

MINUTES OF BABYLON SCHOOL BOARD REGULAR BUSINESS MEETING

DATE OF MEETING: January 11, 2016

PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mrs. Ann Donaldson, President
Mr. Dominick Montalto, Vice President
Mrs. Elizabeth Altbacker
Mr. Dominic P. Bencivenga
Mrs. Carol Ann Dell'Erba
Mrs. Linda Jurs
Ms. Tricia Pané

District Superintendent

Mrs. Linda J. Rozzi

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent of Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mrs. Donaldson, President. A motion to enter executive session for the purpose of discussing administrative, custodial and clerical negotiations, a confidential student matter, the employment history of a particular person and advice from counsel was made by E. Altbacker, seconded by C. Dell'Erba and approved. (7-0) Public session resumed at 7:30 p.m. at which time Mrs. Donaldson, President, led the assemblage in the Pledge of Allegiance.

APPROVAL OF MINUTES

The Minutes of the Regular Business Meeting of December 7, 2015 were approved on motion by C. Dell'Erba and seconded by L. Jurs. (7-0)

TREASURER'S REPORT

The Treasurer's and Business Office Financial Reports and Extra Curricular Fund Report for November 2015 were approved on motion by T. Pané and seconded D. Bencivenga. (7-0)

SUPERINTENDENT'S REPORT

The Board of Education recognized the two students who are the Suffolk Zone recipients for the 2015/2016 school year and physical education teacher Nancy O'Donnell as the 2015 Middle School Physical Education Teacher of the Year. She was recently recognized at the Suffolk Zone Physical Education Leadership Awards ceremony on December 2nd at the Hyatt Regency Wind Watch in Hauppauge.

Mrs. Rozzi, Superintendent of Schools, reported the following News & Updates Around the District:

- Mrs. Rozzi reported that this has been a lovely concert season and acknowledged the wonderful work of our music program and the abilities of our young musicians.
- The new parking lot was opened for District use on 12/22/15. The students had a brief celebration earlier that morning to christen their new parking area.
- A Babylon team of educators visited Southampton High School on December 16th to observe Southampton's implementation of the Project Lead The Way "Engineering Pathway" that has received very positive acclaim on the East End of Long Island. The district has been approved as a PLTW District for the 2016/2017 school year and will be launching an Engineering Pathway for incoming 9th (and 10th) graders in the fall of 2016. We are excited about how this pathway will prepare our future graduates. We have a very enthusiastic team here in Babylon that is ready to emulate their success.
- At the Junior-Senior High School midterm assessments will be administered during the week of January 18, 2016. Schools will be closed that Monday (January 18) in observance of Martin Luther King Jr. Day. Mr. Cirone's Mid Term Week Schedule previously went home to all families. It should be noted that all students in grades 7 -12 are scheduled to attend school for a full day on each of those days. Mid Term Week will be followed by the administration of the January Regents during the week of January 25, 2016. Please note that the administration of the January Regents will require no changes to the school day or bell schedule. Test centers will be set up in alternate locations and bells will be off for the day so as not to disrupt those students taking Regents exams.
- Last month, the Board of Education and I attended the Western Suffolk BOCES Annual Holiday Board Dinner at the Wilson Technological Center. The evening was a terrific event, which highlighted the students involved in the various career and technical programs that WS BOCES offers component districts.

- Our school lunch program is well underway in implementing some healthy new initiatives that will hopefully increase breakfast & lunch volume. Mrs. Rozzi thanked the PTA Health & Wellness Team in working with the staff to make these improvements. Feel free to provide accolades to the staff when you see them in the coming weeks.
- The District's First Advocacy Workshop will be on Friday, February 26th at 10:00 a.m. with representatives from our legislative and educational community coming together. It will be an opportunity for all of us to have a meaningful and informative exchange about the NYS Budget as it relates to school funding and how critical it is to continue the educational progress of our region. As you know, we are deep into the 2016/2017 budget development process. If you happened to have noticed Newsday today, there is a legislative push to restore funds back to districts in the form of the 2nd installment of the GEA restoration. This will be a topic at our legislative breakfast in February.
- Student Council Delegates reported upcoming events in the high school. Auditions for BHS Presents have taken place and the show is scheduled for Friday, February 5, 2016 at 7:30 p.m. They also reported on events in the science and art departments and the Intereact and DECA clubs.
- Mr. D'Amico presented a power point on "Literate Learners in a Literate World: A Focus on Building a strong Literacy Foundation in Babylon Schools".

