



**BETHEL SCHOOL BOARD MEETING**

District Office – 4640 Barger Drive

Monday, February 11, 2019

6:30 p.m.

**AGENDA**

1. **Call to Order** Debi Farr, Chair
2. **Pledge of Allegiance** Paul Jorgensen, Vice Chair
3. **Approval of Minutes**
4. **Superintendent's Report**
  - A. Student Presentation, Prairie Mountain School
  - B. Student Representative Reports, KHS and WHS
  - C. 2019-2021 Lane ESD Local Service Plan, Superintendent Scurto
  - D. Indian Education, Tina Gutierrez-Schmich
  - E. Legislative and School Finance Update
  - F.
5. **Delegations and Visitors**
6. **Consent Agenda**  
Personnel Action Resolution No. 35
7. **Action Items**
  - A. Adopt Policy JHC Resolution No. 36
  - B. Approve Lane ESD 2019-2021 Local Service Plan Year One Resolution No. 37
  - C. Approve Joint EEA/Bethel Resolution Resolution No. 38
  - D.
8. **Information and Discussion**
  - A. 23<sup>rd</sup> Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn
  - B. LCOG Annual Appreciation Dinner, Saturday, March 2, 5:00pm, Lane Community College
  - C.
9. **Board Activity Update**
  - A.
10. **Review of Next Meeting: Monday, February 25, 2019**
  - A. Student Presentation, Clear Lake Elementary
  - B. Willamette High School Culinary Team
  - C. Student Representative Reports, KHS and WHS
  - D. Financial Statement, Simon Levear

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

February 11, 2019, Page 2 of 2

- E. Transfer Update, Pat McGillivray
- F. Employee Contracts for 2019-2020
- G. Legislative & School Finance Update
- H. Board Policies & Administrative Rules up for Periodic Review
- I.

**11. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**JANUARY 14, 2019**

#### **ATTENDANCE**

Board Members: Alan Laisure, Dawnja Johnson, Greg Nelson, Rich Cunningham, Ginger Poage, Paul Jorgensen, and Chair, Debi Farr

Absent: None

District staff, students, and community members identified: Superintendent Parra, Student Representative Cynthia Lopez, Remie Calalang, Amy Tidwell, Simon Levear, Pat McGillivray, Mindy LeRoux, Tasha Katsuda, Kee Zublin, Tina Gutierrez-Schmich, Brady Cottle, Evan Rindy, David Fitch, Nancy Porter, Garron Lamoreau, Robin Hanson, Bobbi Derrickson, Danielle Connelly, Shanna Bitikofer, Larry Grant, Teresa Rawlins, 6<sup>th</sup> grade families from Shasta, KEZI News Reporter Tyler Jones, and Jill Busby

#### **CALL TO ORDER**

Chair Farr called the January 14, 2019 meeting of the Board of Directors to order at 6:32 p.m.

#### **PLEDGE OF ALLEGIANCE**

Vice Chair Jorgensen led the Pledge of Allegiance.

Chair Farr acknowledged the incident that occurred outside of Cascade Middle School Friday and asked that all comments or questions be held for the Board discussion portion of the agenda.

#### **ACTION ON MINUTES**

Chair Farr presented the Minutes from the December 10, 2018 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

#### **SUPERINTENDENT'S REPORT**

##### Oregon School Board Appreciation Proclamation

Superintendent Parra read a proclamation from Governor Brown recognizing Oregon school board members for fulfilling leadership roles. The Governor proclaimed January 2019 to be School Board Recognition Month in Oregon.

Superintendent Parra thanked the Board for the time and effort they invest in the District.

##### Student Presentation, Shasta Middle School

Shasta Middle School Principal Brady Cottle introduced Shasta Middle School Assistant Principal Evan Rindy and Shasta Teacher Dave Fitch. Mr. Cottle provided an overview of elective classes at Shasta. 6<sup>th</sup> grade students Tim and Colton shared what they are learning in the Musical Theatre elective class. Mr. Fitch's 6<sup>th</sup> grade Musical Theatre students Tim, Baylee, Ian, Cambreah, Gabrielle, Maddison, Isabella, Christian, Lana, Syrus, Cole, Colton, Chase, Silas, and Ava performed part of the Aladdin musical they are learning.

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

#### **BOARD OF DIRECTORS**

**JANUARY 14, 2019**

#### WHS Student Representative Report, Cynthia Lopez

Cynthia reported that the Kindness Campaign, which took place the week before winter break, was very successful. Willamette's HOSA Chapter hosted a blood drive on January 7<sup>th</sup>. With the increased number of blood donors this year, Willamette's HOSA chapter qualified for a \$500 scholarship. A flyer for the Wolverine Pageant Bingo and Silent Auction on January 19<sup>th</sup> was distributed to the Board. A Jazz Band concert will be held January 26<sup>th</sup> at UO. On January 31<sup>st</sup> Wolverine Pageant participants will tour the NICU. Also on January 31<sup>st</sup>, there will be a flyer fundraiser at Yogurt Extreme to benefit Wolverine Pageant. The Winter Formal will be held February 9<sup>th</sup>.

