

BETHEL SCHOOL BOARD MEETING

District Office – 4640 Barger Drive

Monday, January 14, 2019

6:30 p.m.

AGENDA

1. Call to Order

Debi Farr, Chair

2. Pledge of Allegiance

Paul Jorgensen, Vice Chair

3. Approval of Minutes

4. Superintendent's Report

- A. Oregon School Board Appreciation Proclamation
- B. Student Presentation, Shasta Middle School
- C. Student Representative Reports, KHS and WHS
- D. Fall Sports Review, Garron Lamoreau
- E. Annual Audit Report, Simon Levear
- F. Equity Committee Update, Tina Gutierrez-Schmich
- G. Financial Statement, Simon Levear
- H. Review Budget Committee Calendar
- I. Legislative and School Finance Update
- J. Policy Update, 1st Reading
 - a. EDC – Care of District Property – *No changes*
 - b. GBC – Staff Ethics – *Updated to reflect new language*
 - c. IGBAK – Special Education – Public Availability of State Application – *Updated to reflect new language*
 - d. IGBAL – Special Education – Services for Home-School Students with Disabilities – *Updated to reflect new language*
 - e. JBA – Sexual Harassment – *New policy*
 - f. JEB – Early Entrance – *Updated to reflect new language*
 - g. JECBD – Education of Students Experiencing Homelessness – *New policy (replaces JBA)*
 - h. JHC – Student Health Services – *Updated to reflect new language*
 - i. JHCCA – Students with HIV, HBV, HCV or AIDS – *Updated to reflect new language*
- K.

5. Delegations and Visitors

6. Consent Agenda

Personnel Action

Resolution No. 28

7. Action Items

- A. Adopt Policy EDC Resolution No. 29
- B. Acknowledge Receipt of 2017-2018 Audit Report Resolution No. 30
- C.

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BOARD OF DIRECTORS

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8. Information and Discussion

- A. BIG 9th Annual Black History Month Banquet, Friday, February 1, 5:30pm, Valley River Inn
- B. 23rd Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn
- C.

9. Board Activity Update

- A.

10. Review of Next Meeting: Monday, January 28, 2019

- A. Student Presentation, Malabon Elementary School
- B. Student Representative Reports, KHS and WHS
- C. Bethel Health Center, Brooke Cottle
- D. 2019-2021 Lane ESD Local Service Plan
- E. PACE Annual Joinder to Trust Agreement
- F. Adopt Budget Committee Calendar
- G. Legislative & School Finance Update
- H. Board Policies & Administrative Rules up for Periodic Review
- I.

11. Adjournment

MINUTES

BETHEL SCHOOL DISTRICT #52

BOARD OF DIRECTORS

NOVEMBER 26, 2018

ATTENDANCE

Board Members: Alan Laisure, Greg Nelson, Dawnja Johnson, Rich Cunningham, Ginger Poage, Paul Jorgensen, and Chair, Debi Farr

Absent: None

District staff, students, and community members identified: Superintendent Parra, Student Representative Indyanna Andres, Student Representative Cynthia Lopez, Remie Calalang, Amy Tidwell, Simon Levear, Kee Zublin, Pat McGillivray, Mindy LeRoux, Tasha Katsuda, Mari Ford, Angie Johnson, Kevin Smith, Jill Robinson-Wolgammott, Brady Cottle, Natalie Oliver, Erika Case, Bobbi Derrickson, Shanna Bitikofer, Danielle Connelly, Robin Hanson, 1st and 5th grade families from Danebo, and Jill Busby

CALL TO ORDER

Chair Farr called the November 26, 2018 meeting of the Board of Directors to order at 6:31 p.m.

PLEDGE OF ALLEGIANCE

Vice Chair Jorgensen led the Pledge of Allegiance.

ACTION ON MINUTES

Chair Farr presented the Minutes from the October 22, 2018 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

SUPERINTENDENT'S REPORT

Student Presentation, Danebo Elementary School

Danebo Principal Mari Ford shared that *Number Talks* is being implemented in Danebo classrooms and introduced 1st grade teacher Angie Johnson and 5th grade teacher Kevin Smith. Mr. Smith stated that number talks develop students' number sense by encouraging conversations about math. Number talks clarify math thinking and encourages students to use math relationships to build new strategies. Ms. Johnson demonstrated an abbreviated version of a number talk. 1st grade students Jacoby, Kayleb, Addison, Tristan, Alex, and Kayleigh described their strategies to solve the number talk. Mr. Smith presented a number talk to 5th grade students and asked them to focus on different methods to represent the problem. 5th grade students Breanna, Chloe, and Vance discussed and presented their ideas for deconstructing the math problem.

KHS Student Representative Report, Indyanna Andres

Indyanna reported that Kalapuya's term will end soon and that cohorts are working on final projects. Ms. Olsen's cohort is finishing reading *The Glass Castle*, studying homelessness, and is doing a research project based on non-profit organizations they have recently visited. Mr. Larson's cohort is creating the first edition of the school newspaper titled *The Howl* and is finishing reading *Life of Pi*. Mr. Dambrov's cohort is completing a research project on food systems and issues within them, and each student is establishing an individualized plan to sustain food systems. Mr. Zydyrcn's cohort is working on an extensive Voicethread project focused on watersheds. The Bethel Farm had a free farmer's market before Thanksgiving for Kalapuya students and their families with the last of the fall harvest, and recently harvested between 50-

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60 pounds of honey. Ms. Zimmer's cohort is finishing up internships and students have received high praise and possible career opportunities. Ms. Stroup is working with students to enroll at Lane Community College next term. Ms. Nussbaum's cohort is working on their final project on mass incarceration, social justice, and the polarization of the United States. In addition, Ms. Nussbaum's cohort recently hatched quail eggs.

WHS Student Representative Report, Cynthia Lopez

Cynthia reported that students from all grade levels at Willamette are participating in the Wolverine Pageant and the first fundraiser was held last weekend. Leadership students who attended the OASC Fall Conference in Seaside brought back ideas to increase school spirit, including a kindness campaign that will continue throughout the year. Rake and Run was postponed to the Dec. 1st weekend. The Senior Citizen Breakfast will be held on December 12th beginning at 7:30 a.m. *My Very Own Story*, the recent theater production, was a success. Basketball games start this week.

School and District Report Cards, Kee Zublin and Tasha Katsuda

Curriculum Directors Tasha Katsuda and Kee Zublin reviewed highlights of the 2017-18 school and district report cards, including detailed data from the following categories: attendance, 3rd grade ELA, 3rd through 8th grade individual student progress, 9th grade on-track, and graduation rates. The updated format of the school and district report cards helps all stakeholders better understand achievement outcomes. The Board discussed math curriculum, math achievement, new statewide math standards, and math interventions. Kalapuya has been designated by ODE to receive Comprehensive Supports for Improvement (CSI) as a result of their graduation rate. The Board discussed Kalapuya's model and possible outcomes of this designation.

