedures shared in this handbook will help you and your child get to know the expectations that will keep us all safe, healthy and learning. The guidance around COVID-19 continues to evolve. We will communicate with families and update the handbook if/when we receive new guidance and need to make adjustments.

See you soon!

Erika and Carmen

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### **School Hours and Schedules for 6-8**

Meadow View School hours are NOW from 8:30-12:15pm for 6-8. We will have a staggered arrival and dismissal. Students will be assigned *Monday/Tuesday* or *Thursday/Friday* cohorts, with Wednesday being an asynchronous learning day for all students.

#### **Staggered Arrival:**

- Bus riders arrive: 8:10-8:15
- Walkers and bikers arrive: 8:15-8:20
- Parent transport arrive: 8:20-8:30

#### **Staggered Dismissal:**

- Bus riders dismiss: 12:10
- Walkers and bikers dismiss: 12:10-12:15
- Parent transport dismiss: 12:15

**Note:** *Some interventions will take place from 12:30-2:00pm (transportation will be determined on an individual basis)*

### **School Communication**

We will continue to use our [school website and blog](#) as a tool for Meadow View communication with families. Here are the informational resources related to our reopening:

- [Hybrid and CDL Schedules](#)
- [Health and Safety Preview at MV](#)

### **Physical Distancing**

The recommendation is to maintain 6 feet apart in all settings, at all times to the maximum extent possible. We think of this as allowing a moving bubble of 35 square feet of space per person. Signage, protocols, routines and systems have been put in place to teach, reteach and practice maintaining 6 feet of distance. You may have heard that the CDC and ODE have new recommendations for social distancing under certain conditions. For now, Bethel School District will continue to follow our plan for 6ft apart. If there are any changes to the plan, we will be sure to inform you and update the handbook.

## **Cohorting**

Cohorting is a strategy used to reduce the spread of COVID-19. A cohort is a consistent group of students that stay together during the school day. Meadow View has put systems and staggered schedules in place to reduce cross-cohort interactions throughout the day. Student cohorting allows us to quickly identify people if there is an exposure and limits the number of exposed people when a case is identified at school.

## **Face Coverings**

Face coverings are required for all students in grades kindergarten and up, along with all staff. The use of face coverings does not change physical distancing requirements. It is important for students to know how to properly wear a face mask and to practice getting used to wearing face masks for an extended period of time. **Masks must be worn indoors and outdoors.** Face shields are only an acceptable alternative when a student has a medical condition that prevents them from wearing a mask or face covering. **Face/neck gaiters are not an acceptable substitutions for a mask.**

All adults, including parents must wear a mask when on school property. Student or family refusal to wear appropriate face covering for a values-based reason then dictates that educational needs be met through Comprehensive Distance Learning. Certain accommodations for medical needs or disability are noted in the Ready School Safe Learner Guidance. The district will meet all ADA and IDEA requirements, including scheduling meetings and involving District Nurses in team decision making for individual students.



[Cloth Face Coverings-Video \(ENGLISH\)](#)

[Cloth Face Coverings-Video \(SPANISH\)](#)

### **Daily At-Home Screening**

To maintain health and safety and keep our schools open, we are asking that all middle school families complete a self-screening for signs of illness at home every day--before they come to school. Based on our newest guidance from the Oregon Department of Education, families may now screen students for COVID-19 symptoms prior to sending them to school. We hope this will help us minimize the time needed for student arrivals in our school buildings. This is one way we will help prevent the spread of COVID-19 and other illnesses to students and staff. [HERE](#) is a link to the at home screener.

