

# MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

**DATE OF MEETING:** December 12, 2016

**PLACE:** Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

## Members Present

Mrs. Ann Donaldson, President

Ms. Tricia Pané, Vice President

Ms. Elizabeth Altbacker

Mr. Dominic P. Bencivenga

Mrs. Carol Ann Dell'Erba

Mrs. Linda Jurs

Mr. Dominick Montalto

## District Superintendent

Mrs. Linda J. Rozzi

## Central Office Administration

Dr. Peter Daly, Deputy Superintendent

Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

## District Clerk

Linda Pesce

### **CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Mrs. Donaldson, President. A motion to enter executive session for the purpose of discussing contractual matters, the employment history of particular individuals and advice from counsel was made by T. Pané, seconded by D. Montalto and approved. (7-0) Public session resumed at 7:30 p.m. at which time Mrs. Donaldson, President, led the assemblage in the Pledge of Allegiance.

### **APPROVAL OF MINUTES**

The Minutes of the Regular Business Meeting of November 14, 2016 and Work/Study Meeting of November 28, 2016 were approved on motion by C. Dell'Erba and seconded by E. Altbacker. (7-0)

### **TREASURER'S REPORT**

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for October 2016 and Internal Claims Audit Report for October 2016 were approved on motion by L. Jurs and seconded by T. Pané. (7-0)

### **SUPERINTENDENT'S REPORT**

Mrs. Rozzi, Superintendent of Schools, started the evening with the Board of Education recognizing Babylon Junior-Senior High School seniors Jason Carlock and Sarah Franklin for being named 2016-2017 Suffolk Zone Physical Education Award recipients. The students were selected for this prestigious honor based on their effort, leadership, athleticism and outstanding character. The award was presented on behalf of the Suffolk Zone chapter of the New York State Association of Health, Physical Education, Recreation and Dance. The Varsity Girls Soccer team was recognized for being named the 2016 Suffolk County Class B Soccer Champions. Matthew Fama, Olivia Lulley and Maxwell O'Handley were recognized for being selected to participate in the NYSCAME/SCMEA High School all County Festival. Emma Schubart and Scott Sgueglia were recognized for being selected to participate in the NYSCAME/SCMEA High School All County Festival and NYSSMA All State Symphony Orchestra and Lindsey Daily was recognized for being selected to participate in the NYSCAME/SCMEA High School All County Festival and All State Womens' Chorus.

Student delegates reported that student council members are assisting in the district-wide fundraising endeavors for Rock Can Roll and Toys for Tots. Preparations have already begun for BHS Presents, which will take place on February 3<sup>rd</sup> & 4<sup>th</sup>. They also reported on activities in the Science, Fine Arts, Practical Arts departments and Interact Club.

Mrs. Rozzi reported the following:

- This past weekend we had an outstanding performance of "You Can't Take it With You" performed by our very talented Babylon HS drama students under the direction of Mr. Jordan Hue and Mr. Eddie Storey. It received terrific acclaim!
- The Babylon Village Arts Council has secured a grant in which they desire to run a dramatic arts program this winter afterschool at the grade school. Sessions will be Tuesdays, Wednesdays and Thursdays from 2:45-5:15 p.m. daily through the February recess. The grade school will be promoting this wonderful dramatic arts opportunity shortly. Program sessions begin January 9th.

- Last year when our staff was at Southampton, their principal, Dr. Zahn, spent time with us after the PLTW visitation to show us their marine biology/wet lab. We have asked Southampton if we can visit once again sometime in mid-December to spend a morning with the people who made it happen so we can get an idea of what it entailed, explore the design, find out about making a university connection, marine bio courses taught in the lab, etc. As you know, we have a terrific environmental/STEAM scientist here who has a passion and desire to do similar work, however long it may take to establish. We will continue to advise you as we get more details.
- As we approach the new year we are already gearing up for testing week in January in which students will be given the opportunity to re-take Regents exams as well as take any mandated midterm exams. A schedule will be sent home in early January to parents and students.
- Special thanks to our Counseling Dept. for the amazing student and parent programs on NCAA and Naviance!
- The Babylon Alumni Hall of Fame committee has been established. We are still looking to add members to this committee. At the first meeting held in December the committee prepared a mission statement and timeline to establish the criteria of applicants, the application, selection process and initiation into the Babylon Alumni Hall of Fame.

