



ALLEGIANCE STEAM ACADEMY

REGULAR MEETING OF THE BOARD OF DIRECTORS

May 3, 2021

7:30 pm

Meeting Location:

5862 C St.,
Chino, CA 91710

Online: <https://zoom.us/j/94468150769?pwd=U0VsK1VFRk5tdk1EYkNBMy3L2NEQT09>

Passcode: 807569

Telephone: (669) 900-6833; Meeting ID: 944 6815 0769

AGENDA

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Allegiance STEAM Academy- Thrive charter school (“Allegiance STEAM Academy”), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors (“Board”). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.

1. Agendas are available to all audience members at the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact Allegiance at: info@asathrive.org
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.”
3. “Public Comments” are set aside for members of the audience to comment. However, due to public meeting laws, the Board can only listen to your issue, not take action. The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on. These presentations are limited to three (3) minutes. *Due to COVID-19 closure, please indicate in the chat box that you wish to speak.*
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, Allegiance STEAM Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Allegiance STEAM Academy.

I. Preliminary

A. Call to Order

The meeting was called to order by the Board Chair at _____.

B. Roll Call

	Present	Absent
Samantha Odo, Chairperson	_____	_____
Jason Liso, Treasurer	_____	_____
Marcilyn Jones, Secretary	_____	_____
Troy Stevens, Member	_____	_____
Claudia Reynolds, Member	_____	_____

C. Public Comments- Items not on the Agenda

No individual presentations shall be for more than three (3) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

D. Approval of Agenda for the Regular Board Meeting for May 3, 2021

It is recommended that the Board of Directors approve the Agenda for Regular Board Meeting for May 3, 2021.

Motion: _____ Second: _____ Roll Call: _____

II. Open Session:

A. PLEDGE OF ALLEGIANCE

B. ITEMS SCHEDULED FOR INFORMATION:

- 1. Update from Parents and Community for Kids**
- 2. Staff Report**
- 3. CEO's Report**
- 4. LCAP Parent Survey Results**
- 5. STEAM-focused Professional Development Request for Proposal 2021-22**

C. ITEMS SCHEDULED FOR CONSENT:

- 1. Minutes for the Regular Meeting of the Board of Directors April 12, 2021**
- 2. Minutes for the Special Meeting of the Board of Directors April 19, 2021**
- 3. Check Register for March, 2021**

Motion: _____ Second: _____ Roll Call: _____

D. ITEMS SCHEDULED FOR DISCUSSION/ACTION:

1. Financial Update for March, 2021

(see attached)

It is recommended the Board of Directors:

Adopt and approve the Financial Update for March, 2021

Motion: _____ Second: _____ Roll Call: _____

2. Revised FY21 Budget

(see attached)

It is recommended the Board of Directors:

Adopt and approve the Revised FY21 Budget

Motion: _____ Second: _____ Roll Call: _____

3. Expanded Learning Opportunities Grant Plan - ASA Thrive

(see attached)

It is recommended the Board of Directors:

Hold a Public Hearing regarding the Expanded Learning Opportunities Grant Plan

The public hearing was opened by the Board Chair at _____ and closed at _____.

4. Job Description- Facilities Manager

_____ *(see attached)*

It is recommended the Board of Directors:

Approve and adopt the Job Description for Facilities Manager

Motion: _____ Second: _____ Roll Call: _____

5. Paid Time Off Policy Addendum 2020-2021

_____ *(see attached)*

It is recommended the Board of Directors:

Approve and adopt the Paid Time Off Policy Addendum 2020-2021

Motion: _____ Second: _____ Roll Call: _____

6. STUDYSYNC English/Language Arts Grades 6-8 Curriculum and Quote

(see attached)

It is recommended the Board of Directors:

Approve and adopt the STUDYSYNC English/Language Arts Curriculum for Grades 6 - 8 and Quote for \$35,055.81 (4 Year Multi-Year Quote of \$8,763.95/year).