Director Laisure left the meeting at approximately 7:55 p.m.

Chronic Absenteeism, Kee Zublin and Tasha Katsuda

Curriculum Directors Tasha Katsuda and Kee Zublin reviewed statewide data for chronic absenteeism and the correlation to graduation rate, and shared attendance data from comparable school districts in the state. A student is considered chronically absent when they attend school less than 90% of the days of the school year. Bethel has a higher than state average attendance rate of 84.8%. Approximately 15% of Bethel students are chronically absent. To improve attendance, a Bethel committee has been meeting to review the District's attendance data and construct a plan with multi-tiered levels of support based on the needs of students.

CTE Revitalization, Brady Cottle, Natalie Oliver, Erika Case, and Jill Robinson-Wolgamott

Shasta Middle School Principal Brady Cottle, Cascade Middle School Principal Natalie Oliver, Meadow View School Principal Erika Case, and Prairie Mountain School Principal Jill Robinson-Wolgamott provided an overview of the after-school CTE programs offered to 8th grade students. These programs are a result of a \$300k CTE grant awarded to the District. Robotics, Digital Design, and Culinary programs are being offered as part of this grant. These programs provide a bridge to high school CTE programs and each 8th grade CTE program will rotate through the four middle schools during the school year. Mr. Cottle shared a robot that was designed by Shasta students. Photographs of the Robotics programs at Shasta and Prairie Mountain and the Culinary program at Meadow View were presented, as well as images of artwork created by

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Cascade students in the Digital Design program. Transportation is provided for students in the programs. Each program has two paid high school interns who assist in the classes.

Director Johnson shared that Willamette will host its own Robotics competition in January and noted that the 8th grade Robotics students might be interested in volunteering.

Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the October 2018 financial statement showing an estimated Ending Fund Balance of \$6,707,865. Mr. Levear updated the board on Business Office processes that are being streamlined.

Legislative and School Finance Update

Superintendent Parra provided an overview of the December 2018 Oregon Economic and Revenue Forecast which identifies increasing revenues for the state. Major factors of the increasing revenues include higher household incomes and the high employment rate. Economic factors at state and federal levels do show potential for another recession, however. To maintain current service levels in K-12 schools, Oregon will need to fund education at over \$9 billion in the next biennia. The Governor's budget will be released this coming Wednesday.

Policy & Administrative Rule Update, 1st Reading

Superintendent Parra reported on the following Board Policies and Administrative Rules:

- JOB – Personally Identifiable Information
- DDC – Native American Education Program Grants – Title VI Indian Education
- EFAA – District Nutrition and Food Services
- GBN – Sexual Harassment
- GCBDC – Domestic Violence/Harassment/Sexual Assault/Stalking Leave
- JHFF – Reporting Requirements Regarding Sexual Conduct with Students
- JB – Title IX – Equal Educational Opportunity
- JGDA – Discipline of Students with Disabilities
- JHCC – Communicable Diseases
- JHCD/JHCDA-AR – Medications
- JHFE-AR – Reporting of Suspected Abuse of a Child
- JO – Education Records/Records of Students with Disabilities

DELEGATIONS AND VISITORS

None

CONSENT AGENDA

Resolution No. 21 – Personnel Action

Motion: Rich Cunningham moved, Greg Nelson seconded, to approve the Consent Agenda as specified below:

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#	Name	Type	Description
1.	Baker, Joan	Temporary Hire for 2018-19	Offer Temporary Contract for .4 FTE Facilitating Teacher @ Fairfield; Start Date: 11/9/2018.
2.	Footlik, Samantha	Hire for 2018-19	Offer Extra Duty Contract for Jumps Track Coach @ Willamette.
3.	Greydanus, Marty	Resignation/Retirement/Rehire	Accept resignation effective 11/30/2018 to enter retirement. Offer Temporary 1.0 FTE Contract from 12/3/2018 through the end of the 2018-19 school year; Position Held: 8 th Grade Science Teacher @ Shasta; 20 years at Bethel.
4.	Griesi, Misty	Temporary Hire for 2018-19	Offer Temporary Contract for .17 FTE Elective @ Willamette from 2/4/2019 through 6/14/2019.
5.	Luhman, John	Resignation/Retirement/Rehire	Accept resignation effective 1/31/2019 to enter retirement. Offer Temporary 1.0 FTE Administrator Contract from 2/1/2019 through the end of the 2018-19 school year; Position Held: Principal @ Clear Lake; 17 years at Bethel.
6.	Palaniuk, Tiffany	Resignation	Accept resignation effective 1/11/2019; Position Held: English Language Development Teacher @ Prairie Mountain; 1 year at Bethel.

Motion Passed, 6-0

Absent: Alan Laisure

Board members acknowledged the commitment and long careers of retiring educators, Mary Greydanus and John Luhman.

ACTION ITEMS

Resolution No. 22 – Adopt Policies GBNA, JB, and JOB

Motion: Greg Nelson moved, Ginger Poage seconded, to adopt the following policies:

GBNA – Harassment, Including Intimidation, Hazing, Menacing, Bullying, and Cyberbullying
 (Employee)

JB – Title IX – Equal Educational Opportunity

JOB – Personally Identifiable Information

Motion Passed, 6-0

Absent: Alan Laisure

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Resolution No. 23 – Approve OSBA Resolution 1

Motion: Rich Cunningham moved, Paul Jorgensen seconded, to approve the adoption of the OSBA 2019-2020 Legislative Priorities and Policies as recommended by the Legislative Policy Committee.

Motion Passed, 6-0

Absent: Alan Laisure

Resolution No. 24 – Approve OSBA Resolution 2

Motion: Greg Nelson moved, Ginger Poage seconded, to approve amending OSBA's bylaws relating to composition of the OSBA Board of Directors by designating the Oregon School Board Members of Color Caucus a voting seat on the OSBA Board of Directors and Legislative Policy Committee.

Motion Passed, 6-0

Absent: Alan Laisure

Resolution No. 25 – Extend Budget Committee Timeline

Motion: Rich Cunningham moved, Dawnja Johnson seconded, to extend the application period for the following open positions on the Budget Committee: positions #1, #2, and #5. The Board discussed options for extending the application period and recruitment ideas for the open Budget Committee positions. Applications will be accepted at the Bethel District Office until the positions are filled. Appointments will be made at a future Board of Directors meeting.

