

**BABYLON UNION FREE SCHOOL DISTRICT
50 RAILROAD AVENUE, BABYLON, NY 11702**

**BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING
AGENDA
AUGUST 30, 2021**

- I. Call to Order - 6:00 p.m.
- II. Executive Session
It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session the Board will reconvene at approximately 7:00 p.m.
- III. Pledge of Allegiance - 7:00 p.m.
- IV. Approval of Minutes of the Regular Business Meeting of August 2, 2021 and Special Meeting of August 18, 2021.
- V. Approval of Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for July 2021.
- VI. Superintendent's Report
 - a. School Opening Plan
 - b. News & Updates around the District
- VII. Committee Reports
 - a. Audit Committee
 - b. Finance Committee
 - c. Buildings & Grounds
 - d. Technology Committee
 - e. Curriculum Committee
 - f. Policy Committee
- VIII. New Business
 1. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Donna Lika, senior account clerk, effective September 30, 2021 with best wishes on her retirement.
 2. **PROBATIONARY SPECIAL EDUCATION TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Corinne Figoski as a special education teacher effective September 1, 2021 to September 2025*. Compensation for this assignment to be Step 1/MA of the 2021-2022 Babylon Teachers' Association contract. Ms. Figoski holds initial certifications in SWD B-2 and 1-6, Childhood Education B-2 and 1-6.
 3. **PROBATIONARY SENIOR OFFICE ASSISTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Christine Ferraro as a Senior Office Assistant effective August 31, 2021. Compensation for this assignment to be Step 1 of the Senior Office Assistant column of the 2021-2022 salary schedule in accordance with the Clerical/Nursing/Network & Systems Technicians Association contract prorated. (\$44,921 prorated)
 4. **PROBATIONARY SENIOR OFFICE ASSISTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Frances Olejnik as a Senior Office Assistant effective August 31, 2021. Compensation for this assignment to be Step 1 of the Senior Office Assistant column of the 2021-2022 salary schedule in accordance with the Clerical/Nursing/Network & Systems Technicians Association contract prorated. (\$44,921 prorated)
 5. **PROBATIONARY OFFICE ASSISTANT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Sarah Lilly as an Office Assistant effective September 13, 2021. Compensation for this assignment to be Step 1 of the Office Assistant column of the 2021-2022 salary schedule in accordance with the Clerical/Nursing/Network & Systems Technicians Association contract prorated. (\$37,651 prorated)

6. **PART-TIME SUMMER AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Michele Paliseno as a part-time summer aide from August 4, 2021 to August 31, 2021. Compensation for this position to be in accordance with the 2021-2022 aides and monitors association contract. (Step 1-\$18.26, Step 2-\$18.56, Step 3-\$18.92)
7. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments from September 1, 2021 to June 30, 2022. Compensation for these positions to be in accordance with the 2021-2022 aides and monitors association contract. (Step 1-\$16.98, Step 2-\$17.29, Step 3-\$17.65)

<u>Elementary School:</u>	Christine Rosenberg	Hunter Howard
<u>Grade School:</u>	Tracy Bellone	
<u>High School:</u>	Cynthia Pacini	Natalie Gonzalez
8. **PART-TIME AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time aide appointment from September 1, 2021 to June 30, 2022. Compensation for these positions to be in accordance with the 2021-2022 aides and monitors association contract. (Step 1-\$18.26, Step 2-\$18.56, Step 3-\$18.92)
Joanne Dee Robyn Gricka
9. **PART-TIME FOOD SERVICE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time food service appointment of Gail McGuickian from September 1, 2021 to June 30, 2022. Compensation for this assignment to be in accordance with the 2021-2022 Cafeteria Association Contract. (\$19.48/hr)
10. **PART-TIME CUSTODIAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time custodial appointments from August 31, 2021 to June 30, 2022. Compensation for these positions to be at the part-time custodial (\$15.00/hr)
Sean Loudon Jose Luis Abreau Fernandez
11. **PART-TIME SECURITY GUARD APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time security guard appointment of John Capizzi effective August 31, 2021 to June 30, 2022. Compensation for this assignment to be at the security guard hourly rate of pay of \$18.00.
12. **RESCIND APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the appointment of Luke Merz as varsity boys cross country coach effective August 23, 2021.
13. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the casual appointment of Christopher Pedersen as varsity boys cross country coach for the 2021-2022 school year. Compensation for this position to be in accordance with the 2021-2022 Babylon Teachers' Association Contract. (\$5,806)
14. **SUBSTITUTE NURSE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment Lisa Tourin as a substitute nurse effective September 1, 2021 to June 30, 2022. Compensation for this assignment to be \$175.00/day
15. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of following per diem substitute teachers for the 2021-2022 school year. Compensation for these assignments to be at the substitute teacher per diem rate of pay scale: Days: 1-30 \$110.00; Days: 31-60 \$120.00; Days: 61-90 \$130.00; Over 91 days: \$140.00.

