



ALLEGIANCE STEAM ACADEMY

Regular Meeting of the Board of Directors

April 12, 2021

Minutes

I. PRELIMINARY

A. Call to Order

The meeting was called to order by Board Chair at 7:35pm

B. Roll Call

	Present	Absent
Samantha Odo, Board Chair	<u> x </u>	<u> </u>
Jason Liso, Treasurer	<u> x </u>	<u> </u>
Marcilyn Jones, Secretary	<u> x </u>	<u> </u>
Troy Stevens, Member	<u> x </u>	<u> </u>
Claudia Reynolds, Member	<u> x </u>	<u> </u>

C. Public Comments, Items not on the agenda

No public comments.

D. Approval of Agenda for Regular Board Meeting on April 12, 2021

Motion (Jason Liso), second (Troy Stevens), motion carried by a vote 5-0 to approve the agenda for the Regular Board Meeting on April 12, 2021.

II. OPEN SESSION

A. Pledge of Allegiance

B. Items Scheduled for Information

1. Update from The PACK (Parents And Community for Kids)

Laura Vestey shared that the PACK will be having a fundraiser at Chipotle in Chino on April 21, 2021 from 4-8pm. 33% of the proceeds will be donated back to the school. The PACK recently purchased yard signs for 8th grade students and will be distributing them. Limited quantities of spirit wear are available for purchase. Arrangements to purchase spirit wear can be made by emailing pack@asathrive.org. Lastly, Teacher Appreciation week is May 3-7th. Stay tuned for more information.

2. Staff Report

Stacey Lazo shared that everyone has been busy with the reopening of the school. Thanked everyone for going above and beyond. She shared that she felt lucky to be a part of this staff. She also reminded everyone that we have changed how school looks three times in the past month and that the staff, although exhausted, continue to give 100%.

3. CEO's Report

Sebastian thanked the PACK for providing resources for reopening. Students are now attending five days a week for grades 1-8 and 4 days a week for TK and Kindergarten. Dr. Cognetta reminded everyone that our model requires teachers to teach home-based students as well as students that are in person as to not disrupt the classroom rosters. Mr. Stevens asks if there is a plan to offer a home based option next year and if our students will be attending school full time. Dr. Cognetta says that will be addressed in the staffing models.

4. LCAP Staff Survey Results

Dr. Cognetta presented the results from the LCAP staff survey. A key take away was that more can be done to address the needs of high achieving learners. Results from the survey are included in the agenda and a draft version of the survey will be going out to parents. No questions from the board.

5. 2021-2022 Staffing Model Options

Dr. Cagnetta presented two different staffing model options. With increased COVID funding, we can afford to add additional staff to support student needs. The proposed additional staffing includes a Counselor, Interventionist, Home-based teachers, Home-based Ed. Specialist, and as Assistant Principal. Some of these positions would only be for one school year. At this time it is unknown if we will be required to offer a home-based option but we want to be prepared if that is a requirement.

Marcy asked if it is realistic to be able to recruit credentialed teachers for the interventionist position if it is only for one school year? Sebastian shared that ASA will grow by 60 students for the 2022/2023 year so that one year position could then become a classroom teaching position. Claudia shared that she likes the possibility of the interventionist position being filled by an intern which would also lower the cost.

C. Items Scheduled for Consent

- 1. Minutes for the Special Meeting of the Board of Directors on February 22, 2021.*
- 2. Minutes for the Regular Meeting of the Board of Directors on March 1, 2021.*
- 3. Check register for February, 2021.*

Motion to approve (Marcilyn Jones), Second (Jason Liso), Motion passes with a vote of 5-0.

D. Items Scheduled for Discussion / Action

1. Financial Update for February 2021

Marisol Felix from Charter Impact gave a financial update for February 2021. Operating costs are lower than expected. Cash continues to be strong. Month ended \$2.6 million. No questions from the Board.

Motion to adopt and approve Financial Update for February 2021. Motion (Troy Stevens), Second (Claudia Reynolds), Motion passes by a vote of 5-0 .

2. Revised FY 21 Budget

Marisol Felix from Charter Impact presented the Revised FY21 Budget. Jason mentioned that the Revised FY 21 budget would look alot different if the Board went with staffing model option #2 (adding additional staff). Sebastian shared that staffing model option #2 is possible because of funding grants and it fits into our budget.

Motion to approve the Revised FY21 Budget. Motion (Marcilyn Jones), Second (Samantha Odo), Motion carries by a vote of 5-0.

3. FY20 990 Return of Organization Exempt from Income Tax

No questions from the Board.

Motion to approve the FY20 990 Return of Organization Exempt From Income Tax. Motion (Jason Liso), Second (Troy Stevens), Motion passes by a vote of 5-0.

4. Public Hearing Regarding the Expanded Learning Opportunities Grant Plan- ASA Thrive

This plan includes a summer school opportunity, additional academic services, additional electronic devices, and professional development for staff. It supports all students but would greatly benefit ESL, low income, and students that have experienced a great disruption this year. Dr. Cognetta would like to continue offering mental health support services provided by Care Solace. Troy Stevens asked why the summer school program is 20 days? Sebastian shared that it is a 20 day program because he would like it to align with the ESY program and to give teachers the month of July to prepare and recharge for the next school year.

The public hearing was opened at 8:32pm.

Crystalinda Gonzales spoke and thanked the administration team for offering this and thinks that it will benefit all students.

The public hearing was closed at 8:40pm.