Motion Passed, 6-0

Absent: Alan Laisure

INFORMATION AND DISCUSSION

- A. The Board reviewed OSBA Convention Learnings.
- B. Retiree Open House – Tuesday, December 11, 2:00 – 4:00pm, District Office
- C. 23rd Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn

BOARD ACTIVITY UPDATE

- A. Director Johnson provided an update on a family member.

REVIEW OF NEXT MEETING: MONDAY, DECEMBER 10, 2018

- A. Student Presentation, Willamette High School
- B. Student Representative Reports, KHS and WHS
- C. Equity Committee Update, Tina Gutierrez-Schmich
- D. Sources of Strength, Brooke Cottle and schools
- E. Financial Statement, Simon Levear
- F. Legislative & School Finance Update
- G. Board Policies Up for Periodic Review

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BOARD OF DIRECTORS
NOVEMBER 26, 2018

ADJOURNMENT

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 9:09 p.m.

Clerk – Chris Parra
jcb

Chair – Debi Farr

Bethel School District GENERAL FUND
Revenue and Expenditure Summary/Projection (unaudited)
Fiscal Year 2018/2019

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

Prior Months Actuals	Current Month Preliminary Dec 2018	Future Months Projected	Projected 2018/2019 Totals	2018/2019 ADOPTED BUDGE	Budget Variance	YTD Actual Dec 2018	YTD Projected Dec 2018	Variance
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REVENUES

LOCAL SOURCES:

Current year's levy* R1111	9,612,591	4,994,681	1,219,903	15,827,176	15,831,345	-4,169	14,607,272	14,611,441	(4,169)
Prior years' taxes* R1112 & 1190 & 1200	488,557	27,450	27,814	543,822	58,000	485,822	516,008	30,186	485,822
Tuition from other Districts	0	0	0	0	0	0	0	0	0
Investment earnings R1510	169,685	60,065	71,304	301,053	110,000	191,053	229,750	38,696	191,053
Misc. local sources R1910 & R1940 & R196	74,401	3,094	19,755	97,251	44,300	52,951	77,495	24,545	52,951
Subtotal	10,345,234	5,085,290	1,338,777	16,769,301	16,043,645	725,656	15,430,525	14,704,868	725,656

INTERMEDIATE SOURCES:

County School Fund* R2101	0	0	60,000	60,000	60,000	0	0	0	0
Subtotal	0	0	60,000	60,000	60,000	0	0	0	0

STATE SOURCES:

SSF- Current Year R3101	18,859,191	3,151,746	15,907,430	37,918,367	37,150,756	767,611	22,010,937	18,209,007	3,801,930
Common School Fund* R3103	0	0	552,553	552,553	552,553	0	0	0	0
High Cost Disability	0	0	18,000	18,000	18,000	0	0	0	0
Other State Funds	0	0	0	0	0	0	0	0	0
Subtotal	18,859,191	3,151,746	16,477,983	38,488,920	37,721,309	767,611	22,010,937	18,209,007	3,801,930

FEDERAL SOURCES:

Other Federal Grants 4700	4,639	9,306	-13,944	0	0	0	13,944	0	13,944
Federal Forest Fees* R4801	0	0	0	0	0	0	0	0	0
Subtotal	4,639	9,306	-13,944	0	0	0	13,944	0	0

OTHER RESOURCES:

Interfund Transfers In R5200	223,166	0	14,031	237,197	15,050	222,147	223,166	1,019	222,147
Sale of or Comp for loss of asset	0	0	0	0	0	0	0	0	0
Beginning fund balance R5400	7,991,320	0	0	7,991,320	6,862,062	1,129,258	7,991,320	6,862,062	1,129,258
Subtotal	8,214,486	0	14,031	8,228,517	6,877,112	1,351,405	8,214,486	6,862,062	1,129,258

Total, monthly revenues

63,546,738

EXPENDITURES

Salaries- 100	8,162,265	2,414,146	20,589,151	31,165,562	28,882,160	2,283,402	10,576,411	10,707,155	(130,744)
Employee benefits- 200	5,455,094	1,602,272	14,037,827	21,095,194	20,194,172	901,021	7,057,366	7,758,617	(701,251)
Purchased services- 300	1,533,280	446,597	3,956,417	5,936,294	5,730,599	205,695	1,979,877	2,220,779	(240,902)
Supplies- 400	327,416	53,019	539,722	920,158	981,446	-61,288	380,435	494,742	(114,307)
Capital outlay- 500	7,500	0	0	7,500	0	7,500	7,500	0	7,500
Insurance/Dues/Other- 600	458,060	4,430	6,500	468,989	449,479	19,510	462,489	447,409	15,081
Interfund Transfers	120,000	65,000	442,160	627,160	496,137	131,023	185,000	118,977	66,023
Contingency	0	0	0	0	2,968,073				

Total, monthly expend.

16,063,615

4,585,464

39,571,778

60,220,857

59,702,066

3,486,864

20,649,079

21,747,679

(1,098,600)

Month-end Fund Balance

3,325,881

1,000,000

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BETHEL SCHOOL DISTRICT
EUGENE, OREGON

2019-2020 - Budget Calendar



JANUARY 14, 2019	Board Reviews Draft 2019-2020 Budget Calendar
JANUARY 28, 2019	Board Adopts 2019-2020 Budget Calendar
TO BE DETERMINED	Appoint Budget Committee Members
APRIL 1, 2019	All budget materials due from buildings—300,400,500,600 series
APRIL 15, 2019	Submit notice to <u>Register Guard</u>
APRIL 22, 2019	Publish first notice of Budget Committee Meeting (<i>5 to 30 days prior to meeting</i>)
MAY 13, 2019	Budget Committee 'Orientation', 5:00 p.m. Budget Document/Budget Message presented to the Budget Committee First Budget Committee Meeting , District Office, 6:30 p.m.
MAY 16, 2019	Budget Committee Meeting at District Office, 5:30 p.m. Discussion of budgets for Elementary, K-8, Middle School and High School Programs, Administration, Special Services, All Schools, Other Funds and General Fund Revenue Approval of Budget
MAY 23, 2019	Alternative date for approval of the budget, District Office, 6:30 p.m.
JUNE 10, 2019	Publication of NOTICE OF BUDGET HEARING, FINANCIAL SUMMARY, and FUND SUMMARIES (<i>not more than 25 nor less than 5 days prior</i>)
JUNE 24, 2019	Public Hearing on Budget Enact resolutions adopting the budget, making the appropriations, and declaring the tax levy

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Care of District Property

Policy Number: EDC Effective Date: 1/2019

Date of Original Policy and Revisions: 5/91, 9/94, 11/99, 1/06, 10/08, 12/10, 1/12, 5/15

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 1/2022

POLICY

In order to properly carry out its stewardship role, the District will establish procedures to account for and maintain its equipment and other capital assets.

