



**BETHEL SCHOOL BOARD MEETING**

Virtual Meeting hosted from the District Office – 4640 Barger Drive

Monday, June 8, 2020 – 5:00 p.m.

Join Zoom Meeting:

<https://bethel-k12-or-us.zoom.us/j/85397463333?pwd=aXhsRFVLTjJSL1psbVZ5YTMrMnFtZz09>

Password: June82020

Or

Phone number to listen: 1 253-215-8782

Meeting ID: 853 9746 3333

Password: 812688

**AGENDA**

**1. Call to Order**

**Paul Jorgensen, Chair**

**2. Approval of Minutes**

**3. Superintendent's Report**

- A. Affordable Housing Tax Exemption Program, City of Eugene
- B. Financial Statement, Simon Levear
- C. Legislative and School Finance Update
- D. Policy Update, 1<sup>st</sup> Reading
  - a. LBE – Public Charter Schools – *Updated to reflect new language*
  - b. LBEA – Resident Student Denial for Virtual Public Charter School Attendance – *New Policy*
- E.

**4. Delegations and Visitors**

Per ORS 192.670, this Board Meeting will be conducted as a virtual meeting. Public comment will not be taken verbally during the virtual meeting, but will be accepted via email until 4:00 p.m. on Tuesday, June 9, 2020. Please email relevant public comment to [jill.busby@bethel.k12.or.us](mailto:jill.busby@bethel.k12.or.us).

**5. Consent Agenda**

Personnel Action

Resolution No. 64

**6. Action Items**

- A. Approve WHS & MV Turf and WHS Track Replacement Contract
- B.

Resolution No. 65

**7. Information and Discussion**

- A. OSBA Annual Convention, November 12-15, Portland Marriott Downtown Waterfront
- B. NSBA Annual Conference, April 10-12, New Orleans
- C.

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

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**8. Board Activity Update**

- A. Kalapuya High School Virtual Graduation, Thursday, June 11, 6:00pm
- B. Willamette High School Virtual Graduation, Friday, June 12, 6:30pm
- C.

**9. Review of Next Meeting: Monday, June 22, 2020**

- A. Public Hearing/Adoption of 2020-2021 Budget
- B. Instructional Hours Review and Approval
- C. Legislative & School Finance Update
- D. Board Policies Up for Periodic Review
- E.

**10. Adjournment**

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

### **BOARD OF DIRECTORS**

**APRIL 27, 2020**

The April 27, 2020 meeting of the Board of Directors was held virtually via Zoom.

#### **ATTENDANCE**

Board Members: Debi Farr, Rich Cunningham, Alan Laisure, Dawnja Johnson, Greg Nelson, Robin Zygaitis, and Chair, Paul Jorgensen

Absent: None

District staff, students, and community members identified: Superintendent Parra, Remie Calalang, Pat McGillivray, Kee Zublin, Amy Tidwell, Georgeann Harty, Alyssa Dodds, Simon Levear, Tina Gutierrez-Schmich, Tasha Katsuda, Dan Hedberg, Jason Betterley, Simon Levear, Sherine Forrest, Bethel Budget Committee member Erin Basinger, Register Guard Reporter Jordyn Brown, and Jill Busby

#### **CALL TO ORDER**

Chair Jorgensen called the April 27, 2020 meeting of the Board of Directors to order at 5:02 p.m.

#### **ACTION ON MINUTES**

Chair Jorgensen presented the Minutes from the April 13, 2020 Board Meeting and asked for additions or corrections. Hearing none, the Board approved the Minutes as submitted.

Superintendent Parra shared a quote related to the current school closure. "School is NOT closed for the year. The building is. If you listen closely you can hear the hum of hard working teachers, administrators and support staff. Yes, we are brokenhearted, but these broken hearts will lead" - Peyton Anderson, Educator.

#### **SUPERINTENDENT'S REPORT**

Distance Learning, Amy Tidwell, Georgeann Harty, Kee Zublin, Tasha Katsuda, and Tina Gutierrez-Schmich  
Curriculum Directors Tasha Katsuda and Kee Zublin reviewed the District's components and approaches to distance learning. Bethel's distance learning models include flexibility, accessibility, collaboration, caring, connection, and family partnership. Approximately 95% of secondary students utilize Google Classroom for their distance learning. Special Services Director Amy Tidwell provided an overview of Special Education during distance learning, which focuses on equity and supports for students and families. Equity Director Tina Gutierrez-Schmich shared the District's approach to student and family support systems, which is centered on equity and access. Special Services Assistant Director Georgeann Harty provided an overview of the District's two sites for emergency childcare programs: Little Wolverines at Willamette and Meadow View Family YMCA. Staff answered questions from the Board and Board members made several comments, including commending District staff for their outstanding work implementing distance learning.

