

MINUTES OF BABYLON SCHOOL BOARD REORGANIZATION/REGULAR MEETING

DATE OF MEETING: July 11, 2012
PLACE: Babylon Junior-Senior High School, 50 Railroad Avenue, Babylon, NY 11702

Members Present

Mr. Dominic P. Bencivenga, President
Mrs. Lisa McKeown, Vice President
Mr. Gregory Antolini
Ms. Alena Berenblatt
Mrs. Ann Donaldson
Mr. Roger A. Katz
Mr. Dominick Montalto

District Superintendent

Mr. Richard S. Rozakis

Central Office Administration

Dr. Peter Daly, Deputy Superintendent
Mr. Daniel D'Amico, Assistant Superintendent for Curriculum & Instruction

District Clerk

Linda Pesce

CALL TO ORDER

I. CALL TO ORDER

The reorganization meeting was called to order at 6:30 p.m. by Linda Pesce, District Clerk. A motion to enter executive session for the purpose of discussing negotiations with the Babylon Administrators Association and the employment history of a particular person was made by Mr. Antolini, seconded by Ms. Berenblatt and approved. (7-0)
Public session resumed at 7:00 p.m. whereupon Mrs. Pesce, District Clerk, led the assemblage in the Pledge of Allegiance.

ADMINISTRATION OF OATH

II. ADMINISTRATION OF OATH

Newly elected and reelected Board Members, Ann Donaldson and Lisa McKeown were sworn in and administered the Oaths of Office by Linda Pesce, District Clerk.

Superintendent of Schools, Richard S. Rozakis, was sworn in and administered the Oath of Office by Linda Pesce, District Clerk.

ELECTION OF OFFICERS

III. ELECTION OF OFFICERS

Mrs. Pesce, District Clerk called for nominations for President of the Board.
Mr. Montalto nominated Mr. Bencivenga, Ms. Berenblatt seconded.
There being no other nominations for President of the Board, a motion to move nominations closed was made by Mr. Katz, seconded by Mrs. McKeown and approved. (7-0)
Mrs. Pesce, District Clerk, called for a vote for President of the Board.
For: N. Montalto, G. Antolini, R. Katz, A. Donaldson, A. Berenblatt, L. McKeown, D. Bencivenga
Mr. Bencivenga was duly elected President of the Board by a unanimous vote. (7-0)
Mr. Bencivenga was sworn in as President of the Board and administered the Oath of Office by Linda Pesce, District Clerk.
The floor was then given to Board President, Mr. Bencivenga, who presided over the remainder of the meeting.

Mr. Bencivenga, President, called for nominations for Vice-President of the Board.
Mr. Katz nominated Mrs. McKeown, Mr. Antolini seconded.
There being no other nominations for Vice-President, a motion to move nominations closed was made by Mr. Katz, seconded by Mr. Montalto and approved. (7-0)
Mr. Bencivenga, President, called for a vote for Mrs. McKeown as Vice President of the Board.

For: D. Bencivenga, A. Donaldson, N. Montalto, G. Antolini, L. McKeown, A. Berenblatt, R. Katz
Mrs. McKeown was duly elected Vice-President of the Board by unanimous vote. (7-0)
Mrs. McKeown, Vice-President, was sworn in and administered the Oath of Office by Linda Pesce, District Clerk.

APPOINTMENT OF OFFICERS

IV. APPOINTMENT OF OFFICERS

- a. District Treasurer Donna Lika
- b. Deputy Treasurer Patricia Brink
- c. District Clerk Linda Pesce
- d. District Clerk pro tem President Board of Education
- e. Internal Claims Auditor Dennehy Accounting Services, Inc.

On motion by L. McKeown, seconded by A. Donaldson, Item IV was unanimously approved.(7-0)

OTHER APPOINTMENTS

V. OTHER APPOINTMENTS

- a. School Physicians Dr. Jack Geffken & Dr. Carlo Soranno
- b. School Attorneys Guercio & Guercio
- c. Internal Auditor Nawrocki Smith LLP
- d. External Auditors Cullen & Danowski
- e. Extra-Curricular Treasurer Patricia Brink
- f. School Representative for Chapter I Funds Peter Daly
- g. Section 504 Appeals Officer Daniel D’Amico
- h. Title IX Coordinator Daniel D’Amico
- i. Records Access Officer Peter Daly
- j. Records Access Appeals Officer Richard Rozakis
- k. Asbestos Compliance Officer Steve Panno
- l. Homeless Liaison Dennis McGovern
- m. Alternate Homeless Liaison Richard Rozakis