Each building administrator or supervisor shall be responsible for the equipment and other assets in their custody.

The Director of Business Services shall be responsible to maintain a district-wide equipment accounting and inventory system for items valued in excess of \$5,000 that provides information to assist administrators in carrying out their custodial responsibilities. The system will be designed to also satisfy insurance and audit requirements for an accurate listing of property.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

None.

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Staff Ethics

Policy Number: GBC Effective Date: 1/2019

Date of Original Policy and Revisions: 10/08, 7/10, 10/11, 3/15

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 1/2022

POLICY

I. CONFLICT OF INTEREST Prohibited Use Of Official Position Or Financial Gain

No district employee will attempt to use his/her their district position to obtain personal financial benefit gain or avoidance of financial detriment or financial gain or avoidance of financial detriment for themselves, relatives, household members of household or for any business with which the employee, a household member or relative is associated, if the financial gain or avoidance of financial detriment would not otherwise be available but for the district employee's employment with the District.

This prohibition does not apply to any part of an official compensation package, as approved by the Board, honorarium allowed by [ORS 244.042](#), reimbursement of expenses, or unsolicited awards of professional achievement. Further, this prohibition does not apply to gifts from one without a legislative or administrative interest. Nor does it apply if the gift is under the \$50 gift limit for one who has a legislative or administrative interest in any matter subject to the decision or vote of the district employee.

The employee may receive district or school logo apparel as part of the employee's official compensation package.

District employees will not engage in, or have a personal financial interest in, any activity that raises a reasonable question of conflict of interest with regarding the use of their official position in regards to their duties and responsibilities as staff members district employees. This would also apply to any personal financial benefit for the district employee's relative or member of household of the employee, or any business with which the district employee or a relative or member of the household of the district employee is associated.

This means that:

1. Employees, relatives or members of the district employee's household will not use their the employee's position to obtain financial gain or avoidance of financial detriment from students, parents or staff;
2. Any device, publication or any other item developed during the employee's paid time shall be district property;
3. Employees will not further personal gain through the use of confidential information gained in the course of or by reason of position or activities in any way;
4. No district employee may serve as a Board or budget committee member in the district;
5. An employee will not perform any duties related to an outside job during his/her their regular working hours or during the additional time he/she needs to fulfill the position's responsibilities;

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

nor will an employee use any district facilities, equipment or materials in performing outside work.

6. If an employee authorizes a public contract, the employee may not have a direct beneficial financial interest in that public contract for two years after the date the contract was authorized.

If an district employee has a potential or actual conflict of interest, the district employee must notify his/her their supervisor in writing of the nature of the conflict and request that the supervisor disposes of the matter giving rise to the conflict. This must be done on each occasion the district employee is met with a conflict of interest.

“Potential conflict of interest” means any action or any decision or recommendation by a district employee that could result in a financial benefit or detriment for self or relatives or for any business with which the district employee or relatives are associated, unless otherwise provided by law.

“Actual conflict of interest” means any action or any decision or recommendation by a district employee that would result in a financial benefit or detriment for self or relatives or for any business with which the district employee or relatives are associated, unless otherwise provided by law.

In order to avoid both potential and actual conflicts of interests violation of nepotism provisions and district policy, district employees must abide by the following rules when an employee’s relative or member of the household of the district employee, is seeking and/or holds a position with the district:

1. A district employee may not appoint, employ, promote, discharge, fire or demote or advocate for such an employment decision for a relative or a member of the household, unless he/she complies with the conflict of interest requirements of Oregon Revised Statute (ORS) Chapter 244. This rule does not apply to employment decisions regarding unpaid volunteer position, unless it is a Board-related position.
2. A district employee may not participate as a public official in any interview, discussion, or debate regarding the appointment, employment, promotion, discharge, firing, or demotion of a relative or a member of the household. An employee may still serve as a reference, provide a recommendation, or perform other acts that are part of the normal job functions of the employee.
3. More than one member of an employee’s family may be hired as a regular district employee. In accordance with Oregon law, however, the district may refuse to hire individuals, or may transfer current employees, in situations where an appointment would place one family member in a position of exercising supervisory, appointment or grievance adjustment authority over another member of the same family. Employees who are members of the same family may not be assigned to work in the same building or department except by the Superintendent’s or designee’s approval.

~~In the conflict of interest context, a~~ “Member of the household” means any person who resides with the employee. ~~and~~

“Relative” means: ~~The employee’s spouse¹;~~ parent, step-parent, child, sibling, son-in-law or daughter-in-law of the employee; or the parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law of the spouse of the employee. Relative also includes any individual for whom the employee has a

¹ The term spouse includes domestic partner

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BOARD OF EDUCATION POLICY STATEMENT**

legal support obligation, whose employment provides benefits² to the employee, or who receives any benefit from the employee's public employment.

1. ~~Any children of the employee, or his/her spouse; and~~
2. ~~Brothers, sisters, half brothers, half sisters, brothers-in-law, sisters-in-law, sons-in-law, daughters-in-law, mothers-in-law, fathers-in-law, aunts, uncles, nieces, nephews, stepparents, stepchildren, or parents of the employee, or his/her spouse.~~

II. GIFTS

District employees must comply with the following rules involving gifts:

Employees are public officials and therefore will not solicit or accept a gift or gifts with an aggregate value in excess of \$50 from any single source in a calendar year that has a legislative or administrative interest in any matter subject to the decision or vote of the district employee. All gift related provisions apply to the employee, their relatives, and members of their household. The \$50 gift limit applies separately to the employee, and to the employee's relatives or members of household, meaning that the employee and each member of their household and relative can accept up to \$50 each from the same source/gift giver. A gift may be received by the district employee from, but not limited to, another district employee, a student or parent of a student or a vendor within the \$50 gift limit. Except for exclusions in ORS 244.040(2), an item received by an employee from the district is prohibited.

"Gift" means something of economic value given to an employee without valuable consideration of equivalent value, which is not extended to others who are not public officials on the same terms and conditions.

"Relative" ~~in the gift context~~ means the spouse³, parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law of the employee; or the parent, step-parent, child, sibling, step-sibling, son-in-law or daughter-in-law of the any children of the employee or of the employee's spouse; siblings, spouses of siblings or parents of the employee or of the employee's spouse. Relative also includes any individual for whom the employee has a legal support obligation; or any individual for whom the employee whose employment provides benefits⁴ arising from to the employee's, public employment or from whom the employee who receives any benefits arising from that individual's the employee's public employment.

