

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: October 15, 2018

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Tricia Pané
Ms. Elizabeth O'Brien, Vice President
Mr. Dominic P. Bencivenga
Mrs. Carol Ann Dell'Erba
Mrs. Ann Donaldson
Mr. Dominick Montalto

Members Absent

Mrs. Linda Jurs

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Ms. Pané, President. A motion to enter executive session for the purpose of discussing the employment history of a particular individual, clerical, custodial administrative negotiations and advice from counsel was made by D. Bencivenga, seconded by C. Dell'Erba and approved. (6-0) Public session resumed at 7:30 p.m. at which time Mrs. Pané, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of September 17, 2018 and Work/Study Meeting of September 24, 2018 was approved on motion by C. Dell'Erba and seconded by A. Donaldson (6-0)

TREASURER'S REPORT

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for August 2018 and Internal Claims Audit Report for August 2018 were approved on motion by E. O'Brien and seconded by C. Dell'Erba. (6-0)

SUPERINTENDENT'S REPORT

Students, staff, and community organizations recognized the Board of Education in honor of National School Board Recognition week. Mrs. Rozzi presented the Board of Education with certificates from Western Suffolk BOCES.

Student Delegates reported that student council will be hosting a Breast Cancer Walk this Friday, October 19 from 7-9 p.m. on the BHS track. All monies will be donated to the Babylon Breast Cancer Coalition. Safe Halloween will be held on October 30th from 3:30-5:00 p.m. On November 16th, 40 members of the student Council will be going to Puzzle Break. This will be an incredible opportunity allowing members to collaborate and problem solve. They also reported on activities in the Fine Arts and Science Departments.

Mrs. Rozzi, Superintendent of Schools, reported on the following:

- The first "Coffee with the Superintendent" is scheduled for Tuesday morning, October 16th at 9:00 a.m. in the Babylon Elementary School Library.
- The District will be hosting a community Safety Forum, providing updates as well as introducing Chief Joel Vetter Suffolk County's Chief of Fire Rescue and Emergency services on the components and implementation of the RAVE Panic System. The workshop runs from 6:00-7:00 p.m. in the Babylon Elementary School gymnasium.
- The volleyball teams will be hosting their Dig Pink games on Wednesday, October 17. Junior Varsity is at 4:30 p.m. and Varsity is at 6:00 p.m. It is their annual breast cancer event and they will be raising funds through a bake sale.
- The 2nd Annual Distinguished Alumni Hall of Fame induction will be held on October 27th, parade at noon followed by the homecoming football game at 2:00 p.m.
- Save the Dates: Wednesday, November 14th is the 1st Annual Joint Dinner Meeting with the Executive Boards of all PTA's and the Board of Education. Bond Walk-Through Tours will be held on Monday, November 26th and Wednesday, November 28th. (Time TBD). The Annual BOCES Board Dinner will be held on Thursday, November 29, 2018.
- Mrs. Rozzi presented to the Board of Education the 2018-2019 Smart Goals.

**COMMITTEE
REPORTS**

Mrs. Donaldson, audit committee chair, reported that on the agenda this evening is a resolution for a reserve transfer of funds that authorizes a transfer from unappropriated fund balance to Capital Reserve Fund II and Employee Benefits Accrued Liability Reserve. These transfers put us in compliance. The Internal Auditor will be meeting with the Board of Education on October 22, 2018 and present the Independent Auditor’s Report that evening to the public. Mr. Rodriguez will meet with the committee in December to review key controls. Mr. Bencivenga, buildings and grounds committee chair, reported that the committee met to discuss the closeout of the bond and thanked everyone who worked on this project. Mr. Bencivenga mentioned that we need to get the word out about the Community Bond Tour. The committee discussed the fencing in the front of the high school parking lot and will be receiving proposals. Mr. Bencivenga would like to start talking about capital reserves. Mr. Montalto, technology committee chair, reported that they met last week and were updated on the summer progress and the surface pro that were handed out to the students. The curriculum committee met this afternoon and spoke about possible action topics for this year’s work. It was decided that Mindfulness would be the topic of Superintendent’s Conference Day. Committee meetings are posted to the district website. As there were no other committee reports, the Board moved to the next item.

