

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: November 2, 2020
PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702
Via Video Conference

Members Present

Ms. Elizabeth O'Brien, President
Mrs. Carol Ann Dell'Erba, Vice President
Mrs. Ann Donaldson
Mrs. Linda Jurs
Mr. Dominick Montalto
Mrs. Donna Noesi
Mrs. Tricia Pané

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum and Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Ms. O'Brien, President. A motion to enter executive session for the purpose of discussing the employment history of particular personnel and advice from counsel was made by D. Montalto, seconded by D. Noesi and approved. (7-0) Public session resumed at 7:30 p.m. at which time Ms. O'Brien, President, led the assemblage in the Pledge of Allegiance.

MOMENT OF SILENCE

Mrs. Rozzi, Superintendent, asked for a moment of reflection and moment of silence in memory of Mayor Ralph Scordino.

MOTION TO RECESS

A motion to recess the Regular Business meeting to conduct the Public Hearing on the Proposed 2020-2021 District Wide Safety Plan was made by A. Donaldson, seconded by C. Dell'Erba and approved. (7-0)

PUBLIC HEARING 2020-2021 DISTRICT WIDE SAFETY PLAN

A Public Hearing was held on the District-Wide Safety Plan 2020-2021. The District Wide Safety Plan is posted to the website at www.babylonufsd.com

MOTION TO ADJOURN/ RECONVENE

A motion to adjourn the Public Hearing on the proposed 2020-2021 District Wide Safety Plan and reconvene the Regular Business meeting was made by L. Jurs, seconded by D. Noesi and approved. (7-0)

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of October 5, 2020 and Work/Study Meeting of October 19, 2020 were approved on motion by T. Pané and seconded by L. Jurs. (7-0)

APPROVAL OF INTERNAL CLAIMS AUDIT REPORTS

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for September 2020 was approved on motion by D. Montalto, seconded by A. Donaldson. (7-0)

SUPERINTENDENT'S REPORT

Mrs. Rozzi, Superintendent of Schools, reported on the following:

- Opening: As we near the end of the 1st quarter of instruction, Mrs. Rozzi commented on the outstanding efforts of our students and staff as they together have navigated teaching and learning while ensuring compliance with physical distancing guidelines. Every student and staff member has been exceptional when it comes to following proactive safety protocols. Outdoor spaces have been transformed into alternative instructional areas, and many classes are enjoying being outside for various activities, such as physical education or to even enjoy a read aloud with their class. In addition, teachers have begun to reimagine past educational practices and develop new lessons that keep students engaged and excited about learning. Social-emotional education is at the center of this year's curriculum at all grade levels, with an emphasis on re-acclimating students to the school environment. Throughout the district,

school counselors have been visiting classrooms to lead lessons that help students develop the abilities to understand and manage their emotions, show empathy for others, work towards achieving positive goals, build and maintain positive relationships and make responsible choices. The district is also proud to continue with its 1:1 initiative, which, through technology, teaches our students 21st century skills such as critical and creative thinking, problem-solving, information and computer skills, interpersonal skills and self-direction, collaboration and communication in a global business world, and experience in an online learning community. K-12 teachers are integrating technological instruction into their curriculum so that students are prepared in case of school closures, and our K-6 students now take their devices back and forth to school on a daily basis. Everyone has done a remarkable job and it must be appreciated. I do have a lengthy letter going home this week to families as to updates, particularly as the colder weather and holidays approach, so please be on the lookout for that letter.