#### Ameresco Project, Simon Levear and Jason Betterley

Maintenance Supervisor Jason Betterley provided an overview of the selection process for Ameresco, the District's energy service company, which is assisting the District with budget neutral energy savings performance contracts. Mr. Betterley reviewed upcoming energy savings projects throughout the District that will improve building and classroom environments, and shared anticipated energy savings the projects will

## **MINUTES**

### **BETHEL SCHOOL DISTRICT #52**

#### **BOARD OF DIRECTORS**

**APRIL 27, 2020**

provide. Business Services Director Simon Levear described financing for the energy projects, which is budget neutral due to energy savings.

#### Financial Statement, Simon Levear

Business Services Director Simon Levear reviewed the March 2020 financial statement showing an estimated Ending Fund Balance of \$10,061,005. Mr. Levear referenced adjustments to projected budget amounts due to unprecedented circumstances.

#### 2020-21 Budget Discussion, Simon Levear

Business Services Director Simon Levear expressed that forward forecasting will be difficult during the current unprecedented circumstances. The District was recently expecting additional funding from the Student Investment Account, and is now anticipating a shift with a shortfall in the District's allocation from the State School Fund for the 2020-21 fiscal year. Mr. Levear indicated that the District's Ending Fund Balance could be reduced over the next three years, which will potentially be a challenging time financially.

#### Bond Discussion, Pat McGillivray and Simon Levear

Business Services Director Simon Levear discussed the District's levy rate and the possibility of bond refinancing depending on when the District's next bond proposal occurs. Community Relations Director Pat McGillivray reviewed the District's history of bond refinancing which has saved taxpayers millions of dollars. Mr. McGillivray also shared the status of the District's Long Range Facilities Planning Committee meetings and provided information related to the Oregon School Capital Improvement Matching (OCSIM) Grant, which was recently approved by the State for the District. The District could receive up to \$4 million in matching funds from the OSCIM Grant if a bond is passed in the November 2020 election. The deadline to withdraw from the OSCIM Grant is May 15, 2020. The Board discussed next steps related to a bond and agreed that Board members who are part of the Long Range Facilities Planning Committee will meet with District administrative staff as a small group to discuss a November 2020 bond. The small group will make a recommendation to the Superintendent for consideration for the whole Board.

#### Legislative and School Finance Update

Superintendent Parra shared information related to the CARES Act and provided an update on state economics for the 2019-2021 biennium. The state anticipates a \$1.8 billion General Fund revenue deficit after the use of state reserves, which would equate to a \$650 million reduction to the State School Fund (SSF) in the second year of the 2019-2021 biennium. Superintendent Parra discussed variables that could impact funding and shared the District's hopes with regard to school funding, including maintaining the SSF and M98 funding, as well as expanded nutrition eligibility. The June Economic Forecast will be released mid-May.

Community Relations Director Pat McGillivray announced the annual Kalapuya Plant Sale, which will take place this coming Saturday, May 2<sup>nd</sup> in the school's parking lot and will benefit Kalpuya Horticulture and Bethel Farm programs. This will be a drive-through event and rather than fixed prices for the plants, donations will be accepted.

#### **DELEGATIONS AND VISITORS**

No public comment was submitted for this meeting via email by 4:00pm on Tuesday, April 28, 2020.

**MINUTES**

**BETHEL SCHOOL DISTRICT #52**

**BOARD OF DIRECTORS**

**APRIL 27, 2020**

**CONSENT AGENDA**

**Resolution No. 58 – Personnel Action**

**Motion:** Alan Laisure moved, Debi Farr seconded, to approve the Consent Agenda as specified below.

<b>#</b>	<b>Name</b>	<b>Type</b>	<b>Description</b>
1.	Wiggins, Andrea	Leave of Absence	Approve .5 FTE Miscellaneous Leave of Absence from 1/27/2020 through the remainder of the 2019-20 school year; Position: 1 <sup>st</sup> Grade Teacher @ Irving.

**Motion Passed, 7-0**

**Absent:** None

**ACTION ITEMS**

**Resolution No. 59 – Approve Ameresco Contract**

**Motion:** Debi Farr moved, Rich Cunningham seconded, to approve the award of an energy savings performance contract to Ameresco for energy savings projects throughout the District in the amount of \$3,593,773.00.

