

**BAINBRIDGE ISLAND SCHOOL DISTRICT NO. 303
SCHOOL BOARD MEETING MINUTES**

Date: January 29, 2015

Place: Board Room – Commodore Campus

Board of Directors Present

Board President – Mev Hoberg

Board Vice President – Sheila Jakubik

Directors – Mike Spence, Patty Fielding, Tim Kinhead

Call to Order

5:35 p.m. Board President Mev Hoberg called the meeting to order and a quorum was recognized.

Public Comment

Community member John Rossi thanked the board for their many hours of service.

Superintendent’s Report

January is school board recognition month. The district is greatly appreciative for the countless volunteer hours board members have contributed to the district. This year Governor Jay Inslee issued a proclamation which honors the board members and states that Washington has over 295 locally elected school boards that lead and serve over one million students and employ over 100,000 people.

The diligent work being performed in Capital Projects was also recognized. Districts in our region come together and pool resources for insurance coverage. Washington Schools Risk Management Pool, Risk Consultant Sara Hoover presented Tamela VanWinkle, Bernie Mejia and Jennifer Donaldson with a congratulatory plaque for earning perfect scores in the risk assessment survey resulting in a reduced rate for the district. The survey focused on access control, facility users, and vandalism/theft/arson.

The county has experienced an increase in Pertussis. The district sent an informative letter home to families. Pertussis is a challenging bacterial infection with a 3 week incubation but is only transferred person to person. The district is in close communication with the county health official. The custodial crew have added additional cleaning procedures to help combat the flu/cold bug currently impacting the schools.

Board Reports

No board reports

Consent Agenda

Student Field Trip: Overnight

1. Request for board approval from Blakely Elementary School Fourth Grade Teachers to travel with fourth grade students to Nature Bridge for outdoor education on Lake Crescent, west of Port Angeles, WA. The event will be supervised by administration, teaching staff and approximately 15 parent chaperones for 2 nights from May 20 – 22, 2015 for old growth forest ecology, stream and watershed studies and environmental stewardship.

2. Request for board approval from the Bainbridge High School Gymnastics Team to travel to Tacoma, WA for the Gymnastics State Finals at the Tacoma Dome and potentially an overnight at the Marriott Federal Way, WA on February 20 – 21, 2015.

Donations

1. Donation to Bainbridge High School to support the AP STEM Access Program in the amount of \$6,346 from Donors Choose/College Board for Motic Microscope, Histology Microscope Slide Set, Pathogenic Microscope Slide Set, Wolfe Stage Micrometer, Carolina Immersion Oil Dropping Bottle

2. Donation to Blakely Elementary School from Blakely PTO in the amount of \$3,765.87 for the purchase of “Spelling Through Morphographs”, Afterschool “Zeno Math”, Teacher Online Curriculum Lesson Plans, ferry fee reimbursements and supplies.

3. Donation to Bainbridge High School from the Spartan Booster Alumni Club for BHS sports scholarships in the amount of \$1,375.

4. Donation to Wilkes Elementary School in the amount of \$1,903.16 for the purchase of transportation for a 4th grade field trip and staff time for afterschool enrichment.

Minutes from the January 15, 2015 School Board Meeting

Motion 43-14-15: That the board approves the Revised Consent Agenda as presented. (Kinhead) The affirmative vote was unanimous.

PAYROLL January 2015 Warrant Numbers:

(Payroll Warrants) 1002014 through 1002033
(Payroll AP Warrants) 172716 through 172745
Total: \$2,839,257.72

The following vouchers as audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense reimbursement claims certified, as required by RCW 42.24.090, were also approved for payment.

General Fund Voucher

Voucher numbers **2011475** through **2011562** totaling **\$259,807.93**

ASB Fund Voucher

Voucher numbers **4001336** through **4001358** totaling **\$14,556.53**

Capital Projects Fund Voucher

Voucher numbers **5038** through **5043** totaling **\$27,075.88**

Presentations

A. MasterPlan: Key Assumptions

In response to a request from the board at the January 15th board meeting, Capital Projects Director Tame-la VanWinkle presented key assumptions of the MasterPlan timeline for board approval.

In 2005 the district approved a MasterPlan with Phase 1: 2006-2009 BHS 200 Building, Essential Renovations and “Jump Start” Replace Wilkes Elementary (pushed out). Phase II: Replace Wilkes Elementary

and replace Blakely, BHS Completion and Essential Renovations. Phase III: 2013-2016 Replace Ordway, Commodore Options Modernization and Essential Renovations.

