MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING:

November 9, 2015

PLACE:

Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Ann Donaldson, President

Mr. Dominick Montalto, Vice President

Mrs. Elizabeth Altbacker Mr. Dominic P. Bencivenga Mrs. Carol Ann Dell'Erba

Mrs. Linda Jurs Ms. Tricia Pané

<u>District Superintendent</u> Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent

District Clerk Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Donaldson, President. A motion to enter executive session for the purpose of discussing clerical negotiations, the employment history of a particular person and advice from counsel was made by E. Altbacker, seconded by D. Montalto and approved. (7-0) Public session resumed at 7:30 p.m. at which time Mrs. Donaldson, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of October 5, 2015 and Work/Study Meeting of October 19, 2015 and Special Meeting of October 26, 2015 were approved on motion by C. Dell'Erba and seconded by T. Pané. (7-0)

TREASURER'S REPORT

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for September 2015 were approved on motion by L. Jurs and seconded C. Dell'Erba. (7-0)

SUPERINTENDENT'S REPORT

- Mrs. Rozzi, Superintendent of Schools, reported that the District would like to honor and
 remember the brave veterans who served our nation and those who continue to serve and who
 have given us a safe and peaceful place to live in. There are a number of events going on in our
 buildings to honor America's past and present servicemen and women and we wish all a very
 happy upcoming Veterans' Day holiday.
- The Babylon Memorial Grade School was recognized for their fundraising efforts in raising over \$1,000 for the Ride for Life during the annual ALS Ride across Long Island last May. The money raised by students, staff and school community has helped provide hope and essential services for patients on Long Island. To recognize the students and school, Mr. Pendergast, founder of Ride for Life, was here to present a Bronze Level Banner to Babylon Memorial Grade School to display proudly. The banner celebrates the exemplary concern, commitment and compassion demonstrated by the BMGS team.
- Students, staff and community organizations recognized the Board of Education in honor of National School Board Recognition week. Mrs. Rozzi presented certificates from Western Suffolk BOCES and on behalf of the State of New York, a special Governor's Proclamation was given signifying and thanking the Board of Education for their service.
- Mrs. Rozzi mentioned that Newsday published the 2016-2017 Budget Estimated TRS Employer Contribution Rate. All accounts indicate that the 2016-2017 Employer Contribution Rate will be between 11.50% and 12.00%. This is down from the current year employer contribution rate of 13.26%. So, what does this mean for Babylon in terms of dollars? We could be looking at a single year reduction of approximately \$200,000 \$250,000 in that budget line.
- The 2nd installment of Babylon Highlights is set to be in mailboxes shortly. This edition details many student accolades as well as a section detailing the progress of bond projects going on around the district.

- We are happy to report that the district has received notification from the NYS Education Department notifying us that our application for APPR Waiver #1 has been approved.
- Superintendent's Conference Day was a terrific day of professional talk and reflection, with the focus this year on grade-to-grade and school-to-school articulation among our educators (K-8) to ease transitions for our students. Our teachers are very excited to begin such important discussions as student work continues to be utilized in a meaningful way. At the high school level, some (9-12) departments were off site (i.e. the science dept. attended a symposium at Brookhaven National Lab, the Athletic dept. attended the Suffolk Zone conference, the Music dept. attended a Music Educators' conference at Commack, the FACS dept. attended their LI regional conference and our school nurses went to WSBOCES for the day of PD.
- Student delegates, Katherine Bencivenga and Max O'Handley, reported on senior high student council events. They reported that the Safe Halloween event was a huge success and a generous food donation was made to Babylon families in need. Senior High Student Council will be going on a Project Adventure trip on November 13th. They also reported on events in the World Languages, Science, and Art Departments, as well as, DECA, Writer's Club and Panther Tales. On October 18th students from the junior-senior high school walked the boardwalk at Jones Beach in the making Strides Breast Cancer Walk for the Cure.
- Mrs. Rozzi, conducted a presentation on the 2015-2016 Board of Education Priorities and district SMART Goals.