Robin LaBarbera	Michael Pello	Parick Metzger	Gabriela Fernandez
Brett Frole	Olga Pira	Robyn Beeber	Lauren Brooks
Amanda Gribbin	Amie Laino	Cassandra Johnson	Nicole Lyman
Denise Glynn	Jennifer Barry	Rachel Sileo	Therese Noto
Mengshi Li	Sarah Kavanagh	Megan Slattery	Kaylee Foley
Jessica Leone			

16. **NIGHT DIFFERENTIAL: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the night and weekend differential for the following custodial staff:
Wesley Ramkhalawan (Custodial Worker 1) effective July 13, 2021 prorated.
Eduardo Peralta Valerio (Custodial Worker 1) effective September 1, 2021
17. **ESTABLISHMENT OF A RETIREMENT CONTRIBUTION RESERVE SUB-FUND: WHEREAS**, the Babylon Union Free School District participates in the New York State Teachers' Retirement System ("TRS"); and **WHEREAS**, the Board of Education of the Babylon Union Free School District by resolution established a Retirement Contribution Reserve Fund known as the Retirement Contribution (ERS) Reserve Fund pursuant to Section 6-r of the General Municipal Law; and **WHEREAS**, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law.
NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Babylon Union Free School District, pursuant to Section 6-r of the General Municipal Law, as follows:
1. The Board hereby establishes a sub-fund within the Retirement Contribution (ERS) Reserve Fund to be known as the Babylon Union Free School District Retirement Contribution (TRS) Reserve Sub-Fund;
 2. The source of funds for this reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f, or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
 3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
 4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
 5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
 6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
 7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.
 8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such subfund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
 9. This Resolution shall take effect immediately.

18. **PETTY CASH FUND AUTHORIZATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Robert Lorefice for petty cash authorization for the buildings and grounds office effective August 31, 2021 in the amount \$100.00.
19. **SCHOOL OPENING PLAN: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the District School Opening Plan developed for the Babylon Union Free School District for the 2021-2022 school year
20. **DISTRICT & SCHOOL SAFETY PLANS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the District and School Safety Plans for the 2021-2022 school year.
21. **DISTRICT COMPREHENSIVE IMPROVEMENT PLAN: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the District Comprehensive Improvement Plan (DCIP Plan) for the 2021-2022 school year.
22. **SALE AND DISPOSAL OBSOLETE EQUIPMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the sale and disposal of the following obsolete computer equipment :78-Samsung XE303C12 Chromebook, 184-Acer C720P, 48-Acer C738T, 19-Acer B118 to Coretek Enterprises, LLC at an estimated sale price of \$8,652.
23. **DESTRUCTION OF BALLOTS: WHEREAS**, on May 21, 2019 and June 9, 2020 the Babylon Union Free School District conducted its Annual Budget Vote and Election; and **WHEREAS**, the District Clerk is currently in possession of all cast ballots resulting from such Annual Budget Vote and Election; and **WHEREAS**, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots after one (1) year from the date of the Annual Budget Vote and Election; and **WHEREAS**, at least one (1) year has elapsed from the date of the Annual Budget Vote and Election held on May 21, 2019 and June 9, 2020 and no proceedings have been commenced with regard to such Annual Budget Vote and Election; and **NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Babylon Union Free School District hereby orders the destruction of all cast ballots resulting from the May 21, 2019 and June 9, 2020 Annual Budget Vote and Election.
24. **APPROVAL OF INTERNAL AUDIT CORRECTIVE ACTION PLAN (CAP): RESOLVED**, that upon the recommendation of the superintendent of Schools, the Board of Education acknowledges receipt and hereby accepts the Corrective Action Plan for the key controls report issued by Nawrocki Smith, LLP and approved by the Board of Education at the March 8, 2021 meeting.
25. **REVISED ENGAGEMENT LETTER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase of \$3,500 for external audit services based on the need for a separate audit of the federal grants and approves the revised engagement letter with Cullen & Danowski, LLP for the June 30, 2021 fiscal year.
26. **UNIVERSAL PRE-K CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Universal Pre-K Contract for the 2021-2022 school year between the Babylon UFSD and South Shore Children's Center.
27. **SPECIAL EDUCATION CONSULTANT SERVICES: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education consultant services for the 2021-2022 school year between the Babylon UFSD and The Long Island Home D/B/A South Oaks Hospital and South Shore Center for Speech, Language & Swallowing disorders, LLP. (SECSC-2021/2022-#19)
28. **COMMITTEE ON SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated May 12, 2021 to August 12, 2021.

IX. Other Business

X. Representatives of Organizations - Please stand and state your name.

XI. Questions/Comments from Visitors - Please stand and state your name.

XII. Future Board Meetings:

BOE Regular Business Meeting
Monday, September 13, 2021
BHS Library - 7:30 p.m.

XIII. Adjournment

**In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Classroom teacher and building principal means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of the regulations of the Commissioner of Education.*