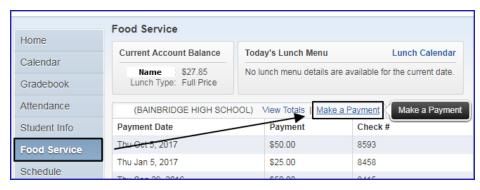# How to Make an Online Food Service Payment

Log in to Family Access. Click the Food service tab in the left menu.
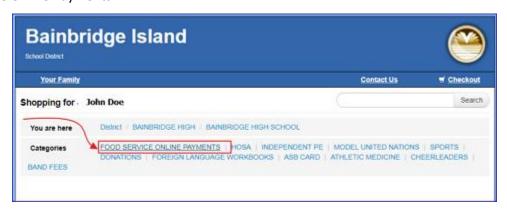

Log into InTouch system. Click the box of the student you would like to buy lunch for.
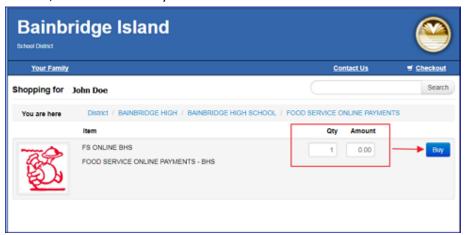

Click the tab "Items At Student's School"
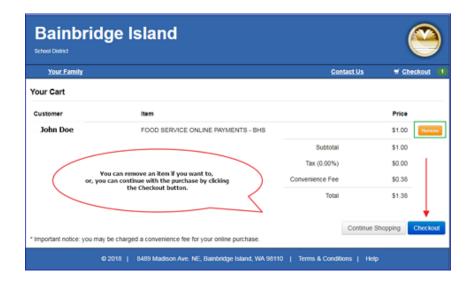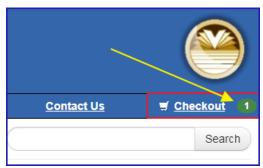

Choose Food Service Online Payments link.

Enter amount of purchase, then click the "Buy" button.

Once you click the "Buy" button, your item goes into your cart, located on the top right of the screen. Click the "Check Out" link.

On the following screen, you can continue with your payment by clicking the Checkout button, or, you can remove the item if you'd like.

Fill out your payment details and click the

"Pay Now" tab to complete the transaction.