<b>Daily Parent/Caregiver Screening Questions</b>		
<b>Question 1</b>	<b>Question 2</b>	<b>Question 3</b>
<p><b>Do they have one or more primary symptoms of COVID-19?</b></p> <ul style="list-style-type: none"><li>• Fever (100.4 or above) or chills</li><li>• Shortness of Breath</li><li>• New or persistent cough</li><li>• New loss of taste or smell</li></ul> <p><b>Stay home. Call the doctor.</b></p>	<p><b>Do they have any secondary symptoms?</b></p> <ul style="list-style-type: none"><li>• Headache</li><li>• Vomiting</li><li>• Diarrhea</li><li>• Headache</li><li>• Sore Throat</li><li>• Congestion</li><li>• Fatigue/Tiredness</li></ul> <p><b>Stay home. Call the school for further guidance.</b></p>	<p><b>Have they been exposed to a positive COVID-19 case or currently in quarantine?</b></p> <ul style="list-style-type: none"><li>• You must be 14-days past the last exposure, and symptom-free</li><li>• Documentation must be provided before entrance</li></ul> <p><b>Stay home. Call the school for details on returning.</b></p>

### **Entry Protocol**

All students will complete the at home health screener for detection of symptoms prior to entry into the building. Symptomatic students and staff will be isolated, screened again, and sent home if ill. All middle school students will enter classrooms through exterior doors. Doors will be marked with signage.

#### **Entry and Exit Location by Grade (see appendix for grade level maps):**

- 6th Grade: Exterior classroom doors
- 7th Grade: Exterior classroom door
- 8th Grade: Exterior classroom door

### **Drop Off and Pick Up at School**

We are making a few adjustments to our current parking plan in order to reduce the likelihood of creating close gatherings on campus. Our front parking lot will continue to be dedicated to K-3 students. Families of students in grades 4-8 will continue to utilize the Bethel Park for drop off/pick up. If your middle school student has a younger sibling in grades K-3 and you plan to use the front for curbside drop off, your middle school student can be dropped off with their younger sibling in the front, too. The front parking lot is closed to all parent parking during drop off and pick up. All buses will use the back parking lot.

### **Late Arrivals**

Students arriving late to school need to enter the building through the Meadow View office/main entrance to check in. Do not knock on your classroom's exterior door.

### **Signage**

We have building signage and other written forms of communication inside and outside of the school describing new health protocols and safety procedures.

This includes and is not limited to:

- Floor markers that indicate six feet of physical distancing
- 6 feet social distancing reminders
- Hand washing/sanitizing protocols and prompts
- Masks Required signs inside and outside
- CDC COVID-19 hazard posters
- Directional signage for traffic flow and one-way designations
- Room Capacity

### **Classroom Capacity, Classroom Layout and Assigned Seating**

Classrooms are set up to follow physical health and safety guidelines. MV has established a minimum of 35 square feet per person when determining room capacity to allow for social distancing. We have removed extra furniture to increase available space. Desks, tables and seats will be arranged to allow at least 6 feet of distance between students and between adults, to the extent possible. Teachers have planned walkways and have students desks facing the same direction to reduce the spread of germs. Students will have assigned seating in classrooms to maximize physical distancing and minimize physical interaction.

### **Activities and Transitions**

Markings and signage are utilized to support physical distancing in daily activities and instruction. Instructional activities will be designed to minimize transitions inside the building. We will use staggered release times and have assigned times for cohorts to use bathrooms, when feasible.

### **Bathroom Use**

We have identified and assigned specific bathrooms for cohort use. Only one to two students are allowed in the restroom at a time. All of our bathrooms provide access to all genders and will be utilized as gender neutral restrooms. The bathrooms are cleaned in between cohort use. Each class will follow a schedule that allows for predictable bathroom breaks throughout the day. Students can access bathrooms outside of the scheduled bathroom break and Health Room bathrooms are available for student use, as well. Students will be taught and retaught recommended hand washing procedures. Bathrooms have hand washing practices signs posted. Students will wash hands/sanitize before and after using the restroom.

## **Cleaning, Disinfection and Ventilation**

School schedules allow for regular and thorough cleaning and disinfecting of frequently touched surfaces during the day and after school. Bethel schools are closed on Wednesdays for deep cleaning in between cohorts. Classrooms are equipped with supplies for the cleaning and disinfecting of high-touch surfaces.

