

**MINUTES OF BABYLON SCHOOL BOARD REORGANIZATION/REGULAR MEETING**

**DATE OF MEETING:**

July 2, 2007

**PLACE:**

Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY

Members Present

Mr. Darrell J. Conway, President  
Mrs. Judy Anderson, Vice President  
Mr. Henry Brunjes  
Roger A. Katz  
Mrs. AnneMarie Martino  
Mr. Thomas Melito  
Mrs. Catherine Vukovich

District Superintendent

Dr. Ellen Best-Laimit

Central Office Administration

Mr. Peter Daly, Assistant Superintendent for Business  
Mr. Daniel D'Amico, Administrator for Curriculum & Instruction

District Clerk

Linda Pesce

**CALL TO ORDER**

**I. CALL TO ORDER**

The reorganization meeting was called to order at 6:30 p.m. by Linda Pesce, District Clerk whereupon she led the assemblage in the pledge of allegiance.

**ADMINISTRATION OF OATH**

**II. ADMINISTRATION OF OATH**

Newly elected Board Members, AnneMarie Martino and Thomas Melito were sworn in and administered the Oaths of Office by Linda Pesce, District Clerk.

Superintendent of Schools, Ellen Best-Laimit, was sworn in and administered the Oath of Office by Linda Pesce, District Clerk.

**ELECTION OF OFFICERS**

**III. ELECTION OF OFFICERS**

Mrs. Pesce, District Clerk called for nominations for President of the Board.  
Mrs. Martino nominated Mr. Conway, Mr. Melito seconded.  
There being no other nominations, Mrs. Pesce, District Clerk declared nominations closed.  
Mr. Conway was duly elected President of the Board by unanimous vote.

Mrs. Pesce, District Clerk called for nominations for Vice-President of the Board.  
Mr. Conway nominated Mrs. Anderson, Mrs. Martino seconded.  
There being no other nominations, Mrs. Pesce, District Clerk declared nominations closed.  
Mrs. Anderson was duly elected Vice-President of the Board by unanimous vote.

Mr. Conway, President, and Mrs. Anderson, Vice-President, were sworn in and administered the Oath of Office by Linda Pesce, District Clerk.

The floor was then given to Board President, Mr. Conway, who presided over the remainder of the meeting.

**OMNIBUS MOTION**

On motion by Mr. Katz, seconded by Mrs. Martino an omnibus motion to move Items IV-XIV was approved (7-0).  
On omnibus motion by Mr. Brunjes, seconded by Mr. Melito an omnibus motion to move items IV-XIV was unanimously APPROVED.

**APPOINTMENT OF OFFICERS**

**IV. APPOINTMENT OF OFFICERS**

a. District Treasurer	Patricia Smith
b. District Clerk	Linda Pesce
c. Acting District Clerk in case of absence	Peter Daly
d. Internal Claims Auditor	Maria Aleva

**OTHER APPOINTMENTS****V. OTHER APPOINTMENTS**

- |  |  |
|--|--|
| a. School Physicians                         | Dr. Joseph Dic & Dr. Carlo Soranno     |
| b. School Attorneys                          | Guercio & Guercio                      |
| c. School Auditors                           | Coughlin, Foundotos, Cullen & Danowski |
| d. Extra-Curricular Treasurer                | Patricia Brink                         |
| e. School Representative for Chapter I Funds | Peter Daly                             |
| f. Section 504 Appeals Officer               | Daniel D'Amico                         |
| g. Title IX Coordinator                      | Daniel D'Amico                         |
| h. Records Access Officer                    | Peter Daly                             |
| i. Records Access Appeals Officer            | Ellen Best-Laimit                      |
| j. Asbestos Compliance Officer               | Steve Panno                            |
| k. Homeless Liaison                          | Linda Rich                             |
| l. Alternate Homeless Liaison                | Ellen Best-Laimit                      |

**DESIGNATIONS****VI. DESIGNATIONS**

- |   |   |
|---|---|
| a. Official Bank Depositories - All Funds | Chase Manhattan, Bank of America, State Bank of Long Island, Citibank |
| b. Regular Monthly Meetings               | Second Monday of each month unless otherwise specified                |
| c. Official Newspapers                    | The Beacon, South Bay, Newsday  |