#### Fall Sports Review, Garron Lamoreau

Willamette High School Athletic Coordinator Garron Lamoreau introduced himself and reviewed the 2018-2019 Fall Activity Report – Average GPA by Activity (Nov. 2018) and Willamette Athletics Fall Sports Review documents. Mr. Lamoreau shared highlights from the fall season, including Christine Guldager being named girls soccer Midwestern League Coach of the Year. Mr. Lamoreau reminded the Board of the January 15<sup>th</sup> basketball game where Willamette will host Churchill. Director Cunningham asked about the possibility of District-led middle school athletics and Mr. Lamoreau indicated that the District is exploring that possibility.

#### Annual Audit Report, Simon Levear

Business Services Director Simon Levear introduced Larry Grant and Teresa Rawlins, Auditors from Grove, Mueller & Swank, P.C., and referred to the Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2018. Mr. Levear reviewed the auditor's opinion, which states that financial statements present fairly the financial position of the District and are in accordance with accounting principles generally accepted in the United States of America. Ms. Rawlins reviewed the Statement of Net Position and the Balance Sheet – Governmental Funds within the CAFR for the year ended June 30, 2018. Mr. Grant discussed the GASB 75 and the PERS liability with the Board.

Ms. Rawlins thanked District staff for their work assisting auditors and Mr. Levear thanked Budget Analyst Nancy Porter who was instrumental in completing the audit work.

#### Equity Committee Update, Tina Gutierrez-Schmich

Equity Director Tina Gutierrez-Schmich reviewed Bethel's Equity and Academic Framework and shared examples of equity work taking place in the District, including staff professional development related to culturally responsive teaching, restorative practices, and culturally responsive PBIS. Ms. Gutierrez-Schmich reviewed resiliency building and hiring practices in the District, Equity Committee goals, and ADA compliance. Ms. Gutierrez-Schmich also shared information regarding an annual climate survey which provides feedback from students, Title IV training for staff, Project Hope, Operation School Bell, and Senate Bill 13 which will require native studies curriculum at specific grade levels.

#### Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the December 2018 financial statement showing an estimated Ending Fund Balance of \$3,325,881.

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**JANUARY 14, 2019**

Review Budget Committee Calendar

Business Services Director Simon Levear reviewed the proposed 2019-20 Budget Calendar.

Legislative and School Finance Update

Superintendent Parra shared that she recently met separately with Representative Fahey and Senator Manning to discuss the upcoming legislative session.

Policy Update, 1<sup>st</sup> Reading

Superintendent Parra reported on the following Board Policies:

- EDC – Care of District Property – *No changes*
- GBC – Staff Ethics – *Updated to reflect new language*
- IGBAK – Special Education – Public Availability of State Application – *Updated to reflect new language*
- IGBAL – Special Education – Services for Home-School Students with Disabilities – *Updated to reflect new language*
- JBA – Sexual Harassment – *New policy*
- JEB – Early Entrance – *Updated to reflect new language*
- JECBD – Education of Students Experiencing Homelessness – *New policy (replaces JBA)*
- JHC – Student Health Services – *Updated to reflect new language*
- JHCCA – Students with HIV, HBV, HCV or AIDS – *Updated to reflect new language*

**DELEGATIONS AND VISITORS**

None

**CONSENT AGENDA**

**Resolution No. 28 – Personnel Action**

**Motion:** Greg Nelson moved, Alan Laisure seconded, to approve the Consent Agenda as specified below:

#	Name	Type	Description
1.	Coon, Becky	Resignation	Accept Resignation effective 12/12/2018; Position Held: 1.0 FTE Extended Resource Room Teacher Grades 3-5 @ Meadow View; 3 months at Bethel.
2.	DeGifis, Kimberly	Temporary Hire for 2018-19	Offer Temporary Contract for 1.0 FTE English Language Development Teacher for Grades 5-8 @ Prairie Mountain; Replaces: Tiffany Palaniuk.
3.	Griesi, Misty	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.
4.	Martins, Anthony	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JANUARY 14, 2019**

5.	Pullen, Heidi	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.
6.	Rodriguez, Steven	Hire for 2018-19	Offer Extra Duty Contract for Wolverine Pageant Advisor @ Willamette.
7.	Smith, Clair	Hire for 2018-19	Offer Extra Duty Contract for Sources of Strength District Team Leader @ District Office.

**Motion Passed, 7-0**

**Absent:** None

**ACTION ITEMS**

**Resolution No. 29 – Adopt Policy EDC**

**Motion:** Dawnja Johnson moved, Rich Cunningham seconded, to adopt the following policy:

EDC – Care of District Property

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 30 – Acknowledge Receipt of 2017-2018 Audit Report**

**Motion:** Dawnja Johnson moved, Ginger Poage seconded, to acknowledge receipt of the 2017-2018 Comprehensive Annual Financial Report submitted by the firm of Grove, Mueller, and Swank, P.C. The Board thanked staff at Grove, Mueller, and Swank, P.C. for their work on the District’s audit report. Director Cunningham requested that the audit report be mailed to Board members the week prior to the Board meeting where it will be reviewed.

