

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: November 18, 2019

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Ms. Elizabeth O'Brien, President
Mrs. Carol Ann Dell'Erba, Vice President
Mrs. Ann Donaldson (arrived at 6:39 p.m.)
Mrs. Linda Jurs
Mrs. Donna Noesi
Mrs. Tricia Pané

Members Absent

Mr. Dominick Montalto

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum and Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Ms. O'Brien, President. A motion to enter executive session for the purpose of discussing the employment history of a particular individual, contractual matters and advice from counsel was made by T. Pané, seconded by D. Noesi and approved. (5-0) Mrs. Donaldson arrived at 6:39 p.m. Public session resumed at 7:30 p.m. at which time Ms. O'Brien, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of October 7, 2019 and Work/Study Meeting of October 21, 2019 were approved on motion by L. Jurs and seconded by A. Donaldson. (6-0)

APPROVAL OF TREASURER'S AND BUSINESS OFFICE FINANCIAL REPORTS

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for September 2019 and Internal Claims Audit Report for September 2019 were approved on motion by D. Noesi, seconded by A. Donaldson. (6-0)

SUPERINTENDENT'S REPORT

Student delegates reported that student council will be hosting a pot-luck Friendsgiving on Tuesday, December 3rd at 4:00 p.m. All clubs are invited to attend. Bring a dish to share and an item to donate for the school's fundraiser supporting NYU Langone's Cohen Children's Hospital. They also reported that student council will be hosting the second annual Jingle Walk on Wednesday, December 11 from 6:30-8:00 p.m. This is a fun community event where we have cookies, enjoy some hot cocoa and holiday tunes and support the school's Rock Can Roll and Cohen Children's Hospital fundraisers. All community members are welcome. They also reported on activities in the Fine Arts Department.

Mrs. Rozzi and the Board of Education recognized the Food Service Department. The school lunch fund is in the black from last year's sales. Thank you to Mrs. Nancy Padrone and her terrific team for such success. They have been working very hard these last few years championing student/parent outreach, new healthy initiatives, better marketing strategies and overall better customer service. Mrs. Padrone thanked her team and spoke on initiatives for eco-friendly lunch materials. Mrs. Rozzi, Superintendent of Schools, reported on the following:

- We had a lovely Tri-M induction this past week celebrating the induction of many fine musicians into the Babylon Chapter of "Tri-M" Music Honor Society. It was run by Mrs. Turk and Mr. Leech. Congratulations to all inductees.
- Congratulations to our Varsity Girls' Soccer Team who secured the Long Island Championship. We will be recognizing these amazing young women at the Regular Business Meeting in December and we congratulate all Athletes and their coaches, Mr. Mancuso and Ms. Pascarella for a wonderful season.

- Title I parent information meetings were held during the day and evening in the elementary and grade schools on Thursday, November 14th. The NYSED requires all districts with Title I schools to hold informational meetings in each Title 1 building. With early intervention as the motivating factor, we have historically dispersed the Title I allotment in equal parts to the elementary and grade schools. As a low-needs district, we receive a small allotment. This year's total was \$67,828 which was used to offset the salaries of one full time reading teacher in each building. The parents who attended these meetings were pleased and had opportunities to speak with Mr. D'Amico about support services their children receive.
- Parent teacher conferences were held in all three buildings within the last month and very well attended.
- The Annual Western Suffolk BOCES Dinner meeting is scheduled for December 5, 2019 at Wilson Tech. This is a wonderful celebration of the many amazing occupational education programs Babylon students attend and we continue to support as a district.

Mr. D'Amico conducted the annual data presentation for the 2018-2019 school year, reviewing the exit outcomes from State assessments, Regents exams, AP exams and graduation rate results from the 2018-2019 school year.

COMMITTEE REPORTS

Mrs. Donaldson, audit committee chairperson, reported that the external audit is on the agenda for approval this evening. The next step is to develop the corrective action plan and when developed bring it to the Board for approval. The external audit will be placed on the website. Mrs. Jurs, finance committee chair, reported that Dr. Daly is working with our leadership team and going over finances for the year. Ms. Noesi, technology committee chair, reported that the committee met today and there were a lot of updates. Last week the district sent out support guides and videos to all parents for Office 365 to help parents understand how to help their children with their devices. The wiring project in the high school is almost done. With the report of other districts servers being hacked, we need to keep in mind moving forward how to keep our servers more secure by possibly moving teacher websites to one note and moving teacher emails from the district website. The IT department is looking to do some professional development for teachers, students and parents. Ms. Pané, policy committee chair, reported that the committee met on October 8th at 3:15 p.m. Policy 5300/Code of Conduct was reviewed with minor amendments based on review by our legal counsel. We will be meeting on December 10th to discuss policy 5420 and policy revisions from the recent change to State law regarding religious exemptions. Committee meetings are posted on the district website. As there were no other committee reports, the Board moved to the next item.