Due to the downturn in the economy, the district revised the plan with the following implementation schedule Phase 1: 2006-2009 BHS 200 Building, Essential Renovations, Phase II: 2009 – 2015 Replace Wilkes Elementary, Essential Renovations, Future: TBD Blakely Elementary, BHS 100 Building Completion, Ordway Elementary, Commodore Options, Essential Renovations.

The Bainbridge Island community values a three elementary school configuration with a school in the north, central and south. A value since 1922, the belief was once again confirmed by the 2013 School Configuration Committee as was a desire to keep elementary enrollment below 500 students per school and intermediate/middle school enrollment below 600.

Proposed Assumptions:

- 1) Findings and conclusions of the 2005 MasterPlan are relevant today.
- 2) The 2005 MasterPlan identified Blakely as the next school in need of replacement. Conceptual solutions for patch/repair, modernization and replacement will be presented for board direction. A cost analysis will be prepared for each solution.
- 3) The Bainbridge Island School District is committed to maintaining a north, south and central elementary school. This community value was confirmed by the 2013 School Configuration Committee and community survey.
- 4) BHS 100 Building, Blakely Elementary, Ordway Elementary and Commodore Options are currently in need of significant facility repair/improvements. The extent of repair improvement is currently under evaluation. Findings will play a critical role in determining the extent of improvement needed at each school.
- 5) The BHS 100 Building, Ordway Elementary and Commodore Options are all located on the main campus. A comprehensive review of educational programs, trends and community partnerships should be undertaken prior to any significant future facility modernization or replacement of these buildings.

Board Director Tim Kinkead stated that under assumption #5, the word “should” is fine as an assumption but should be changed to “will” in the MasterPlan.

Board Director Patty Fielding requested confirmation that we are confident that the 100 Building will not require huge capital investment between now and the comprehensive plan of the central campus. VanWinkle responded that the 100 Building, Ordway and Commodore will be looked at and the board will be presented with the necessary recommendations for essential renovations.

Kinkead summarized the following key components: 1) Phasing the construction makes judiciary sense. 2) Still desire community elementary schools 3) A comprehensive review for the main campus requires more time. These components are in line with the key assumptions presented. The assumptions are not sequential and can be performed in parallel.

VanWinkle will take the key assumptions and fold them into the MasterPlan Timeline.

Motion 44-14-15: That the board approves The MasterPlan Key Assumptions as presented. (Kinkead) The affirmative vote was unanimous.

B. SmarterBalanced

Director of Assessment Jeff McCormick and Instructional Coach Jennifer Ledbetter presented an update on SmarterBalanced. SmarterBalanced, used by the district in measuring the Common Core State Standards that were adopted in 2011, is designed to help students be college and career ready.

The new standards have higher expectations for students and the new tests are designed to assess student performance against these expectations. As a result, it is expected that fewer students will meet grade level standards. Results should improve as students received additional years of instruction aligned to the new standards. The scores will represent a new baseline and will provide a more accurate indicator for educators, students, and parents as they work to meet the rigorous demands of college and career readiness.

The test is administered online, using “adaptive testing”. All students see the same 8 to 10 questions at the beginning. The test questions become more challenging when they are successful. As the adaptive test moves up, the score will go up. The scores will provide achievement and growth information. The test will be given in grades 3, 8 and 11 in math and language arts. The test becomes a graduation requirement for the class of 2019.

The test will cover two subject areas: 1) English/Language Arts – Reading Across the Content Areas, Writing, Listening, Research/Inquiry 2) Mathematics – Understanding of Math Concepts, Math Skills and Fluency, Application to Real-Life Problems. The test has variety of types of questions: Multiple Choice, Short Answer, Technology-Enhanced Items, Performance Tasks (questions with multiple parts, including short answers and essays, based on a real-world situation).

The students have access to online tools: highlighter, calculator, zoom, digital notepad, dictionary, glossary. A student may also use scratch paper, protractor, ruler and other tools. Accommodations are available for students and Designated Support is built in to help students with technology. The readability of the math text is written one grade level lower than the student. Students may bring their own earbuds.

The test is not timed and is estimated to take approximately 3 to 4.5 hours per subject area test. Students may take each subject test over several days if needed. The tests will be administered the last 12 weeks of school. The 3rd grade ELA must be completed by April 23rd due to new early literacy legislation. The test results arrive 3 weeks after submitted. Results arrive in the district first, then the school, then sent to the parents.

Grade 3& 4 teachers have been working in teams to learn about SmarterBalanced – reviewing sample items and practice tests. Teachers are becoming more comfortable with the material and preparing the students. The 3rd & 4th grade teachers are anxious about keyboarding and ELA composing and text complexity.

Fielding would like to communicate to legislature to stop changing the assessment. We need to have a baseline and stick with it. Concern was also expressed regarding an artificial intelligence engine evaluating essay content.