Ventilation systems have been checked and serviced prior to in-person instruction and are regularly maintained by maintenance staff and/or HVAC contractors. Ventilation systems operate to maximize intake and circulation of outdoor air throughout buildings. Staff will open doors as much as possible, while still monitoring student safety.

## **Limited Shared Materials**

Students will be supplied individual school supplies for on-site use. We will not have communal supplies or share items (e.g. pencils, scissors, headphones). On-site chromebooks and books will be cleaned between student use. Books may not be shared within a 24 hour window. Items brought from home should be related to academic essentials (e.g. backpack, jacket, water bottle, binder etc.). Students will not use lockers. Students will store their backpacks on the back of their chair/assigned seat in their classroom.

## **Drinking Water**

Drinking fountains will be off limits and not accessible to students. Water will be available for students to fill water bottles from classroom sinks. Students are encouraged to bring a water bottle to school.

## **Wolf's Den**

The Wolf's Den is the name for our isolation area. Schools are required to create a space for students who become ill at school with excludable symptoms. Students are escorted to the room by MV staff, providing a "warm hand-off" to designated Wolf's Den staff. Students will remain at school supervised by staff in the Wolf's Den until parents/guardians can pick them up. Students will be provided a medical mask facial covering (if they can safely wear one). Staff will wear a medical mask, shield and PPE as appropriate and maintain physical distancing, but students will never be left unattended.

### **Health and Safety Precautions for the Wolf's Den Include:**

- Barriers between students
- Sanitizing/hand washing station
- Ventilation considerations/air purifiers
- Disinfecting supplies for between visits
- Disposable face masks, shields and gloves
- Communication with District Nurse and documentation
- If more than one student in isolation room, students will maintain physical distancing
- District Nurses guide illness/exclusion process per ODE/OHA Communicable Disease Guidance
- District Nurse/MV health staff contact family
- [Isolation Screening Form](#)

## **Health Room**

Our health room located in the front office is separate from the Wolf's Den and will continue to be staffed by our health assistant. Students receiving medications at school or who are injured will access the health room. Students who feel sick during the day will go to the Wolf's Den for additional screening and care.

## **Bus Transportation**

Protocols are in place for the bus stop, bus ride and as students exit the bus. Buses will be disinfected between cohorts and routes. MV buses will drop off and pick up in the back parking lot. Bus riders will walk through the interior of the school and enter classes through interior classroom doors.

### **Before boarding the bus students will:**

- practice social distancing at the bus stop
- wear masks prior to entering the bus
- be visually screened by a EA/designated bus staff prior to entry
- be given sanitizer before boarding the bus

### **On the bus students will:**

- be seated from the rear of the bus to the front of the bus
- be assigned to a seat that is 3 ft apart from other riders, 6 ft from the driver
- wear face coverings on the bus
- be in stable transportation cohorts
- have an average of 21-24 students per bus (dependent on bus size)

### **Exiting the bus students will:**

- dismiss from front to rear of the bus
- sanitize upon exit

## **Visitors and Volunteers**

At this time, visitors and volunteers will be unable to work in schools, or complete other volunteer activities that require in person interaction. Adults in schools are limited to essential personnel only. Signage at main entrances inform all visitors of policies and process for entry. We look forward to the day that we can open our doors to our MV community again!

## **Meals**

School breakfast and lunch will be free to all students. Breakfast will take place in the classroom.

- Students will be served meals at their desks by an adult
- Desks will be sanitized before/after meals
- Students will wash/sanitize hands before/after meals
- Meal waste will be bagged and removed from classrooms following meals
- During breakfast time, adults remain masked; students remove masks only while eating and promptly return masks when finished (students are masked when preparing for meals and when cleaning up after meals)
- Because of health and safety and access, microwaves will **not be available** for student use.

