

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: May 13, 2019

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Tricia Pané, President
Ms. Elizabeth O'Brien, Vice President
Mr. Dominic P. Bencivenga (arrived 6:51 p.m.)
Mrs. Ann Donaldson
Mrs. Linda Jurs
Mr. Dominick Montalto

Members Absent

Mrs. Carol Ann Dell'Erba

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Pané, President. A motion to enter executive session for the purpose of discussing a confidential student matter, the employment history of a particular individual, administrative and custodial negotiations and advice from counsel was made by E. O'Brien, seconded by D. Bencivenga and approved. (5-0) Mr. Bencivenga arrived at 6:51 p.m. Public session resumed at 7:30 p.m. at which time Mrs. Pané, President, led the assemblage in the Pledge of Allegiance.

MOTION TO RECESS

A motion to recess the Regular Business meeting to conduct the public hearing on the proposed 2019-2020 school budget was made by E. O'Brien, seconded by D. Bencivenga and approved. (6-0)

PUBLIC HEARING

The Public Hearing on the Proposed 2019-2020 School Budget was held.

MOTION TO ADJOURN PUBLIC HEARING

A motion to adjourn the Public Hearing on the Proposed 2019-2020 school budget was made by D. Montalto, seconded by A. Donaldson and approved (6-0)

MOTION TO RECONVENE REGULAR BUSINESS MEETING

A motion to reconvene the Regular Business Meeting was made by L. Jurs and seconded by E. O'Brien and approved. (6-0)

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of April 15, 2019, Work/Study Meeting of April 29, 2019 and Special Meeting of April 30, 2019 were approved on motion by E. O'Brien, and seconded by A. Donaldson. (6-0)

TREASURER'S REPORT

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for March 2019 were approved on motion by L. Jurs and seconded by A. Donaldson. (6-0)

SUPERINTENDENT'S REPORT

Student delegates reported that student council will be rallying behind the junior class this weekend to help support the color run scheduled for Saturday, May 18th at the Babylon Grade School. All proceeds will be donated to the Memorial Sloan Kettering Cancer Center. The National English Honor Society sponsored its first annual story time and craft making event on April 15th. Thank you to the students from the NEHS for their support in preparing for another successful Poem in Your Pocket Day on April 18th. Two students, Erin Corcoran and Kate Hannon, competed at the International DECA Career Competition in Orlando, Florida April 27-May 1. The French National Honor Society sponsored its third annual student/teacher talent showcase on Wednesday, April 17 in Rowe Hall. Over 28 acts took the stage to raise money for the Be Like Brit Foundation. This organization runs an orphanage in Grand Goave Haiti, built to honor the memory of Britney Gengel, who was visiting Haiti on a humanitarian effort when an earthquake struck. They also reported on activities in the Science, PBL/STEAM, Fine Arts Departments.

Mrs. Rozzi, Superintendent, reported that our incoming kindergarteners were screened last week on May 6-7, 2019. To date, we have 97 children registered for the incoming kindergarten class. The Grade School and Junior-Senior High School Mock Trial Teams both competed at the Mock Trial Competition held last week at Suffolk County Community College. Both teams run through our extra curricula club program. An actual judge presides over the trial and makes the decision in favor of either the prosecution or the defense. Teams are also rated on their performance. Both teams did an outstanding job and should be commended for their efforts. The Grade School 1st Annual STEAM Night was a huge success. Thank you to the PTA and Grade School for co-sponsoring this wonderful 1st annual event. Mrs. Rozzi thanked all the trustees who attended the Babylon Community Scholarship Fashion Show and supported this amazing annual event. The Babylon Buddies Talent show as held on Friday evening and was extremely well-attended. Special thanks to the buddies as well as staff who helped organize this annual show. Congratulations to all the students who performed. Chris Pendergast and the ALS Ride for Life group will stopping by the Grade School tomorrow, Tuesday, May 14 at 10:00 a.m. as the staff and students help his team kick off the Annual Ride for Life trip to DC.

COMMITTEE REPORTS

Mrs. Donaldson, Audit Committee chair, reported that the internal audit risk assessment update-corrective action plan is on the agenda this evening. The auditors will be back in district on June 17th to continue their work. Mr. Bencivenga, Buildings and Grounds Committee chair, reiterated that the Capital Reserve Fund proposition is money that we already have in that reserve fund. Mr. Bencivenga addressed a residents question regarding the bond project. Mr. D’Amico, Assistant Superintendent, reported on behalf of the curriculum committee that we are getting ready to distribute the mini grant applications and at the next meeting on June 10th at 3:15 p.m. will start evaluating the applications. Mrs. O’Brien, policy committee chair, reported that a second reading and adoption of policy 4600-Counseling and Guidance Program is on the agenda for this evening. Committee meetings are posted to the district website. As there were no other committee reports, the Board moved to the next item.