Motion: _____ Second: _____ Roll Call: _____

E. COMMUNICATIONS

1. Comments from Board of Directors

F. ADJOURNMENT

1. It is recommended the Board of Directors:

Adjourn the Regular Meeting of the Board of Directors for May 3, 2021

Motion: _____ Second: _____ Roll Call: _____



Request for Proposals

Professional Development STEAM-Based Education 2021-22

Deadline: May 27, 2021

Introduction

Allegiance STEAM Academy Thrive (ASA) is a Transitional Kindergarten through 8th Grade Direct-funded Charter School authorized by the Chino Valley Unified School District. In the 2021-22 school year, ASA will offer comprehensive STEAM-focused professional development, coaching, and consultation for teachers and staff as part of our response to the disruption to learning in the 2020-21 school year caused by the COVID-19 pandemic. The expectation of professional development providers is to assist in the realization of the STEAM model outlined in ASA's charter petition as well as assist in ASA meeting Goals 1 and 3 of its Local Control Accountability Plan (LCAP). The timeline for implementing the professional development services is from August, 2021 through April, 2022. The budget for the STEAM-focused professional development services will not exceed \$30,000.

Objective

The objectives of this RFP are that providers must provide services that:

- *Explicitly align to and support ASA's STEAM model as described in our charter petition*
- *Explicitly align to and support Goals 1 and 3 from ASA's LCAP:*
 - *All students will experience a rigorous STEAM-aligned, standards-based curriculum delivered by highly qualified staff that will lead to demonstrated growth as measured by site, state, and federal assessments.*
 - *Allegiance STEAM Academy Thrive will provide a school environment which fosters physical and emotional security and focuses the school climate on creating opportunities for students to take risks to gain the skills required in the STEAM fields.*
- *Are customized to the unique needs and circumstances of ASA.*

Purpose

ASA is committed to providing a world class STEAM-based education that is interdisciplinary, inquiry-based, aligned to the Engineering Design Process, and designed to help accelerate learning for all students in light of the disruption to learning brought upon by the COVID-19 pandemic.



Requirements

Requirements for Professional Development Providers are as follows:

- *Proven record of raising educator efficacy*
- *Command of effective adult learning practices while working with groups as well as individuals*
- *Knowledge of CCSS and NGSS*
- *Knowledge of the tenets of Backwards Design*
- *Understanding of the following instructional materials:*
 - *Study Sync*
 - *Eureka Math*
 - *Studies Weekly*
 - *Discovery Education Techbook (Science and Social Science)*
 - *Units of Study- Readers' and Writers' Workshop*
- *Familiarity with Instructional Technology integration, including SAMR model*
- *Experience in designing and implementing Engineering Design Process*
- *Experience in developing and implementing interdisciplinary units of study*
- *Familiarity with performance-based assessment*

Selection Process

The evaluation and selection of proposals will be accomplished by school administration with input from the ASA leadership team, taking into consideration price and review of requirements. ASA reserves the right to conduct a Best and Final Offer with one or more applicants identified by ASA.

Budget

The budget allocated for STEAM-based Professional Development shall not exceed \$30,000.

Questions & Contact Information

Please contact Sebastian Cognetta at sebastian.cognetta@asathrive.org with any questions.

Proposal Deadline & Schedule

*Proposals must be submitted by email by **May 27, 2021**. Proposals can be emailed to Sebastian Cognetta using the email address provided above.*



Proposal Content and Format

Summary

The applicant shall provide a summary which gives in brief, concise terms, a summation of the proposal. Please include business name, address, point of contact, and contact information.