Middle school lunch will be a **Grab and Go lunch** that is handed out to students as they leave the building for the day. *Note: Meadow View's current meal pick up will continue even after hybrid begins! Students not on-site will still have access to grab and go meals on Tuesdays and Fridays from 11pm-1pm at the front of the school.*

### **Supervision**

The regular school day NOW runs from 8:30am to 12:15pm. Supervision of students is provided from 8:15 to 8:30am and from 12:15 to 12:20 pm. Supervision is not provided for times other than those designated here. Parents should not leave children unattended beyond Meadow View's hours of supervision.

### **Outdoor Learning and Breaks**

Classes will go to outside with their cohort for outdoor learning and movement breaks. Each cohort will be assigned to an outdoor break space (e.g., walking path, black top, turf, etc.). Outdoor breaks and learning activities will be planned to support physical distancing and maintain stable cohorts.


### **Instructional Day**


Students are grouped into one of two cohorts - Monday/Tuesday or Thursday/Friday. This means students will be on campus two days and offsite the other three days of the week. The two days your student is on site, they will attend advisory and their two blocked core classes. If your child receives support from special programs this will happen on and off site.

The three days that your student is off-site for their hybrid distance learning days, your child will have asynchronous core subject assignments that they can complete at a flexible time. They will also have electives, intervention and office hours during asynchronous learning. This means teachers will post assignments, projects and maybe videos to Google Classroom for your child to work on independently. Teachers may also use iready, our supplemental, online math program.

Even though there is some flexibility in the three school-days students are off site, we encourage parents to create a routine with their child to support learning at home. We want to be clear, on the days your child is off site, they will not receive live content instruction from their classroom teacher or their former CDL teacher, but students can still connect with their teachers during office hours on Monday, Tuesday, Thursday and Friday. **All 6-8 students have live Advisory via Zoom with their homeroom teacher on Wednesdays from 8:30-9:00am for 6th grade and 9:00-9:30am for 7/8th grade. Zoom Elective classes will follow Advisory every Wednesday.**



MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p><b>COHORT A:</b>  <b>ONSITE from</b>  <b>8:30-12:15</b></p> <p>Grab &amp; Go Lunch</p> <p><b>Offsite from</b>  <b>12:15-2:30</b></p> <p>Electives,                      Interventions &amp;                      Live Office Hours</p>	<p><b>COHORT A:</b>  <b>ONSITE from</b>  <b>8:30-12:15</b></p> <p>Grab &amp; Go Lunch</p> <p><b>Offsite from</b>  <b>12:15-2:30</b></p> <p>Electives,                      Interventions &amp;                      Live Office Hours</p>	<p><b>COHORT A:</b>  <b>OFFSITE from</b>  <b>8:30-2:30</b></p> <p><b>Homeroom with</b>  <b>Advisory Zoom:</b>  <b>6th Grade: 8:30-9:00</b>  <b>7/8th Grade: 9:00-9:30</b></p> 	<p><b>COHORT A:</b>  <b>OFFSITE from</b>  <b>8:30-2:30</b></p> <p>Independent,                      Asynchronous Core                      Class Work                      +                      Electives,                      Interventions &amp;                      Live Office Hours</p>	<p><b>COHORT A:</b>  <b>OFFSITE from</b>  <b>8:30-2:30</b></p> <p>Independent,                      Asynchronous Core                      Class Work                      +                      Electives,                      Interventions &amp;                      Live Office Hours</p>