**Motion Passed, 7-0**

**Absent:** None

**Resolution No. 60 – Approve Financing Agreement for Ameresco Projects**

**Motion:** Alan Laisure moved, Dawnja Johnson seconded, to authorize the execution and delivery of one or more lease purchase, loan, or similar financing agreements in an aggregate principal amount not to exceed \$3,600,000 plus costs of issuance for energy improvement projects throughout the District.

**Motion Passed, 7-0**

**Absent:** None

**INFORMATION AND DISCUSSION**

A. OSBA Summer Board Conference 2020, July 10-12, Bend

**BOARD ACTIVITY UPDATE**

A. Director Laisure commented on a great meeting and thanked Superintendent Parra for her assistance with Zoom.

**Review of Next Meeting: Monday, May 11, 2020**

- A. Financial Statement, Simon Levear
- B. Legislative & School Finance Update
- C. Board Policies Up for Periodic Review

**MINUTES**  
**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF DIRECTORS**  
**APRIL 27, 2020**

**ADJOURNMENT**

There being no further business to bring before the Board, Chair Jorgensen adjourned the meeting at 7:49 p.m.

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Clerk – Chris Parra  
*jcb*

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Chair – Paul Jorgensen

Bethel School District GENERAL FUND  
 Revenue and Expenditure Summary/Projection (unaudited)  
 Fiscal Year 2019/2020

	better than forecast
	within 2% of forecast
	Within 2% - 4% of forecast
	Over 4% of forecast

	Prior Months Actuals	Current Month Preliminary May 2020	Future Months Projected	Preliminary 2019/2020 Totals	2019/2020	Budget
					ADOPTED BUDGET	Variance
<b>REVENUES</b>						
LOCAL SOURCES:						
Current year's levy* R1111	15,934,163	80,532	393,936	16,408,632	16,464,599	(55,967)
Prior years' taxes* R1112 & 1190 & 1200	187,164	24,044	6,258	217,467	58,000	159,467
Tuition from other Districts	0	0	0	0	0	0
Investment earnings R1510	466,467	0	31,592	498,059	300,000	198,059
Misc. local sources R1910 & R1940 & R1960 &	148,332	3,528	34,351	186,210	123,800	62,410
Subtotal	16,736,126	108,104	466,138	17,310,367	16,946,399	363,968
INTERMEDIATE SOURCES:						
County School Fund* R2101	0	0	60,000	60,000	60,000	0
Subtotal	0	0	60,000	60,000	60,000	0
STATE SOURCES:						
SSF- Current Year R3101	37,424,052	3,387,921	-5	40,811,968	41,140,561	(328,593)
Common School Fund* R3103	293,186	0	293,186	586,372	528,769	57,603
High Cost Disability	0	81,160	0	81,160	18,000	63,160
Other State Funds	0	0	0	0	0	0
Subtotal	37,717,238	3,469,081	293,181	41,479,499	41,687,330	(207,831)
FEDERAL SOURCES:						
Other Federal Grants 4700	5,137	0	0	5,137	0	5,137
Federal Forest Fees* R4801	0	0	50,000	50,000	50,000	0
Subtotal	5,137	0	50,000	55,137	50,000	5,137
OTHER RESOURCES:						
Interfund Transfers In R5200	86,000	0	0	86,000	108,000	(22,000)
Sale of or Comp for loss of asset	147,359	0	0	147,359	0	147,359
Beginning fund balance R5400	10,182,493	0	0	10,182,493	9,300,000	882,493
Subtotal	10,415,852	0	0	10,415,852	9,408,000	1,007,852
Total, monthly revenues				69,320,856	68,151,729	1,169,127
<b>EXPENDITURES</b>						
Salaries- 100	21,522,880	2,475,084	6,170,787	30,168,750	30,040,216	128,534
Employee benefits- 200	15,187,389	1,818,497	4,564,128	21,570,013	22,131,845	(561,832)
Purchased services- 300	4,064,814	302,124	1,292,493	5,659,431	5,713,206	(53,775)
Supplies- 400	810,848	32,379	107,907	951,134	1,056,480	(105,346)
Capital outlay- 500	171,786	1,343	0	173,129	132,000	41,129
Insurance/Dues/Other- 600	464,055	1,895	2,424	468,374	477,545	(9,171)
Interfund Transfers	120,000	64,000	214,166	398,166	537,973	(139,808)
Contingency	0	0	0	0	7,084,213	
Total, monthly expend.	42,341,771	4,695,321	12,351,904	59,388,996	67,173,478	(700,269)
Month-end Fund Balance				9,931,860	978,252	

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**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: Public Charter Schools

Policy Number: LBE Effective Date: 6/2020

Date of Original Policy and Revisions: 10/00, 11/06, 9/07, 12/10, 12/11, 5/13, 1014

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: 6/2023

**POLICY**

Public charter schools shall demonstrate a commitment to the mission and diversity of public education while adhering to one or more of the following goals:

1. Increase student learning and achievement;
2. Increase choices of learning opportunities for students;
3. Better meet individual student academic needs and interests;
4. Build stronger working relationships among educators, parents and other community members;
5. Encourage the use of different and innovative learning methods;
6. Provide opportunities in small learning environments for flexibility and innovation;
7. Create new professional opportunities for teachers;
8. Establish additional forms of accountability for schools; and
9. Create innovative measurement tools.

