

## MEDICATION AT SCHOOL

Under normal circumstances, prescribed oral medication and oral over the counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. Oral medications are those administered by mouth either by swallowing or inhaling.

If a student must receive prescribed or over-the-counter oral medication from an authorized staff member, the parent must submit written, current, and unexpired instructions for the administration of the medication from a licensed practitioner with prescriptive authority.

The superintendent shall establish procedures for:

- A. Training and supervision of staff members in the administration of prescribed or over-the-counter oral medication to students;
- B. Designating staff members who may administer prescribed or non-prescribed oral medication to students;
- C. Obtaining signed and dated parental and licensed practitioner request for the dispensing of prescribed or over-the-counter oral medications;
- D. Storing prescribed or over-the-counter medication in a locked facility;
- E. Maintaining records pertaining to the administration of prescribed or over-the-counter oral medication; and
- F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

No medication shall be administered by injection except when a student is susceptible to a predetermined, life-endangering situation. In such an instance, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from the physician. A staff member shall be trained prior to injecting an emergency medication.

Medications administered by routes other than oral (ointments, drops, nasal inhalers, suppositories, or non-emergency injections may not be administered by school staff other than registered or licensed practical nurses.

If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

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Legal References: RCW 28A.210.260 Administration of Oral Medication by--Conditions  
28A.210.270 Administration of Oral Medication by--Immunity  
from Liability

Attorney General Memorandum (2/9/89)--Administration of Medication

OSPI Bulletin 31-98 Education support—The administration of  
medication in schools