COMMITTEE REPORTS

- T. Pané, audit committee chair, reported that the audit committee met this evening with the internal auditors to review and discuss the status update report and key controls. The three key areas that were examined in the last month include budget transfers, journal entries and bank reconciliations. The scope of the work and observations were noted and there are no negative findings. Future key control testing areas will include extra-curricular activities, payroll distributions and disbursements, disaster recovery plan and our general controls of home tutoring services. A meeting will be scheduled after these testing areas are completed.
- L. Jurs, finance committee chair, reported that the first budget meeting will be held on January 25th at 6:00 p.m.
- Mr. Bencivenga, buildings and grounds committee chair, reported that they will be meeting on January 20th at 7:30 p.m. for an overview of costs and status reports on the construction project.
- Mr. Montalto, technology committee chair, reported that the committee met on December 15th and talked about some updated equipment. All three schools participated in an "hour of code" where they learned how to write code. Google showed up at the grade school where they did google expeditions which was taking a virtual field trip through the assistance of google. Mr. Montalto spoke about a District initiative and an update on the smart schools bond. A discussion on technology will be the topic at the Work/Study Meeting on February 22nd at 7:30 p.m.
- Mrs. Dell'Erba, curriculum committee chair, reported that the committee met today and talked about Superintendent's Conference Day and how that went and curriculum writing.
- Mrs. Altbacker, policy committee chair, reported that there are policies up for a second reading this evening. The policy committee met last week to review the student health services policy along with the updated concussion protocol. There is no formal concussion policy in NYS, but our district has a concussion protocol under policy 5420. The policy committee will present this policy to the Board of Education.

QUESTIONS FROM VISITORS ON AGENDA ITEMS/DISCUSSION

The Board of Education addressed a question from a visitor regarding Project Lead the Way, which was mentioned during the Superintendent's report. As there was no discussion from the Board, the Board moved on to New Business.

New Business

OMNIBUS MOTION

On motion by C. Dell'Erba, seconded by L. Jurs, a motion to omnibus Resolutions 1-29 were approved (7-0).

On omnibus motion by C. Dell'Erba, seconded by T. Pané an omnibus motion to move Resolutions 1-29 were approved (7-0).

MEMORANDUM OF AGREEMENT

1. **MEMORANDUM OF AGREEMENT: RESOLVED**, that on the recommendation of the Superintendent of Schools, the Board of Education hereby approves a Memorandum of Agreement between the Board of Education and the Babylon Schools Administrators' Association for the period of July 1, 2015 through June 30, 2019, as more fully discussed in executive session, and hereby authorizes the President of the Board to execute a new contract including the terms and conditions set forth therein.

RESIGNATION

2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Veronica McCarthy, library media specialist, effective January 22, 2016.

LEAVE OF ABSENCE

3. **LEAVE OF ABSENCE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the request from Jacie Chatterton, elementary teacher, for an unpaid childcare leave of absence commencing February 1, 2016 to June 30, 2016.

LEAVE REPLACEMENT TEACHER

4. **LEAVE REPLACEMENT TEACHER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Sandra Kolar as a leave replacement elementary teacher, effective February 1, 2016 to June 30, 2016. Compensation for this assignment is to be Step 1/MA of the 2015-2016 Babylon Teachers' salary schedule.

PER DIEM SUBSTITUTE TEACHER APPOINTMENTS

5. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approve the following per diem substitute teachers from January 12, 2016 to June 30, 2016. Compensation for these assignments to be \$110.00/day.

Christopher Coward	Stacey Langer	Heather Peterson	Karen Kunkel
Lauren Caggiano	Kathleen Smagala	Geoffrey Stone	

SUBSTITUTE FOOD SERVICE WORKER APPOINTMENT

6. **SUBSTITUTE FOOD SERVICE WORKER APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Diana O'Shea as a substitute food service worker effective January 12, 2016 to June 30, 2016. Compensation for this assignment is to be \$10.00/hour.

SCHOOL VOLUNTEER APPOINTMENT

7. **SCHOOL VOLUNTEER APPOINTMENT: RESOLVED**, that upon the recommendation of Superintendent of Schools, the Board of Education approves Kelly Gildersleeve as a volunteer yo instructor at the Babylon Memorial Grade School during recess periods, effective January 19, 2016 June 24, 2016.