Public charter schools may be established as a new public school, from an existing public school or a portion of the school or from an existing alternative education program. A public charter school may not convert an existing tuition-based private school into a charter school or affiliate itself with a ~~nonsectarian~~ **nonpublic sectarian** school or religious institution. The District's schools may not be entirely comprised of public charter schools.

The Board will not approve any public charter school proposal when it is deemed that its value is outweighed by any direct identifiable, significant and adverse impact on the quality of the public education of students residing in the District. To meet the eligibility criteria for Board approval, a public charter school proposal must meet the requirements of Oregon ~~Revised Statutes law~~, **Oregon Administrative Rules**, Board policies and District administrative rules. Upon request of the Board or Superintendent, the public charter school applicant must furnish in a timely manner any other information the Board or Superintendent deems relevant and necessary to conduct a complete and good faith evaluation of the charter school proposal.

The District will determine if it has any unused or underutilized buildings. Buildings may be made available for public charter school use, subject to Board approval. Approved use may be limited to instructional purposes only. Appropriate-use fees will be determined by the Board.

Public charter school students may, upon Superintendent or designee approval, be allowed to participate in District programs such as physical education, instrumental and vocal music offerings, or other selected

**BETHEL SCHOOL DISTRICT #52**  
**BOARD OF EDUCATION POLICY STATEMENT**

options if space and materials are available.<sup>1</sup> Students must adhere to state law, Board policies, and District and school regulations and rules concerning conduct and discipline.

Public charter school students in grades K-8 may participate in their resident District's activities that are offered before or after regular school hours. Public charter school students in grades 9-12 may participate in their resident District's available activities that are sanctioned by the Oregon School Activities Association (OSAA) when the requirements found in Oregon law are met.

The District will not provide instructional materials, lesson plans, or curriculum guides for use in a public charter school. In the case of a special education student who is served by the District, the District may provide instructional materials, lesson plans or curriculum guides if a student's individualized education program (IEP) requires the use of such materials.

The public charter school employer will be determined with each proposal. If the ~~Board~~ District is the employer, the terms of the current collective bargaining agreement will be examined to determine which parts of the agreement apply. If the ~~Board~~ District is not the employer of the public charter school, it will not collectively bargain with public charter school employees.

The District will annually calculate the number of students residing in the District who are enrolled in a virtual public charter school. When the percentage is three percent or above, the District may choose to not approve additional students for enrollment to any virtual public charter school, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305(2).

The District is only required to use data that is reasonably available to the District including but not limited to the following for such calculation:

1. The number of students residing in the District enrolled in the schools within the District;
2. The number of students residing in the District enrolled in public charter schools located in the District;
3. The number of students residing in the District enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the District and who have registered with the educational service District; and
5. The number of students who reside in the District enrolled in private schools located within the school District.

A parent may appeal a decision of a school District to not approve a student for enrollment to a virtual public charter school to the State Board of Education.

The Superintendent will develop administrative regulations for public charter schools to include the proposal process, review, and appeal procedure and charter agreement provisions.

**REPORTS**

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<sup>1</sup> This does not apply to the Oregon law related to OSAA-sanctioned activity participation.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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**REFERENCES / COMMENTS**

[ORS 181.539](#)            [ORS Chapter 338](#)  
[ORS 326.603](#)            [ORS 339.141](#)  
[ORS 326.607](#)            [ORS 339.147](#)  
[ORS 327.077](#)            [ORS 339.155](#)  
[ORS 327.109](#)            [ORS 342.125](#)  
[ORS 329.045](#)            [ORS 342.127](#)  
[ORS 332.107](#)            [ORS 342.143](#)  
[ORS 337.150](#)            [ORS 342.165](#)  
[ORS 342.175](#)            [ORS 339.460](#)  
[ORS 342.180](#)  
[ORS 342.232](#)  
[ORS 342.815](#)  
[ORS 657](#)  
[ORS 659.155](#)

[OAR 581-020-0301 to -0375](#)

[OAR 581-026-0700](#)

[OAR 581-026-0710](#)

[OAR 581-026-0005 – 0515](#)

[No Child Left Behind Act of 2001](#) [Every Student Succeeds Act of 2015, P.L. 107-110, Title I, Sections 1111-1120B-20](#)

[U.S.C. §§ 6311-6322 \(2015\)](#).