New Business

OMNIBUS MOTION

On motion by T. Pané, seconded by L. Jurs, a motion to omnibus Resolutions 1-31 were approved (6-0).

On omnibus motion by A. Donaldson, seconded by D. Noesi Resolutions 1-31 were approved (6-0)

RESIGNATION

1. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Denise Natoli, part-time aide, effective October 12, 2019.

RESIGNATION

2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Joann Mahr, part-time aide, effective November 18, 2019.

RESIGNATION

3. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Dorota Bosenbeck, part-time monitor, effective November 18, 2019.

RESIGNATION

4. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Jodi Flynn, part-time aide, effective December 13, 2019.

LEAVE OF ABSENCE

5. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Samantha Geller, special education teacher, for an unpaid FMLA from November 14, 2019 to February 6, 2020.

PROBATIONARY SCHOOL NURSE

6. **PROBATIONARY SCHOOL NURSE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Martha Petrucci as a school nurse effective November 19, 2019. Compensation for this assignment to be Column G/Step 11 of the 2019-2020 CSEA, Inc. Clerical/Nursing/Network & Systems Technicians Association contract prorated. (\$62,466 prorated)

LEAVE REPLACEMENT

7. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Briana Mullady as a leave replacement special education teacher effective November 14, 2019 to February 6, 2020. Compensation for this assignment to be Step 1/MA of the 2019-2020 Babylon Teachers’ Association salary schedule prorated. (\$63,205 prorated) Ms. Mullady holds an initial certificate in childhood education B-2 and 1-6, SWD B-2 and 1-6.

PART-TIME ENL TEACHER

8. **PART-TIME ENL TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Alyssa Sardone as a part-time (.6 FTE) ENL teacher and part-time (.4 FTE) substitute teacher effective October 28, 2019 to June 30, 2020. Compensation for this assignment to be .6 FTE of MA/Step 1 of the 2019-2020 Babylon Teachers Association Contract (\$63,205 prorated) and .4 FTE of the per diem substitute teacher per diem rate of pay scale prorated. Ms. Sardone holds an initial certificate in English to Speakers of Other Languages and Childhood Education (1-6).

PART-TIME SECURITY GUARD APPOINTMENT

9. **PART-TIME SECURITY GUARD APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Giacomo Sciuto as a part-time security guard effective November 19, 2019 to June 30, 2020. Compensation for this position to be at the security guard hourly rate of pay of \$18.00.

PART-TIME AIDE APPOINTMENT

10. **PART-TIME AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Debbie Cannetti as a part-time aide effective November 19, 2019 to June 30, 2020. Compensation for this position to be in accordance with the 2019-2020 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)

PART-TIME MONITOR APPOINTMENT

11. **PART-TIME MONITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Patricia Tonno as a part-time monitor effective November 19, 2019 to June 30, 2020. Compensation for this position to be in accordance with the 2019-2020 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)

RESCIND CASUAL APPOINTMENT

12. **RESCIND CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the casual appointment of Lauren Heck as the Grade School Volleyball Club Advisor.

CASUAL APPOINTMENTS

13. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the 2019-2020 school year. Compensation for these positions to be in accordance with the Babylon Teachers’ Association Contract for the 2019-2020 school year:

<u>Elementary School</u>		
STEAM Club	Emily Moran	(\$1498)
<u>Grade School</u>		
Mindfulness Club	Lauren Heck	(\$1498)
<u>High School</u>		
National Junior Honor Society Advisor	Stephanie Greaney	(\$1498)

**SUBSTITUTE
AIDE/MONITOR
APPOINTMENTS**

14. **SUBSTITUTE AIDE/MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute aide/monitor appointments effective November 19, 2019 to June 30, 2020. Compensation for these positions to be \$13.60/hour.
Graceanne Sawczyn Dorota Bosenbeck

**RECLASSIFICATION
CIVIL SERVICE
TITLE**

15. **RECLASSIFICATION CIVIL SERVICE TITLE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, and as the result of a Suffolk County Civil Service review, the Board of Education approves the reclassification of Joy Michele from Office Assistant to Senior Office Assistant effective November 19, 2019. Compensation for this appointment to be Column D/Step 4 of the 2019-2020 CSEA Clerical/Nursing/Network & Systems Technicians Association contract prorated. (\$45,310 prorated).

