



**BETHEL SCHOOL BOARD MEETING**

District Office – 4640 Barger Drive

Monday, March 11, 2019

6:30 p.m.

**Executive Session per ORS 192.660(2)(d) – Labor Negotiations – Toward the end of the meeting.**

*At the end of the Executive Session, the Board will call the Regular Session to order and open to the public.*

**AGENDA**

1. **Call to Order** **Debi Farr, Chair**
2. **Pledge of Allegiance** **Paul Jorgensen, Vice Chair**
3. **Approval of Minutes**
4. **Superintendent’s Report**
  - A. Student Presentation, Clear Lake Elementary
  - B. Willamette High School Culinary Team
  - C. Student Representative Reports, KHS and WHS
  - D. Financial Statement, Simon Levear
  - E. Transfer Update, Pat McGillivray
  - F. Legislative and School Finance Update
  - G.
5. **Delegations and Visitors**
6. **Consent Agenda**  
Personnel Action Resolution No. 39
7. **Action Items**
  - A. Approve Transfer Caps for the 2019-2020 School Year Resolution No. 40
  - B. Approve Inter-District Transfer Caps for the 2019-2020 School Year Resolution No. 41
  - C. 2019-2020 Employee Contracts  
*(Lists distributed at Board Meeting)*
  - D.
8. **Information and Discussion**
  - A.
9. **Board Activity Update**
  - A.

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

March 11, 2019, Page 2 of 2

**10. Review of Next Meeting: Monday, April 8, 2019**

- A. Student Presentation, Meadow View School
- B. Student Presentation, Cascade Middle School
- C. Student Representative Reports, KHS and WHS
- D. Legislative & School Finance Update
- E. Board Policies & Administrative Rules up for Periodic Review
- F.

**11. The Board will meet in Executive Session per ORS 192.660(2)(d) to discuss labor negotiations.**

**12. Return to Regular Session**

**13. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**JANUARY 28, 2019**

#### **ATTENDANCE**

Board Members: Alan Laisure, Greg Nelson, Rich Cunningham, Ginger Poage, Paul Jorgensen, and Chair, Debi Farr

Absent: Dawnja Johnson

District staff, students, and community members identified: Superintendent Parra, Substitute Student Representative Nate Tena, Substitute Student Representative Nate Bassinger, Remie Calalang, Amy Tidwell, Simon Levear, Pat McGillivray, Maureen Spence, Charissa Nelson, Janay Stroup, Tasha Katsuda, Kee Zublin, Glen Martz, Brooke Cottle, Robin Hanson, Bobbi Derrickson, Danielle Connelly, Shanna Bitikofer, Marilyn Bounds, 4<sup>th</sup> grade families from Malabon, and Jill Busby

#### **CALL TO ORDER**

Chair Farr called the January 28, 2019 meeting of the Board of Directors to order at 6:30 p.m.

#### **PLEDGE OF ALLEGIANCE**

Vice Chair Jorgensen led the Pledge of Allegiance.

#### **ACTION ON MINUTES**

Chair Farr presented the Minutes from the January 14, 2019 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

#### **SUPERINTENDENT'S REPORT**

##### Student Presentation, Malabon Elementary School

Malabon Elementary School Principal Maureen Spence introduced Malabon 4<sup>th</sup> grade teacher Charissa Nelson and shared that at their school the "M" in Malabon stands for Members of a Caring Community. Ms. Nelson stated that one of her goals for her students is that they are involved with community service, and this year her students are participating in the Unicef Kid Power program. 4<sup>th</sup> grade students Hiya, Jazzmyn, Nick, and Isaac introduced themselves and shared their experiences participating in the Unicef Kid Power program. The students wear power bands, which track their activity and movement, earning power points. Students use power points to unlock ready-to-use therapeutic food packets delivered by Unicef to malnourished children around the world. Hiya, Jazzmyn, Nick, and Isaac like this program because it is kind to help other people. The program helps them stay active, too.

