

**BABYLON UNION FREE SCHOOL DISTRICT
50 RAILROAD AVENUE, BABYLON, NY 11702**

**BABYLON SCHOOL BOARD WORK/STUDY MEETING
AGENDA
MARCH 27, 2023**

The Babylon Board of Education and Administration welcomes your attendance at Board of Education meetings. Board meetings, including public comment periods, are meetings of the board in public, not meetings of the public. It is critical that boards be able to conduct their business without disruption. While public comments are not required by law, the Board of Education recognizes the value of community participation. As such, public comment affords community members the opportunity to address the Board of Education on matters under consideration. The procedure for public participation during the public portion of the meeting designated for this purpose is as follows:

- Those who address the Board must do so from the podium only and must state their name. The Board President will indicate when comments are permitted and will maintain order for each speaker.
- Speakers will have three minutes to comment. As the three-minute mark approaches, speakers will be prompted to finish their thought.
- All attendees will be respectful while a speaker is addressing the Board. All comments are to be directed only to the Board.
- The Board will not permit "polling" of Board members by speakers.
- After speakers have had an opportunity to do so, the Board of Education and/or Administration will do their best to provide responses to questions or comments.
- Public discussion on matters relating to staff and students, at which their reputation, privacy, or rights to due process, or those of others could in some way be violated, is prohibited. Additionally, neither the Board nor Administration will discuss questions from the public regarding collective bargaining negotiations or legal matters. Please share personnel compliments or concerns with the Board in writing. You may deliver your statement to our district clerk and/or email your statement to members of the school board at boe@babylonufsd.com
- All in attendance at the Board of Education Public Meeting must conduct themselves in a respectful manner. Personal attacks on individual board members, administrators, staff, or any other person will not be tolerated and may be cause to adjourn the meeting.

Thank you for your cooperation.

I. Call to Order - 6:30 p.m.

II. Executive Session

It is anticipated that upon a majority vote of the total membership of the Board, a motion to meet in Executive Session to discuss specific collective bargaining, personnel issues, and/or other specific matters appropriate for executive session in accordance with the Open Meeting Law will be considered. Following executive session, the Board will reconvene at approximately 7:30 p.m.

III. Pledge of Allegiance - 7:30 p.m.

IV. Approval of Minutes of the Regular Business Meeting of March 13, 2023.

V. Superintendent's Report

a. News & Updates around the District

VI. New Business

1. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Mary Jo Graffagnino, Kindergarten Teacher, effective June 30, 2023, with best wishes on her retirement.
2. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Debra Gandiello, Grade 6 Special Education Teacher, effective June 30, 2023, with best wishes on her retirement.
3. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Daisy Dahlhaus Holzmacher, Grade School Reading Teacher, effective June 30, 2023, with best wishes on her retirement.
4. **RESIGNATION: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Marianne Shaw, High School Spanish Teacher, effective June 30, 2023, with best wishes on her retirement.

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5. **RESIGNATION AMENDED: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the amended resignation of Mark Malaszczyk, High School social studies teacher, to reflect the effective date as June 30, 2023, originally approved at the March 13, 2023 Board of Education meeting.
6. **CHILDCARE LEAVE: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the six (6) week childcare leave of Alyssa Brunson, High School Social Studies Teacher, effective March 17, 2023 through May 4, 2023, with congratulations on the birth of her son.
7. **HEAD CUSTODIAN APPOINTMENT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Gregory R. Plansker as Head Custodian, effective March 28, 2023. Compensation for this position to be in accordance with the Custodial Association contract. (Head Custodian, Step 6)
8. **PER DIEM SUBSTITUTE TEACHER APPOINTMENTS: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of the following substitute teachers, effective March 28, 2023. Compensation for this assignment to be at the substitute teacher per diem rate of pay scale: Days 1-30: \$110; Days 31-60: \$120.00; Days 60-90: \$130.00; over 91 days: \$140.00.

