

**MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING**

**DATE OF MEETING:** January 8, 2018

**PLACE:** Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Tricia Pané, President  
Mr. Dominick Montalto, Vice President  
Mr. Dominic P. Bencivenga  
Mrs. Carol Ann Dell'Erba  
Mrs. Ann Donaldson

Members Absent

Mrs. Linda Jurs  
Mrs. Elizabeth O'Brien

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent  
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Ms. Pané, President. A motion to enter executive session for the purpose of discussing the employment history of particular individuals, contractual matters and advice from counsel was made by C. Dell'Erba, seconded by A. Donaldson and approved. (4-0) Mr. Bencivenga arrived at 6:33 p.m. Public session resumed at 7:37 p.m. at which time Ms. Pané, President, led the assemblage in the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The Minutes of the Regular Meeting of December 11, 2017 were approved on motion by C. Dell'Erba and seconded by A. Donaldson. (5-0)

**APPROVAL OF TREASURER'S AND BUSINESS OFFICE FINANCIAL REPORTS**

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for November 2017 and Internal Claims Audit Report for November 2017 were approved on motion by A. Donaldson seconded by C. Dell'Erba. (5-0)

**SUPERINTENDENT'S REPORT**

Mrs. Rozzi reported the following:

- **Holiday Concerts:** Our Babylon music department hosted a number of student concerts this holiday season which were very well-attended. Special accolades to all student musicians and singers who graced us with their talents during the festive holiday season as well as special thanks to their teachers for the time and preparation that went into making the evenings a success.
- **District-Wide Shared Decision Making (SDM) Committee Work:** The district-wide SDM Committee has been planning for our 1<sup>st</sup> annual Parent University evenings; Parent University for K-6 parents will take place on Tuesday January 31<sup>st</sup> and Parent University for our 7-12 parents will take place on Thursday, February 1<sup>st</sup>. Additional reminders are now going out weekly to all parents. Both evenings have terrific keynote speakers scheduled as well as informative breakout sessions on specific topics that were guided by a survey that was administered last spring to all parents.
- **January Regents Examinations:** The district is gearing up for our January assessments to take place from January 22<sup>nd</sup> through January 25<sup>th</sup>, 2018. School will remain in session during all Regents testing as has been the case for the past two years.
- **Spotlight on LI Schools Radio Show:** The Babylon UFSD has been selected to be highlighted on LI News Radio, 103.9 FM. A February taping will be our opportunity to feature our PLTW course of studies and how the district has implemented the pathway that is paving the way for STEM education. I will be inviting teachers, administrators and students to join in the taping of the segment. All interviews are conducted on Friday nights and the show airs on Saturday mornings (weeks later). Before the show airs, our media company will receive links of the broadcast to share with the district for review as well as post on our websites/social media outlets afterward.

- 3<sup>rd</sup> Annual Legislative Breakfast & Community Advocacy Summit: The 3<sup>rd</sup> Annual Legislative Breakfast & Community Advocacy Summit will be held on Friday March 2, 2018. Invitations to all educational constituents will be going out shortly. The community summit will run from 8:30 a.m. until 11:00 a.m.
- Spring Kindergarten Registration: Our annual Kindergarten registration is scheduled for March 14<sup>th</sup> and March 21<sup>st</sup> 2018. The school district calendar has that detailed information regarding registration open window times.
- Coffee with the Superintendent: The next Superintendent’s Coffee Hour will take place on Monday morning, February 5<sup>th</sup> in the GS Library.

Mr. DeJoseph, Director of Athletics, Physical Education and Health, along with Ms. Sirico and Ms. Pascarella presented a PowerPoint on technology in physical education.

## COMMITTEE REPORTS

Mrs. Donaldson, audit committee chair, reported that the audit committee met with the internal auditors and discussed and reviewed the internal audit report for the 2016-2017 school year consisting of key control report, fixed asset cycle report and the risk assessment update as of June 30<sup>th</sup>. Mrs. Jurs, finance committee chair, reported that the next finance committee meeting will be held on January 22, 2018 at 6:00 p.m. Before moving on the next committee report, Mrs. Pané, Board President, reported that on Tuesday, December 19<sup>th</sup> the contract with Sager Concrete Corp. was signed to initiate the work on the grade school fields. Mr. Bencivenga will share in his report the update that we have been given as to the holes drilled and work yet to go. On behalf of all of the Board of Education, Mrs. Pané thanked the Village of Babylon for their support in designing and managing the project and or all involved for braving the cold to initiate this process. She also gave kudos to her board member colleagues who decided to enter methodically into this process. Those that stood firm to stand by their intuition and knowledge that we could do this project in a more timely and economical way. The current projected cost at this point is \$40,000 which still leaves room for additional grading as needed. This current project is a huge win for the kids as they do not lose time on the fields and a win for taxpayers who are saving hundreds of thousands of dollars. Mr. Bencivenga, buildings and grounds committee chair, reported that as of now the Village and contractors were on the field and 26 out of 30 holes have been drilled. Thank you to all. The tech room drawings are being reviewed by the State. Thank you to the facilities staff for the great job with the snow removal. The next meeting will be held on January 22<sup>nd</sup>. Mr. Montalto, technology committee chair, reported that the next meeting will be held on January 9<sup>th</sup> at 3:00 p.m. Mrs. Dell’Erba, curriculum committee chair, reported that the committee discussed two topics: investigating a FLES program and moving forward, what the districts philosophy is regarding AP and AP Exams. Ms. Pané on behalf of Ms. O’Brien, policy committee chair, reported that two policies will be discussed at the next meeting on January 11<sup>th</sup> at 3:30 p.m. 4327-Homebound Instruction and 5420-Student Health Services. All meetings are posted on the website.