COMMITTEE REPORTS

- Ms. Pané, audit committee chair, reported that Mr. Rodriguez from Cullen and Danowski presented a comprehensive review of the June 2015 independent audit at the Work/Study meeting. The Board of Education is being asked tonight for acceptance of this report. The report will be placed on the website. The district had a clean audit with no significant deficiencies or material weaknesses. One of the items the Board and finance committee will review is the school lunch fund. An Audit committee meeting will be scheduled in December to meet with the internal auditor to review test items.
- Mrs. Jurs, finance committee chair, reported that the committee will meet on Friday, November 13th with Dr. Daly and Mrs. Grodski, School Lunch Director, to discuss school lunch. Mrs. Jurs requested that the topic for the November Work/Study meeting be School Lunch.
- Mr. Bencivenga, buildings and grounds committee chair, reported that the last buildings and grounds committee meeting was great. The field and interior renovations are taking shape. The Board discussed the tennis courts and walkway by the athletic field. The presentation is on the district's website.
- Mr. Montalto, technology committee chair, reported that the committee met on October 6. Mr. Montalto reported that over the summer the district purchased 100 more chrome books, as well as, upgrades in wiring and switches. The technology plan was approved. The priorities in the plan include Wi-fi, a security system and purchasing more laptops. The next meeting is scheduled for December 15, 2015 at 3:15 p.m.
- Mrs. Dell'Erba, curriculum committee chair, reported that the committee met with staff and directors before Superintendent's Conference Day to discuss ways to bring staff together from each school. This is one of the goals and it went very well. The next curriculum committee meeting is scheduled for January 11 at 7:00 p.m.
- Mrs. Altbacker, policy committee chair, reported that three policies are up for a second reading and adoption this evening. The policy committee will be meeting tomorrow to discuss the final draft of policy 5422-Allergy, 5150-School Admissions and taking a first look at #9150-Staff-Student Relations (Fraternization). All meetings will be posted on the district's website.

QUESTIONS FROM VISITORS ON AGENDA ITEMS/DISCUSSION The Board of Education addressed questions from visitors on the agenda items #18, 19, 27, and 29. As there was no discussion from the Board, the Board moved on to New Business.

New Business

OMNIBUS MOTION

On motion by D. Bencivenga, seconded by D. Montalto, a motion to omnibus Resolutions 1-6, 8-18, 20-21, 23-33 were approved (7-0).

On omnibus motion by E. Altbacker, seconded by T. Pané an omnibus motion to move Resolutions 1-6, 8-18, 20-21, 23-33 were approved (7-0).

APPROVAL OF INDEPENDENT AUDIT

1. **APPROVAL OF INDEPENDENT AUDIT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the independent audit of the Babylon Union Free School District as prepared by the independent auditing firm of Cullen & Danowski for the 2014-2015 school year.

LEAVE OF ABSENCE

2. **LEAVE OF ABSENCE: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Matthew Turk for an unpaid family medical leave of absence effective October 13, 2015 to December 11, 2015.

LEAVE OF ABSENCE

3. **LEAVE OF ABSENCE: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Joan Hughes for an unpaid family medical leave of absence effective November 18, 2015 to November 23, 2015.

APPOINTMENT PART-TIME ART TEACHER

4. **APPOINTMENT PART-TIME ART TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Stacey Schneider-Famiglietti as a part-time (.5) art teacher, effective October 21, 2015 to June 30, 2016. Compensation for this assignment to be .5 FTE of Step1/BA of the 2015-2016 Babylon Teachers' Association salary schedule prorated. Mrs. Schneider-Famiglietti holds a certificate in Visual Arts.

RESCIND CASUAL APPOINTMENTS

5. **RESCIND CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the following casual appointments for the 2015-2016 school year:

Junior-Senior High School

Tri-M Honor Society Advisor Angela Turk
Technology Club Advisor Peter Mankes

CASUAL APPOINTMENTS

6. CASUAL APPOINTMENTS: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following casual appointments for the 2015-2016 school year. Compensation for these positions to be in accordance with the 2015-2016 Babylon Teachers' Association Contract.

Junior-Senior High School

Tri-M Honor Society Co-Advisors Angela Turk/Daniel Krueger

Technology Club Advisor Brian Katz

Elementary/Grade School

Literacy Collaborative Co-Advisors Christina Comeau/Danielle Vedder

VOLUNTEER COACHING APPOINTMENT

7. **VOLUNTEER COACHING APPOINTMENT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves Timothy Harrison as a volunteer varsity girls' basketball coach for the 2015-2016 school year in accordance with Board of Education policy 4532-School Volunteers.