The board requested that the district clearly communicate with parents the changes with the test and reiterate that it is a new test with new technologies being implemented. Kinkead is concerned about the students that do not make the cut score on the 36 question test impacting self-esteem. The students need to receive proper communication before and after the test.

Eighth Grade Woodward Teacher Keri Schmit addressed the board. Schmit wrote to the district in December when she initially took the 7th grade ELA test. Schmit expressed concern about the amount of time the testing will take away from instructional time - 5 days of testing and 2 days of practice tests. The number of students predicted to fail is a concern as a teacher and a parent.

Schmit asked the board to explore the options against SmarterBalanced. The state has mandated the test but many are against the legislation. A rally will be held on February 16th in Olympia. And the democratic party has come out against common core. However, not implementing the SBA would be a violation of the state and federal legislation. The HSPE, MSP, (eventually MAP) tests will be removed yet the SBA will still consume more teaching time.

President Hoberg asked if the 8th grade CBA is being replaced by the SBA. Associate Superintendent Goldsmith responded that the CBA measures other content areas – social studies, PE, music and art. Both the CBA and SBA will be administered.

Community Member Clint Pells confirmed with McCormick that the SmarterBalanced test will be used in the measurement of yearly progress.

President of the Classified Union Mike McCloud solicited the board for training classified personnel. ParaEducators are not prepared to assist students with the upcoming SmarterBalanced test.

C. Basic School Calendar 2015-2016

Associate Superintendent Peter Bang-Knudsen presented the 2015 – 2016 calendar based on the BIEA contract for the beginning, ending and vacation dates. Hoberg requested moving the first board meeting in June from the 9th to the 16th due to conflicts with the Senior Awards Night.

Motion 45-14-15: That the board approves the Basic School Calendar 2015 - 2016 as amended. (Jakubik) The affirmative vote was unanimous.

D. Policy 2410 High School Graduation Requirements – Second Reading

Associate Superintendent Julie Goldsmith presented the second reading of Policy 2410 with no changes. Director Sheila Jakubik questioned the embedded history/civics. Goldsmith stated that the credit could also be embedded with the AP Government class. All science classes count as a lab science. Students may change credit allocations with the personal pathway.

Motion 46-14-15: That the board approves Policy 2410 High School Graduation Requirements – Second Reading as presented (Jakubik) The affirmative vote was unanimous.

E. Policy 2413 Equivalency Credit for Career & Technical Education Courses – Second Reading

Associate Superintendent Julie Goldsmith presented the second reading of Policy 2413 with not changes. This policy provides the process for classes to be dual credit.

Motion 47-14-15: That the board approves Policy 2413 Equivalency Credit for Career & Technical Education Courses – Second Reading as presented (Spence) The affirmative vote was unanimous.

F. Monthly Technology Report

Superintendent Faith Chapel presented the report. One item to highlight is e-Rate. Historically, the federal government has partially reimbursed districts for telecommunications. The level was based upon the

percentage of students receiving free/reduced lunch as well as rural vs. urban. BISD has been at a 40% discounted rate and received approximately \$42,000 per year. The telecommunications reimbursement is going away in 2016 and reduced in 2015 - approximately \$22,000. The district must request reimbursement in the future for broadband. The City of Bainbridge is going to be a free wifi city. The district should contact the city and see if BISD may leverage the city wifi.

Technology Leadership is looking at research and trends for the next three to five years. The department is currently focused on updating the network and preparing for the assessments.

G. Monthly Financial Report

Director of Business Services Peggy Paige presented the December financial report. Total general revenues were \$14.3 million, up 7.5% from last year and slightly above the expected average. Tax collections were below the expected average but don't expect to collect less than budget estimates by year end. Local nontax revenues were above average due to a donation from the Bainbridge Schools Foundation, eRate funding and ASB reimbursements. OSPI will adjust funding in January to reflect actual enrollment.

Total general fund expenditures total \$13.2 million, .5% lower than the same period last year. The year-to-date expenditures were at the average. Total expenses for regular/basic education is at the average. Total special education costs were up 7.6% compared to last year and are above the average. Vocational expenses were up from last year. Total support services is currently below the average.

Net cash inflow for December was \$15,651. As of December 31, 2014 the closing cash balance in the general fund was \$2,824,248.

Personnel Actions

Motion 48-14-15: That the board approves Personnel Actions dated January 29, 2015 as presented (Jakubik) The affirmative vote was unanimous.

Business Meeting Closed

8:01 p.m. President Mev Hoberg closed the business meeting and called for an executive session to discuss real property. No decisions are made under an executive session.

Executive Session

An executive session was held to discuss real property.

Adjournment

8:20 p.m. President Mev Hoberg adjourned the meeting.