"Member of the household" means any person who resides with the employee.

Determining the Source of Gifts

Employees, the employee's relatives or members of the employee's household should not accept gifts in any amount without obtaining information from the gift giver as to who is the source of the gift. It is the employee's personal responsibility that no single source provides gifts exceeding an aggregate value of \$50 in a calendar year, if the source has a legislative or administrative interest in any matter subject to the decision or vote of the district employee. If the giver does not have a legislative⁴ or administrative interest, the ~~ethics rules on gifts~~ \$50 limit does not apply and the employee need not keep track of it, although they are advised to do so anyway in case of a later dispute.

² Examples of benefits may include, but not be limited to, elements of an official compensation package including benefits such as insurance, tuition or retirement allotments.

³ Ibid. p. 2

⁴ Ibid. p. 2

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Determining Legislative and Administrative Interest

A legislative or administrative interest means an economic interest distinct from that of the general public, in any action subject to the official decision of an employee.

A decision means an act that commits the district to a particular course of action within the employee's scope of authority and that is connected to the source of the gift's economic interest. A decision is not a recommendation or work performed in an advisory capacity. If a supervisor delegates the decision to a subordinate but retains responsibility as the final decision maker, both the subordinate and supervisor's actions would be considered a "decision".

Determining the Value of Gifts

The fair market value of the merchandise, goods, or services received will be used to determine benefit or value.

"Fair market value" is the dollar amount goods or services would bring if offered for sale by a person who desired, but was not obligated, to sell and purchased by one who is willing, but not obligated, to buy. Any portion of the price that was donated to charity, however, does not count toward the fair market value of the gift if the employee does not claim the charitable contribution on personal tax returns. Below are acceptable ways to calculate the fair market value of a gift:

1. In calculating the per person cost at receptions or meals the payer of the employee's admission or meal will include all costs other than any amount donated to a charity.

For example, a person with a legislative or administrative interest buys a table for charitable dinner at \$100 per person. If the cost of the meal was \$25 and the amount donated to charity was \$75, the benefit conferred on the employee is \$25. This example requires that the employee does not claim the charitable contribution on personal tax returns.

2. For receptions and meals with multiple attendees, but with no price established to attend, the source of the employee's meal or reception will use reasonable methods to determine the per-person value or benefit conferred. The following examples are deemed reasonable methods of calculating value of benefit conferred:
 - a. The source divides the amount spent on food, beverage and other costs (other than charitable contributions) by the number of persons whom the payer reasonably expects to attend the reception or dinner;
 - b. The source divides the amount spent on food, beverage and other costs (other than charitable contributions) by the number of persons who actually attend the reception or dinner; or
 - c. The source calculates the actual amount spent on the employee.

Upon request by the employee, the source will give notice of the value of the merchandise, goods, or services received.

Attendance at receptions where food and beverage is provided as part of the reception is permitted without regard to the fair market value of the food and beverage provided.

Value of Unsolicited Tokens or Awards: Resale value

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Employees may accept unsolicited tokens or awards that are engraved or are otherwise personalized items. Such items are deemed to have a resale value under \$25 (even if the personalized item cost the source more than \$50), unless the personalized item is made from gold or some other valuable material that would have value over \$25 as a raw material.

Entertainment

Employees may not solicit or accept any gifts of entertainment over \$50 in value from any single source in a calendar year that has a legislative or administrative interest in any matter subject to the decision of the employee unless:

1. The entertainment is incidental to the main purpose of another event (i.e. a band playing at a reception). Entertainment that involves personal participation is not incidental to another event (such as a golf tournament at a conference); or
2. The employee is acting in their official capacity for a ceremonial purpose.

Entertainment is ceremonial when an employee appears at an entertainment event for a “ceremonial purpose” at the invitation of the source of the entertainment who requests the presence of the employee at a special occasion associated with the entertainment. Examples of an appearance by an employee at an entertainment event for ceremonial purpose include: throwing the first pitch at a baseball game, appearing in a parade and ribbon cutting for an opening ceremony.

Exceptions

The following are exceptions to the ethics rules on gifts that apply to employees.

1. Gifts from “relatives” and “members of the household” are permitted in an unlimited amount; they are not considered gifts under the ethics rules.
2. Informational or program material, publications, or subscriptions related to the recipient’s performance of official duties.
3. Food, lodging, and travel generally count toward the \$50 aggregate amount per year from a single source with a legislative/administrative interest, with the following exceptions:

Organized Planned Events. Employees are permitted to accept payment for travel conducted in the employee’s official capacity, for certain limited purposes:

- a. Reasonable expenses (i.e. food, lodging, travel, fees) for attendance at a convention, fact-finding mission or trip, or other meetings do not count toward the \$50 aggregate amount IF:
 1. The employee is scheduled to deliver a speech, make a presentation, participate on a panel, or represent the district; AND
 - a. The giver is a unit of a:
 - i. Federal, state, or local government
 - ii. An Oregon or federally recognized Native-American Tribe: OR
 - iii. Non-profit corporation.
 2. The employee is representing the district:

**BETHEL SCHOOL DISTRICT #52
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- a. On an officially sanctioned trade-promotion or fact finding mission; OR
- b. Officially designated negotiations or economic development activities where receipt of the expenses is approved in advance by the Superintendent.

The purpose of ~~this~~ ~~the~~ exception ~~in a. above~~ is to allow employees to attend organized, planned events and engage with the members of organizations by speaking or answering questions, participating in panel discussions or otherwise formally discussing matters in their official capacity. This exception to the gift definition does not authorize private meals where the participants engage in discussion.

4. Food or beverage, consumed at a reception, meal, or meeting IF held by an organization and IF the employee is at the event to give a speech or answer questions as part of a scheduled program.

“Reception” means a social gathering. Receptions are often held for the purpose of extending a ceremonial or formal welcome and may include private or public meetings during which guests are honored or welcomed. Food and beverages are often provided, but not as a plated, sit-down meal.

5. Food or beverage consumed by an employee acting in an official capacity in the course of financial transactions between the public body and another entity described in [ORS 244.020\(67\)\(b\)\(I\)\(i\)](#).
6. Waiver or discount of registration expenses or materials provided to employee at a continuing education event that the employee may attend to satisfy a professional licensing requirement.
7. An ~~gift~~ ~~item~~ received by the Board member as part of the usual or customary practice of the Board member’s private business, employment or position as a volunteer that bears no relationship to the Board member’s holding of public office.
8. Reasonable expenses paid to employee for accompanying students on an educational trip.