**QUESTIONS FROM
VISITORS ON
AGENDA ITEM**

The Board of Education addressed questions from visitors on agenda items. The Board of Education congratulated Ms. Losito on her probationary appointment as an art teacher. As there was no discussion, the Board moved to New Business.

New Business

OMNIBUS MOTION

On motion by D. Bencivenga, seconded by E. O’Brien, a motion to omnibus Resolutions 1-33 were approved (6-0).

On omnibus motion by C. Dell’Erba, seconded by N. Montalto an omnibus motion to approve Resolutions 1-33 were approved (6-0)

**AMENDMENT TO
EMPLOYMENT
AGREEMENT**

1. **AMENDMENT TO EMPLOYMENT AGREEMENT: RESOLVED**, that the Board of Education hereby approves a second amendment to the employment agreement between the Board of Education and the Superintendent of Schools, as more fully discussed in executive session, and hereby authorizes the President of the Board of Education to execute said agreement on behalf of the Board.

RESIGNATION

2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Debbie Cannetti, part-time aide, effective September 28, 2018.

RESIGNATION

3. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Alice Lydakakis, part-time aide, effective October 1, 2018.

RESIGNATION

4. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Christine Franklin, part-time monitor, effective September 28, 2018.

**LEAVE OF
ABSENCE**

5. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Katelyn Adaszewski, teaching assistant, for an unpaid childcare leave of absence commencing November 27, 2018 to June 30, 2019.

**PROBATIONARY
APPOINTMENT
ART TEACHER**

6. **PROBATIONARY APPOINTMENT ART TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the probationary appointment of Elizabeth Losito as an art teacher effective September 18, 2018 through September 18, 2022. Compensation for this assignment is MA/Step 1. (\$62,118) Ms. Losito holds a permanent certificate in Art.

**CIVIL SERVICE
TITLE CHANGE**

7. **CIVIL SERVICE TITLE CHANGE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, and as the result of a Suffolk County Civil Service canvassing issue, the Board of Education approves the Civil Service Title change for the following employees effective July 1, 2018. Compensation for these appointments to be in accordance with the 2018-2019 CSEA Clerical/Nursing/Computer Lab Assistant Association Contract.

<u>Employee Name</u>	<u>From</u>	<u>To</u>	<u>Column/Step</u>
Sandra Marino	12-Month Sr. Clerk Typist	Secretarial Assistant	A/Step 10 (\$62,569)
Karen Bustamante	Account Clerk	Secretarial Assistant	A/Step 11 (\$64,916)

**RESCIND CASUAL
APPOINTMENT**

8. **RESCIND CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the casual appointment of Dennis McGovern as the 7-12 Youth Services Director from September 1, 2018 to June 30, 2019.

**CASUAL
APPOINTMENT**

9. **CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the casual appointment of Dennis McGovern as the 7-12 Youth Services Director for three school years beginning September 1, 2018 to June 30, 2021. Compensation for this position to be in accordance with the Babylon Teachers' Association Contract. (\$8922)

**CASUAL
APPOINTMENTS**

10. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the 2018-2019 school year. Compensation for these positions to be in accordance with the Babylon Teachers' Association Contract for the 2018-2019 school year:

High School

ASL Club	Alesia Olsen	(\$1472)
----------	--------------	----------

Grade School

Art Club	Laura Doherty	(\$1472)
Babylon Broadcast Club Grade 5 & 6	Danielle Weis	(\$1472)
Chess Club	Rick Punzone	(\$ 737)
Creative Writers Club	Lisa Necroto	(\$1472)
Cross Country Club	Joe Rossi	(\$ 737)
Foreign Language Grades 3-5	Jessica Kurtz	(\$1472)
First Lego League Club (2)	Jen Brown/ Pat Stork	(\$4417) (\$4417)
Garden Club	Kathy Reynolds	(\$1472)
Maker Club Co-advisors	Lisa Lindeman/ Donna Hendrickson	(\$ 736) (\$ 736)
Mock Trial (2)	Kerrin Brennan	(\$2945)
Intramurals Open Gym Club	Lisa Necroto	(\$2945)
Foreign Language Club Grade 6	Lauren Heck	(\$1472)
Safety Patrol	Melody Wubbenhorst	(\$1472)
STEAM Club	Kristine Prass	(\$1472)
Student Council Grades 3 & 4	Heather Hosek	(\$1472)
Student Council Grades 5 & 6	Cathy O'Connor	(\$1841)
Swing Chorus	Joanne Fasano	(\$1841)
	Colleen Angerami	(\$1472)