## COMMITTEE REPORTS

T. Pané, audit committee chair, reported that the committee met this evening to talk about our key control testing areas. Those in progress are journal entries, bank reconciliations, cash receipts, audit transfers, home tutoring and fixed assets. Most of the reports are due the end of January. We will plan to meet in February in order to go through those reports. L. Jurs, finance committee chair, reported that the committee met on November 28 and went over our capital reserve and discussed school lunch fund. The next meeting will be January 9<sup>th</sup> to discuss budget. D. Bencivenga, buildings and grounds committee chair, reported that the committee met on November 28<sup>th</sup> and received some updated numbers from School Construction Consultants on the next phase of the bond issue. We have issued more than 9 million dollars of bids put out. That breaks down to about 1.1 million for the elementary school, 4.1 million for the grade school, 3.7 million for the high school. We are currently on budget and on time. With the most current numbers that we have from SCC we anticipate based on the bids coming in from 2013 and current costs, we anticipate them coming in higher than what we have budgeted; which if SCC's numbers hold versus the budget, we will need to look at the next two phases of the construction project. This is decision time so we will be spending a lot of time over the next couple of months. We anticipate having the bids back in January and we are planning to meet next week. We will look over the drawings, prioritize and manage the project. The estimates that have come in from SCC, they were estimating approximately 5-10% year increase from the 2013 original drawings, this seems to hold. These numbers are not what we were seeing earlier and everyone seems to agree on them, we are going to do what we have to do and manage the project and get as much work done and bring in a successful project. D. Montalto, technology committee chair, will be meeting on December 19<sup>th</sup> during the work/study meeting at 7:00 p.m. C. Dell'Erba, curriculum committee chair, reported that the committee met on November 28<sup>th</sup> and had some really good preliminary discussions about ways to start showcasing our curriculum. E. Altbacker, policy committee chair, reported that the next policy committee is January 12<sup>th</sup> at 3:15 p.m.

## QUESTIONS FROM VISITORS ON AGENDA ITEM

As there were no questions from visitors on agenda items the Board moved to discussion. Items 14 and 19 were discussed. A Board member requested item 9 and 14 be voted separately. As there was no further discussion, the Board moved to New Business.

### New Business

## OMNIBUS MOTION

On motion by E. Altbacker, seconded by D. Montalto, a motion to omnibus Resolutions 1-8, 10-13 and 15-22 were approved. (7-0).

On omnibus motion by L. Jurs, seconded by D. Bencivenga an omnibus motion to move Resolutions 1-8, 10-13 and 15-22 were approved (7-0)

## TERMINATION

1. **TERMINATION: RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education hereby terminates the employee on Confidential Schedule "A" pursuant to Civil Service Law Section 73, as the employee has been continuously absent from and unable to perform the duties of their position for one year or more.