On motion by E. Altbacker, seconded by D. Montalto, Resolution 7 was approved. (6-1) Voting Yes: T. Pané, C. Dell'Erba, L. Jurs, E. Altbacker, D. Montalto, A. Donaldson Voting No: D. Bencivenga

PART-TIME MONITOR APPOINTMENT 8. **PART-TIME MONITOR APPOINTMENT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time monitor appointment of Bridget Schwarz effective November 10, 2015. Compensation for this assignment to be in accordance with the 2015-2016 aides' and monitors' association contract.

PART-TIME AIDE APPOINTMENT

9. **PART-TIME AIDE APPOINTMENT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time clerical aide appointment of Elizabeth Leahy effective November 16, 2015, pending fingerprint clearance. Compensation for this assignment to be in accordance with the 2015-2016 aides' and monitors' association contract.

PART-TIME AIDE APPOINTMENT

10. **PART-TIME AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time aide appointment of Jennifer Martin effective September 21, 2015 to June 30, 2016 or earlier as determined by the student(s) IEP. Compensation for this appointment to be in accordance with the 2015-2016 aides' and monitors' association contract.

PART-TIME AIDE APPOINTMENT

11. **PART-TIME AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time aide appointment of Gina Vano effective September 22, 2015 to June 30, 2016 or earlier as determined by the student(s) IEP. Compensation for this appointment to be in accordance with the 2015-2016 aides' and monitors' association contract.

APPOINTMENT AFTERSCHOOL AIDE

12. **APPOINTMENT AFTERSCHOOL AIDE: RESOLVED,** that the Board of Education approves the appointment of Doreen Bessemer as an afterschool aide for the 2015-2016 school year for a student participating in BOCES Surf Tech program. Compensation for this assignment to be in accordance with the 2015-2016 aides' and monitors' association contract.

APPOINTMENT SUBSTITUTE AIDE/MONITOR

13. **APPOINTMENT SUBSTITUTE AIDE/MONITOR: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves Roberta Carlock as a substitute aide/monitor effective September 25, 2015 to June 30, 2016. Compensation for this assignment to be \$13.60/hour.

APPOINTMENT SUBSTITUTE AIDE/MONITOR

14. **APPOINTMENT SUBSTITUTE AIDE/MONITOR: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute aide/monitor appointments effective November 10, 2015 to June 30, 2016. Compensation for these assignments to be \$13.60/hour.

Naomi Kinalis

Pamela White

SUBSTITUTE AFTERSCHOOL AIDE/MONITOR APPOINTMENT

15. **SUBSTITUTE AFTERSCHOOL AIDE/MONITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Marie Cannetti as a substitute afterschool aide/monitor for the 2015-2016 junior high cross country team on an as-needed basis when the appointed aide is out. Compensation for this assignment to be \$13.60/hour.

PER DIEM SUBSTITUTE TEACHER APPOINTMENTS

16. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education approves the following per diem substitute teachers for the 2015-2016 school year. Compensation for these assignments to be \$110.00/day.

Justine Dill Alyssa Oliveri Alyssa Workman Brittany Pellerito

STUDENT OVERNIGHT TRIP

17. **STUDENT OVERNIGHT TRIP: RESOLVED,** that upon the recommendation of the Superintendent of Schools, that the Board of Education approves student participation for the varsity baseball team spring training overnight trip to Fort Lauderdale, Florida from March 10-14, 2016.

LEAD EVALUATOR APPOINTMENT

- 18. **LEAD EVALUATOR APPOINTMENT: BE IT RESOLVED THAT,** Linda J. Rozzi, Superintendent of Schools is hereby certified as the Qualified Lead Evaluator of the Babylon UFSD having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):
 - (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
 - (2) Evidence-based observation techniques that are grounded in research;
 - (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
 - (4) Application and use of the State-approved rubrics selected with the Babylon Teacher's Association and approved by the Babylon Board of Education for use in the evaluation of Babylon Teacher Association Members and the Babylon Principals including training on the effective application of such rubric to observe a classroom teacher and building principal practice;

- (5) Application and use of the State-approved locally selected measures of student achievement used by the Babylon UFSD to evaluate classroom teachers and principals;
- (6) The scoring methodology utilized by the Babylon UFSD to evaluate classroom teachers and principals under 8 NYCRR §30-2, including:
- (a) How scores are generated for each subcomponent and the composite effectiveness score of classroom teachers and principals, and
- (b) Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and building principals and their subcomponent ratings; and
- (7) Specific considerations in evaluating classroom teachers and building principals of English language learners and students with disabilities.