##### WHS Student Representative Report, Nate Bassinger

Substituting for Cynthia Lopez, Nate Bassinger introduced himself and provided an update on happenings at Willamette. This is finals week and the end of the first semester. Students do not have school Thursday or Friday. The Sources of Strength (Sources) program, which focuses on building community in the school, is starting at Willamette. For students who have received the Sources training, a class will be available for them to take next semester. Staff have been traveling to the middle schools for the On the Path to Graduation program being presented to 8th grade families. The National Honor Society (NHS) students' Recycle Round-Up will take place February 2<sup>nd</sup>. NHS students are finishing up their volunteer hours. The Wolverine Pageant Bingo and Silent Auction held January 19<sup>th</sup> was a very successful fundraiser. Varsity

## MINUTES

### BETHEL SCHOOL DISTRICT #52

#### BOARD OF DIRECTORS

JANUARY 28, 2019

basketball teams will host Eagle Point at home on Friday night, February 1<sup>st</sup>. The girls will play at 5:15 p.m. and the boys will play at 6:45 p.m. Willamette's Latinos Unidos group will be touring UO on an upcoming field trip.

#### KHS Student Representative Report, Nate Tena

Substituting for Indyanna Andres, Nate Tena provided an overview of what is taking place at Kalapuya. Mr. Aumack's class is exploring the laws of gravity and physics, and students recently filled food boxes for Food for Lane County. Kalapuya recently won the annual ping-pong tournament between KHS and WHS. Enrollment is steady in Mr. Martin's GED class. Mr. Zydyrn's class is studying water issues and the effects of city water. They also continue to work with the Oregon Youth Conservation Corps in the wetlands planting seeds and monitoring native plant growth. Ms. Stroup and Ms. Zimmer's class is studying personal finance and preparing for final internships. Mr. Larson's class is reading *The Road*, focusing on journalism, ethics and morals, and will be hosting a burrito brigade as a community service project. Ms. Olsen's class is studying the pursuit of happiness and the American dream, as well as virtue vs vice and upward mobility. Bethel Farm Manager Kyle Ryan is pruning over 50 fruit trees and recently received a seed donation from Territorial Seed Company. The seed donation will support this year's crops and the annual plant sale. Over 6,000 pounds of food was harvested on the Bethel Farm last year. School Counselor Lezlee Craven would like to thank 15<sup>th</sup> Night for their services. All Kalapuya students are completing work samples as the end of the grading period is this coming Friday, February 1<sup>st</sup>. Another positive note is that retention of students at Kalapuya is high.

#### Airport Rotary Foundation Scholarship Update, Glen Martz

Airport Rotary Foundation Chair Glen Martz expressed his condolences to the Board regarding the recent passing of Wayne Watkins, former Bethel School Board member. Mr. Martz distributed information to the Board summarizing the Foundation's scholarship distributions between 1997 and 2018 and reviewed the information with the Board. The data reflect the growth of Airport Rotary Foundation's Scholarship Program over the years. Mr. Martz also provided an update on Airport Rotary Foundation projects and contests, including a donation to Cascade Middle School for their music program. A photo was presented that included several of the Airport Rotary Foundation Scholarship recipients from 2018. An article from *The Register Guard* titled "Scholarship event shows a brighter side" was also presented. Mr. Martz invited Board members to the upcoming 23<sup>rd</sup> Annual Airport Rotary Foundation Dinner and Auction on Friday, February 22<sup>nd</sup>.

*Director Poage arrived at approximately 7:14 p.m.*

#### Bethel Health Center, Brooke Cottle

Bethel Health Center Director Brooke Cottle shared 2017-2018 statistical information regarding the Bethel Health Center. Ms. Cottle updated the Board on school outreach at KHS and WHS and shared information on the Elementary School-Based Mental Health Team. Ms. Cottle described how Bethel Health Center partners or collaborates with several agencies, including Seattle Children's Hospital for the "Check Yourself" tool, OHP Assistants, the Wellness Exam Incentive with Trillium and Pilar Bradshaw, Lane County School Based Health Center Collaborative, Cahoots, Looking Glass, and White Bird. Ms. Cottle has been requested to present at the 2019 National School-Based Health Care Convention in Arlington, VA about the work Bethel is doing with the Columbia Suicide Severity Rating Scale. The Oregon Health Authority and

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JANUARY 28, 2019**

UO will be doing research on Bethel’s implementation of Sources of Strength (Sources), an evidence-based suicide prevention program. Bethel’s implementation of Sources could potentially be a model for statewide implementation, if other districts choose to implement a suicide prevention program.

Division 22 Assurances

Superintendent Parra reminded the Board of the annual process where the District ensures compliance with Oregon’s Division 22 Standards. Oregon Department of Education (ODE) has clarified that districts are reporting on compliance for the previous year. The District will be implementing sex abuse prevention curriculum (Erin’s Law) for all students and prevention education: drugs and alcohol for all juniors and seniors during the 2018-2019 school year; however, did not implement for the 2017-2018 school year. The District is on-track to meet compliance in all areas during the 2018-2019 school year.