SCHOOL COUNSELING INTERNS

8. **SCHOOL COUNSELING INTERNS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approve the placement of the following interns for the Spring 2016 semester:

Cheryl Galletta Soto	School Counseling Intern- LIU	JSHS
James McGaley	School Counseling Intern-LIU	JSHS
Katie DiGennaro	School Counseling Intern-LIU	GS

TRANSLATION SERVICES

9. **TRANSLATION SERVICES: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves extra compensation for in-house translation services in the amount of \$156.00 (1st page) and \$76.00 for each written additional page.

APPROPRIATION TRANSFERS

10. **APPROPRIATION TRANSFERS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following appropriation transfers for the 2015-2016 school year:

1. From: A 9760.7300-00-000 Debt Service-Tax Anticipation Note (13,390)
To: A 1621.4670-01-000 Maintenance-Prof Services 13,390
This transfer is necessary to cover the cost of purchasing and installing a web based employee attendance software management system.

2. From: A 9711.7187-00-000 Debt Service-Serial Bond/Interest (86,502)
 To: A 9711.6187-00-000 Debt Service-Serial Bond/Principal 86,502
 This transfer is being done to adjust Debt Service-Serial Bond Principal & Interest refinancing.
3. From: A 2110.1200-02-000 Tch/Reg Sch-Inst 3-6 (16,000)
 To: A 2110.1200-03-000 Tch/Reg Sch-Inst 3-6 16,000
 This transfer is necessary to realign salary costs with budget codes.
4. From: A 2110.1382-01-000 Tch/Reg Sch-Inst Long (9,000)
 To: A 2110.1282-02-000 Tch/Reg Sch-Inst Long 9,000
 This transfer is necessary to realign salary costs with budget codes.
5. From: A 9010.8001-00-000 Employ Bene/ERS (100,000)
 To: A 2251.1507-00-000 Spec Ed-Instr Sal 100,000
 This transfer is necessary due to new positions added.
6. From: A 9061.8008-00-000 Employ Bene/Medical Insurance (93,204)
 To: A 2251.1507-00-000 Spec Ed-Instr Sal 93,204
 This transfer is necessary due to new positions added.
7. From: A 9061.8008-00-000 Employ Bene/Medical Ins (10,000)
 To: A 2251.1582-00-000 Special Ed-Instr Long 10,000
 This transfer is necessary due to contract settlement increase.
8. From: A 2110.1383-01-000 Tch/Reg Sch-Career Incr (10,000)
 To: A 1310.1600-05-000 Bus Adm-Non-Instr Sal 10,000
 This transfer is necessary due to new position added.

SECOND READING OF POLICY 5150 - SCHOOL ADMISSIONS

11. **SECOND READING OF POLICY 5150-SCHOOL ADMISSIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conduct a second reading of policy 5150-School Admissions and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 5150-School Admissions, as attached.

SECOND READING OF POLICY 5422/5422-R-ALLERGY POLICY

12. **SECOND READING OF POLICY 5422/5422-R-ALLERGY POLICY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a second reading of policy 5422/5422-R-Allergy Policy, and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 5422/5422-R-Allergy Policy, as attached.

SECOND READING OF POLICY 9150-STAFF-STUDENT RELATIONS (FRATERNIZATION)

13. **SECOND READING OF POLICY 9150-STAFF-STUDENT RELATIONS (FRATERNIZATION): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conduct a second reading of policy 9150-Staff-Student Relations (Fraternization) and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 9150-Staff-Student Relations (Fraternization), as attached.

ADOPTION OF POLICY 5150-SCHOOL ADMISSIONS

14. **ADOPTION OF POLICY 5150-SCHOOL ADMISSIONS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts policy 5150-School Admissions, as attached.

ADOPTION OF POLICY 5422/5422-R-ALLERGY POLICY

15. **ADOPTION OF POLICY 5422/5422-R-ALLERGY POLICY: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts policy 5422/5422-R-Allergy Policy, as attached.

ADOPTION OF POLICY 9150-STAFF-STUDENT RELATIONS (FRATERNIZATION)

16. **ADOPTION OF POLICY 9150-STAFF-STUDENT RELATIONS (FRATERNIZATION): RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts policy 9150-Staff-Student Relations (Fraternization), as attached.

CHANGE ORDER

17. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #1 for work completed at the Babylon Junior-Senior High School with Relle Electric of Bellport, New York, in the amount of 38,832.00, as a result of Bid Add Alternate No. EC2-5 to provide power to new scoreboard and EC2-6 to provide electrical services for security lighting.

CHANGE ORDER

18. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #2 for work completed at the Babylon Elementary School with Statewide Roofing, Inc. of Ronkonkoma, New York, in the amount of \$18,400.00, as a result of providing and installing snow guards at roof area 'A' above the doorways.