**AUTHORIZATIONS****VII. AUTHORIZATIONS**

- |  |                                      |
|--|--------------------------------------|
| a. Chief School Officer to Certify Payrolls  | Ellen Best-Laimit                    |
| b. School Purchasing Agent   | Peter Daly                           |
| Alternate  | Patricia Smith                       |
| c. Authorization to Establish Petty Cash Funds:  |                                      |
| 1. High School   | Robert Visbal & Karen Colletti \$100 |
| 2. Grade School  | Eric Freidman & Stephanie Lowe \$100 |
| 3. Elementary School   | Dana Spincola & Jean Romanchuk \$100 |
| 4. Business Office   | Peter Daly & Patricia Fiorenza \$100 |
| 5. Buildings & Grounds Office  | Patricia Fiorenza \$100              |
| 6. Food Service Office   | Carol Ann Grodski \$100/per bldg.    |
| d. Designation of Authorized Signatures on checks:   |                                      |
| 1. All Funds   | Patricia Smith, District Treasurer   |
| Alternate  | President of the Board               |
| e. Chief School Officer Authorized to Approve Budget Transfers up to \$7,500 as per Board policy | Ellen Best-Laimit                    |

**BONDING OF PERSONNEL****VIII. BONDING OF PERSONNEL**

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|--|
| a. Renewal of Treasurer's Bond in the amount of \$250,000. |
| b. Renewal of Blanket Bond in the amount of \$20,000.      |

**APPOINTMENTS TO CSE****IX. APPOINTMENTS TO CSE**

- |                        |  |
|------------------------|--|
| Chairperson            | Patricia Koch  |
| Alternate Chairpersons | Anne May & Joanne Fasano   |
| Psychologists          | Clare Savage, Yvette Chase and Nancy Welch   |
| Physician              | Dr. Dic  |
| Child's Teacher        | Either regular education or special education  |
| Parent Members         | Gail Busch, Anita Dellefave, Diane Patwell, Theresa Ach, Patricia Baberich, Lisa McKeown, Kathryn McDonald |

**APPOINTMENTS TO CPSE****X. APPOINTMENTS TO CPSE**

- |                        |  |
|------------------------|--|
| Chairperson            | Patricia Koch  |
| Alternate Chairpersons | Anne May & Joanne Fasano   |
| Municipality           | Representative from Suffolk County   |
| Evaluator              | Representative from the program that has completed an evaluation on the preschool child                    |
| Parent Members         | Gail Busch, Anita Dellefave, Diane Patwell, Theresa Ach, Patricia Baberich, Lisa McKeown, Kathryn McDonald |

**SURROGATE PARENTS****XI. SURROGATE PARENTS**

- |                              |
|------------------------------|
| Lisa McKeown & Diane Patwell |
|------------------------------|

**IMPARTIAL HEARING OFFICERS**

**XII. IMPARTIAL HEARING OFFICERS** As listed on NYSED VESID website

**NYSSBA LEGISLATIVE LIAISON**

**XIII. NYSSBA LEGISLATIVE LIAISON** open

**APPOINTMENTS FOR SCHOOL DISTRICT REGISTRATION & ELECTIONS**

**XIV. APPOINTMENTS FOR SCHOOL DISTRICT REGISTRATION & ELECTIONS**

Chief Election Inspector  
Board of Registrars

Nancy Sharapata  
Barbara Witthohn, Joseph Palma, Geraldine Leo,  
Frank Cerny, Corrine Samon, Donna Ryan, Eileen Scudlo, Connie Hoernel, Catherine Baker, Richard Rotzman, Patricia Smith, Patricia Fiorenza, Karen Bustamante, Charlene Winter, Patricia Brink, Gail Farley, Jackie Marino, Patricia Podesta, Karin Colletti, Francis Bustamante, Maria Lethin, Laura Lynn Browning, Lisa McKeown, Joanne Petruzelli, Lucille Johnson

**ADJOURN REORGANIZATIONAL MEETING**

**RESOLVED**, that the Board of Education adjourn the reorganization meeting and enter into the regular meeting.

On motion by Mr. Katz, seconded by Mrs. Anderson, and unanimously approved the Board adjourned the reorganization meeting and entered into the regular meeting.

**APPROVAL OF MINUTES**

The Minutes of the Special Meeting of June 4, 2007, Regular Meeting of June 11, 2007, and Work/Study Meeting of June 25, 2007 was unanimously approved on motion by Mr. Brunjes and seconded by Mrs. Vukovich.

**QUESTIONS FROM VISITORS ON AGENDA ITEMS**

As there was no questions from visitors, the Board moved on to the next item.

**NEW BUSINESS**

**OMNIBUS MOTION**

On motion by Mrs. Martino, seconded by Mrs. Anderson, an omnibus motion to move Items 1-18 was approved (7-0).

On omnibus motion by Mr. Melito, seconded by Mrs. Martino an omnibus motion to move items 1-18 was unanimously APPROVED.

**PART-TIME ELEMENTARY TEACHER K-6/PART-TIME PERMANENT SUBSTITUTE**

1. **PART-TIME ELEMENTARY TEACHER K-6/PART-TIME PERMANENT SUBSTITUTE: RESOLVED**, that the employment of Jennifer Brown, as a part-time (.5 F.T.E.) elementary teacher K-6 and a part-time (.5 F.T.E.) permanent substitute teacher assigned the Babylon Elementary School, be approved effective September 1, 2007 to June 30, 2008. Compensation for this assignment to be .5 F.T.E. of Step 1 of the BA column of the 2007-2008 teachers' salary schedule and .5 F.T.E. of the permanent substitute per diem rate.