Director Cunningham inquired about having health centers being designated trauma centers for people experiencing heart attacks or strokes. The Board discussed how that could save many lives and reviewed services currently available. Superintendent Parra informed the Board that the District is offering Stop the Bleed, a lifesaving community-based course, to staff.

Legislative and School Finance Update

Superintendent Parra provided an overview of Governor Brown’s recommended budget which acknowledges that education has been under-funded in Oregon for the past three decades. Governor Brown’s recommended budget calls for the state to repair, reform, and reinvest in public education. Superintendent Parra shared potential ideas presented by the state to reinvest in public education and also updated the Board on work being done by a committee commissioned by Governor Brown to review instructional time and a 180 day school year. Superintendent Parra is part of the committee, which will meet one more time before they present their findings to the Governor.

Policy Update, 2<sup>nd</sup> Reading

Superintendent Parra reported on the following Board Policy:

JHC – Student Health Services – *Updated to reflect new language*

**DELEGATIONS AND VISITORS**

Marilyn Bounds  
1859 Oakville Crossing  
Eugene, OR

Bethel Association of Classified Employees (BACE) President Marilyn Bounds referenced a flyer announcing a march on February 18<sup>th</sup> at the Oregon State Capitol Building. Ms. Bounds invited Board members, staff, students, and families to attend the rally to encourage increased funding for Oregon schools.

**CONSENT AGENDA**

**Resolution No. 31 – Personnel Action**

**Motion:** Greg Nelson moved, Alan Laisure seconded, to approve the Consent Agenda as specified below:

#	Name	Type	Description
---	------	------	-------------

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JANUARY 28, 2019**

1.	Leonhardt, Joe	Temporary Hire for 2018-19	Offer Temporary Contract for 1.0 FTE Extended Resource Room Teacher for Grades 3-5 @ Meadow View; Replaces: Becky Coon; Start Date: 1/9/2019.
----	----------------	----------------------------	---

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**ACTION ITEMS**

**Resolution No. 32 – Adopt Policies GBC, IGBAK, IGBAL, JBA, JEB, JECBD, and JHCCA**

**Motion:** Rich Cunningham moved, Ginger Poage seconded, to adopt the following policies:

<u>GBC</u>	Staff Ethics
<u>IGBAK</u>	Special Education – Public Availability of State Application
<u>IGBAL</u>	Special Education – Services for Home-Schooled Students with Disabilities
<u>JBA</u>	Sexual Harassment
<u>JEB</u>	Early Entrance
<u>JECBD</u>	Education of Students Experiencing Homelessness
<u>JHCCA</u>	Students with HIV, HBV, HCV, or AIDS

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**Resolution No. 33 – Adopt 2019-2020 Budget Calendar**

**Motion:** Greg Nelson moved, Rich Cunningham seconded, to adopt the 2019-2020 Budget Calendar. The Board discussed how many budget committee positions need to be filled.

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**Resolution No. 34 – Adopt PACE Annual Joinder to Trust Agreement**

**Motion:** Alan Laisure moved, Paul Jorgensen seconded, to adopt the PACE Declaration of Trust and Form of Joinder to Trust Agreement. Superintendent Parra and Business Services Director Simon Levear clarified that this coverage is for the District’s liability insurance.

**Motion Passed, 6-0**

**Absent:** Dawnja Johnson

**INFORMATION AND DISCUSSION**

- A. BIG 9<sup>th</sup> Annual Black History Month Banquet, Friday, February 1, 5:30pm, Valley River Inn
- B. 23<sup>rd</sup> Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn
- C. OSBA Legislative Town Hall, Wednesday, February 6, 7-9pm, Lane ESD

**BOARD ACTIVITY UPDATE**

- A. Director Laisure shared that he enjoyed the complete performance of Aladdin at Shasta, is filling in for Volunteer Chris Ferguson at the Produce Plus site at Cascade, and was able to check-in with Cascade staff to verify that they are receiving ongoing support.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JANUARY 28, 2019**

**REVIEW OF NEXT MEETING: MONDAY, FEBRUARY 11, 2019**

- A. Student Presentation, Prairie Mountain School
- B. Student Representative Reports, KHS and WHS
- C. 2019-2021 Lane ESD Local Service Plan, Superintendent Scurto
- D. Indian Education, Tina Gutierrez-Schmich
- E. Legislative & School Finance Update
- F. Board Policies & Administrative Rules up for Periodic Review

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 8:15 p.m.