Elementary School

Science Club (2)	Yani Rodriguez	(\$1472)
Coding Club	Bernadette Forthmuller	(\$1472)
FLES Club	Emily Moran	(\$1472)
Musical Theatre Club (2)	Rebecca Olivieri	(\$1472)
	Alyssa Freeman	(\$1472)
	Stacey Aprea	(\$1472)
Art & Literacy Club	Elizabeth Losito	(\$1472)
Sign Language Club	Linda Slack	(\$1472)
Young Naturalist Club	Emily Moran	(\$1472)
Sports Club	Samantha Czczotka	(\$1472)

Winter Coaching

Varsity Boys Basketball	William Singleton	(\$7899)
JV Boys Basketball	Fernando Vazquez	(\$6255)
JH Boys Basketball** (Black)	Robert Andrews	(\$4569)
JH Boys Basketball**(Orange)	Steve Edmonds	(\$4569)
Varsity Girls Basketball	Chris Ryan	(\$7899)
JV Girls Basketball	Stephanie Sirico	(\$6255)
JH Girls Basketball***(Black)	Rich Villanueva	(\$4569)
JH Girls Basketball***(Orange)	Steve Edmonds	(\$4569)
JH Girls Volleyball**(Black)	Brenda Mayo	(\$4569)
JH Girls Volleyball**(Orange)	Lauren Halvorsen	(\$4569)
Varsity Boys Winter Track	Adam Geller	(\$7127)
Varsity Boys Winter Track Assistant	Dennis McGovern	(\$5635)
Varsity Girls Winter Track	Melissa Pascarella	(\$7127)
Varsity Girls Winter Track Assistant	Paolo Fiore	(\$5635)
Varsity Wrestling	Danny McHugh	(\$7899)
JV Wrestling	Kyle Cropsey	(\$6255)
JH Wrestling***	Joe Fragapane	(\$4569)
JH Wrestling***	Mike Russo	(\$4569)
Varsity Cheerleading	Kara Bocchicchio	(\$5538)
JV Cheerleading	Michelle Mellilo	(\$4745)
JH Cheerleading**	Jessica Kahn	(\$4569)
Winter Weight Room Supervisor	John Greaney	(\$ 983)
Athletic Trainer	Professional Athletic Training	

denotes Early Winter Sport *denotes Late Winter Sport

MENTOR APPOINTMENTS

11. **MENTOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following teachers as mentors for the 2018-2019 school year. Compensation for these positions to be as specified in the 2018-2019 Babylon Teachers' Association Contract.(\$1068 for the 2018/19 school year or three (3) in-service credits per semester)

<u>Mentor</u>	<u>New Teacher</u>
Kathy Reynolds	Emilee Rahner
Cathy O'Connor	Brittany Mueller
Claire Birone	Ashley Tomei
Eileen Ratto	Maryann Chatfield (1/2 year)

PER DIEM SUBSTITUTE TEACHER APPOINTMENTS

12. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Alexis Haviters as a per diem substitute teacher effective October 16, 2018 to June 30, 2019 school year. Compensation for this assignment to be \$110.00/day.