On motion by R. Katz, seconded by L. McKeown, Item Va-m was approved. (7-0)

- n. DASA Coordinators:
 - High School Michael Collins/Steve Goldberg
 - Grade School Heather Hosek/Francesca Johnson
 - Elementary School Robert Andrews/Beth Marinelli

On motion by R. Katz, seconded by A. Donaldson, Item Vn was approved. (5-2)

Voting Yes: D. Bencivenga, R. Katz, A. Donaldson, G. Antolini, N. Montalto

Voting No; A. Berenblatt, L. McKeown

DESIGNATIONS

VI. DESIGNATIONS

- a. Official Bank Depositories - All Funds JP Morgan Chase, Community National Bank
- b. Regular Monthly Meetings Second Monday of each month unless otherwise specified
- c. Official Newspapers The Beacon, South Bay, Newsday

On motion by G. Antolini, seconded by L. McKeown, Item VI was approved. (7-0)

AUTHORIZATIONS

VII. AUTHORIZATIONS

- a. Chief School Officer to Certify Payrolls Richard Rozakis
- b. School Purchasing Agent Peter Daly
- Alternate Donna Lika
- c. Authorization to Establish Petty Cash Funds:
 - 1. High School Al Cirone & Karen Colletti \$100
 - 2. Grade School Randee Bonagura & Stephanie Lowe \$100
 - 3. Elementary School Dana Spincola & Jean Romanchuk \$100
 - 4. Business Office Peter Daly & Patricia Fiorenza \$100
 - 5. Buildings & Grounds Office Karen Bustamante \$100
 - 6. Food Service Office Carol Ann Grodski \$100/per bldg.
- d. Designation of Authorized Signatures on checks:
 - 1. All Funds Donna Lika District Treasurer
 - Alternate President of the Board and/or Deputy Treasurer

- e. Chief School Officer Authorized to Approve Budget Transfers up to \$7,500 as per Board policy Richard Rozakis
On motion by A. Donaldson, seconded by A. Berenblatt, Item VII was approved. (7-0)

BONDING OF PERSONNEL

VIII. BONDING OF PERSONNEL

- a. Renewal of Treasurer’s Bond in the amount of \$250,000.
 - b. Renewal of Blanket Bond in the amount of \$20,000.
- On motion by D. Montalto, seconded by A. Donaldson, Item VIII was approved. (7-0)

APPOINTMENTS TO CSE

IX. APPOINTMENTS TO CSE

- Chairperson Lisa Carelli-Lang
 - Alternate Chairpersons Lisa Consolo, Joanne Fasano, Dr. Clare Savage, Yvette Chase, Patricia Bocchimuzzo, Dennis McGovern, Anne May
 - Psychologists Clare Savage, Yvette Chase, Patricia Bocchimuzzo
 - Physician Dr. Geffken & Dr. Soranno
 - Child’s Teacher Regular education or special education
 - Parent Members Donna Frole, Pat Barberich, John Keating, Anne Boxer, Gina McGoldrick, Kelly Becker, Margaret Stroehlein, Dana Focarile, Efthalia Dallaris, Patricia Larkin, Michelle Kuntz, Eva Crowley, Rosemary Walsh, Alice Cloherty
- On motion by D. Montalto, seconded by A. Donaldson, Item IX was approved. (7-0)

APPOINTMENTS TO CPSE

X. APPOINTMENTS TO CPSE

- Chairperson Lisa Carelli-Lang
 - Alternate Chairpersons Lisa Consolo, Joanne Fasano, Dr. Clare Savage, Yvette Chase, Patricia Bocchimuzzo, Dennis McGovern, Anne May
 - Municipality Representative from Suffolk County
 - Evaluator Representative from the program that has completed an evaluation on the preschool child
 - Parent Members Donna Frole, Pat Barberich, John Keating, Anne Boxer, Gina McGoldrick, Kelly Becker, Margaret Stroehlein, Dana Focarile, Efthalia Dallaris, Patricia Larkin, Michelle Kuntz, Eva Crowley, Rosemary Walsh, Alice Cloherty
- On motion by A. Berenblatt, seconded by L. McKeown, Item X was approved. (7-0)

SURROGATE PARENTS

XI. SURROGATE PARENT

- Patricia Barberich
- On motion by A. Berenblatt, seconded by D. Montalto, Item XI was approved. (7-0)

IMPARTIAL HEARING OFFICERS

XII. IMPARTIAL HEARING OFFICERS

- As per the Regulations of the Commissioner of Education each Board of Education must use for the establishment and rotation of its list of Impartial Hearing Officers on the NYSED VESID website
- On motion by G. Antolini, seconded by L. McKeown, Item XII was approved. (7-0)