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p><b>COHORT B:</b>  <b>OFFSITE from</b>  <b>8:30-2:30</b></p> <p>Independent,                      Asynchronous Core                      Class Work                      +                      Electives,                      Interventions &amp;                      Live Office Hours</p>	<p><b>COHORT B:</b>  <b>OFFSITE from</b>  <b>8:30-2:30</b></p> <p>Independent,                      Asynchronous Core                      Class Work                      +                      Electives,                      Interventions &amp;                      Live Office Hours</p>	<p><b>COHORT B:</b>  <b>OFFSITE from</b>  <b>8:30-2:30</b></p> <p><b>Homeroom with</b>  <b>Advisory Zoom:</b>  <b>6th Grade: 8:30-9:00</b>  <b>7/8th Grade: 9:00-9:30</b></p> 	<p><b>COHORT B:</b>  <b>ONSITE from</b>  <b>8:30-12:15</b></p> <p>Grab &amp; Go Lunch</p> <p><b>Offsite from</b>  <b>12:15-2:30</b></p> <p>Electives,                      Interventions &amp;                      Live Office Hours</p>	<p><b>COHORT B:</b>  <b>ONSITE from</b>  <b>8:30-12:15</b></p> <p>Grab &amp; Go Lunch</p> <p><b>Offsite from</b>  <b>12:15-2:30</b></p> <p>Electives,                      Interventions &amp;                      Live Office Hours</p>

6TH GRADE
<p><b>ONSITE</b></p> <p><b>8:30-8:45:</b> Advisory &amp; Breakfast</p> <p><b>8:45-9:45:</b> Block 1 ELA/SS</p> <p><b>9:50-10:55:</b> Block 2 Sci/Math</p> <p><b>11:00-11:55:</b> Block 3 Math</p> <p><b>12:00-12:15:</b> Goodbyes                      Staggered Dismissal                      Grab and Go Lunch</p> <p><b>OFFSITE</b></p> <p><b>12:45-2:30:</b>                      Async/Synchronous Electives                      Intervention &amp; Office Hours                      Independent Work                      Applied Learning</p>

7TH AND 8TH GRADE
<p><b>ONSITE</b></p> <p><b>8:30-8:45:</b> Advisory &amp; Breakfast</p> <p><b>8:45-10:20:</b> Block 1 ELA/SS</p> <p><b>10:25-12:05:</b> Block 2 Sci/Math</p> <p><b>12:05-12:15:</b> Goodbyes                      Staggered Dismissal                      Grab and Go Lunch</p> <p><b>OFFSITE</b></p> <p><b>12:45-2:30:</b>                      Async/Synchronous Electives                      Intervention &amp; Office Hours                      Independent Work                      Applied Learning</p>

**(Office hours are online via Zoom from 1:15-2:00pm. Check google classroom for the links)**

## **Mask Breaks**

We know that students may need to take a “mask break” during the day. All of our classrooms have designated mask break spaces that are away from other students and near a door when possible. During mask breaks, students can access face shields as an alternative face covering. We have disposable shields for these breaks available upon student request.

### **Mask Wearing Tips**

- Explain how masks work and why they are important.
- Practice wearing masks at home in intervals and increase the duration over time. Start with short periods and practice during preferred activities. Make a plan, practice, provide positive feedback.
- Wear masks and look in the mirror, talk about what you see.
- Find a mask with material that feels comfortable for your child. Try different types of masks. You might find the perfect fit.
- Attach a lanyard (breakaway) to the mask so it’s always available and doesn’t fall off.
- Pack extra masks. Make it easy. Provide options and choice.
- Model wearing a mask.

## **Attendance**

For our Hybrid Instructional Model, attendance includes both participation in class activities, on-site and off-site, live/in-person or asynchronous and interaction with a teacher during a school day.

### **Interaction can be evidenced by any of the following:**

- Participating in a Zoom class
- Communication from the student to the teacher
- A phone call between the teacher or educational assistant and the student
- Posting completed coursework to Google Classroom or email
- Turning in completed coursework on a given day

When there is no evidence of student interaction during a 24-hour period surrounding a scheduled school day as described, students are reported as absent for the day/class. Meadow View staff will follow-up with phone calls and/or our auto dialer system when students are absent on days they are scheduled to physically be on-site