SUMMER AIDE APPOINTMENTS

13. **SUMMER AIDE APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following summer aides from August 20, 2018 to August 24, 2018. Compensation for these positions to be in accordance with the 2018-2019 aides and monitors association contract and/or *substitute hourly rate. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55) Substitute *\$13.60
- | | | | |
|------------------------|-------------------|--------------------|--------------|
| Cathy Mroczka | Veronica Cutchall | Christina Vergano | Diane Szuchy |
| Jeanne Marie Flaughner | Joann Mahr | *Christine Ferraro | Doreen |
| Besemer | | | |

PART-TIME AIDE APPOINTMENT

14. **PART-TIME AIDE APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves JoAnn Holgan as a part-time clerical aide from October 16, 2018 to June 30, 2019. Compensation for this position to be in accordance with the 2018-2019 aides and monitors association contract. (Step 1-\$17.90, Step 2-\$18.20, Step 3-\$18.55)

**PART-TIME
MONITOR
APPOINTMENTS**

15. **PART-TIME MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time monitor appointments from October 16, 2018 to June 30, 2019. Compensation for these positions to be in accordance with the 2018-2019 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)
- Karla Gutierrez Ana Morales

**PART-TIME
SECURITY GUARD
APPOINTMENTS**

16. **PART-TIME SECURITY GUARD APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointments of the following part-time security guards effective October 16, 2018 to June 30, 2019. Compensation for these assignments to be \$18.00/hour.
- Frank Papillo Daniel Gargan

**SUBSTITUTE
AIDE/MONITOR
APPOINTMENTS**

17. **SUBSTITUTE AIDE/MONITOR APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute aide/monitor appointments effective October 16, 2018 to June 30, 2019. Compensation for these assignments to be \$13.60/hour.
- Alice Lydakis Debbie Cannetti Marion Augello-Talbot

INTERNSHIP

18. **INTERNSHIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following school counseling internship for the 2018-2019 school year as follows:
- | | | |
|---------------------------|-----------------------|-------------------------------|
| <u>Intern</u> | | <u>Cooperating Supervisor</u> |
| Vanessa Caroline Carrillo | School Counseling/LIU | Jessica Linder |

**STUDENT
OVERNIGHT TRIP**

19. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight field trip for the varsity girls softball team’s annual spring training trip to Orlando, Florida from March 7-11, 2019.

**STUDENT
OVERNIGHT TRIP**

20. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves an overnight field trip for music students to attend the NYSSMA All State Winter Conference in Rochester, New York from November 29,, 2018 to December 2, 2018.

OBSOLETE ITEMS

21. **OBSOLETE ITEMS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the disposal of the following items: 1- grade school computer room air conditioner, 1-Hammer Strength Dip Machine, 1-Hammer Strength Leg Extension, 1--Hammer Strength Seated Leg Curl, 1-Hammer Strength Leg Press

**APPROPRIATION
TRANSFERS**

22. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2017-2018 school year:
- | | | | | |
|----|--------------------------|-------------------------------------|-----------|--|
| 1. | From: A 2020.1600-01-000 | Supv-Non Instr Sal | (10,000) | |
| | To: A 2630.4630-00-000 | Computer Instr-Software | 10,000 | |
| 2. | From: A 2110.4900-00-000 | Tch/Reg Sch-Boces | (168,826) | |
| | To: A 2630.4630-00-000 | Computer Instr-Software | 168,826 | |
| 3. | From: A 2320.4120-00-000 | Summer School Prof/Tech Services | (15,718) | |
| | To: A 9900.9500-00-000 | Interfund Transfer/Special Aid Fund | 15,718 | |
- These are end of year budget transfers required to satisfy ST-3 reporting codes.

**RESERVE FUNDS,
TRANSFER**

23. **RESERVE FUNDS, TRANSFER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes a transfer from unappropriated fund balance to fund reserves as follows:
- | | |
|---|-----------|
| Capital Reserve Fund II | \$360,922 |
| Employee Benefits Accrued Liability Reserve | \$100,000 |