## QUESTIONS FROM VISITORS ON AGENDA ITEMS

The Board of Education addressed questions from visitors on agenda items.

### New Business

## OMNIBUS MOTION

On motion by C. Dell’Erba, seconded by D. Montalto, a motion to omnibus Resolutions 2-24 were approved (5-0).

On omnibus motion by C. Dell’Erba, seconded by D. Bencivenga an omnibus motion to approve Resolutions 2-24 were approved (5-0)

## BTA CONTRACT APPROVAL

1. **BTA CONTRACT APPROVAL: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the contract between the Board of Education and the Babylon Teachers Association, as more fully discussed in executive session, and hereby authorizes the President of the Board of Education to execute said Agreement on behalf of the Board.

On motion by D. Montalto, seconded by A. Donaldson, Resolution 1 was approved. (4-1)

Voting for: C. Dell’Erba, A. Donaldson, D. Montalto, T. Pané

Voting Against: D. Bencivenga

Absent: L. Jurs, E. O’Brien

**LEAVE OF ABSENCE**

2. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Kimberly Monahan, elementary teacher, for an unpaid childcare leave of absence from January 26, 2018 to June 30, 2018.

**LEAVE REPLACEMENT**

3. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Emilee Rahner as a leave replacement elementary teacher effective January 26, 2018 to June 30, 2018. Compensation for this assignment to be Step 1/MA of the 2017-2018 Babylon Teachers’ Association salary schedule prorated. (\$61,050) Ms. Rahner holds an initial certificate in Childhood Education (1-6) and SWD (1-6).

**RESCIND APPOINTMENT PART-TIME PHYSICAL EDUCATION TEACHER/PER DIEM SUBSTITUTE TEACHER**

4. **RESCIND APPOINTMENT PART TIME PHYSICAL EDUCATION TEACHER/PER DIEM SUBSTITUTE TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the appointment of Michelle Mellilo as a part-time (.1 FTE) physical education teacher and part-time (.9 FTE) per diem substitute teacher effective December 18, 2017 to March 8, 2018.

**LEAVE REPLACEMENT**

5. **LEAVE REPLACEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Michelle Mellilo as a leave replacement special education teacher effective December 18, 2017 to March 8, 2018. Compensation for this assignment to be Step 1/MA of the 2017-2018 Babylon Teachers’ Association salary schedule prorated. (\$61,050) Ms. Mellilo holds an initial certificate in Students with Disabilities 1-6.

**RESCIND CASUAL APPOINTMENT**

6. **RESCIND CASUAL APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the casual appointment of Jonathan Kowalchuk as the junior varsity boys’ lacrosse coach for the 2017-2018 school year.

**RESCIND VOLUNTEER COACHING APPOINTMENT**

7. **RESCIND VOLUNTEER COACHING APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education rescinds the volunteer varsity boys’ lacrosse coaching appointment of Kyle Cropsey for the 2017-2018 school year.

**CASUAL APPOINTMENTS**

8. **CASUAL APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following casual appointments for the 2017-2018 school year. Compensation for these appointments to be in accordance with the 2017-2018 Babylon Teachers’ Association contract

<u>Coaching</u>		
Junior Varsity Boys Lacrosse Coach	Kyle Cropsey	(\$5538)
Varsity Girls Assistant Lacrosse Coach	Kaitlyn Leahy	(\$5538)
Junior High Gymnastics Coach	Michelle Mellilo	(\$4490)

**PART-TIME SECURITY GUARD APPOINTMENT**

9. **PART-TIME SECURITY GUARD APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following part-time security guards effective January 9, 2018 to June 30, 2018. Compensation for these positions to be at the security guard hourly rate of pay of \$18.00.
- |             |                     |
|-------------|---------------------|
| Thomas Coll | Kristopher Charubin |
|-------------|---------------------|

**PART-TIME MONITOR APPOINTMENT**

10. **PART-TIME MONITOR APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Christina Vergano as a part-time monitor appointment effective January 9, 2018 to June 30, 2018. Compensation for this position to be in accordance with the 2017-2018 aides and monitors association contract. (Step 1-\$16.65, Step 2-\$16.95, Step 3-\$17.30)

**PER DIEM  
SUBSTITUTE  
TEACHER  
APPOINTMENTS**

11. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following per diem substitute teachers for the 2017-2018 school year. Compensation for these assignments to be \$110.00/day.

Camille Jarmusz

Helen C. Badoyannis, Ph.D.