**LEAVE REPLACEMENT FOREIGN LANGUAGE TEACHER**

2. **LEAVE REPLACEMENT FOREIGN LANGUAGE TEACHER: RESOLVED**, that the Board of Education appoint Katina Pugsley as a leave replacement foreign language teacher, assigned to the Babylon Junior-Senior High School, replacing a staff member who is on an unpaid leave of absence, be approved effective September 1, 2007 to January 18, 2008. Compensation for this assignment to be Step 1 of the BA column of the 2007-2008 teachers' salary schedule.

**LEAVE REPLACEMENT SPEECH TEACHER**

3. **LEAVE REPLACEMENT SPEECH TEACHER: RESOLVED**, that the Board of Education appoint Monica Proto as a leave replacement speech teacher, assigned to the Babylon Elementary School, replacing a staff member who is on an unpaid leave of absence, be approved effective September 1, 2007 to January 1, 2008. Compensation for this assignment to be Step 1 of the BA column of the 2007-2008 teachers' salary schedule.

- RESIGNATION** 4. **RESIGNATION: RESOLVED**, that the Board of Education accept the resignation of Laura Burke, as an aide assigned to the Babylon Memorial Grade School, effective June 25, 2007 with regret and best wishes.
- RESIGNATION** 5. **RESIGNATION: RESOLVED**, that the Board of Education accept the resignation of Elaine Jurs, as an aide assigned to the Babylon Junior-Senior High School, effective June 25, 2007 with regret and best wishes
- RESCIND CASUAL APPOINTMENT** 6. **RESCIND CASUAL APPOINTMENT: RESOLVED**, that the Board of Education rescind the casual appointment of Nicole Byrne as a special education summer school teacher effective immediately.
- CASUAL APPOINTMENTS** 7. **CASUAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the following casual appointments for the elementary and grade schools summer school programs from July 9, 2007 to August 16, 2007. Compensation for these positions to be in accordance with the teachers' contract.
- |                                     |   |              |
|-------------------------------------|---|--------------|
| Special Education Elementary School | - | Lisa Necroto |
| Special Education Grade School      | - | Erin McCaig  |
- CASUAL APPOINTMENTS** 8. **CASUAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the following casual appointments for the 2007-2008 school year. Compensation for these positions to be in accordance with the Babylon Teachers' Association Contract.
- |  |                  |
|--|------------------|
| Director of English K-12                     | Lisa Drance      |
| Director of Fine Arts K-12                   | Angela Turk      |
| Director of Guidance 7-12                    | Barbara Restivo  |
| Director of Mathematics K-12                 | John Michele     |
| Director of Practical Arts K-12              | Claire Reilly    |
| Director of Science K-12                     | Jeff Kenney      |
| Director of Foreign Languages K-12           | Elaine Katsikas  |
| Director of Social Studies K-12              | Frank Procaccini |
| Director of Physical Education & Health K-12 | Hans Wiederkehr  |
| Director of Athletics                        | Robert Mayo      |
- CASUAL APPOINTMENTS** 9. **CASUAL APPOINTMENTS: RESOLVED**, that the Board of Education approve the casual appointments of Paul Grisafi, Elizabeth Foster and Donald Meier as teachers for the music summer school program from July 9, 2007 to August 10, 2007. Compensation for these positions to be in accordance with the Babylon Teachers' Association Contract.
- APPOINTMENTS CONSULTANTS** 10. **APPOINTMENTS CONSULTANTS: RESOLVED**, that the Board of Education hereby appoint the following consultants for the 2007-2008 school year as listed on Attachment "A".
- CONFIDENTIAL PERSONNEL** 11. **CONFIDENTIAL PERSONNEL: RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreement for the 2007-2008 school year for the confidential personnel as listed on the attached Confidential Schedule "C".
- TECHNOLOGY MANAGER & DIRECTOR OF FACILITIES** 12. **TECHNOLOGY MANAGER & DIRECTOR OF FACILITIES : RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreement for the 2007-2008 school year for the Technology Manager and Director of Facilities as listed on the attached Confidential Schedule "D".
- NON-UNION PERSONNEL** 13. **NON-UNION PERSONNEL: RESOLVED**, that the Board of Education hereby approve salaries for the 2007-2008 school year for the non-union personnel as listed on the attached Confidential Schedule "E".
- TEXTBOOK ADOPTION** 14. **TEXTBOOK ADOPTION: RESOLVED**, that the Board of Education adopt the following textbooks proposed for the 2007-2008 school year:
- |  |
|--|
| <u>Mathematics</u>                           |
| Math 7X: Pre Algebra - 2007 McDougal/Littell |
| Math 8X: Algebra 1 - 2007 McDougal/Littell   |
- SCHEDULING COURSE APPROVAL** 15. **SCHEDULING COURSE APPROVAL: RESOLVED**, that high school courses with enrollments fewer than sixteen, as per attached, be approved to run for the 2007-2008 school year.