Proposal

The applicant's proposal itself shall be organized in the following format and sequence:

- 1. Summary of Experience** *A brief summary of the applicant's relevant experience and, as appropriate, individual experience for personnel who will provide this service.*
- 2. Scope of Service** *A description of services and capabilities aligned to the objectives, purpose and requirements specified in this RFP.*
- 3. Financial Proposal** *A straightforward delineation of the applicant's fees to satisfy the components of this RFP. It is the applicant's responsibility to specify all costs associated with providing the services required herein.*
- 4. References** *References are to be from schools served by the applicant within the past 3 years. Each reference must contain the reference's contact information.*

Evaluation Criteria

The evaluation of the efficacy of the professional development will include:

1. Parent and student satisfaction with STEAM-based education (pre/post)
2. Evidence of students' use of the Engineering Design process
3. Evidence of Interdisciplinary units



Appendix A: ASA's STEAM Model

An education steeped in science, technology, engineering, arts, and mathematics (STEAM) components will most successfully prepare our students for the challenges and opportunities of the 21st century. The STEAM components of our educational program match the skills needed to survive and thrive in the global community. Scientific and technological innovations have become increasingly important as we face the benefits and challenges of globalization. To succeed in this new information--based and highly technological society, students need to develop their STEAM capabilities. Science, technology, engineering, and mathematics workers play a key role in the sustained growth and stability of the local and global economies. STEAM education creates critical thinkers, increases science literacy, and enables the next generation of innovators.

STEAM programs foster problem-solving, fearlessness, and critical thinking skills. The challenges our students will face demand creative solutions. Scientists, mathematicians, engineers, and artists need to be comfortable with open-ended, challenging problems. They must show resilience so that when an experiment or design does not yield the expected result, they adapt their thinking and try again. They learn to adapt their own thinking when something unexpected happens, to ask new questions, and to rethink. Failure becomes part of the process; students learn from it.

By engaging students around the subjects of STEAM, ASA Thrive aims to spark an interest and life-long love of the arts and sciences. Science, Technology, Engineering, Art, and Math (STEAM) are similar disciplines that all involve creative processes. Teaching relevant, in demand skills that will prepare students to become innovators in an ever-evolving world is paramount, not only for the future of these students but for the future of our local and global communities.

ASA Thrive plans to be a model laboratory for STEAM instruction and activities. We are committed to achieving this through multiple instructional design components, such as:

- providing mobile devices for students, such as Chromebooks;
- after-school STEAM clubs, including robotics;
- a dedicated STEAM Lab instructor;
- Odyssey of the Mind and Math Olympiad clubs;
- coding instruction;
- hands-on learning experiences;
- professional development for teachers on STEAM best practices;
- parent training on STEAM activities at home;
- STEAM-focused field trips; and
- explicit art instruction through STEAM Lab and Music/Drama class.

Our teachers are responsible for infusing STEAM into the classroom. They must be instructional masters creating cross-curricular lesson plans that integrate Common Core State Standards



(CCSS) and Next Generation Science Standards (NGSS) with STEAM content. They will create backwards-designed pacing guides built to ensure student mastery of content standards. They will then create assessments, outline daily objectives, and lesson plans. All teachers are expected to use the CCSS and selected curriculum as a foundation for instruction and use engaging pedagogical techniques to engage all students, such as:

- Direct instruction
- Constructivist-based instruction (e.g., 5 E's)
- Inquiry-based instruction

In order to provide a STEAM-focused curriculum, teachers participate in STEAM-based professional development aligned to the LCAP Goal 1, including state priority 2: Implementation of State Standards, including the Next Generation Science Standards. Professional development includes but is not limited to implementing the Engineering Design Process and the Substitution, Augmentation, Modification, and Replacement (SAMR) framework for technology integration.

The STEAM curriculum is designed to:

1. Engage our students in the Engineering Design Process with hands-on activities based on real life applications of NGSS, math, art, and technology.
2. Provide problem-solving exploration to encourage collaboration and teamwork with reading and writing practice built in.