SECOND READING OF POLICY 1800-DONATIONS, GIFTS, AND GRANTS TO THE DISTRICT 19. SECOND READING OF POLICY 1800-DONATIONS, GIFTS, AND GRANTS TO THE DISTRICT: RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education conduct a second reading of policy 1800-Donations, Gifts, and Grants to the District and BE IT FURTHER RESOLVED, that the Board of Education waive the formal second reading of policy 1800-Donations, Gifts, and Grants to the District, as attached.

On motion by E. Altbacker, seconded by L. Jurs, Resolution 19 was approved. (6-1) Voting Yes: T. Pané, C. Dell'Erba, L. Jurs, E. Altbacker, D. Montalto, A. Donaldson Voting No: D. Bencivenga

SECOND READING OF POLICY 5152-ADMISSION OF NON-RESIDENT STUDENTS 20. SECOND READING OF POLICY 5152-ADMISSION OF NON-RESIDENT STUDENTS: RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education conduct a second reading of policy 5152-Admission of Non-Resident Students and BE IT FURTHER RESOLVED, that the Board of Education waive the formal second reading of policy 5152-Admission of Non-Resident Students9645, as attached.

SECOND READING OF POLICY 9645-DISCLOSURE OF WRONGFUL CONDUCT 21. **SECOND READING OF POLICY 9645-DISCLOSURE OF WRONGFUL CONDUCT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education conduct a second reading of policy 9645-Disclosure of Wrongful Conduct and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 9645-Disclosure of Wrongful Conduct, as attached.

ADOPTION OF POLICY 1800-DONATIONS, GIFTS, AND GRANTS TO THE DISTRICT 22. ADOPTION OF POLICY 1800-DONATIONS, GIFTS, AND GRANTS TO THE DISTRICT: RESOLVED, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve and adopt policy 1800-Donations, Gifts, and Grants to the District, as attached.

On motion by T. Boné, assended by C. Dell'Erbo Besolution 22 was approved. (6.1)

On motion by T. Pané, seconded by C. Dell'Erba, Resolution 22 was approved. (6-1) Voting Yes: T. Pané, C. Dell'Erba, L. Jurs, E. Altbacker, D. Montalto, A. Donaldson Voting No: D. Bencivenga

ADOPTION OF POLICY 5152-ADMISSION OF NON-RESIDENT STUDENTS 23. **ADOPTION OF POLICY 5152-ADMISSION OF NON-RESIDENT STUDENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve and adopt policy 5152-Admission of Non-Resident Students, as attached.

ADOPTION OF POLICY 9645-DISCLOSURE OF WRONGFUL CONDUCT 24. **ADOPTION OF POLICY 9645-DISCLOSURE OF WRONGFUL CONDUCT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve and adopt policy 9645-Disclosure of Wrongful Conduct, as attached.

APPROPRIATION TRANSERS

- 25. **APPROPRIATION TRANSFERS: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2015-2016 school year:
 - 1. From: A 2850.1508-01-000 Pupil Activ Serv-Instr Sal (10,000)

 To: A 2320.1517-00-000 Summer School 10,000

 This transfer is required as a result of the reinstatement of the Summer Music Program.
 - From: A 2110.1383-01-000 Tch/Reg Sch-Career Incr (13,801)
 To: A 2810.1507-01-000 Guidance-Instr Sal 13,801
 This transfer is required as a result of additional days worked over the summer for Guidance Counselors
 - 3. From: A 2110.1200-03-000 Tch/Reg Sch-Inst K-2 (15,000)
 To: A 2010.4150-05-000 Curr Develop/Supv-Travel/Conf 15,000
 This transfer is required to utilize funds originally budgeted for as a Literacy Coach (employee vs. Literacy Coach Consultant).

TRANSPORTATION CONTRACTS

26. TRANSPORTATION CONTRACTS: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Regional Transportation Program and Non-Public Transportation Program contracts between the Babylon UFSD and Eastern Suffolk BOCES for the 2015-2016 school year.