**STUDENT TEACHER/
INTERNSHIP**

16. **STUDENT TEACHER/INTERNSHIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following student teaching/internship placement for the Spring 2020 semester as follows:

<u>Student Teacher</u>		<u>Cooperating Teacher</u>
Mackenzie Fletcher	Childhood Education/Special Education	Kristine Best
<u>Internship</u>		<u>Cooperating Administrator</u>
Danielle Weis	Administrative Internship	Steve Goldberg
Nicolle Santaromita	Administrative Internship	Travis Davey

**STUDENT
OVERNIGHT TRIP**

17. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight music trip for music students to Hershey, PA from May 29-30, 2020.

**STUDENT
OVERNIGHT TRIP**

18. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight trip for DECA students to attend the NYS DECA Career Competition to Rochester, NY from February 25-28, 2020.

**MINIMUM WAGE
INCREASE**

19. **MINIMUM WAGE INCREASE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby establishes the increase for substitute food service workers and substitute custodians from \$12.00/hour to \$13.00/hour effective December 31, 2019 in accordance with the Minimum Wage Act (Article 19 of the NYS Labor Law).

TAX LEVY

20. **TAX LEVY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the tax levy for the 2019-2020 school year be set at \$42,706,928. The estimated tax rate will be \$227.08 per \$100 of assessed valuation.

**APPROVAL OF
EXTERNAL AUDIT**

21. **APPROVAL OF EXTERNAL AUDIT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the independent audit of the Babylon Union Free School District as prepared by the external auditing firm of Cullen & Danowski for the 2018-2019 school year.

**APPROPRIATION
TRANSFERS**

22. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2019-2020 school year:

1. From:	A 2630.4900-00-000	Computer Instr-Boces	(8,000.00)
To:	A 2630.4630-00-000	Computer Instr-Software	8,000.00

This transfer is necessary because ESBOCES is no longer able to purchase through the consortium, a monetary commitment we had purchased in the past.

2.	From:	A 2110.1300-01-000	Tch/Reg Sch-Inst 7-12	(89,529.00)
	To:	A 2020.1503-01-000	Supv-Principals Sal Jr/Sr	27,681.00
	To:	A 2020.1505-01-000	Supv-Admin Asst Sal Jr/Sr	16,304.00
	To:	A 2805.1507-00-000	Attendance-Instr Sal	10,522.00
	To :	A 2110.1200-03-000	Tch/Reg Sch-Inst K-2	35,022.00

This transfer is necessary to realign salary costs with budget codes.

3.	From:	A 2110.1200-02-000	Tch/Reg Sch-Inst 3-6	(50,282.00)
	To:	A 2110.1610-02-000	Tch/Reg Sch-Non Instr P/T	24,000.00
	To:	A 2612.1610-02-000	Library-Non Instr Sal P/T	1,000.00
	To:	A 2810.1507-02-000	Guidance-Instr Sal	25,282.00

This transfer is necessary to realign salary costs with budget codes.

SEQRA TYPE II DETERMINATION

23. **SEQRA TYPE II DETERMINATION: WHEREAS**, the Board of Education of the Babylon Union Free School District (Board of Education) is considering improvements at the Babylon Jr-Sr High School located at 50 Railroad Avenue, Babylon, NY 11702 and **WHEREAS**, the proposed project includes:

1. Reconstruction of existing concrete steps; construction of new exterior ADA ramp.
2. Reconstruction of two (2) existing Boys/Girls toilets

WHEREAS, pursuant to 6 NYCRR §617.5(a), “Actions or classes of actions identified in subdivision (c) of this section are not subject to review under this Part, except as otherwise provided in this section. These actions have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Consideration Law, Article 8. The actions identified in subdivision (c) of this section apply to all agencies.”