5. Academic Integrity Policy

Presented to give clear examples to students and families about what is appropriate and what is not. Dr. Cognetta wants to make sure students develop good habits. Marcy asks what are the consequences and feels that families might not know what consequences to expect. Dr. Cognetta shared that we have a student misconduct policy that shows the levels of discipline. Claudia shared that we are preparing our students for their future and it's important that they are aware of plagiarism and academic dishonesty. Jason suggests that a committee be established and Dr. Cognetta showed that it is an option as the policy is written. Troy suggested changing the wording from "The CEO or designee may establish a committee" to "The CEO of designee shall establish a committee" and proposes to table to policy.

Motion to table to policy (Jason Liso), Second (Troy Stevens), Motion passes 5-0.

6. Interventionist Job Description

Full description is on page 102 of the agenda. There was discussion on the minimum 5 year teaching experience qualification. Marcy suggested to add Minimum 5 years experience preferred.

Motion to approve and adopt the Interventionist Job Description. Motion (Samantha Odo), Second (Jason Liso), Motion passes by a vote of 5-0.

7. Counselor Job Description

Full job description is available on page 104 of the board agenda. No questions from the Board.

Motion to adopt and approve the Counselor Job Description. Motion (Troy Stevens) Second (Claudia Reynolds). Motion passes by a vote of 5-0.

8. Governance Committee: Board Member Recruitment and Selection Process

Claudia and Marcy are nominated to serve on the Board Member recruitment committee.

It is recommended the Allegiance STEAM Academy Board of Directors nominate Claudia Reynolds and Marcilyn Jones to serve on the Governance Committee.

9. Amended Facilities Memorandum of Understanding CVUSD and ASA

MOU reflects the addition of students and the new covid guidelines. We do have the option to add our own portables. Sam asked if the water situation was fixed in the portables at the back of the campus. Sebastian shared that there is not running water in the portables at the back of the campus but that this is common across CVUSD campuses.

Motion to adept and approve the Amended Facilities Memorandum of Understanding CVUSD and ASA. Motion (Jason Liso) Second (Claudia Reynolds). Motion passes by a vote of 5-0.

10.2021-22 Board Calendar

The proposed calendar for next school year keeps Board meetings on a Monday evening but changes the start time from 7:30pm to 6:00pm. Marcy and Jason both shared that they like the earlier start time.

Motion to adopt and approve the 2021-22 Board Calendar. Motion (Samantha Odo) Second (Marcilyn Jones). Motion passes by a vote of 5-0.

11. SchoolMint Multi-Year Renewal 2021

SchoolMint provides the software used to run the school lottery. The board previously received a one year quote and asked for a multi-year quote to compare the savings. The Board discussed a 2 year option vs a 3 year option and advised Sebastian and Sara to decide on which option suits the school best.

Motion to approve a SchoolMint Multi-Year Renewal not to exceed \$35,438.40. Motion (Troy Stevens) Second (Samantha Odo). Motion passes by a vote of 5-0.

12. Apple Devices Proposal March, 2021

Quote for 12 MacBook Airs with Apple Care and 35 ipads. Jason asked what the VAT tax listed on the quote is for. Sebastian was unsure, but would have Optiva look into it. Sam asked if the devices are in stock and Sebastian shared that they are in stock.

Motion to adopt and approve the Apple Devices Proposal March, 2021 for \$30,000. Motion (Jason Liso) Second (Marcilyn Jones). Motion passes by a vote of 5-0.

13. GoGuardian Suite Quote

GoGuardian will allow administrators to monitor devices and has features that will allow them to add applications to all devices, filter and find any risky behavior. 3 different groups were quoted which progressively have more features. Dr. Cognetta recommended group 2 based on discussions with Optiva and GoGuardian. Sebastian shared that the technology features being used in group 3 were very new and might have some kinks in it so that it was not recommended. Claudia asked what the difference was between group 1 and 2. Sebastian shared that group 1 is limited and group 2 has a beacon feature which spots risky behavior and language being used on devices and also has more support at the administration level.

Motion to approve and adopt the GoGuardian Suite Starter Group2 Quote March, 2021 for \$12,150. Motion (Troy Stevens) Second (Jason Liso). Motion passes by a vote of 5-0.

E. Communications

- *Claudia Reynolds: Shared that this was a great meeting. Thanks administration for looking ahead and planning for the “what-if’s.” She thanked the PACK for providing yard signs for 8th grade students. She thanked Mrs. Lazo for providing updates and understands the exhaustion that teachers are facing. She thanked fellow board members for their discussion.*
- *Troy Stevens: Shared that it was great to see students back on campus. Thanks everyone for their hard work. He appreciates teachers' voices and reminded everyone that we can't thank our teachers enough for all they have done this school year.*
- *Marcy Jones: Wants to thank our administration and teaching staff for all they have done and continue to do. She would love to see a big end of the year party. She is so grateful to be a part of this Board and school.*
- *Jason Liso: Thank you to Optiva, our IT support team for getting us dialed in for tonight's board meeting. Thank you to parents for having patience during the process of getting students back to school 5 days a week. Thank you to the staff for always rising to the occasion.*
- *Samantha Odo: Appreciates the support from teachers and the ways that they go above and beyond to support their students. Thank you to the administration team for getting us to this point where we are able to have students on campus 5 days a week. She is looking forward to students being able to attend campus 5 days a week, full time, next school year.*

F. Adjournment

Motion to adjourn the April 12, 2021 Regular Meeting of the Board of Directors at 9:50pm. Motion (Troy Stevens), Second (Jason Liso), Motion carries by a vote of 5-0.

Samantha Odo, Board Chair

Marcilyn Jones, Board Secretary