CONSULTANT SERVICES CONTRACT

27. **CONSULTANT SERVICES CONTRACT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the consulting services contract between John Robertson Transportation Consulting, School Source Technologies, and the Babylon Union Free School District effective November 10, 2015 to June 30, 2016.

AMENDED CONSULTANT SERVICES CONTRACT 28. **AMENDED CONSULTANT SERVICES CONTRACT: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the amended consulting service contract for the 2015-2016 school year between Professional Athletic Training Services, PLLC, and the Babylon Union Free School District

HEALTH AND WELFARE SERVICE AGREEMENTS 29. **HEALTH AND WELFARE SERVICE AGREEMENTS: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the health and welfare services agreements for the 2015-2016 school year between the Babylon UFSD and the following contractors: Amityville UFSD, Brentwood UFSD, Central Islip UFSD, Deer Park UFSD, Farmingdale UFSD, Longwood CSD, North Babylon UFSD, Wyandanch UFSD

SPECIAL EDUCATION CONSULTANT SERVICES CONTRACTS 30. SPECIAL EDUCATION CONSULTANT SERVICES CONTRACTS: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the consultant services contract for the 2015-2016 school year between the Babylon Union Free School District and Access 7 Services, Inc. (SECSC-2015.2016#19) and Creative Tutoring (SECSC-2015.16#20) on an as needed basis for the 2015-2016 school year.

SPECIAL EDUCATION SERVICES CONTRACTS 31. **SPECIAL EDUCATION SERVICES CONTRACTS: RESOLVED,** that upon the recommendation of Superintendent of Schools, the Board of Education approves the service agreement for the 2015-2016 school year between the Babylon UFSD and the Brentwood UFSD (DOL#1 2015.16), Central Islip UFSD (DOL#2 2015.16), and East Islip UFSD (DOR#3)

SPECIAL
EDUCATION
RECEIPT OF
FEDERAL PART B
FLOW-THROUGH
ALLOCATIONS

32. **SPECIAL EDUCATION RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED,** that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through Allocations for the 2015-2016 school year between the Babylon UFSD and Building Blocks Developmental Preschool (SEDCAR2015.16-3), Cleary School for the Deaf (SEDCAR2015-16-4), Developmental Disabilities Institute (SEDCAR2015.16#5), The Hagedorn Little Village School (SEDCAR2015.16-#16), Just Kids Early Childhood Learning Center (SEDCAR2015.16#7), Kids First Evaluation & Advocacy Center (SEDCAR2015.16#8), Kids in Action of L.I., Inc. (SEDCAR2015.16#9), Leeway School (SEDCAR2015.16-#11), United Cerebral Palsy Association of Greater Suffolk, Inc. (SEDCAR2015-16#13)

COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION 33. COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and Committee on Preschool Special Education for cases dated September 2015 to October 2015, be approved.

OTHER BUSINESS

The Board of Education discussed the placement of the scoreboard and the lights on the north field. Residents inquired about a technology survey, school lunch fund and chrome books.

REPRESENTATIVES OF ORGANIZATIONS

- Mr. Richardelli, BTA President, reported that on November 17, the BTA will be celebrating SRP (School-Related Professionals) Recognition Day celebrating school related personnel, on November 18th BTA participated and raised approximately \$3,000 at the Making Strides Walk for cancer and the BTA is participating in the Read Across Our Community program. The goal is to provide every student with a free, age appropriate book.
- Mrs. Silvestri, K-6 PTA President, thanked the Board of Education for their dedication and hard work. The PTA hosted two book fairs, held a Monster Mash and Fall Festival. The PTA is holding a Farmingo fundraiser. Upcoming events include Polar Express Movie Night, breakfast with Santa and in January a screening of the film, Beyond Measure. PTA and SEPTA will hold a Joint Meeting on November 17.

QUESTIONS FROM VISITORS

The Board of Education addressed questions/comments from visitors regarding afterschool childcare and discussed the "Awareness Weekend" at the high school.

FUTURE BOARD MEETINGS

The Board of Education will hold a Work/Study Meeting on Monday, November 23, 2015 at 7:30 p.m. in the library of the Babylon Junior-Senior High School.

ADJOURNMENT

At 9:41 p.m., there being no other items for discussion, the meeting was adjourned on motion by T. Pané, seconded by C. Dell'Erba and approved (7-0)