High School

Nicolette Roppelt

Megan Martino – PE/Health Education

9. **STUDENT FIELD TRIP: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for Symphonic Winds, Senior High Band and High School Orchestra students to perform at an adjudicated music festival in Bethlehem, PA, Dorney Park, on Saturday, June 3, 2023.
10. **SECOND READING OF POLICY 5695 – STUDENTS AND PERSONAL ELECTRONIC DEVICES: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education conducts a second reading of Policy 5695 – Students and Personal Electronic Devices; and **BE IT FURTHER RESOLVED**, that the Board of Education waives the formal second reading of policy 5695 Students and Personal Electronic Devices, as attached.
11. **ADOPTION OF POLICY 5695 – STUDENTS AND PERSONAL ELECTRONIC DEVICES: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves and adopts policy 5695 Students and Personal Electronic Devices.
12. **APPROVAL OF FEDERAL SINGLE AUDIT: RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts and approves the Federal Single Audit Report for the Babylon Union Free School District as prepared by the external auditing firm of Cullen & Danowski, LLP for the 2021-2022 fiscal year.
13. **OBSOLETE RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the discard of the following items:
 - Toro Front Cutting Deck Attachment S/N 30716-30745, no asset tag. It is obsolete and not in working condition. This item will be donated to Babylon Village to use for parts.
 - Toro Snow blower attachment S/N 44910-40139, no asset tag. It is obsolete, no longer working and is being discarded.

VII. **Work/Study Business:**

1. Budget Presentation #2

VIII. **Questions/Comments from Visitors** – Please stand and state your name.

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- IX. Future Board Meetings:** BOE Regular Business Meeting
April 10, 2023
BHS Library – 7:30 p.m.
- BOE Work/Study Meeting and
BOCES Budget & Election Vote
Tuesday, April 25, 2023 (new date)
BHS Library – 7:30 p.m.
- X. Adjournment**

STUDENTS AND PERSONAL ELECTRONIC DEVICES

The Board of Education recognizes that there are personal electronic devices that have educational applications such as calculators, voice recorders, digital cameras and music listening devices. In some instances, a “smart phone” or “smart watch” may include applications that permit these functions. These devices shall be allowed to be used in classrooms, or other school locations only when they are included as part of a lesson under the direction of a teacher, or permission is given by an administrator.

The Board acknowledges that cellular phones and smart watches can be a positive means to facilitate communication; however, the display and/or use of such a device can cause disruption to the educational process.

Therefore, to prevent such disruption, the display and/or use by students of cellular phones, including smart phones and smart watches may not be used in the student cafeteria during lunch periods, recess or during free time by students in grades K-8. High school students (grades 9-12) may use personal electronic devices during lunch periods in the cafeteria, in study halls with teacher permission, and during senior privilege time. When used, proper etiquette should be observed so as not to disturb others.

Building administration will investigate the loss, theft, or damage of cellular phones, smart watches, or other electronic devices; however, the District will not be liable for the loss, damage, misuse, or theft of any personal technology brought to school.

The District reserves the right to monitor, inspect, and/or confiscate personal technology when administration has reasonable suspicion¹ to believe that a violation of school policy or criminal law has occurred. The Board expressly prohibits the use of personal technology in locker rooms, restrooms, and any other areas where a person would reasonably expect some degree of personal privacy. Unauthorized taking of photos, video, or audio recordings is prohibited.

Consequences for misuse of any of these electronic devices will follow guidelines set forth in the Code of Conduct. Students may not utilize any technology to harass, threaten, bully, demean, humiliate, intimidate, embarrass, or annoy their classmates or others in the community. This behavior is a violation of the Code of Conduct, subject to disciplinary action and will be reported to the state as part of the Dignity for All Students Act and law enforcement officials, as appropriate.

Cellular Telephones, Smart Watches and Testing

In order to ensure the integrity of testing, and in accordance with State guidelines, students are not allowed to bring cellular phones, smart watches and other electronic devices into the classrooms or other exam locations during local, and/or state assessments, including classroom quizzes and tests. Teachers, test

¹For purposes of this policy, *Reasonable Suspicion* is defined as a particularized and objective basis, supported by specific and articulable facts, for suspecting a person of prohibited conduct and/or criminal activity. (Black's Law Dictionary: 11th ed. 2019).

proctors, test monitors and school officials have the right to collect cellular phones and smart watches prior to the start of a test and to hold them while the test is being administered, including during break periods. Admission to a state test shall be denied to any student who refuses to relinquish a prohibited device.

Students with individualized education plans (IEPs), 504 Plans, or documentation from a medical practitioner that specifically requires the use of an electronic device may do so as specified.

