

Irving Elementary Arrival-Dismissal Procedures



Parents will not be allowed inside the gates at Irving at arrival or dismissal.

Kindergarten Students Parent Drop-Off and Pick-Up:

Kindergarten parents will use the small south parking lot for drop off and pick-up each day. Parents can pull through the small parking lot at arrival and drop off in designated area (**See Kindergarten Drop-Off & Pick-Up Map**)

Student arrival time starts at 8:10am. Classroom doors open at 8:15.

At arrival, a staff member will greet students at drop-off. Please make sure student is wearing mask.

Kindergarten students are dismissed at 1:20pm.

Parents may pick-up student in the same parking lot as drop-off. Pull into the parent pick up zone and a teacher will get student to your car. Parents please wear your mask at drop off and arrival. Thank you!

If you Kindergarten student rides the bus...

A staff member will greet your student when they are dropped off at the front of the school. The staff member will walk student to the classroom.

Grades 1-5 If you drop off and pick up your student...

Arrival: Parents need to use the drive-through drop-off zone (see map) when dropping student off each morning. Staff will assist students getting to class once you have dropped off. (**See Irving Arrival-Dismissal Map**)

Dismissal: At dismissal you may either drive through the parent pick-up zone to pick up your student or park your car and walk (with mask on) to designated pick up area for your child's class (**See Parent Pick-Up Area Map**)

If your student rides bus...

Arrival: Students who ride the bus will be dropped off from 8:10-8:20. Staff members will assist students getting to class once they have arrived at Irving.

Students in grades 1, 4, 5 will enter through the main gates nearest the office and proceed to stand on their designated painted Tiger Paws.

Students in grades 2, 3 will enter gates nearest their classrooms and proceed to stand on their designated painted Tiger Paws nearest their classrooms.

Dismissal: All bus riders K-5 at Irving will be dismissed at 1:20 to go get on the bus. The buses will leave Irving at approximately 1:30.

If your student walks or bikes to school...

The back gates at Irving will not be open for student use in the morning. Students arriving on campus on either foot or bike need to enter through their designated gate at the front of the building.

Students in grades 1, 4, 5 will enter through the main gates nearest the office and proceed to stand on their designated painted Tiger Paws.

Students in grades 2, 3 will enter gates nearest their classrooms and proceed to stand on their designated painted Tiger Paws nearest their classrooms.

If student rides bike to school the covered bike rack nearest the North end of the main parking lot should be used.

Students in grades 1, 4, 5 will enter through the main gates nearest the office and proceed to stand on their designated painted Tiger Paws.

Students in grades 2, 3 will enter gates nearest their classrooms and proceed to stand on their designated painted Tiger Paws nearest their classrooms.

Do you need to pick your child up early from school?

If you need to pick your child up early from school please following the instructions below:

1. Pull up to the front of the building and call the Irving office at 541-688-2620.
2. An office staff member will walk your student out to the car