Honoraria

An employee may not solicit or receive, whether directly or indirectly, honoraria for the employee or any ~~relative~~ ~~or~~ member of the household of the employee if the honoraria are solicited or received in connection with the official duties of the employee.

The honoraria rules do not prohibit the solicitation or receipt of an honorarium or a certificate, plaque, commemorative token or other item with a value of \$50 or less; or the solicitation or receipt of an honorarium for services performed in relation to the private profession, occupation, avocation or expertise of the employee.

REPORTS

None.

ATTACHMENTS

None.

**BETHEL SCHOOL DISTRICT #52
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END OF POLICY

REFERENCES / COMMENTS

[ORS 244.010 to 244.400](#)

[ORS 260.005](#)

[ORS 294.311](#)

[ORS 294.336](#)

[ORS 332.016](#)

[ORS 659A.309](#)

[OAR 199-005-0003](#) to [199-020-0020](#)

[OAR 584-020-0040](#)

OR. ETHICS COMM'N, OR. GOV'T ETHICS LAW, A GUIDE FOR PUBLIC OFFICIALS (~~2008~~).

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: Special Education – Public Availability of State Application

Policy Number: IGBAK Effective Date 1/2019

Date of Original Policy and Revisions: 2/08, 11/09, 6/12, 6/15

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 1/2022

POLICY

The Superintendent or designee will be responsible for ensuring that all documents relating to the district's eligibility for funds under Part B of the Individuals with Disabilities Education Act (IDEA) are available to parents/guardians of children with disabilities and to the general public for inspection, review, and comment.

1. In complying with this requirement the district does not release or make public personally identifiable information.
2. Information available for public review includes, but is not limited to:
 - a. How the district implements policies, procedures and programs for special education, consistent with state and federal requirements;
 - b. Performance of students with disabilities on statewide assessments;
 - c. Results of the state's general supervision and monitoring of district programs for special education, including the timeliness and accuracy of required data submissions;
 - d. District achievement of performance targets established in the State Performance Plan (SPP);
 - e. Financial information related to revenue and expenditures for students with disabilities, including but not limited to, district information about:
 - (1) Identifying the excess costs of educating students with disabilities;
 - (2) Maintaining the financial support for programs and services for students with disabilities (Maintenance of Effort of [MOE]);
 - (3) Describing available school wide programs under Title I of the Elementary and Secondary Education Act (ESEA) or the Every Student Succeeds Act (ESSA);
 - (4) Documenting the annual district application for IDEA funds; and
 - (5) Reporting of official audits, complaints and due process hearings.
 - f. District dispute resolution information, including the resolution of state complaints and due process hearings.

REPORTS

None.

ATTACHMENTS

None.

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

END OF POLICY

REFERENCES / COMMENTS

State-Administered Programs, 34 C.F.R. § 76.304 (2006).

Assistance to States for the Education of Children with Disabilities, 34 C.F.R. § 34 C.F.R. 300.212 (2006).

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Special Education – Services for Home-School Students with Disabilities

Policy Number: IGBAL Effective Date 1/2019

Date of Original Policy and Revisions: 2/08, 11/09, 6/12, 6/15

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 1/2022

POLICY

If the district receives notice that a parent/guardian intends to home school a student with a disability, the district will offer an opportunity for an Individual Education Plan (IEP) meeting to consider providing special education and related services in conjunction with home schooling and will provide written notice to the parent/guardian that a free appropriate public education will be provided if the student enrolls in the district. This notice shall be provided annually as long as:

1. The student remains eligible for special education; and
2. The student is exempt from compulsory education as a home-schooled student; and
3. The student is not receiving special education and related services from the district.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

ORS 339.020	OAR 581-015-2080	OAR 581-015-2315
ORS 339.030	OAR 581-015-2130 to 2190	OAR 581-021-0026 to -0029
ORS 339.035	OAR 581-015-2210	
ORS 343.165	OAR 581-015-2310	

Individuals with Disabilities Education Act (IDEA), 20 U.S.C. §§ 1400 - 1427 (2006).

[Bethel Administrative Rule IGBAL](#): Special Education: Services for Home School Students with Disabilities

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Sexual Harassment**

Policy Number: **JBA** Effective Date: **1/2019**

Date of Original Policy and Revisions: **New Policy**

Cancels Policy No.: **N/A** Dated: **N/A**

Date of Next Review: **1/2022**

POLICY

The Board is committed to the elimination of sexual harassment in District schools and activities. Sexual harassment is strictly prohibited and shall not be tolerated. This includes sexual harassment of students, staff members, or third parties who are on or immediately adjacent to school grounds, at any District-sponsored activity, on any District-provided transportation or at any official District bus stop, by other students, staff members, Board members or third parties. "Third parties" include, but are not limited to, school volunteers, parents, school visitors, service contractors or others engaged in District business, such as employees of businesses or organizations participating in cooperative work programs with the District and others not directly subject to District control at interdistrict and intradistrict athletic competitions or other school events. "District" includes: District facilities; District premises and nondistrict property if the student or staff member is at any District-sponsored, District-approved or District-related activity or function, such as field trips or athletic events, where students are under the jurisdiction of the District; or where the staff member is engaged in District business. The prohibition also includes off duty conduct which is incompatible with District job responsibilities.

Sexual harassment of students, staff members or third parties shall include, but is not limited to, unwelcome sexual advances, requests for sexual favors and other verbal, nonverbal or physical conduct of a sexual nature when:

1. The conduct or communication has the purpose or effect of demanding sexual favors in exchange for benefits;
2. Submission to or rejection of the conduct or communication is used as the basis for educational decisions affecting a student or employment or assignment of staff members;
3. The conduct or communication is so severe, persistent or pervasive that it has the purpose or effect of unreasonably interfering with a student's educational performance or with a staff member's ability to perform job responsibilities; or creates an intimidating, offensive or hostile educational or working environment. Relevant factors to be considered will include, but not be limited to, did the individual view the environment as hostile; was it reasonable to view the environment as hostile; the nature of the conduct; how often the conduct occurred and how long it continued; age and sex of the complainant; whether the alleged harasser was in a position of power over the student or staff member subjected to the harassment; number of individuals involved; age of the alleged harasser; where the harassment occurred; and other incidents of sexual harassment at the school involving the same or other students, staff members or third parties.

Examples of sexual harassment may include, but not be limited to, physical touching or graffiti of a sexual nature; displaying or distributing of sexually explicit drawings; pictures and written materials; sexual gestures or obscene jokes; touching oneself sexually or talking about one's sexuality in front of

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

others; or spreading rumors about or rating other students or others as to appearance, sexual activity or performance.