Coaching continued

Junior High Boys Lacrosse	Stephen Edmonds	(\$4446)
Varsity Girls Lacrosse Coach	Tim Harrison	(\$6935)
Assistant Varsity Girls Lacrosse Coach	Mike Russo	(\$5483)
Junior Varsity Girls Lacrosse Coach	Olivia Cabral	(\$5483)
Junior High Girls Lacrosse Coach (2)	Brenda Mayo	(\$4446)
	Alyssa Choinski	(\$4446)
Junior Varsity Softball Coach	Cecila Galbraith	(\$5483)
Junior High Softball Coach	Lisa Brush	(\$4446)
Varsity Boys Tennis Coach	Rob Andrews	(\$5406)
Junior Varsity Boys Tennis Coach	Peter Mankes	(\$4617)
Junior High Boys Tennis Coach	Rich Villanueva	(\$4446)
Varsity Boys Spring Track Coach	Adam Geller	(\$6935)
Assistant Varsity Boys Spring Track Coach	Hans Wiederkehr	(\$5483)
Varsity Girls Spring Track Coach	Andrew Marulis	(\$6935)
Assistant Varsity Girls Spring Track Coach	Melissa Pascarella	(\$5483)
Junior High Track Coach	Chris Morra	(\$4446)
Weight Room Supervisor	Danny McHugh	(\$ 956)

On motion by C. Dell’Erba, seconded D. Montalto, Resolution 9 was approved. (6-1)

Voting Yes: E. Altbacker, C. Dell’Erba, A. Donaldson, L. Jurs, D. Montalto, T. Pané

Voting No: D. Bencivenga

**STUDENT  
OVERNIGHT TRIP**

10. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight field trip for student participation to attend the New York State DECA Career Competition in Rochester, New York from March 6, 2017 to March 10, 2017.

**STUDENT  
OVERNIGHT TRIP**

11. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight field trip for student participation to attend the NYSATA Olympics of the Arts in Saratoga, New York from April 5, 2017 to April 6, 2017.

**STUDENT  
OVERNIGHT TRIP**

12. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight field trip for student participation to attend the NAFME Eastern Division Honors Festival in Atlantic City, New Jersey from April 5, 2017 to April 8, 2017.

**LABOR LAW 22**

13. **LABOR LAW 22: RESOLVED**, that upon the recommendation of the Superintendent of Schools, Dr. Peter Daly is hereby designated pursuant to Labor Law 220 for Public Works for the receipt, collection and review for facial validity of payrolls. Be it further resolved that a copy of this resolution be posted in a conspicuous location at the District’s project site(s).

**COLD WAR  
VETERANS  
EXEMPTION**

14. **COLD WAR VETERANS EXEMPTION: WHEREAS**, Section 458-b, subdivision 2, paragraphs (a) and (b), of the Real Property Tax Law of the State of New York (“RPTL”), allows the Babylon UFSD (“District”) to provide tax exemptions to certain qualified owners of qualified residential real property, as defined by section 458-b; and **WHEREAS**, it is in the best interest of the community to provide such relief to the Cold War Veterans of the District; **NOW THEREFORE, BE IT RESOLVED**, that the Board of Education of the Babylon UFSD (“Board”) elects to participate in the exemptions of RPTL Section 458-b, subdivision 2, paragraphs (s) and (b); **BE IT FURTHER RESOLVED**, that pursuant to RPTL §458-b, subdivision 2, paragraph (s), subparagraph (ii), the Board adopts the fifteen (15%) percent exemption, which amount shall not exceed the statutory basic maximum set forth therein; and **BE IT FURTHER RESOLVED**, that pursuant to RPTL §458-b, subdivision 2, paragraph (b), the Board adopts the exemption relating to service connected disabilities, which amount shall not exceed the statutory basic maximum set forth therein.

On motion by D. Bencivenga, seconded E. Altbacker, Resolution 14 was approved. (5-0-2)

Voting Yes: E. Altbacker, D. Bencivenga, C. Dell’Erba, A. Donaldson, D. Montalto

Voting No:

Abstaining: L. Jurs, T. Pané for the reason that their husbands are Cold War Veterans

**RESERVE FUNDS**

15. **RESERVE FUNDS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the continuance and establishment of various general fund reserve accounts for the 2016-2017 school year at amounts not to exceed the following:
- |                                     |                                    |
|-------------------------------------|------------------------------------|
| Capital Reserve Fund I – 2015       | \$1,000,000 plus accrued interest  |
| Capital Reserve Fund II – 2016      | \$10,000,000 plus accrued interest |
| Employee Benefit Accrued Liability  | \$299,190                          |
| Reserve for Retirement Contribution | \$2,265,644                        |
| Reserve for Workers Compensation    | \$785,284                          |

**INTER FUND TRANSFER**

16. **INTER FUND TRANSFER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes a transfer from general fund expense account A 9901.9300.00 of \$50,000 to the School Lunch Fund.