WHEREAS, pursuant to 6 NYCRR §§617.5(c) (1) & (2) the “maintenance or repair involving no substantial changes in an existing structure of facility”, replacement, rehabilitation or reconstruction of a structure of facility, in kind, on the same site, including upgrading buildings to meet building or fire codes are Type II actions.

THEREFORE, BE IT RESOLVED, that the Board of Education, after review of the proposed action, 6 NYCRR §617.5, and the opinion provided by John A. Grillo Architect, P.C., hereby determines that the proposed projects are Type3 II Actions pursuant to 6 NYCRR §§617.5(c) (1) & (2) of the implementing regulations of the State Environmental Quality Review Act, and will, therefore, by definition, have no significant adverse impact on the environment.

DONATION

24. **DONATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of consumable materials valued at approximately \$500.00 from Babylon SEPTA with appreciation for this generous donation.

MEMORANDUM OF UNDERSTANDING

25. **MEMORANDUM OF UNDERSTANDING: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Memorandum of Understanding between the Babylon Union Free School District and the Suffolk County Police Department for the placement of School Resource Officers within the school district effective September 1, 2019.

REMOTE ELECTRONIC DEVICE ACCESS

26. **REMOTE ELECTRONIC DEVICE ACCESS: WHEREAS**, the District and the Suffolk County Police Department wish to provide the District’s Consent for Remote Electronic Device Access, which includes, but is not limited to, cameras, door access controls, and digital video recording (DVR) systems; and **WHEREAS**, the Board has determined that such an agreement, under the conditions articulated therein (said agreement being appended herein as an exhibit), serves to enhance the welfare and safety of the District’s students, staff and schools; **NOW, THEREFORE, be it RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes the execution of the aforementioned agreement between the District and the Suffolk County Police Department.

**EXTENSION OF
TRANSPORTATION
CONTRACT**

27. **EXTENSION OF TRANSPORTATION CONTRACT (SMALL BUS): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with John Bosch, Inc. to extend the 2019-2020 Small Bus Contract through the 2020-2021 school year, at an increase equal to the May 31 CPI or 4% whichever is lower.

**EXTENSION OF
TRANSPORTATION
CONTRACT**

28. **EXTENSION OF TRANSPORTATION CONTRACT (LARGE BUS): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the President of the Board of Education to enter into a contract with John Bosch, Inc. to extend the 2019-2020 Large Bus Contract through the 2020-2021 school year, at an increase equal to the May 31 CPI or 4% whichever is lower.

**HEALTH SERVICES
AGREEMENT**

29. **HEALTH SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the health service agreement between the Babylon UFSD and the following school districts for the 2019-2020 school year: North Babylon UFSD and Huntington UFSD.

**SPECIAL EDUCATION
FEDERAL PART B
FLOW-THROUGH
ALLOCATIONS**

30. **SPECIAL EDUCATION FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through Allocations for the 2019-2020 school year between the Babylon UFSD and the following providers: New Interdisciplinary School (SEDCAR 2019.20#8), Metro Therapy, Inc. (SEDCAR 2019.20-#10), Suffolk County Department of Health Services (SEDCAR 2019.20#11), United Cerebral Palsy Association of Greater Suffolk, Inc. (SEDCAR 2019.20#13)

**COMMITTEE ON
SPECIAL EDUCATION
AND COMMITTEE ON
PRESCHOOL
EDUCATION**

31. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the recommendation from the Committee on Special Education and Committee on Preschool Special Education for cases from September 2019 to November 2019 be accepted.

OTHER BUSINESS

As there was no other business, the Board of Education moved to the next item.

**REPRESENTATIVES
OF ORGANIZATIONS**

As there was no report from representatives of organizations, the Board of Education moved to the next item.

**QUESTIONS FROM
VISITORS**

The Board of Education addressed questions/comments from a visitor regarding work/study meeting handouts.

**FUTURE BOARD
MEETINGS**

The Board of Education will hold a Regular Business Meeting on Monday, December 9, 2019 at 7:30 p.m., a Regular Business Meeting on Monday, January 13, 2020 and a Work/Study Meeting on Monday, January 27, 2020 in the library of the Babylon Junior-Senior High School

ADJOURNMENT

At 8:15 p.m., there being no other items for discussion, the meeting was adjourned on motion by L. Jurs, seconded by D. Noesi and approved (6-0)