All complaints about behavior that may violate this policy shall be promptly investigated. Any students, staff members or third parties who has knowledge of conduct in violation of this policy or feels they are a victim of sexual harassment must immediately report their concerns to the principal, compliance officer or Superintendent, who has overall responsibility for all investigations. Students may also report concerns to a teacher, counselor or school nurse, who will promptly notify the appropriate District official.

Upon receipt of a complaint by a student, student's parents, a staff member or a third party alleging behavior that may violate this policy, the District shall provide written notice as required by Oregon Revised Statute (ORS) 342.704(4) to the complainant.

The student and/or the student's parents, the staff member or the third party who initiated the complaint shall be notified that the investigation has been concluded and as to whether a violation of this policy was found to have occurred to the extent allowable under state and federal confidentiality laws.

The initiation of a complaint in good faith about behavior that may violate this policy may not adversely affect the educational assignments or educational environment of a student complainant, any terms or conditions of employment or work environment of the staff member complainant or any terms or conditions of employment or of work or educational environment of a third-party complainant. There shall be no retaliation by the District against any person who, in good faith, reports, files a complaint or otherwise participates in an investigation or inquiry of sexual harassment.

It is the intent of the Board that appropriate corrective action will be taken by the District to stop the sexual harassment, prevent its recurrence and address negative consequences. Students in violation of this policy shall be subject to discipline up to and including expulsion and/or counseling or sexual harassment awareness training, as appropriate. The age and maturity of the student(s) involved and other relevant factors will be considered in determining appropriate action. Staff members in violation of this policy shall be subject to discipline, up to and including dismissal and/or additional sexual harassment awareness training, as appropriate. Other individuals whose behavior is found to be in violation of this policy shall be subject to appropriate sanctions as determined and imposed by the Superintendent or the Board.

Additionally, the District may report individuals in violation of this policy to law enforcement officials. Licensed staff, staff registered with the Teacher Standards and Practices Commission (TSPC) and those participating in practicum programs, as specified by Oregon Administrative Rules, shall be reported to TSPC.

The Superintendent or designee shall ensure appropriate periodic sexual harassment awareness training or information is provided to all supervisors, staff members and students and that annually, the name and position of District officials responsible for accepting and managing sexual harassment complaints, business phone numbers, addresses or other necessary contact information is readily available. This policy as well as the complaint procedure will be made available upon request to all students, parents of students, staff members and third parties, posted on the District's website and published in student/parent and staff handbooks. The District's policy shall be posted on a sign in all schools. Posted signs shall be at least 8-1/2 inches by 11 inches in size.

The Superintendent or designee will establish a process of reporting incidents of sexual harassment.

**BETHEL SCHOOL DISTRICT #52
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REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

Legal Reference(s):

[ORS 243.706](#)

[ORS 342.700](#)

[ORS 342.704](#)

[ORS 342.708](#)

[ORS 342.850](#)

[ORS 342.865](#)

[ORS 659.850](#)

[ORS 659A.006](#)

[ORS 659A.029](#)

[ORS 659A.030](#)

[OAR 581-021-0038](#)

[OAR 584-020-0040](#)

[OAR 584-020-0041](#)

HB 4150 (2018)

Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d (2012).

Title VII of the Civil Rights Act of 1964, 42 U.S.C. § 2000e (2012).

Title IX of the Education Amendments of 1972, 20 U.S.C. §§ 1681-1683 (2012); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2017).

Bartsch v. Elkton School District, FDA-13-011 (March 27, 2014).

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Early Entrance

Policy Number: JEB Effective Date: 1/2019

Date of Original Policy and Revisions: 2/89, 9/95, 5/00, 10/04, 4/07, 1/10, 11/12, 4/13, 8/16

Cancels Policy: _____ Dated: _____

Date of Next Review: 1/2022

POLICY

Students, who are five years old on or before September 1, will be admitted to Bethel's kindergarten program. Students who transfer into the Bethel School District who have been enrolled in a certified kindergarten program in another District will be allowed to continue their kindergarten experience. After a student has met the age requirement to enter kindergarten, that student may be considered for promotion (see Administrative Rule).

The Board recognizes that some students who have not been previously enrolled in a public school can benefit from an early kindergarten placement. Therefore, the Board may allow early entry for a student who is sufficiently advanced to succeed in the educational program based on the student's:

1. Cognitive development (IQ testing)
2. Social-emotional and/or physical development
3. Specific readiness skills

For students who will be five between September 2 and November 1, and the parents/guardians determine believe that the student is ready for school, the parents/guardians must notify the District of their intent to seek early enrollment before July 1. Specific requirements are established in Administrative Rule JEB.

The Board authorizes the Superintendent or designee to develop criteria and procedures to be used in evaluating the assessment results for early entry.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

[Bethel Administrative Rule JEB: Early Entrance \(includes Request For Early Kindergarten/First Grade Entrance Form\)](#)

[ORS 336.092](#) and [336.095](#): Free kindergarten facilities, required; admission of underage child

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BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

Subject: **Education of Students Experiencing Homelessness**

Policy Number: **JECBD** Effective Date: **1/2019**

Date of Original Policy and Revisions: **1/19**

Cancels Policy No.: **JBA** Dated: **9/06, 12/12, 6/16, 1/18**

Date of Next Review: **1/2022**

POLICY

Students experiencing homelessness in the district will have access to the education and other services needed to ensure that an opportunity is available to meet the same academic achievement standards to which all students are held.

A liaison for students in homeless situations will be designated by the district to carry out duties as required by law.

The District will ensure that students are not stigmatized nor segregated on the basis of their status as homeless.

Eligible students will be admitted, in accordance with the student's best interest, to the student's school of origin or enroll the student in a district school in the attendance area in which the student is actually living, unless contrary to the request of the parent or unaccompanied student. Transportation will¹ be provided by the attending or resident districts of the student in accordance with law.

The superintendent or designee will develop administrative regulations to remove barriers to access and participation by students experiencing homelessness.

REPORTS

None.

ATTACHMENTS

None.

END OF POLICY

REFERENCES / COMMENTS

McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2015).

¹McKinney-Vento Homeless Assistance Act (see 42 U.S.C. 11432(g)(1)(J)(iii)).

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Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2011); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2011).