**SUBSTITUTE  
CUSTODIAL  
APPOINTMENTS**

12. **SUBSTITUTE CUSTODIAL APPOINTMENTS: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education approves the following substitute custodial appointments effective January 9, 2018 to June 30, 2018. Compensation for these positions to be at the substitute custodial rate of pay of \$11.00/hour.

Kenneth Cox

Bruno Estevez

Andrew Vita

**INTERNSHIP**

13. **INTERNSHIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following internship placement for the Spring 2018 semester as follows:

Intern

Jasmine Swope

School Psychology

Cooperating Supervisor

Jessica Linder

**APPROPRIATION  
TRANSFERS**

14. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2017-2018 school year:

1. From: A2110.1200-02-000 Tch/Reg Sch-Inst 3-6 (\$13,600.00)  
To: A2110.1214-02-000 Tch/Reg Sch-6<sup>th</sup> Period \$13,600.00

**CHANGE ORDER**

15. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for plumbing (PC-2 & PC-6) with Hirsch & Company, LLC, Shelter Island, NY, in the deduct amount of -\$2,060.00, as the result of credit for unused unforeseen conditions allowance.

**CHANGE ORDER**

16. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for mechanical (MC-7) with Botto Mechanical, Plainview, NY in the deduct amount of -\$12,403.00, as the result of credit for unforeseen conditions allowance.

**CHANGE ORDER**

17. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for plumbing (PC-1) with Hirsch & Company, LLC, Shelter Island, NY, in the deduct amount of -\$2,987.00, as the result of credit for unforeseen conditions allowance.

**CHANGE ORDER**

18. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for mechanical (MC-1) with JNS Heating Service, Inc., Ronkonkoma, NY in the deduct amount of -\$10,500.00, as the result of credit for unforeseen conditions allowance.

**SCOPE LICENSE  
AGREEMENT**

19. **SCOPE LICENSE AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the license agreement between the Babylon UFSD and SCOPE Education Services for the purpose of providing a 2018 Summer Enrichment Program.

**INTERMUNICIPAL  
AGREEMENT  
AMENDMENT**

20. **INTERMUNICIPAL AGREEMENT AMENDMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the amendment to the Intermunicipal agreement between the Babylon Union Free School District and the Village of Babylon from July 1, 2017 to June 30, 2018.

**INTERMUNICIPAL  
COOPERATION  
AGREEMENT**

21. **INTERMUNICIPAL COOPERATION AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Intermunicipal Cooperation Agreement establishing SuffolkShare dated January 9, 2018. This agreement creates SuffolkShare to obtain the benefits and efficiencies for cooperative bidding.

**SPECIAL  
EDUCATION  
RECEIPT OF  
FEDERAL PART B  
FLOW-THROUGH  
ALLOCATIONS**

22. **SPECIAL EDUCATION RECEIPT OF FEDERAL PART B FLOW-THROUGH ALLOCATIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Receipt of Federal Part B Flow-Through Allocations for the 2017-2018 school year between the Babylon UFSD and Achieve Beyond (Bilinguals Inc./Child & Parent Services -SEDCAR 2017.18 #4).

**SPECIAL  
EDUCATION  
SERVICES  
AGREEMENT**

23. **SPECIAL EDUCATION SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the special education services agreement between the Babylon UFSD (District of Residence) and South Huntington UFSD (District of Location) to provide special education services for the 2017-2018 school year.

**COMMITTEE ON  
SPECIAL  
EDUCATION AND  
COMMITTEE ON  
PRESCHOOL  
SPECIAL  
EDUCATION**

24. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and Committee on Preschool Special Education for cases dated November 2017 to December 2017.

**OTHER BUSINESS**

Mrs. Rozzi, Superintendent, reported that the Western Suffolk BOCES Annual Budget Meeting will be held on Tuesday, April 10, 2018 and the Western Suffolk BOCES Budget Vote and Trustee Election will be held on Tuesday, April 24, 2018. Mrs. Rozzi reported that the district received the contracts from SCOPE for the 2018-2019 Before and After School Programs and will be recommending their continued appointment for the next school year. Mrs. Rozzi thanked the Board for passing the resolution this evening with SCOPE to provide a 2018 Summer Enrichment Program. The district is looking at early spring for the rededication of the WWII Plaque refurbished by the American Legion. Mrs. Rozzi and Dr. Daly met with Stimulus, representatives of PSEG regarding LED fixture replacement. They will continue to dialog with them on this program and bring the information back to the Board when complete.

**REPRESENTATIVES  
OF ORGANIZATIONS**

As there were no representatives of organizations, the Board moved to the next item.

**QUESTIONS FROM  
VISITORS**

The Board of Education addressed comments/questions from visitors regarding budget material handouts and Work/Study meeting protocol.

**FUTURE BOARD  
MEETINGS**

The Board of Education will hold a Work/Study Meeting on Monday, January 22, 2018 at 7:30 p.m. in the Babylon Junior-Senior High School Library. The topic will be AP Program Vision.

**ADJOURNMENT**

At 8:12 p.m., there being no other items for discussion, the meeting was adjourned on motion by D. Bencivenga, seconded by C. Dell'Erba and approved (5-0)