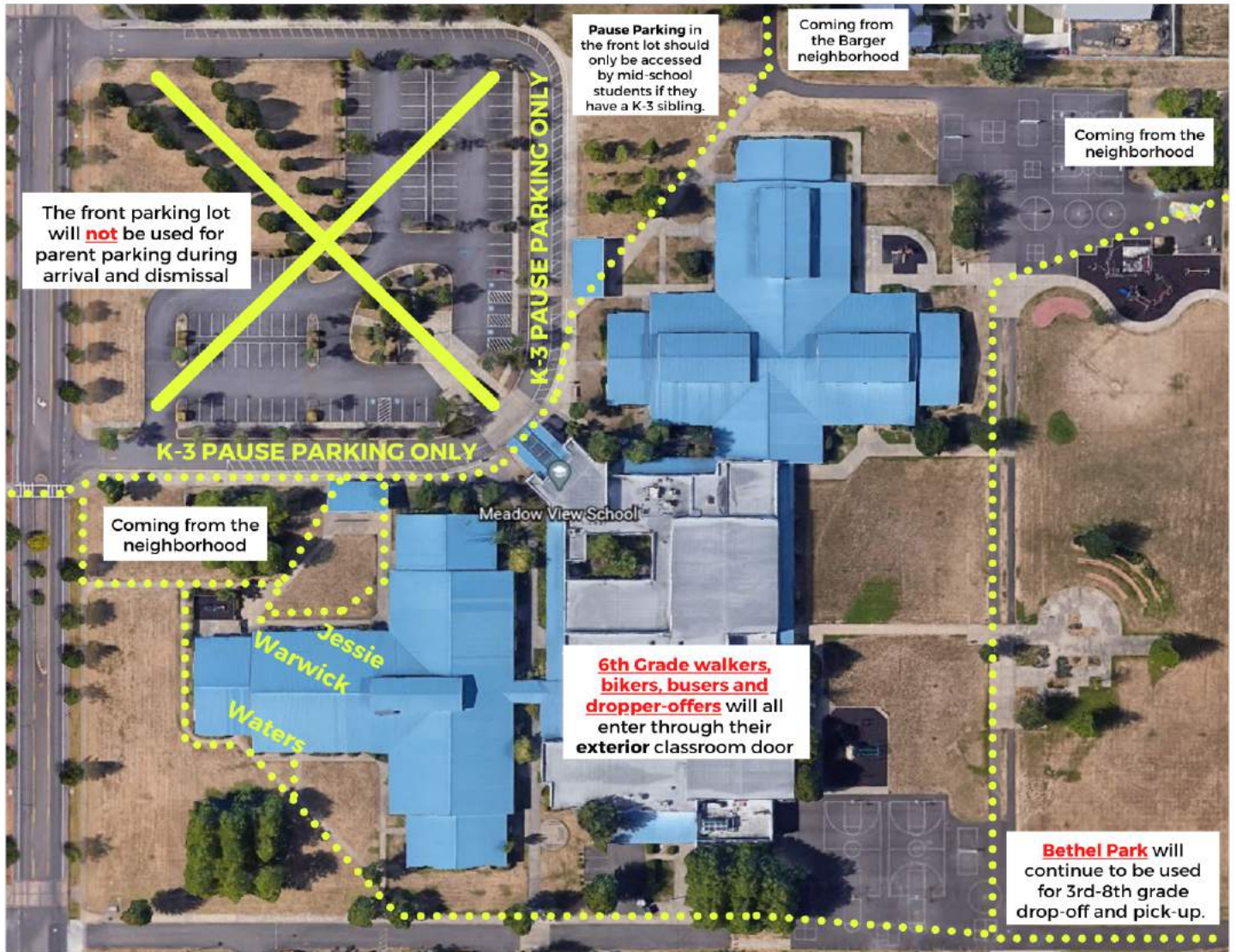
## **Process to Report Health and Safety Concerns**

Bethel School District has created an anonymous survey form that will be available to all students, staff, and families via school websites. Concerns will be reviewed.