[Bethel Administrative Rule JBA: Education of Homeless Students](#)

[ORS 339.133](#) (1) – Residency

[ORS 339.115](#) (7) – Admission of students

[ORS 109.056](#) - Delegation of certain powers by parent or guardian; delegation during period of military service

[ORS 327.006](#) - Definitions for State School Fund distributions

[ORS 339.133](#) - Determination of residency of student for school purposes

[ORS 433.267](#) - Immunization of school children; rules; exceptions; effect of failure to comply

**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Student Health Services

Policy Number: JHC Effective Date: 1/2019

Date of Original Policy and Revisions: 7/96, 4/00, 2/06, 4/10, 1/15

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 1/2022

~~The Board directs its district health services staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees. In addition, health services staff participate and collaborate with district level committees as appropriate.~~

~~A. The district shall maintain a prevention oriented health services program which provides:~~

- ~~• Emergency nursing for all students presenting with acute/urgent illness, injury, abuse, or mental/emotional health issues, including space separated from other students adequately equipped for providing first aid; including standing orders for emergency use of certain medication as per the Medical Director;~~
- ~~• Development of emergency protocols for all students with identified serious health problems;~~
- ~~• Maintenance of pertinent health information on the students, as required by Oregon statutes and rules;~~
- ~~• Development of nursing care plans for students with special or chronic health needs;~~
- ~~• Availability of health counseling, resources, and instruction to student and staff individually or in a classroom presentation;~~
- ~~• Training of school personnel in administration of medications and responding to emergencies;~~
- ~~• Communicable disease control including referral for diagnosis and treatment;~~
- ~~• Assessment of student immunization and monitoring status for compliance;~~
- ~~• Referral for diagnosis, treatment and evaluation of health concerns; and,~~
- ~~• Health appraisals through vision screening and other screenings such as scoliosis and dental screening as resources permit.~~

~~B. Recognizing the prevalence of severe life threatening allergies among school populations and that the risk of accidental exposure to allergens can be reduced in the school setting. The district will work in cooperation with parents, guardians, students, district staff and medical professionals to minimize risks and provide a safer educational environment for all students. "Severe Allergy" is defined as a life-threatening immune response to a specific substance (e.g., food, bee stings, pollen, latex). A Severe Allergy Handbook will be developed to serve as a guide; it is to be updated every two years by the District Wellness Committee.~~

~~C. Communication and Informed Parent/Guardian Consent~~

~~The district recognizes its responsibility to notify parents/guardians in advance of any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the students, or of other students.~~

~~Notification will be provided at least annually at the beginning of the school year or periodically throughout the year in the school calendar, newsletters or letters and will include specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.~~

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BOARD OF EDUCATION POLICY STATEMENT

~~Parents/guardians shall have the opportunity to request their students be exempt from participation in any screening conducted by the school.~~

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

~~[The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health related topics.]~~

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems ~~[and also scoliosis];~~
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;

BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT

8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the ~~No Child Left Behind Act of 2001~~ Every Student Succeeds Act of 2015 (ESSA), the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination¹ or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in ~~scoliosis,~~ vision or hearing screening. The district will abide by those requests.

In order to foster communication of the student's health care needs, parents/guardians are requested to complete and sign a health assessment form at the beginning of each school year. Every effort will be made to communicate with the parent/guardian regarding their student presenting a serious health care concern to health services.

REPORTS

Annual reports to the School Board

ATTACHMENTS

None.

END OF POLICY

Legal Reference(s):

[ORS 329.025](#)

[ORS 336.201](#)

[OAR 581-022-0705](#)

[OAR 581-022-1420](#)

[OAR 581-022-1440](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (~~2006~~2015); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (~~2006~~ 2015).

Every Student Succeeds Act of 2015, 20 U.S.C. § 8548.

Family Education Rights and Privacy Act, 20 U.S.C. § 1232g.

¹The term "invasive physical examination," as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

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**BETHEL SCHOOL DISTRICT #52
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Students with HIV, HBV, HCV or AIDS

Policy Number: JHCCA Effective Date: 1/2019

Date of Original Policy and Revisions: 4/88, 9/94, 9/95, 5/00, 1/08, 5/15

Cancels Policy No.: _____ Dated: _____

Date of Next Review: 1/2022

POLICY

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with Human Immunodeficiency Virus (HIV), Hepatitis B Virus (HBV), Hepatitis C virus (HCV), or diagnosed with Acquired Immunodeficiency Syndrome (AIDS).

The district recognizes a parent/guardian (~~student~~) and/or student has no obligation to inform the district of an HIV, HBV, HCV, or AIDS condition and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent/guardian (~~student~~) and/or student. These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent/guardian (~~student~~) and/or student, the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration, and severity of risk, as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative education programs shall be made to the parent/guardian or eligible student, if an ~~student with~~ HIV, HBV, HCV, or AIDS ~~student~~ withdraws from school.

REPORTS

None.

ATTACHMENTS

None.

REFERENCES / COMMENTS

ORS 326.565	OAR 333-018-0000
ORS 326.575	OAR 333-018-0005
ORS 332.061	OAR 581-022-0705
ORS 336.187	OAR 581-022-1660
ORS 339.030	
ORS 339.250	
ORS 433.008	
ORS 433.045	

[Oregon School Health Services Manual](#): Communicable Diseases Appendix IV. Guidelines for Schools with Children who have Bloodborne Pathogens, Oregon Department of Education 2012

[Bethel Administrative Rule JHCCA: Students with HIV, HBV, HCV, or AIDS](#)

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January 14, 2019

RESOLUTION NO. 18-19: 28

RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

RECOMMENDATION:

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Coon, Becky	Resignation	Accept Resignation effective 12/12/2018; Position Held: 1.0 FTE Extended Resource Room Teacher Grades 3-5 @ Meadow View; 3 months at Bethel.
2.	DeGifis, Kimberly	Temporary Hire for 2018-19	Offer Temporary Contract for 1.0 FTE English Language Development Teacher for Grades 5-8 @ Prairie Mountain; Replaces: Tiffany Palaniuk.
3.	Griesi, Misty	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.
4.	Martins, Anthony	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.
5.	Pullen, Heidi	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.
6.	Rodriguez, Steven	Hire for 2018-19	Offer Extra Duty Contract for Wolverine Pageant Advisor @ Willamette.
7.	Smith, Clair	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.

Recommended by: Remie Calalang, Human Resources Director

ATTEST _____
Clerk – Chris Parra

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				



January 14, 2019

RESOLUTION NO. 18-19: 29

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County,
hereby adopts the following Board Policy:

EDC: Care of District Property

ATTEST _____
Clerk – Chris Parra

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

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January 14, 2019

RESOLUTION NO. 18-19: 30

BE IT RESOLVED, That the Board of Directors, School District No. 52, Lane County, hereby acknowledges receipt of the 2017-2018 Comprehensive Annual Financial Report submitted by the firm of Grove, Mueller, and Swank, P.C.

ATTEST _____
Clerk – Chris Parra

Chair – Debi Farr

MOVED BY _____

SECONDED BY _____

DATE _____

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				