- Live virtual streaming update: Last week marked the first full complete week of live virtual streaming at the JSHS. Our tech department was available throughout the week to help support teachers as were each of our identified turnkey teacher trainers. In general, the first week went very well. Technology, inside the district worked effectively. For the most part, technology on the students side also went fairly well. As a district we extend accolades to our students and teachers for navigating the technological platform during these times so well and we thank our families for their ongoing understanding as we will undoubtedly navigate and trouble shoot the little challenges that come along the way.
- AP Honors: I am pleased to report that the district honors a total of 55 AP Scholars based on last year's AP administrations. We had a total of 31 students who achieved AP scholar designation, 15 students who achieved the title of AP Scholar with Honors and a total of 9 students who earned the title of AP Scholar with Distinction. Congratulations to all students identified by the College Board.
- Intramurals: Although the official start of the 2020-2021 athletic season for all school districts in Section XI has been delayed, Babylon School District has worked to provide its student-athletes with opportunities to stay physically fit and active. Students in grades 7-12 have the ability to attend optional fall athletic camps/clinics in field hockey, football, boys and girls cross-country, boys and girls soccer, and boys and girls tennis. All camps/clinics are run by members of the school's varsity, junior varsity and junior high coaching staff, with the goal of promoting and improving fitness and sports skills during the off-season. This program takes place completely outdoors in compliance with COVID-19 regulations and includes conditioning, skill/drill development and strategy instruction, along with small-game play. Special thanks to our athletics department, particularly Mr. DeJoseph and our coaches for spearheading these opportunities that keep athletes engaged.
- School Clubs: We are very pleased to be approving a wide array of 7-12 clubs this evening that will renew for the 2020-2021 school year, most will run in-person and some will be virtual in nature. The idea is that these clubs at the 7-12 level will be self-sustaining in the event we were to ever close for an extended period of time and they could easily shift to a fully virtual-only platform. At the December meeting, we will be approving the slate of K-6 clubs for elementary students to enjoy.
- Some reminders for this upcoming week: Tomorrow is Election Day and it will be a full Virtual Day of Instruction for all students, K-12. A previous notice to all families was distributed two weeks ago. This Friday, November 6, marks the conclusion of the end of Quarter 1 at the 7-12 level.

COMMITTEE REPORTS

Mrs. Donaldson, audit committee chair, reported that there are four items up for approval. Dr. Daly reported on items 16-18. These items are recently completed audits by our internal and external auditors. The corrective action plans are in response to the comments that were cited in each report. The audit reports will be placed on the district website under the Board of Education tab/committees. Mrs. Jurs, finance committee chair, reported that the committee will be meeting on November 16th at 6:00 p.m. Mr. Montalto, buildings and grounds committee chair, reported that the committee will meet on January 25th at 6:00 p.m. Mrs. Dell'Erba, curriculum committee chair, reported that the committee will be meeting on December 7th at 3:15 p.m. Mrs. Noesi, technology committee chair, reported that we are still continuing to update devices throughout the district, managing the virtual/in-person IT needs of students/teachers, continuing to push forward with IT security goals, implementing Ed Law 2d which is officially in place as of October 15th and we have

started working on the 2021-2022 budget. The next meeting will be held on November 15th at 5:30 p.m. Mrs. Pané, policy committee chair, reported that policy 5500 student records and regulation is on the agenda for a second reading and adoption. This policy is being modified to reflect the recent state regulations implementing Education Law 2-d regarding data privacy and security. The next meeting will be held on December 7, 2020. Committee meetings are posted on the district website.

New Business

OMNIBUS MOTION

On motion by D. Montalto, seconded by A. Donaldson, a motion to omnibus Resolutions 1-24 were approved (7-0).

On omnibus motion by T. Pané, seconded by A. Donaldson an omnibus motion to approve Resolutions 1-24 were approved (7-0)

RESIGNATION

1. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Joe Arlotta, part-time security guard, effective October 14, 2020, with best wishes in his future endeavors.

RESIGNATION

2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Daniel McHugh, part-time security guard, effective October 14, 2020, with best wishes in his future endeavors.

RESIGNATION

3. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Jeff Rhoades, part-time security guard, effective October 14, 2020, with best wishes in his future endeavors.

LEAVE OF ABSENCE

4. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an unpaid childcare leave of absence for Claire Donaldson, science teacher, effective October 26, 2020 to June 30, 2021.

LEAVE OF ABSENCE

5. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an unpaid FMLA for Jessica Kahn, social studies teacher, effective October 13, 2020 to November 9, 2020.

LEAVE REPLACEMENT

6. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Ashley Jones as a science teacher leave replacement effective October 26, 2020 to June 30, 2021. Compensation for this position to be Step1/BA+30 of the 2020-2021 Babylon Teachers' Association Contract prorated. (\$61,314 prorated) Ms. Jones holds an initial certificate in Biology 7-12, General Science 7-12.

LEAVE REPLACEMENT

7. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Allison Buser as a social studies teacher leave replacement effective October 13, 2020 to November 9, 2020. Compensation for this position to be Step1/BA of the 2020-2021 Babylon Teachers' Association Contract prorated. (\$56,771 prorated) Ms. Buser holds an initial certificate in Social Studies 5-6 and 7-12.