QUESTIONS FROM VISITORS ON AGENDA ITEM

The Board of Education addressed a question from a visitor. The Board of Education thanked HatTrick for their donation.

New Business

OMNIBUS MOTION

On motion by D. Montalto, seconded by L. Jurs, a motion to omnibus Resolutions 1-14 were approved (6-0).

On motion by E. O’Brien, seconded by A. Donaldson an omnibus motion to approve the Resolutions 1-14 were approved (6-0)

REORGANIZATION MEETING/REGULAR BUSINESS MEETING

1. **REORGANIZATION MEETING/REGULAR BUSINESS MEETING: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Reorganization Meeting of the Board of Education of the Babylon Union Free School District be scheduled for 7:00 p.m. on Monday, July 15, 2019, and **BE IT FURTHER RESOLVED**, that the Regular Business Meeting of the Board of Education of the Babylon UFSD be held immediately following the Reorganization Meeting on July 15, 2019.

RESIGNATION

2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Ashley De Luca, school psychologist, effective June 26, 2019 with best wishes in her future endeavors.

PART-TIME SECURITY GUARD

3. **PART-TIME SECURITY GUARD: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Alyssa Colletti as a part-time security guard effective May 14, 2019 to June 30, 2019. Compensation for this assignment to be \$18.00/hour.

PART-TIME MONITOR APPOINTMENT

4. **PART-TIME MONITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Jennifer Lister as a part-time monitor effective May 14, 2019 to June 30, 2019. Compensation for this position to be in accordance with the 2018-2019 aides and monitors association contract. (Step 1-\$16.65)

**SUBSTITUTE
AIDE/MONITOR
APPOINTMENT**

5. **SUBSTITUTE AIDE/MONITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Elizabeth Corrado as a substitute aide/monitor effective May 14, 2019 to June 30, 2019. Compensation for this assignment to be \$13.60/hour.

**STUDENT
TEACHER**

6. **STUDENT TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following student teaching placement for the Fall 2019 semester as follows:

Student Teacher

Mark Jensen

Physical Education

Cooperating Teacher

Stephanie Sirico

**RETIREMENT
CONTRIBUTION
RESERVE SUB-
FUND RESOLUTION**

7. **RETIREMENT CONTRIBUTION RESERVE SUB-FUND RESOLUTION: WHEREAS**, the Babylon Union Free School District participates in the New York State Teachers' Retirement System ("TRS"); and **WHEREAS**, on May 14, 2019 the Board of Education of the Babylon Union Free School District by resolution established a Retirement Contribution Reserve Fund known as the Babylon UFSD District Retirement Contribution Reserve Sub-Fund pursuant to Section 6-r of the General Municipal Law; and **WHEREAS**, the Board of Education has determined it is also appropriate to establish a sub-fund within said Retirement Contribution Reserve Fund pursuant to Section 6-r of the General Municipal Law. **NOW THEREFORE, BE IT RESOLVED**, by the Board of Education of the Babylon Union Free School District, pursuant to Section 6-r of the General Municipal Law, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve to be known as the Babylon UFSD District Retirement Contribution Reserve Sub-Fund;
2. The source of funds for this Reserve Sub-Fund shall be:
 - a. such amounts as may be provided therefore by budgetary appropriation or raised by tax therefore;
 - b. such revenues as are not required by law to be paid into any other fund or account;
 - c. such other funds as may be legally appropriated; and
 - d. notwithstanding any law to the contrary, such amounts as may be transferred from a reserve fund established pursuant to Section 6-c, 6-d, 6-e, 6-f or 6-g of Article 2 of the General Municipal Law, comprised of moneys raised from the same tax base as the moneys in the retirement contribution reserve fund, or a reserve fund established pursuant to Education Law Section 3651, provided that any such transfer shall only be made by Board resolution adopted after a public hearing held on at least 15 days prior notice published in at least one newspaper having general circulation in the District.
3. By resolution, the Board of Education may authorize expenditures from this Reserve Sub-Fund. Except as otherwise provided by law, moneys in this Reserve Sub-Fund may only be appropriated to finance retirement contributions to the New York State Teachers' Retirement System, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Section 521 of the Education Law.
4. No member of the Board of Education or employee of the District shall:
 - a. authorize a withdrawal from this Reserve Sub-Fund for any purpose except as provided in Section 6-r of the General Municipal Law; or
 - b. expend any money withdrawn from this Reserve Sub-Fund for a purpose other than as provided in Section 6-r of the General Municipal Law.
5. The moneys contributed annually to the Reserve Sub-Fund shall not exceed 2% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
6. The balance of the Reserve Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers (as that term is defined in Education Law §501[4]) employed by the District who are members of TRS paid during the immediately preceding fiscal year.
7. The moneys in this Reserve Sub-Fund shall be deposited and secured in the manner provided by Section 10 of the General Municipal Law. The Board of Education or its authorized designee may invest the moneys in this Reserve Sub-Fund in the manner provided by Section 11 of the General Municipal Law. Any interest earned or capital gain realized on the money so deposited or invested shall accrue to and become part of this Reserve Sub-Fund.