---

Clerk – Chris Parra

*jcb*

---

Chair – Debi Farr

This page intentionally left blank.



Bethel School District GENERAL FUND  
Revenue and Expenditure Summary/Projection (unaudited)  
Fiscal Year 2018/2019

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Prior Months	Current Month	Future Months	Projected 2018/2019			YTD Actual	YTD Projected	Variance
	Actuals	Priliminary	Projected		2018/2019	Budget			
		Feb 2019		Totals	ADOPTED BUDGE	Variance	Feb 2019	Feb 2019	
<b>REVENUES</b>									
LOCAL SOURCES:									
Current year's levy* R1111	14,792,590	111,702	797,972	15,702,264	15,831,345	(129,081)	14,904,292	15,033,373	(129,081)
Prior years' taxes* R1112 & 1190 & 1200	537,520	14,990	17,009	569,519	58,000	511,519	552,510	40,991	511,519
Tuition from other Districts	0	0	0	0	0	0	0	0	0
Investment earnings R1510	305,413	55,920	49,506	410,839	110,000	300,839	361,333	60,494	300,839
Misc. local sources R1910 & R1940 & R1960	86,990	3,873	19,951	110,815	44,300	66,515	90,863	24,349	66,515
Subtotal	15,722,513	186,485	884,438	16,793,436	16,043,645	749,791	15,908,998	15,159,207	749,791
INTERMEDIATE SOURCES:									
County School Fund* R2101	0	0	60,000	60,000	60,000	0	0	0	0
Subtotal	0	0	60,000	60,000	60,000	0	0	0	0
STATE SOURCES:									
SSF- Current Year R3101	25,162,682	3,127,635	9,838,792	38,129,109	37,150,756	978,353	28,290,317	27,311,964	978,353
Common School Fund* R3103	0	0	552,552	552,552	552,553	(0)	0	276,276	(276,276)
High Cost Disability	0	0	18,000	18,000	18,000	0	0	0	0
Other State Funds	0	0	0	0	0	0	0	0	0
Subtotal	25,162,682	3,127,635	10,409,344	38,699,661	37,721,309	978,352	28,290,317	27,588,241	702,076
FEDERAL SOURCES:									
Other Federal Grants 4700	13,944	0	-13,944	0	0	0	13,944	0	13,944
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0
Subtotal	13,944	0	-13,944	0	0	0	13,944	0	0
OTHER RESOURCES:									
Interfund Transfers In R5200	223,166	0	14,031	237,197	15,050	222,147	223,166	1,019	222,147
Sale of or Comp for loss of asset	0	0	0	0	0	0	0	0	0
Beginning fund balance R5400	7,993,950	0	0	7,993,950	6,862,062	1,131,888	7,993,950	6,862,062	1,131,888
Subtotal	8,217,115	0	14,031	8,231,147	6,877,112	1,354,035	8,217,115	6,862,062	1,131,888
Total, monthly revenues				63,784,244	60,702,065				
<b>EXPENDITURES</b>									
Salaries- 100	12,912,117	2,383,418	14,476,355	29,771,891	28,882,160	889,730	15,295,536	15,605,073	(309,537)
Employee benefits- 200	8,668,212	1,574,276	9,855,182	20,097,669	20,194,172	(96,503)	10,242,487	11,247,785	(1,005,297)
Purchased services- 300	2,594,865	486,856	2,530,848	5,612,568	5,730,599	(118,031)	3,081,720	3,199,751	(118,031)
Supplies- 400	551,981	58,056	396,754	1,006,791	981,446	25,346	610,037	584,691	25,346
Capital outlay- 500	7,500	0	0	7,500	0	7,500	7,500	0	7,500
Insurance/Dues/Other- 600	454,629	2,777	7,455	464,861	449,479	15,382	457,406	442,024	15,382
Interfund Transfers	185,000	0	317,671	502,671	496,137	6,534	185,000	178,466	6,534
Contingency	0	0	0	0	2,968,073				
Total, monthly expend.	25,374,303	4,505,383	27,584,265	57,463,951	59,702,066	729,958	29,879,686	31,257,789	(1,378,104)
Month-end Fund Balance				6,320,293	1,000,000				

This page intentionally left blank.