**TRANSPORTATION PROVIDER**

17. **TRANSPORTATION PROVIDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Coachman Luxury Transport, Inc., as the transportation provider for the students' overnight trip to Williamsburg, Virginia on April 20, 2017 to April 23, 2017.

**STAFFING AGREEMENT**

18. **STAFFING AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the staffing agreement between Homecare Therapies LLC/dba Horizon Healthcare Staffing (HHS#1) and Babylon Union Free School District for the 2016-2017 school year.

**AMENDMENT TO AGREEMENT**

19. **AMENDMENT TO AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Amendment to Agreement between Babylon Union Free School District and School Construction Consultants (SCC#1A).

**CONTRACT & LICENSE AGREEMENT**

20. **CONTRACT & LICENSE AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract and license agreement between Transfinder and the Babylon Union Free School District for the 2016-2017 school year.

**SPECIAL EDUCATION RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS**

21. **SPECIAL EDUCATION RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through Allocations for the 2016-2017 school year between the Babylon UFSD and Achieve Beyond (Bilinguals Inc./Child & Parent Services (SEDCAR2016.17-#2), Just Kids Early Childhood Learning Center (SEDCAR2016.17-#6), Kids in Action of L.I. Inc. (SEDCAR2016.17-#8), United Cerebral Palsy Association of Greater Suffolk, Inc. (SEDCAR2016-17-#11).

**COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION**

22. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated June 2016 to December 2016.

**OTHER BUSINESS**

Dr. Daly, Deputy Superintendent, reported on the security monitoring system. We have established a deployment plan of where the cameras will be located. The plans have been submitted to SED and an addendum to our approval is the addition of cameras on the high school fields. We will have a RFP for this project and bring to the Board of Education a recommendation.

Dr. Daly also spoke about the capital reserve fund. One of the areas being looked at is the creation of a full functioning vestibule for the JSHS. Originally we spoke about doing something with the existing vestibule, but after speaking with BBS and the building administration the creation of a separate entrance that no one would be able to get through and access the student population has been suggested. This is all in the preliminary stages.

Mr. D’Amico, Assistant Superintendent for Curriculum and Instruction, presented to the Board the role that trigonometry is playing in the common core standards and the common core assessments. Trigonometry has existed in the Algebra II trigonometry curriculum which is now common core algebra II. Trigonometry is now located in the standards associated with common core geometry.

Mrs. Rozzi reported that we are into the 2017-2018 budget preparation. We will begin work on the first draft of the budget in January.

**REPRESENTATIVES  
OF ORGANIZATIONS**

Mrs. Silvestri, PTA President, reported that the PTA decorated the hallways in the grade school for the Holiday breakfast. PTA will support PARP and include author visits. They will also be hosting the 3-6 science fair which will be offered as a collaborative opportunity. The students will be asked to demonstrate and show their projects. They will be hosting a grade level assembly on “Mad Science” and a first STEM night at the elementary school in February.

**QUESTIONS FROM  
VISITORS**

As there were no questions from visitors, the Board moved to the next item.

**FUTURE BOARD  
MEETINGS**

The Board of Education will hold a Work/Study Meeting on Monday, December 19, 2016 at 7:00 p.m. in the library of the Babylon Junior-Senior High School followed by the Buildings and Grounds Committee meeting.

**ADJOURNMENT**

At 8:30 p.m., there being no other items for discussion, the meeting was adjourned on motion by D. Bencivenga, seconded by E. Altbacker and approved (7-0)