Cross-ref: 5300 Code of Conduct

Dignity For all Students Act

Ref: Price v New York City Board of Education, 16 Misc.3d 543 (2007)

Adoption date: June 24, 2013

Amendment date:



**BABYLON UNION FREE SCHOOL DISTRICT
FEDERAL SINGLE AUDIT REPORT**

June 30, 2022

BABYLON UNION FREE SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended June 30, 2022

Federal Grantor/Pass-through Grantor/Program Title	Assistance Listing Number	Agency or Pass-through Number	Federal Expenditures
<u>United States Department of Education</u>			
Passed Through New York State, Department of Education:			
Title I Grants to Local Educational Agencies	84.010	0011-22-3004	\$ 25,439
Title I Grants to Local Educational Agencies	84.010	0021-22-2920	<u>57,727</u>
			<u>83,166</u>
Special Education Cluster			
Special Education Grants to States	84.027A	0032-21-0870	(463)
Special Education Grants to States	84.027A	0032-22-0870	362,541
Special Education Grants to States: IDEA 611 ARP Allocations	84.027X	5532-22-0870	10,368
Special Education Preschool Grants	84.173A	0033-21-0870	(144)
Special Education Preschool Grants	84.173A	0033-22-0870	16,498
Special Education Preschool Grants: IDEA 619 ARP Allocations	84.173X	5533-22-0870	<u>5,159</u>
Total Special Education Cluster			<u>393,959</u>
Supporting Effective Instruction State Grants	84.367	0147-22-2920	<u>16,631</u>
Student Support and Academic Enrichment Program	84.424	0204-22-2920	<u>7,658</u>
Education Stabilization Fund (ESF)			
COVID-19: Governor's Emergency Education Relief (GEER) Fund	84.425C	5896-21-2920	198,173
COVID-19: Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	5891-21-2920	1,285,854
COVID-19: American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)	84.425U	5870-22-9011	145,799
COVID-19: American Rescue Plan - Elementary and Secondary School Emergency Relief (ARP ESSER)	84.425U	5880-21-2920	<u>267,619</u>
Total Education Stabilization Funds			<u>1,897,445</u>
Total Department of Education			<u>2,398,859</u>
<u>United States Department of Agriculture</u>			
Passed Through New York State, Department of Education:			
Child Nutrition Cluster			
Non-Cash Assistance (food distribution)			
National School Lunch Program	10.555	N/A	60,851
Cash Assistance			
COVID-19: School Breakfast Program (SSO)	10.553	N/A	87,638
COVID-19: National School Lunch Program (SSO)	10.555	N/A	691,290
COVID-19: National School Lunch Program (Emergency Operational Costs Reimbursement)	10.555	N/A	<u>9,569</u>
Total Child Nutrition Cluster			<u>849,348</u>
COVID-19: State Pandemic Electronic Benefit Transfer (P-EBT) Administrative Cost Grants	10.649	N/A	<u>1,803</u>
Total Department of Agriculture			<u>851,151</u>
Total Federal Awards Expended			<u>\$ 3,250,010</u>

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Education
Babylon Union Free School District
Babylon, New York

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Babylon Union Free School District's compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of Babylon Union Free School District's major federal programs for the year ended June 30, 2022. Babylon Union Free School District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Babylon Union Free School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Babylon Union Free School District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Babylon Union Free School District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Babylon Union Free School District's federal programs.

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Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the fiduciary fund of the Babylon Union Free School District as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Babylon Union Free School District's basic financial statements. We issued our report thereon dated November 9, 2022, which contained unmodified opinions on those financial statements, except for a qualified opinion on the extraclassroom activities fund opinion unit based on a scope limitation. The records of the extraclassroom activities fund of the Babylon Union Free School District were not sufficient to permit the application of adequate auditing procedures to indicate whether all receipts were recorded. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

Cullen & Danowski, LLP

March 8, 2023

*(except for our report on the Schedule of Expenditures of Federal Awards,
for which the date is November 9, 2022)*

Deirdre Lunetta
Assistant Superintendent
for Business

Linda J. Rozzi
Superintendent of Schools

Babylon Union Free School District

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SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS For the Year Ended June 30, 2022

Significant Deficiency

2021-001. Internal Control Over Compliance

Department of Education
Child Nutrition Cluster

National School Lunch Program
COVID-19: Summer Food Service
Program (SFSP)

Assistance Listing (CFDA) No. 10.555

Assistance Listing (CFDA) No. 10.559

Condition: The District has not updated its existing policies and written procedures to conform to Uniform Guidance requirements.

Planned Corrective Action: The District's Assistant Superintendent for Business will review all policies and procedures relating to US Office of Management and Budget Uniform Guidance to ensure policies are in compliance with these guidelines.

Current Status: Corrected. The District has updated its policies and procedures to conform to Uniform Guidance requirements.

Responsible Contact Person:

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