NYSSBA LEGISLATIVE LIAISON

XIII. NYSSBA LEGISLATIVE LIAISON

- R. Katz
- On motion by L. McKeown, seconded by A. Berenblatt, Item XIII was approved. (7-0)

APPOINTMENTS FOR SCHOOL DISTRICT REGISTRATION & ELECTIONS

XIV. APPOINTMENTS FOR SCHOOL DISTRICT REGISTRATION & ELECTIONS

- Chief Election Inspector/ \$16.00/hr Nancy Sharapata
- Assistant Clerk
- Board of Registrars/ Election Workers/ Election Inspectors \$12.00/hr Barbara Witthohn, Corrine Samon, Donna Ryan, Eileen Scudlo, Connie Hoernel, Karen Bustamante, Charlene Winter, Ellen Smith, Linda McGarvey, Patricia Brink, Gail Farley, Jackie Marino, Karin

Colletti, Francis Bustamante, Maria Lethin, Laura Lynn Browning, Joanne Petruzzelli, Dylan Bustamante, Pat Resky, Marie Bohrer

On motion by R. Katz, seconded by G. Antolini, Item XIV was approved. (7-0)

XV. ADJOURN REORGANIZATION MEETING

RESOLVED, that the Board of Education adjourn the reorganization meeting and enter into the regular meeting.

REGULAR MEETING

At 7:40 p.m. on motion by Ms. Berenblatt seconded by Mrs. McKeown, the motion to adjourn the reorganization meeting and enter into the regular meeting was unanimously approved. (7-0)

APPROVAL OF MINUTES

The Minutes of the Regular Meeting of June 25, 2012 and Special Meetings of June 28, 2012 and June 29, 2012 was approved on motion by Ms. McKeown, and seconded by D. Montalto. (7-0)

QUESTIONS FROM VISITORS ON AGENDA ITEMS

The Board of Education addressed questions visitors on agenda items.

NEW BUSINESS

SCHOOL BOARD MEETINGS 2012-2013

1. **SCHOOL BOARD MEETINGS 2012-2013: RESOLVED**, that the schedule of meetings in the 2012-2013 school year for the Babylon Board of Education be approved. A motion to amend the 2012-2013 schedule of meetings as discussed was made by R. Katz, seconded by L. McKeown and approved. (7-0) A copy of the amended meeting schedule is attached.

RATIFY MEMORANDUM OF AGREEMENT

2. **RATIFY MEMORANDUM OF AGREEMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the Memorandum of Agreement between the Babylon UFSD and Babylon Teachers' Association dated June 29, 2012 regarding the APPR Plan. On motion by A. Berenblatt, seconded by R. Katz, Resolution 2 was approved. (7-0)

PROBATIONARY APPOINTMENT ENGLISH TEACHER 7-12

3. **PROBATIONARY APPOINTMENT ENGLISH TEACHER 7-12: RESOLVED**, that the Board of Education appoint Brooke Carey as a probationary English teacher 7-12, assigned to the Babylon Junior-Senior High School, effective September 1, 2012. Compensation for this assignment to be Step 5 of the MA+15 column of the 2012-2013 teachers' salary schedule. On motion by R. Katz, seconded by D. Montalto, Resolution 3 was approved. (7-0)

OMNIBUS MOTION

On motion by R. Katz, seconded by G. Antolini, an omnibus motion to move Items 4-21 was approved (7-0). On omnibus motion by L. McKeown, seconded by G. Antolini an omnibus motion to move Items 4-21 was approved (7-0).

CENTRAL OFFICE ADMINISTRATORS

4. **CENTRAL OFFICE ADMINISTRATORS: RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreements for the 2012-2013 school year for the Central Office Administrators as Listed on Confidential Schedule "A".

CONFIDENTIAL/MANAGERIAL PERSONNEL/DIRECTOR OF FACILITIES

5. **CONFIDENTIAL/MANAGERIAL PERSONNEL/DIRECTOR OF FACILITIES: RESOLVED**, that the Board of Education hereby approve the salaries and fringe benefit agreement for the 2012-2013 school year for the Confidential/Managerial Personnel and Director of Facilities as listed on Confidential Schedule "B".

DEPUTY TREASURER

6. **DEPUTY TREASURER: RESOLVED**, that the Board of Education approve the stipend of Patricia Brink as Deputy Treasurer for the 2012-2013 school year as listed on Confidential Schedule "C".