TK-2: Jump Start

Our TK-2 STEAM classes are designed to provide a Jump Start to STEAM Education, prepare students for the real world, starting at kindergarten. This means we provide lots of time within our program for collaboration and hands-on activity without sacrificing teacher-led instruction and independent work. The NGSS science and engineering practices (functions/outcomes) and Inquiry skills are emphasized early to help students develop deeper thinking that will be used to solve future problems of an ever-changing world. Elementary STEAM Units creatively apply the engineering design process and provide foundational STEAM knowledge that will allow for an easy progression through Grades 3-5 programs and beyond.

3-5: Missions

Our Grades 3-5 STEAM mission builds on elementary instructional best practices that pair core science instruction with reading, art, engineering, and math application. Delivered in STEAM Lab, the Missions will introduce students to a variety of potential careers, helping them bridge the gap from instruction to the real world. The NGSS science and engineering practices (functions/outcomes) and Inquiry skills are emphasized and furthered to help students develop deeper thinking that will be used to solve future problems of an ever-changing world.

6-8: Expeditions

Our Grades 6-8 STEAM program creates learning opportunities that build the collaboration and problem-solving skills needed for a lifetime of learning and working. Students are immersed in collaborative expeditions, seeking to answer an Essential Question through hands-on discovery and experimentation. Expeditions are flexible and hands on, blending minimal teacher-led



instruction with maximal student-directed activities through a rigorous Engineering Design Process, Programming and Coding, and demonstration of mathematical skills.

When planning, teachers consider how their instruction meets the needs of individual students. Lesson plans incorporate multiple learning modalities. Teachers will use flexible groupings during instruction, including whole class instruction and collaborative learning groups.

Teachers will further differentiate instruction through modifications to the content, process, or product while ensuring they are providing the needed scaffolding to set their students up for success. Allegiance will use resources, including the work of Carol Ann Tomlinson, author of *The Differentiated Classroom: Responding to the Needs of All Learners*.

Our program, as explained below, is designed to result in meaningful learning in the areas of English Language Arts, Literacy, Mathematics, Science, History/Social Studies, and Physical Education for all students. Additionally, we are committed to closing any achievement gap between subgroups, as well as provide evidence-based instruction for students who are identified as socioeconomically disadvantaged, having disabilities, or English learners.



ALLEGIANCE STEAM ACADEMY

Regular Meeting of the Board of Directors

April 12, 2021

Minutes

I. PRELIMINARY

A. Call to Order

The meeting was called to order by Board Chair at 7:35pm

B. Roll Call

	Present	Absent
Samantha Odo, Board Chair	<u> x </u>	<u> </u>
Jason Liso, Treasurer	<u> x </u>	<u> </u>
Marcilyn Jones, Secretary	<u> x </u>	<u> </u>
Troy Stevens, Member	<u> x </u>	<u> </u>
Claudia Reynolds, Member	<u> x </u>	<u> </u>

C. Public Comments, Items not on the agenda

No public comments.

D. Approval of Agenda for Regular Board Meeting on April 12, 2021

Motion (Jason Liso), second (Troy Stevens), motion carried by a vote 5-0 to approve the agenda for the Regular Board Meeting on April 12, 2021.

II. OPEN SESSION

A. Pledge of Allegiance

B. Items Scheduled for Information

1. Update from The PACK (Parents And Community for Kids)

Laura Vestey shared that the PACK will be having a fundraiser at Chipotle in Chino on April 21, 2021 from 4-8pm. 33% of the proceeds will be donated back to the school. The PACK recently purchased yard signs for 8th grade students and will be distributing them. Limited quantities of spirit wear are available for purchase. Arrangements to purchase spirit wear can be made by emailing pack@asathrive.org. Lastly, Teacher Appreciation week is May 3-7th. Stay tuned for more information.

2. Staff Report

Stacey Lazo shared that everyone has been busy with the reopening of the school. Thanked everyone for going above and beyond. She shared that she felt lucky to be a part of this staff. She also reminded everyone that we have changed how school looks three times in the past month and that the staff, although exhausted, continue to give 100%.