CHANGE ORDER

19. **CHANGE ORDER: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves AIA Document G701/Change Order #2 for work completed at the Babylon Junior-Senior High School with The LandTek Group Inc. of Amityville, New York, in the amount of \$15,000.00, as a result of Bid Add Alternate No. SC1-5, sand catcher system.

ALLOWANCE AUTHORIZATION

20. **ALLOWANCE AUTHORIZATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Allowance Authorization No. 1 for work completed at the Babylon Junior-Senior High School with The LandTek Group in the amount of \$15,000.00, as a result of the discovery of a buried structure under tennis courts, excavation & soil replacement.

ALLOWANCE AUTHORIZATION

21. **ALLOWANCE AUTHORIZATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Allowance Authorization No. 1 for work completed at the Babylon Junior-Senior High School with The LandTek Group in the amount of \$6,239.00, as a result of the installation of concrete apron & sidewalk at N. Carll Avenue parking lot entrance. Included was a fence height change at same location from 4' to 6'.

ALLOWANCE AUTHORIZATION

22. **ALLOWANCE AUTHORIZATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Allowance Authorization No. 1 for work completed at the Babylon Junior-Senior High School with Milcon Construction Corp. in the amount of \$12,288.00, as a result of the installation of a wall tie system at 2nd floor elevation corner of N. Carll Avenue and Grove St.

ALLOWANCE AUTHORIZATION

23. **ALLOWANCE AUTHORIZATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Allowance Authorization No. 1 for work completed at the Babylon Memorial Grade School with Louis Barbato Landscaping, Inc. in the amount of \$5,000.00, as a result of the discovery of 2 leaching pools located under the new playground location (excavation & soil replacement).

STUDENT OVERNIGHT TRIP

24. **STUDENT OVERNIGHT TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, that the Board of Education approves student participation for the Babylon Varsity Cheerleaders to attend the 2016 UCA National Cheerleading Championship overnight trip to Orlando, Florida from February 4-8, 2016.

STANDARD WORK DAY RESOLUTION FOR EMPLOYEES

25. **STANDARD WORK DAY RESOLUTION FOR EMPLOYEES: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Babylon UFSD, Location code 74704, hereby establishes the following as standard work days for the employees and will report days worked to the New York State and Local Employees' Retirement system based on the timekeeping system or the record of activities maintained and submitted by these members to the clerk of this body:

<u>Title</u>	<u>Standard Work Day (Hrs/Day)</u>
Classroom Aide	6
Clerical Aide	6
Special Education Aide	6
Nurse's Aide	6
Hall Monitor	6

Cafeteria Monitor 6
Director of Facilities 7

HEALTH AND WELFARE SERVICES AGREEMENT

26. **HEALTH AND WELFARE SERVICES AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the health and welfare services agreement between the Babylon UFSD and Seaford UFSD for the 2015-2016 school year.

SPECIAL EDUCATION SERVICES CONTRACT

27. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract between the Babylon UFSD and the West Islip UFSD (DOR-PP #1-West Islip) for the 2015-2016 school year.

SPECIAL EDUCATION SERVICES CONTRACT

28. **SPECIAL EDUCATION SERVICES CONTRACT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the special education services contract between the Babylon UFSD and the Wyandanch UFSD (DOL#3 2015.2016) for the 2015-2016 school year.

COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION

29. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the recommendations from the Committee on Special Education and the Committee on Preschool Special Education for cases dated October 2015-December 2015.

OTHER BUSINESS

- Mrs. Rozzi reported that the high school library will stay open after school beginning February. Mr. Cirone will inform parents and students.

REPRESENTATIVES OF ORGANIZATIONS

- Mrs. Silvestri, K-6 PTA President, reported that volunteers are at the grade school leveling books. Upcoming events for the month of February include the PARP Program and bingo night and in March is the popular Lip Sync and the science fair. PTA is hosting a film on January 28th in Rowe Hall entitled, "Beyond Measure".

QUESTIONS FROM VISITORS

The Board of Education addressed questions/comments from visitors regarding the new JSHS parking lot, and the New York State Theater Education Association.

FUTURE BOARD MEETINGS

The Board of Education will hold a Work/Study Meeting on Monday, January 25, 2016 at 7:30 p.m. in the library of the Babylon Junior-Senior High School.

ADJOURNMENT

At 8:30 p.m., there being no other items for discussion, the meeting was adjourned on motion by D. Bencivenga, seconded by D. Montalto and approved (7-0)