**Motion Passed, 7-0**

**Absent:** None

**INFORMATION AND DISCUSSION**

- A. BIG 9<sup>th</sup> Annual Black History Month Banquet, Friday, February 1, 5:30pm, Valley River Inn
- B. 23<sup>rd</sup> Annual Airport Rotary Foundation Dinner & Auction, Friday, February 22, 5:30pm, Valley River Inn
- C. The Board discussed the upcoming LCOG dinner, which is planned for March 2.
- D. The Board discussed events of Friday, January 11, 2019, when an officer-involved shooting occurred outside of the building at Cascade Middle School. The Board commended and thanked Bethel staff, Bethel parents and students, Eugene Police Department, St. Mark Catholic Church, Eugene 4J School District, Springfield School District, and other local agencies for their efforts during the tragic situation. Superintendent Parra recognized the commitment and expertise of Bethel staff and thanked the Board for their assistance at Cascade Middle School.

**BOARD ACTIVITY UPDATE**

- A. Director Johnson reminded the Board that the Robotics competition will take place at Willamette High School this coming Saturday, January 19<sup>th</sup>, and that volunteers are still needed.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**JANUARY 14, 2019**

**REVIEW OF NEXT MEETING: MONDAY, JANUARY 28, 2019**

- A. Student Presentation, Malabon Elementary School
- B. Student Representative Reports, KHS and WHS
- C. Bethel Health Center, Brooke Cottle
- D. 2019-2021 Lane ESD Local Service Plan
- E. PACE Annual Joinder to Trust Agreement
- F. Adopt Budget Committee Calendar
- G. Legislative & School Finance Update
- H. Board Policies & Administrative Rules up for Periodic Review
- I.

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Farr adjourned the meeting at 8:01 p.m.

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Clerk – Chris Parra

*jcb*

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Chair – Debi Farr

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**February 11, 2019**

**RESOLUTION NO. 18-19: 35**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Larson, Hannah	Infant Care Leave	Approve 1.0 FTE Infant Care Leave beginning approximately 4/23/2019 through approximately 5/24/2019; Position: Speech and Language Pathologist @ Meadow View.

**Recommended by:** Remie Calalang, Human Resources Director

**ATTEST** \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Debi Farr

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				

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**February 11, 2019**

**RESOLUTION NO. 18-19: 36**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County,  
hereby adopts the following Board Policy:

**JHC: Student Health Services**

ATTEST \_\_\_\_\_  
Clerk – Chris Parra

\_\_\_\_\_  
Chair – Debi Farr

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				

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**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

Subject: Student Health Services

Policy Number: JHC Effective Date: 2/2019

Date of Original Policy and Revisions: 7/96, 4/00, 2/06, 4/10, 1/15

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 2/2022

**POLICY**

Although the District's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The District shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The District may use the most cost effective means available to meet the above requirements.

The District shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision, dental, or hearing problems;
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established District procedures;
7. Services for students who are medically fragile or have special health care needs;

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

8. Integration of school health services with school health education programs.

The Board directs its District health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of the Every Student Succeeds Act of 2015 (ESSA), the District recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination<sup>1</sup> or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students.

Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All District employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in vision, dental, or hearing screening. The District will abide by those requests.

In order to foster communication of the student's health care needs, parents/guardians are requested to complete and sign a health assessment form at the beginning of each school year. Every effort will be made to communicate with the parent/guardian regarding their student presenting a serious health care concern to health services.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**Legal Reference(s):**

[ORS 329.025](#)

[ORS 336.201](#)

[OAR 581-022-0705](#)

[OAR 581-022-1420](#)

[OAR 581-022-1440](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2015); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2015).

Every Student Succeeds Act of 2015, 20 U.S.C. § 8548.

Family Education Rights and Privacy Act, 20 U.S.C. § 1232g.

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<sup>1</sup>The term "invasive physical examination," as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, dental, or vision screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.



**February 11, 2019**

**RESOLUTION NO. 18-19: 37**

**BE IT RESOLVED**, That the Board of Directors, School District No. 52, Lane County, hereby authorizes the approval of the Lane ESD 2019-21 Local Service Plan Year One and requests the Lane ESD to provide the services described during the 2019-20 (year one) fiscal year in accordance with ORS 334-175.

**ATTEST** \_\_\_\_\_

**Clerk – Chris Parra**

\_\_\_\_\_

**Chair – Debi Farr**

**MOVED BY** \_\_\_\_\_

**SECONDED BY** \_\_\_\_\_

**DATE** \_\_\_\_\_

**RESOLUTION:**     *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Ginger Poage				
Rich Cunningham				