# 6TH GRADE ARRIVAL/DISMISSAL

## ALL MV 6TH GRADE ENTRY AND EXIT PATHS

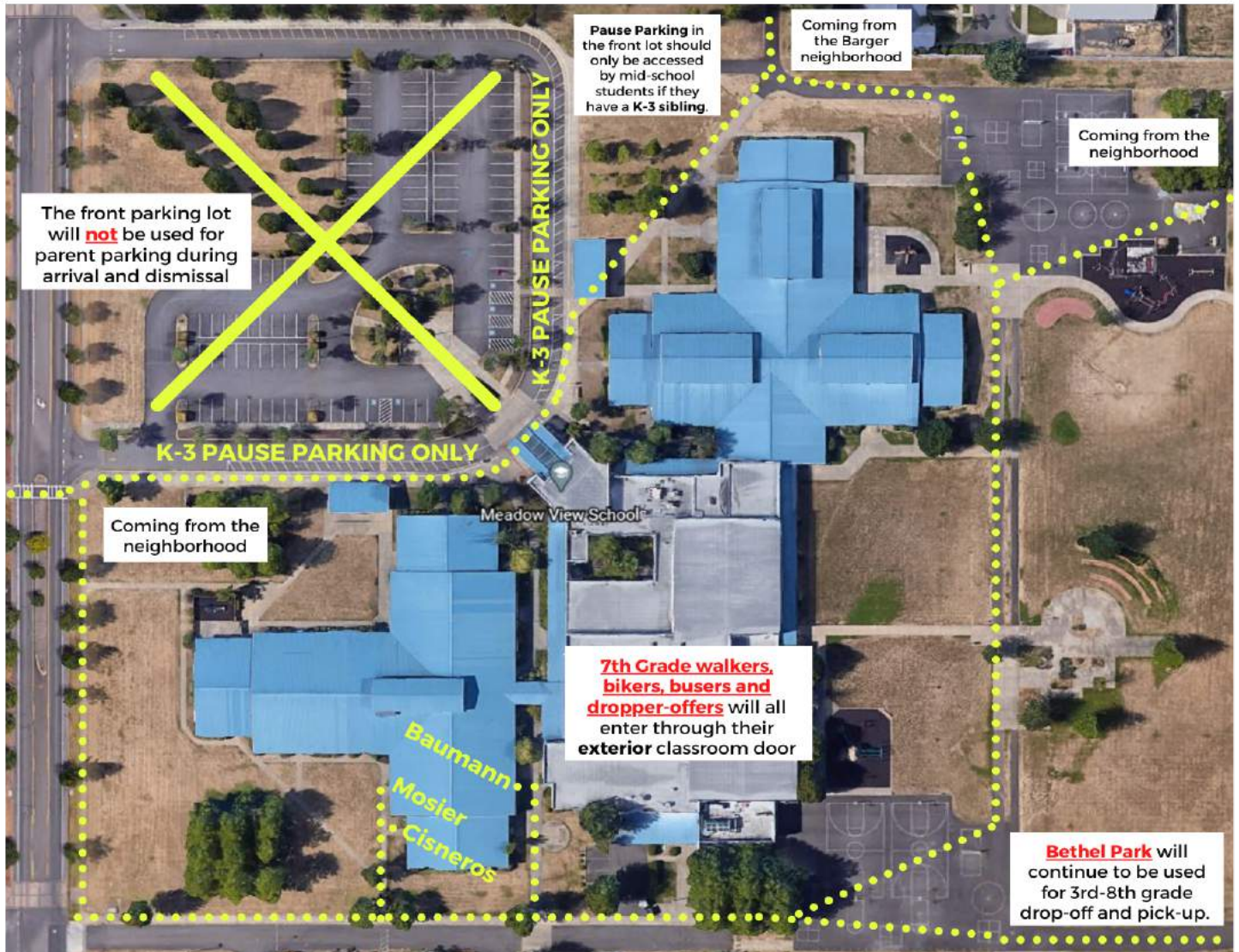


#WEBELIEVEINMV



# 7TH GRADE ARRIVAL/DISMISSAL

## ALL MV 7TH GRADE ENTRY AND