- APPOINTMENT PART-TIME SECURITY GUARD** 7. **APPOINTMENT PART-TIME SECURITY GUARD: RESOLVED**, that the Board of Education approve the appointment of Craig Wagner as a part-time security guard effective June 23, 2012 to June 30, 2012. Compensation for this position to be at the security guard hours rate of pay of \$18.00.
- APPROVAL FOR NIGHT AND WEEKEND DIFFERENTIAL** 8. **APPROVAL FOR NIGHT AND WEEKEND DIFFERENTIAL: RESOLVED**, that the Board of Education approve the night and weekend differential for the following buildings and grounds staff for the 2012-2013 school year:
Night Differential: Lisa Brunjes, Stephen DeRusso, Simone Genua, Joseph Jones, James Lind, David Marcopoulos, Genero Peralta, Frank Suriano, Nelson Torres
Weekend Differential: Stephen DeRusso, Vincent Whitnum
- INTERNAL CLAIMS AUDITOR AGREEMENT** 9. **INTERNAL CLAIMS AUDITOR AGREEMENT: RESOLVED**, that the Board of Education authorize the President of the Board of Education to execute an agreement between the Babylon Union Free School District and Dennehy Accounting Services, Inc. for internal claims auditing services from July 1, 2012 to June 30, 2013.
- INTERNAL AUDITOR AGREEMENT** 10. **INTERNAL AUDITOR AGREEMENT: RESOLVED**, that the Board of Education authorize the President of the Board of Education to execute an agreement between the Babylon Union Free School District and Nawrocki Smith LLP for internal auditing services performed from July 1, 2012 to June 30, 2013.
- IRS 403B PLAN RENEWAL SERVICES AGREEMENT** 11. **IRS 403B PLAN RENEWAL SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the renewal services agreement between the Babylon Union Free School District and OMNI Financial Group, Inc. for the 2012-2013 school year.
- FITZHARRIS INSURANCE TPA** 12. **FITZHARRIS INSURANCE TPA: RESOLVED**, that the Board of Education approve the agreement between the Babylon UFSD and Fitzharris Agency, Inc. to act as a third party administrator for the district's self funded workers compensation program for the 2012-2013 school year.
- SECURITY SERVICES AGREEMENT** 13. **SECURITY SERVICES AGREEMENT: RESOLVED**, that the Board of Education approve the appointment of Investigative Professionals Inc. to perform security services from July 1, 2012 through June 30, 2013.
- SPECIAL EDUCATION SERVICE AGREEMENTS** 14. **SPECIAL EDUCATION SERVICE AGREEMENTS: RESOLVED**, that the Board of Education approve the service agreements for special education services for the 2012-2013 school year provided by Family Pediatric Home Care (SE#17), Christian Nursing Registry, Inc. (SE#18).
- SECOND READING POLICY 5405 STUDENT WELLNESS** 15. **SECOND READING POLICY 5405 STUDENT WELLNESS: RESOLVED**, that the Board of Education conduct a second reading of policy 5405 Student Wellness and **BE IT FURTHER RESOLVED**, that the Board of Education waive the formal second reading of policy 5405 Student Wellness as attached.
- ADOPTION OF POLICY 5405 STUDENT WELLNESS** 16. **ADOPTION OF POLICY 5405 STUDENT WELLNESS: RESOLVED**, that the Board of Education approve and adopt policy 5405 Student Wellness, as attached.
- CPSE FORMS** 17. **CPSE FORMS: RESOLVED**, that the Committee on Preschool Special Education is requesting that the Board of Education appoint the Administrator for Special Education as their designee for the 2012-2013 school year to sign all necessary and appropriate TAF forms and STAC forms concerning the placement of preschool students.
- APPOINTMENT DISTRICT REPRESENTATIVES** 18. **APPOINTMENT DISTRICT REPRESENTATIVES: RESOLVED**, that the Board of Education of the Babylon UFSD designates District representatives for the 2012-2013 school year to have the authority to initiate referrals to the Committee on Special Education pursuant to NYS Education Law 4401-a(1): Mr. Richard Rozakis, Lisa Carelli-Lang, Yvette Chase, Daniel D'Amico, Joanne Fasano, Dr. Randee Bonagura, Steve Goldberg, Anne May,

Dr. Clare Savage, Dana Basile, Al Cirone, Patricia Bocchimuzzo, Dennis McGovern, Lisa Consolo. All other professional staff shall be authorized to request a referral to the Administrator for Special Education which shall be made on the form approved by the Administrator for Special Education.

JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION SUPPLY AND EQUIPMENT ITEMS

19. **JOINT MUNICIPAL COOPERATIVE BIDDING RESOLUTION SUPPLY AND EQUIPMENT ITEMS: WHEREAS**, various educational and municipal corporations located within the State of New York desire to bid jointly for generally needed services and standardized supply and equipment items for the 2012-2013 school year. **WHEREAS**, the Babylon Union Free School District, an educational/municipal corporation (hereinafter the "Participant") is desirous of selectively participating with other educational and/or municipal corporations in the State of New York in joint bidding in the areas mentioned above pursuant to General Municipal Law, Section 119-0, and Education Law Section 1950; and **WHEREAS**, the Participant is a municipality within the meaning of General Municipal Law section 119-n and is eligible to participate in the Board of Cooperative Educational Services, First Supervisory District of Suffolk County (hereinafter Eastern Suffolk BOCES) Joint Municipal Cooperative Bidding Program (hereinafter the "Program") in the areas mentioned above; and **WHEREAS**, the Participant acknowledges receipt of the Program description inclusive of Eastern Suffolk BOCES' standard bid packet and the general conditions relating to said Program; and **WHEREAS**, with respect to all activities conducted by the Program, the Participant wishes to delegate to Eastern Suffolk BOCES the responsibility for drafting of bid specifications, advertising for bids, accepting and opening bids, tabulating bids, awarding the bids, and reporting the results to the Participant. **BE IT RESOLVED**, that the Participant hereby appoints Eastern Suffolk BOCES to represent it and to act as the lead agent in all matters related to the Program as described above; and **BE IT FURTHER RESOLVED** that the Participant hereby authorizes Eastern Suffolk BOCES to place all legal advertisements for any required cooperative bidding in Newsday, which is designated as the official newspaper for the Program; and **BE IT FURTHER RESOLVED** that a Participant Meeting shall be held annually consisting of a representative from each Program Participant. Notice of the meeting shall be given to each representative at least five (5) days prior to such meeting; and **BE IT FURTHER RESOLVED** that an Advisory Committee will be formed consisting of five to ten representatives of Program Participants for a term of three (3) years as authorized by General Municipal Law section 119-o.2.j. and **BE IT FURTHER RESOLVED** that this Agreement with the Participant shall be for a term of one (1) year as authorized by General Municipal Law section 119-o.2.j. **BE IT FURTHER RESOLVED** that the Participant agrees to pay Eastern Suffolk BOCES an annual fee as determined annually by Eastern Suffolk BOCES to act as the lead agent for the Program.

STANDARD WORK DAY AND REPORTING RESOLUTION

20. **STANDARD WORK DAY AND REPORTING RESOLUTION: BE IT RESOLVED**, that the Babylon Board of Education hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Work Day SS# (Hrs/Day)	Term		Participates in the	Days/Month
			Begins/ Ends	Employer's Time Keeping System (Y/N)	Based on Record of Activities	
<u>Appointed Officials</u>						
District Clerk	Linda Pesce	****	7	7/1/12-6/30/13	Y	n/a
District Treasurer	Donna Lika	****	7	7/1/12-6/30/13	Y	n/a

COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION OTHER BUSINESS

21. **COMMITTEE ON SPECIAL EDUCATION AND COMMITTEE ON PRESCHOOL SPECIAL EDUCATION: RESOLVED**, that the recommendations from the Committee on Special Education and Committee on Preschool Special Education for March 2012-June 2012, be accepted.

Appointments for Board members to Board committees are as follows:
 Audit - A. Donaldson, chairperson, G. Antolini, D. Bencivenga
 Finance - L. McKeown, chairperson, A. Berenblatt

Technology - D. Montalto, chairperson, R. Katz
Policy - A. Berenblatt chairperson, A. Donaldson
Buildings and Grounds - R. Katz, chairperson, G. Antolini
Building Liaisons were appointed as follows:
ES-D. Bencivenga, GS-D. Montalto, HS-L. McKeown

The Board of Education will tour and inspect the school buildings on Friday, August 31 at 8:00 a.m.

REPRESENTATIVES OF ORGANIZATIONS

As there were no representatives from organizations, the Board moved on to the next item.

QUESTIONS FROM VISITORS

The Board of Education addressed questions and/or comments from visitors regarding a school district contact person to speak to regarding a PTSA fundraiser for an electronic marquee and the date of the high school parent/teacher night.

FUTURE BOARD MEETINGS

A Regular Meeting of the Board of Education will be held on July 23, 2012 at 7:00 p.m. in the Babylon Junior-Senior High School library.

ADJOURNMENT

At 8:10 p.m. there being no other items for discussion, the meeting was adjourned on motion by G. Antolini, seconded by D. Montalto and approved. (7-0)