**ATHLETIC TRAINER AGREEMENT**

16. **ATHLETIC TRAINER AGREEMENT: RESOLVED**, that the Board of Education authorize the President of the Board of Education to execute a sports training agreement between South Bay Sports and Physical Therapy and the Babylon School District to provide an athletic trainer for the Babylon Schools for the 2007-2008 school year. Compensation to be in accordance with the athletic trainer position in the Babylon Teachers' Association contract.

**GUERCIO & GUERCIO CONTRACTS**

17. **GUERCIO & GUERCIO CONTRACTS: RESOLVED**, that the Board of Education authorize the President of the Board of Education to execute a contract between the Babylon Union Free School District and Guercio & Guercio for a one year extension of the General Counsel Contract and labor Counsel Contract from July 1, 2007 to June 30, 2008, as attached.

**LONG ISLAND SCHOOL FOOD SERVICE DIRECTORS ASSOCIATION COOPERATIVE BID COMMITTEE**

18. **LONG ISLAND SCHOOL FOOD SERVICE DIRECTORS ASSOCIATION COOPERATIVE BID COMMITTEE: WHEREAS**, it is the plan of a number of public school districts in Nassau/Suffolk Counties, New York, to bid jointly on food and food service supplies for the 2007-2008 school year. **WHEREAS**, the Babylon School District is desirous of participating with other districts in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0, and **WHEREAS**, the Babylon School District wishes to appoint a committee to assume the responsibility of drafting specification, advertising for bids, accepting and opening bids, reporting the results to the Boards of Education and making recommendations thereon; therefore, **BE IT RESOLVED**, that the Board of Education of the Babylon School District, hereby appoints the Long Island School Food Service Directors Association Cooperative Bid Committee to represent it in all matters related above, and **BE IT FURTHER RESOLVED**, that the Babylon School District Board of Education authorized the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and **BE IT FURTHER RESOLVED**, that the Babylon School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and **BE IT FURTHER RESOLVED**, that the Babylon School District Board of Education agrees 1) to abide by the majority decisions of the participating districts on quality standards; 2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; 3) that after award of contract(s) it will conduct all negotiations directly with the successful bidder(s).

**APPOINTMENTS FOR BOARD MEMBERS TO BOARD COMMITTEES**

Appointments for Board members to Board committees are as follows:

Finance – A. Martino, chairperson, R. Katz, C. Vukovich

Audit – J. Anderson, chairperson, T. Melito

Technology - R. Katz, chairperson, A. Martino

Policy - C. Vukovich, chairperson, R. Katz

Buildings and Grounds - H. Brunjes, chairperson, T. Melito, A. Martino

Building Liaisons were appointed as follows:

Elementary School - R. Katz

Grade School – T. Melito

High School - A. Martino

The Board of Education will tour and inspect the school buildings on Thursday, August 30, 2007 at 8:30 a.m.

**REPRESENTATIVES OF ORGANIZATIONS**

As there was no report from representatives of organizations, the Board moved on to the next item.

**QUESTIONS FROM VISITORS**

As there were no questions from visitors, the Board moved on to the next item.

**FUTURE BOARD MEETINGS**

The Board of Education will be holding a Special Meeting/Community Forum at 7:00 p.m. on July 16, 2007 in the high school library. The topic will be the donation of field lights. A Regular Meeting of the Board of Education will be held on August 13, 2007 at 7:30 p.m. and a Work/Study Meeting on August 27, 2007 at 7:30 p.m. in the Babylon Junior-Senior High School library.

**EXECUTIVE SESSION**

At 7:58 p.m. the meeting was unanimously adjourned to executive session on motion by Mr. Melito, seconded by Mrs. Martino to discuss a particular personnel matter. At 9:00 p.m. on motion by Mrs. Martino, seconded by Mr. Melito the Board of Education unanimously adjourned executive session and re-entered into public session.

**CENTRAL OFFICE  
ADMINISTRATORS**

19. **CENTRAL OFFICE ADMINISTRATORS: RESOLVED**, that the Board of Education approve the salaries and fringe benefit agreement for the 2007-2008 school year for Central Office Administrators listed on the attached Confidential Schedule "B". On motion by A. Martino, seconded by T. Melito Resolution 19 was unanimously approved.

**ADJOURNMENT**

At 9:10 p.m. on motion by Mrs. Martino, seconded by Mr. Melito the Board of Education unanimously adjourned the meeting.