EXIT PATHS

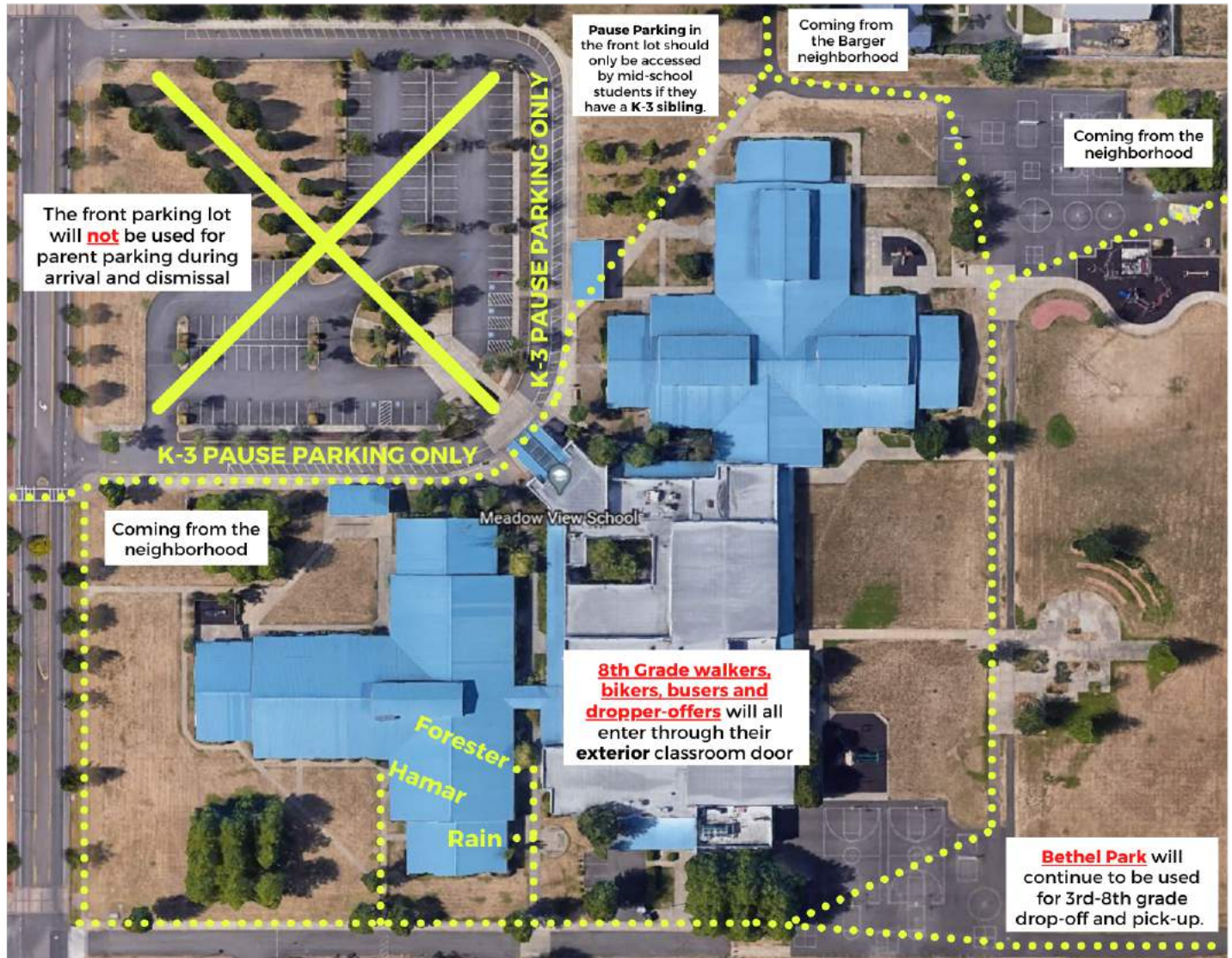


#WEBELIEVEINMV



# 8TH GRADE ARRIVAL/DISMISSAL

ALL MV 8TH GRADE ENTRY AND EXIT PATHS



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