RECALL FROM PREFERRED ELIGIBLE LIST

8. **RECALL FROM PREFERRED ELIGIBLE LIST: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education recalls from the preferred eligibility list Elizabeth Losito as an art teacher effective September 1, 2020. Compensation for this assignment to be MA/Step 3 of the 2020-2021 Babylon Teachers Association salary schedule. (\$68,694)

PART-TIME CUSTODIAL APPOINTMENT

9. **PART-TIME CUSTODIAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the part-time custodial appointment of Pablo Gonzalez effective November 3, 2020 to June 30, 2021. Compensation for this position to be at the part-time custodial rate of pay of \$14.00/hour.

PART-TIME SECURITY GUARD APPOINTMENTS

10. **PART TIME SECURITY GUARD APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time security guard appointments effective November 4, 2020 to June 30, 2021. Compensation for these positions to be at the security guard hourly rate of pay of \$18.00.

Deanna Emerson Jason Schwartz Daniel Malo

Sophomore Class Advisors (2)	Jeff Kenney	(\$1710.00)
	Rebecca Olivieri	(\$1710.00)
Freshman Class Advisors (2)	Barbara Small	(\$1520.00)
	Stephanie Greaney	(\$1520.00)

Student Council

Advisor - SHS (2)	Linda Fama	(\$3801.00)
	Brooke Carey	(\$3801.00)
Advisor - JHS	Keith Fasano	(\$3042.00)

Honor Societies

National Senior (2)	Keith Fasano	(\$1520.00)
	Marissa Scholl	(\$1520.00)
National Junior (2)	Barbara Small	(\$1520.00)
	Stephanie Greaney	(\$1520.00)
National Art	Cheryl Schweider	(\$1520.00)
National Business	Claire Reilly	(\$1520.00)
National English Co-Advisors	Joan Johanson/ Barbara Small	(\$1520.00 split equally)
National French	Melissa Anderson	(\$1520.00)
National Science Co-Advisors	Rich Villanueva/ Andrew Sheltz	(\$1520.00 split equally)
National Spanish	Michelle Scharff	(\$1520.00)
National Thespian	Edward Storey	(\$1520.00)
Tri-M Music Co-Advisors	Angela Turk/ Charles Leech	(\$1520.00 split equally)

Clubs – Tier 1

Art Club - SHS	Cheryl Schweider	(\$3042.00)
Art Club - JHS	Pat Stork	(\$2282.00)
Best Buddies (2)	Jamie Harrison	(\$2282.00)
	Cathy Schipf	(\$2282.00)
Leo Club (2)	Lisa Brush	(\$2282.00)
	Michael Birnbaum	(\$2282.00)
E Sports Co-Advisors	Michael Birnbaum/ Frank Mancuso	(\$2282.00 split equally)

Clubs - Tier 2

Chess Club - JSHS	Rich Villanueva	(\$1520.00)
Safe Space	Brooke Carey	(\$1520.00)
Family & Consumer Science Club	Lisa Brush	(\$1520.00)
Sign Language Club	Alessia Olsen	(\$1520.00)
Technology Club	Brian Katz	(\$1520.00)
World Language Club – SHS	Melissa Anderson	(\$1520.00)
World Language Club - JHS	Rebecca Olivieri	(\$1520.00)

**DRIVER
EDUCATION
INSTRUCTOR**

13. **DRIVER EDUCATION INSTRUCTOR: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Chris Morra as the Driver Education instructor to finish the course for the Spring 2020 students. Compensation for this assignment to be \$2,000. Mr. Morra holds a Driver Education Teacher Certificate.

**APPROPRIATION
TRANSFERS**

14. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2020-2021 school year:

1. From:	A 2110.1300-01-000	Tch/Reg Sch-Inst 7-12	(38,800.00)
To:	A 2010.1504-01-000	Curr Develop/Supv-Directors	24,200.00
To:	A 2810.1507-01-000	Guidance-Instr Sal	14,600.00
This transfer is necessary due to COVID related summer work.			

- 2. From: A 2110.1283-02-000 Tch/Reg Sch-Career Incr (24,100.00)
 To: A 2110.1200-02-000 Tch/Reg Sch Inst 3-6 24,100.00
 This transfer is necessary due to COVID related teaching expenditures.
- 3. From: A 2110.1283-03-000 Tch/Reg Sch-Career Incr (12,800.00)
 To: A 2110.1200-02-000 Tch/Reg Sch Inst K-2 12,800.00
 This transfer is necessary due to COVID related teaching expenditures.
- 4. From: A 2110.1300-01-000 Tch/Reg Sch-Inst 7-12 (12,800.00)
 To: A 2805.1507-00-000 Attendance-Instr Sal 12,800.00
 This transfer is necessary due to summer days.

