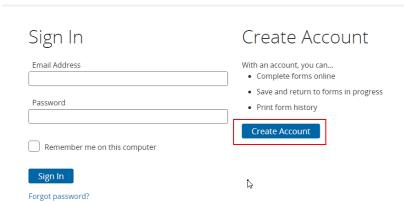
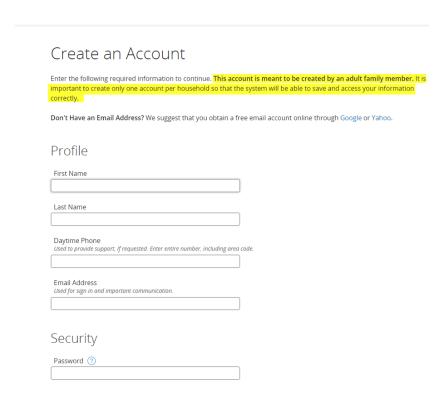
## **PowerSchool Enrollment Account Creation**

Prior to enrolling a new student into Attalla City Schools or registering a returning ACS student, a parent/guardian account must be created first. Please only create one parent/guardian enrollment account per household and use it to enroll/register all students in the same household.

1. At the sign in page, click "Create Account"



2. Fill in your profile information, your security questions, and COPPA compliance, then click "Create Account".



3. Once you are at the screen below, your account has been created. You will receive an email regarding the account creation. Please click the appropriate link to begin enrolling a new student or registering a returning student.

## Dashboard

## Start a New Form



## Access Online Recommendations

- If you have started an Application, you may "Continue a Form in Progress" to access your online recommendations through the Application's Introduction page.
- If you have not started an Application, you must first initiate one under "Start a New Form". You will then be able to begin online recommendations through the Application Introduction page.
- If you have already submitted an Application, you may "View a Submitted Form" to access your online recommendations.