[Bethel Administrative Rule LBE: Public Charter Schools](#)

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**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

Subject: **Resident Student Denial for Virtual Public Charter School Attendance**

Policy Number: **LBEA** Effective Date: **6/2020**

Date of Original Policy and Revisions: **6/20**

Cancels Policy No.: \_\_\_\_\_ Dated: \_\_\_\_\_

Date of Next Review: **6/2023**

**POLICY**

The District will annually, by October 1, calculate the percentage of the number of students residing in the District, who are enrolled in a virtual public charter school not sponsored by the District. When the established percentage is more than three percent, the District will not approve additional students enrollment to a virtual public charter school, subject to the requirements in Oregon Administrative Rule (OAR) 581-026-0305 (2).

The District may send a notice of approval or disapproval to a parent<sup>1</sup> of a student who has sent a notice to the District of intent to enroll the student in a virtual public charter school not sponsored by the District (See OAR 581-026-0305 (3)).

The District is only required to use data that is reasonably available to the District, including but not limited to the following for such calculation:

1. The number of students residing in the District enrolled in the schools within the District;
2. The number of students residing in the District enrolled in public charter schools located in the District;
3. The number of students residing in the District enrolled in virtual public charter schools;
4. The number of home-schooled students who reside in the District and who have registered with the educational service district; and
5. The number of students who reside in the District enrolled in private schools located within the school district.

A parent may appeal a decision of a District to not approve a student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

**REPORTS**

None.

**ATTACHMENTS**

None.

**END OF POLICY**

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<sup>1</sup>“Parent” means parent, legal guardian or person in “parental relationship” as defined in Oregon Revised Statute (ORS) 339.133.

**BETHEL SCHOOL DISTRICT #52  
BOARD OF EDUCATION POLICY STATEMENT**

**Legal Reference(s):**

[ORS 338.125](#)

[OAR 581-026-0305](#)

[OAR 581-026-0310](#)

[OAR 581-022-1940 \(1\)\(b\)](#)



**June 8, 2020**

**RESOLUTION NO. 19-20: 64**

**RESOLUTION: CONSENT AGENDA/PERSONNEL ACTION**

The Board of Directors, School District No. 52, Lane County, approves personnel action involving licensed employees and extra duty contracts at each regularly scheduled School Board meeting. If the Board of Directors would like to discuss any of these recommendations in executive session, the employee should be identified by the number preceding the name and it will be withdrawn pending further instruction from the Board. Remie Calalang is available for questions.

**RECOMMENDATION:**

It is recommended that the School Board approve the Consent Agenda as reflected in this resolution and any addendum presented along with this resolution.

#	Name	Type	Description
1.	Booth, Allison	Hire for 2020-21	Offer Extra Duty Contract for Assistant Cross Country Coach @ Willamette.
2.	Fulton, Leland	Hire for 2020-21	Offer Extra Duty Contract for Cross Country Coach @ Willamette.
3.	Neuhaus, Carley	Hire for 2020-21	Offer 1 <sup>st</sup> Year Probationary Contract for 1.0 FTE Life Skills Teacher @ Clear Lake; Replaces: Jennifer Reiss; Start Date: 8/31/2020.

**Recommended by:** Remie Calalang, Human Resources Director

ATTEST \_\_\_\_\_  
 Clerk – Chris Parra

\_\_\_\_\_  
 Chair – Paul Jorgensen

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Rich Cunningham				
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				

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**June 8, 2020**

**RESOLUTION NO. 19-20: 65**

**BE IT RESOLVED**, that the Board of Directors, Bethel School District No. 52, Lane County, hereby **APPROVES** the award of a Construction Contract to FieldTurf in the amount of \$1,061,631.00 for the turf replacement at Willamette High School and Meadow View School and the track replacement at Willamette High School.

ATTEST \_\_\_\_\_  
Clerk – Chris Parra

\_\_\_\_\_  
Chair – Paul Jorgensen

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

DATE \_\_\_\_\_

RESOLUTION: *Passed / Failed*

BOARD MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Debi Farr				
Dawnja Johnson				
Paul Jorgensen				
Alan Laisure				
Greg Nelson				
Robin Zygaitis				
Rich Cunningham				