- TAX LEVY** 24. **TAX LEVY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the tax levy for the 2018-2019 school year be set at \$41,815,264. The estimated tax rate will be \$224.73 per \$100 of assessed valuation.
- CHANGE ORDER** 25. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1R for Mechanical (MC-1) with D&S Mechanical Services, Inc, Islip Terrace, NY, in the deduct amount of -\$10,000 as the result of unused lump sum allowance for kitchen/serving line at Babylon Elementary School.
- CHANGE ORDER** 26. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1R for Mechanical (MC-5) with D&S Mechanical Services, Inc, Islip Terrace, NY, in the deduct amount of -\$10,000 as the result of unused lump sum allowance for kitchen/serving line at Babylon Elementary School.
- CHANGE ORDER** 27. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for Mechanical (MC-2) with JNS Heating Service, Inc., Ronkonkoma, NY in the deduct amount of -\$3,000.00, as a result of remaining balance of lump sum allowance for kitchen, toilet, MEP renovations at Babylon Memorial Grade School
- CHANGE ORDER** 28. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for Mechanical (MC-6) with JNS Heating Service, Inc., Ronkonkoma, NY in the deduct amount of -\$10,000.00, as a result of unused lump sum allowance for kitchen, toilet, MEP renovations at Babylon Memorial Grade School.
- WRIGHT RISK MANAGEMENT** 29. **WRIGHT RISK MANAGEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between the Babylon UFSD and Wright Risk Management to act as a third party administrator for the district's self-funded workers compensation program for the 2018-2019 school year. The annual service fee for 2018-2019 is \$18,638.52.
- HEALTH SERVICES AGREEMENTS** 30. **HEALTH SERVICES AGREEMENTS: RESOLVED**, that the Board of Education approve health service agreements between the Babylon UFSD and the following school districts for the 2018-2019 school year: Bay Shore UFSD, Brentwood UFSD, Central Islip UFSD, Farmingdale UFSD, Hauppauge UFSD, Longwood UFSD, Patchogue-Medford UFSD, West Babylon UFSD and Wyandanch UFSD.
- SPECIAL EDUCATION SERVICES CONTRACT** 31. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through Allocations for the 2018-2019 school year between the Babylon UFSD and the following providers: Adults and children with Learning Development Disabilities, Inc. (SEDCAR 2018-19#1), Kidz Therapy Services, PLLC (SEDCAR 2018-19#5), Just Kids Early Childhood Learning Center (SEDCAR 2018-19#3), Leeway School (SEDCAR 2018-19#6), United Cerebral Palsy Association of Greater Suffolk, Inc. (SEDCAR 2018-2019 #11), Developmental Disabilities Institute (SEDCAR 2018-19#9), The Hagedorn Little Village School (SEDCAR 2018-19 #2), Suffolk County Department of Health Services (SEDCAR 2018-19 #8)
- COMMITTEE ON SPECIAL EDUCATION AND CPSE** 32. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the recommendation from the Committee on Special Education and Committee on Preschool Special Education for cases from August 2018 to October 2018 be accepted.
- INSTRUCTIONAL TECHNOLOGY PLAN** 33. **INSTRUCTIONAL TECHNOLOGY PLAN: RESOLVED**, that the Board of Education approve the 2018-2021 Instructional Technology Plan.

- OTHER BUSINESS** A Moment of Silence was held for a Babylon family.
- REPRESENTATIVES OF ORGANIZATIONS** As there was no report from Representatives of Organizations, the Board of Education moved to the next item.
- QUESTIONS FROM VISITORS** The Board of Education listened to a comment from a visitor regarding the sports team busses.
- FUTURE BOARD MEETINGS** The Board of Education will hold a Work/Study Meeting on Monday, October 22, 2018 and a Regular Business Meeting on Monday, November 19, 2018 at 7:30 p.m. in the library of the Babylon Junior-Senior High School.
- ADJOURNMENT** At 8:10 p.m., there being no other items for discussion, the meeting was adjourned on motion by E. O'Brien, seconded by D. Bencivenga and approved (6-0)

**In order to be eligible for tenure, an individual receiving a probationary appointment as a classroom teacher or building principal shall have received composite or overall annual professional performance review ratings pursuant to Education Law section 3012-c and/or 3012-d of either effective or highly effective in at least three of the four preceding years and if the classroom teacher or building principal receives an ineffective composite or overall rating in the final year of the probationary period he or she shall not be eligible for tenure at that time. Classroom teacher and building principal means a classroom teacher or building principal as such terms are defined in sections 30-2.2 and 30-3.2 of the regulations of the Commissioner of Education.*