MINIMUM WAGE INCREASE

- 15. **MINIMUM WAGE INCREASE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby establishes the increase for substitute food service workers, substitute aides/monitors and substitute custodians from \$13.00/hour to \$14.00/hour effective December 31, 2020 in accordance with the Minimum Wage Act (Article 19 of the NYS Labor Law).

APPROVAL OF EXTERNAL AUDIT

- 16. **APPROVAL OF EXTERNAL AUDIT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the Independent Audit of the Babylon Union Free School District as prepared by the external auditing firm of Cullen & Danowski, LLP for the 2019-2020 school year.

APPROVAL OF INTERNAL AUDIT REPORT

- 17. **APPROVAL OF INTERNAL AUDIT REPORT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the Internal Audit Report, Annual Risk Assessment Update Pertaining to the Internal Controls of District Operations as prepared by Nawrocki Smith, LLP for the 2019-2020 school year.

APPROVAL OF EXTERNAL AUDIT CORRECTIVE ACTION PLAN (CAP)

- 18. **APPROVAL OF EXTERNAL AUDIT CORRECTIVE ACTION PLAN (CAP): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts and approves the Corrective Action Plan for the Independent External Audit Prepared for the 2019-2020 school year.

APPROVAL OF INTERNAL AUDIT CORRECTIVE ACTION PLAN (CAP)

- 19. **APPROVAL OF INTERNAL AUDIT CORRECTIVE ACTION PLAN (CAP): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts and approves the Independent Audit Corrective Action Plan for the Independent Audit Prepared for the 2019-2020 school year.

SECOND READING POLICY 5500/5500R STUDENT RECORDS/REGULATION

- 20. **SECOND READING POLICY 5500/5500R-STUDENT RECORDS/REGULATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a second reading of policy 5500/5500R-Student Records and Student Records Regulation; and **BE IT FURTHER RESOLVED**, that the Board of Education waives the formal second reading of policy 5500/5500R-Student Records and Student Records Regulation, as attached.

ADOPTION POLICY 5500/5500R-STUDENT RECORDS/REGULATION

- 21. **ADOPTION POLICY 5500/5500R-STUDENT RECORDS/REGULATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts policies 5500/5500R-Student Records and Student Records Regulation, as attached.

ADOPTION DISTRICT WIDE SAFETY PLAN

- 22. **ADOPTION DISTRICT WIDE SAFETY PLAN: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the District-Wide Safety Plan for the 2020-2021 school year.

HEALTH SERVICES AGREEMENTS

23. **HEALTH SERVICES AGREEMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the health service agreements between the Babylon UFD and the following school districts for the 2020-2021 school year: Bay Shore UFSD, Brentwood UFSD, Central Islip UFSD, Deer Park UFSD, Farmingdale UFSD, Hauppauge UFSD, Huntington UFSD, Hempstead UFSD, North Babylon UFSD, Longwood Central School District, and Wyandanch UFSD.

COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL EDUCATION

24. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and Committee on Preschool Education for cases dated June 3, 2020-October 23, 2020.

OTHER BUSINESS

Mrs. Jurs reported that she attended a webinar last month regarding Diversity and Inclusion in public schools. It was a great webinar and one point that really stood out was that is that each decision made in a school, should be how it benefits children.

REPRESENTATIVES OF ORGANIZATIONS

Mrs. Rozzi thanked the K-6 PTA on their recent efforts which included delivering the pumpkins for our annual tradition. Also, thank you to Babylon Strong, Swell Taco, and with the help of the PTA to have a guest DJ during recess. Thank you to the PTA who worked within physical distancing guidelines and were socially responsible during picture days. A reminder that the K-6 PTA is still holding their membership drive and are looking for 100% participation among parents and staff.

QUESTIONS FROM VISITORS

The following topics were discussed:

- Return of full time instruction for 7-12
- ES & GS Clubs
- ES & GS Recess – DJ
- Virtual students opting to return to in-person instruction
- BOE Meetings
- Corrective Action Plan and Independent Audit

FUTURE BOARD MEETINGS

The Board of Education will hold a Work/Study Meeting on November 16, 2020 and Regular Business Meeting on Monday, December 7, 2020 at 7:30 p.m.

ADJOURNMENT

At 8:11 p.m., there being no other items for discussion, the meeting was adjourned on motion by L. Jurs seconded by D. Noesi and approved (7-0)