8. The chief fiscal officer shall account for this Reserve Sub-Fund separate and apart from all other funds of the District. Such accounting shall show: the source, date and amount of each sum paid into the sub-fund; the interest earned by such sub-fund; capital gains or losses resulting from the sale of investments of this sub-fund; the order, purpose thereof, date and amount of each payment from this sub-fund; the assets of the sub-fund, indicating cash balance and a schedule of investments. The chief fiscal officer, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of this sub-fund to the Board of Education.
9. This Resolution shall take effect immediately.

DONATION

8. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of 20 HatTricked game sets for the Physical Education Program totaling \$499.80 with appreciation for this generous gift.

**SECOND READING
POLICY 4600-
COUNSELING AND
GUIDANCE
PROGRAMS**

9. **SECOND READING POLICY 4600-COUNSELING AND GUIDANCE PROGRAMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a second reading of policy 4600-Counseling and Guidance Programs and **BE IT FURTHER RESOLVED**, that the Board of Education waives the formal second reading of policy 4600-Counseling and Guidance Programs, as attached.

**ADOPTION OF
POLICY 4600-
COUNSELING AND
GUIDANCE
PROGRAMS**

10. **ADOPTION OF POLICY 4600-COUNSELING AND GUIDANCE PROGRAMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts policy 4600-Counseling and Guidance Programs, as attached.

**INTERNAL AUDIT
RISK ASSESSMENT
UPDATE-
CORRECTION
ACTION PLAN**

11. **INTERNAL AUDIT RISK ASSESSMENT UPDATE-CORRECTIVE ACTION PLAN: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education acknowledges receipt and accepts the 2018 Internal Audit Risk Assessment Update-Correction Action Plan.

CHANGE ORDER

12. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for Mechanical (Base Bid MC-2) with D&S Mechanical Services, Islip Terrace, NY, in the deduct amount of - \$10,000.00, as the result of credit for unforeseen allowances.

CHANGE ORDER

13. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #2 for General Construction, with Arrow Steel Window Corp., E. Farmingdale, NY, in the deduct amount of - \$13,000.00, as the result of credit for unforeseen allowances.

**COMMITTEE ON
SPECIAL
EDUCATION AND
CPSE**

14. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated January 2019-May 2019.

OTHER BUSINESS

Other Business: Scope's Annual Summer Meeting will be held on August 8, Scope Summer Enrichment Program 7/1-7/26 (Information will be included in the e-blasts), Mrs. Rozzi is presenting the budget to the PTA. Mr. Bencivenga echoed the Superintendent that the French talent show and Babylon Buddies talent show were extraordinary!

**REPRESENTATIVES
OF ORGANIZATIONS**

As there was no report from representatives of organizations, the Board moved to the next item.

**QUESTIONS/
COMMENTS FROM
VISITORS**

Questions/Comments from visitors: 2019-2020 itemized detailed budget.

**FUTURE BOARD
MEETINGS**

The Board of Education will hold a Special Meeting on Tuesday, May 21, 2018 at 9:00 p.m. in the Babylon HS E. Gym. A Regular Business Meeting will be held on Monday, June 10, 2019 at 7:30 p.m. in the Babylon Junior-Senior High School Library.

ADJOURNMENT

At 8:07 p.m., there being no other items for discussion, the meeting was adjourned on motion by L. Jurs, seconded by D. Bencivenga and approved (6-0)