**March 11, 2019**

**RESOLUTION NO. 18-19: 39**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Barr, Joseph	Hire for 2018-19	Offer Extra Duty Contract for Assistant JV Baseball Coach @ Willamette.
2.	Bishoff, Erik	Hire for 2019-20	Offer 2 <sup>nd</sup> Year Probationary Contract for 1.0 FTE Digital Photography and Drafting CTE Teacher @ Willamette.
3.	Bunker, Phillip	Hire for 2019-20	Offer 2 <sup>nd</sup> Year Probationary Contract for .5 FTE Culinary CTE Teacher @ Willamette.
4.	Drath, Carla	Resignation/Retirement	Accept resignation effective 7/1/2019 to enter retirement; Position Held: Speech and Language Pathologist @ Malabon; 22 years at Bethel.
5.	Fields, Billy	Resignation	Accept resignation at end of 2018-2019 school year; Position Held: 7 <sup>th</sup> Grade Math Teacher @ Prairie Mountain; 1 year at Bethel.
6.	Johnson, Wyatt	Hire for 2018-19	Offer Extra Duty Contract for JV Baseball Coach @ Willamette.
7.	Lauritzen, Zachary	Resignation	Accept resignation at end of 2018-2019 school year; Position Held: Assistant Principal @ Willamette; 5 years at Bethel.
8.	Meusec-Thompson, Lacey	Infant Care Leave	Approve .5 FTE Infant Care Leave for the 2019-20 school year; Position: PE Teacher @ Willamette.
9.	White, Andrew	Hire for 2019-20	Offer 2 <sup>nd</sup> Year Probationary Contract for 1.0 FTE Extended Resource Room Teacher @ Shasta.

**Recommended by:** Remie Calalang, Human Resources Director

ATTEST \_\_\_\_\_

Clerk – Chris Parra

\_\_\_\_\_

Chair – Debi Farr

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				



**March 11, 2019**

**RESOLUTION NO. 18-19: 40**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby opens the following grade-level bands to out-of-district students transferring into the District in 2019-2020 under the provisions of Bethel Board Policy JECB.

The following grade-level bands are open to out-of-district students in 2019-2020:

Grade-Level Band	Schools open to new out-of-district students for 2019-2020	Grade-level bands open to new out-of-district students for 2019-2020
<b>Elementary Level (K-5<sup>th</sup> Grade)</b>	Clear Lake Elementary School Danebo Elementary School Fairfield Elementary School Irving Elementary School Malabon Elementary School Meadow View K-8 School Prairie Mountain K-8 School	At kindergarten through 5 <sup>th</sup> grade Bethel will welcome enrollment to new out-of-district students through the transfer process to a maximum of <b>250 students</b> .
<b>Middle Level (6<sup>th</sup>-8<sup>th</sup> Grade)</b>	Cascade Middle School Shasta Middle School Meadow View K-8 School Prairie Mountain K-8 School	At 6 <sup>th</sup> through 8 <sup>th</sup> grade Bethel will welcome enrollment to new out-of-district students through the transfer process to a maximum of <b>50 students</b> .
<b>High School Level (9<sup>th</sup>-10<sup>th</sup> Grade)</b>	Willamette High School	At 9 <sup>th</sup> and 10 <sup>th</sup> grades Bethel will welcome enrollment to new out-of-district students through the transfer process to a maximum of <b>30 students</b> .

This resolution allows for the enrollment of additional students at nearly every grade level and all but one school in Bethel School District. Actual enrollment numbers at each grade level and school will vary based on the latest projected enrollment and space available on April 1, 2019.

District and school acceptance of individual students will follow Policy JECB.

**ATTEST** \_\_\_\_\_

**Clerk – Chris Parra**

\_\_\_\_\_

**Chair – Debi Farr**

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

This page intentionally left blank.



**March 11, 2019**

**RESOLUTION NO. 18-19: 41**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby approves the following numbers of students seeking consent for Inter-District Transfers from Bethel School District to other Districts in school year 2019-2020 under the provisions of Bethel Board Policy JECB:

Grade-Level Band	Number of Bethel students receiving consent for Inter-District Transfers to other school districts in 2019-2020
Elementary Level (K-5 <sup>th</sup> Grade)	75 students
Middle Level (6 <sup>th</sup> -8 <sup>th</sup> Grade)	40 students
High School Level (9 <sup>th</sup> -10 <sup>th</sup> Grade)	40 students

This resolution provides consent for Inter-District Transfers at nearly all grade levels. District approval of individual student transfer requests will follow Policy JECB.

**ATTEST** \_\_\_\_\_

**Clerk – Chris Parra**

\_\_\_\_\_

**Chair – Debi Farr**

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				