3. CEO's Report

Sebastian thanked the PACK for providing resources for reopening. Students are now attending five days a week for grades 1-8 and 4 days a week for TK and Kindergarten. Dr. Cогnetta reminded everyone that our model requires teachers to teach home-based students as well as students that are in person as to not disrupt the classroom rosters. Mr. Stevens asks if there is a plan to offer a home based option next year and if our students will be attending school full time. Dr. Cогnetta says that will be addressed in the staffing models.

4. LCAP Staff Survey Results

Dr. Cогnetta presented the results from the LCAP staff survey. A key take away was that more can be done to address the needs of high achieving learners. Results from the survey are included in the agenda and a draft version of the survey will be going out to parents. No questions from the board.

5. 2021-2022 Staffing Model Options

Dr. Cagnetta presented two different staffing model options. With increased COVID funding, we can afford to add additional staff to support student needs. The proposed additional staffing includes a Counselor, Interventionist, Home-based teachers, Home-based Ed. Specialist, and as Assistant Principal. Some of these positions would only be for one school year. At this time it is unknown if we will be required to offer a home-based option but we want to be prepared if that is a requirement.

Marcy asked if it is realistic to be able to recruit credentialed teachers for the interventionist position if it is only for one school year? Sebastian shared that ASA will grow by 60 students for the 2022/2023 year so that one year position could then become a classroom teaching position. Claudia shared that she likes the possibility of the interventionist position being filled by an intern which would also lower the cost.

C. Items Scheduled for Consent

- 1. Minutes for the Special Meeting of the Board of Directors on February 22, 2021.*
- 2. Minutes for the Regular Meeting of the Board of Directors on March 1, 2021.*
- 3. Check register for February, 2021.*

Motion to approve (Marcilyn Jones), Second (Jason Liso), Motion passes with a vote of 5-0.

D. Items Scheduled for Discussion / Action

1. Financial Update for February 2021

Marisol Felix from Charter Impact gave a financial update for February 2021. Operating costs are lower than expected. Cash continues to be strong. Month ended \$2.6 million. No questions from the Board.

Motion to adopt and approve Financial Update for February 2021. Motion (Troy Stevens), Second (Claudia Reynolds), Motion passes by a vote of 5-0 .

2. Revised FY 21 Budget

Marisol Felix from Charter Impact presented the Revised FY21 Budget. Jason mentioned that the Revised FY 21 budget would look alot different if the Board went with staffing model option #2 (adding additional staff). Sebastian shared that staffing model option #2 is possible because of funding grants and it fits into our budget.

Motion to approve the Revised FY21 Budget. Motion (Marcilyn Jones), Second (Samantha Odo), Motion carries by a vote of 5-0.

3. FY20 990 Return of Organization Exempt from Income Tax

No questions from the Board.

Motion to approve the FY20 990 Return of Organization Exempt From Income Tax. Motion (Jason Liso), Second (Troy Stevens), Motion passes by a vote of 5-0.

4. Public Hearing Regarding the Expanded Learning Opportunities Grant Plan- ASA Thrive

This plan includes a summer school opportunity, additional academic services, additional electronic devices, and professional development for staff. It supports all students but would greatly benefit ESL, low income, and students that have experienced a great disruption this year. Dr. Cognetta would like to continue offering mental health support services provided by Care Solace. Troy Stevens asked why the summer school program is 20 days? Sebastian shared that it is a 20 day program because he would like it to align with the ESY program and to give teachers the month of July to prepare and recharge for the next school year.

The public hearing was opened at 8:32pm.

Crystalinda Gonzales spoke and thanked the administration team for offering this and thinks that it will benefit all students.

The public hearing was closed at 8:40pm.

5. Academic Integrity Policy

Presented to give clear examples to students and families about what is appropriate and what is not. Dr. Cognetta wants to make sure students develop good habits. Marcy asks what are the consequences and feels that families might not know what consequences to expect. Dr. Cognetta shared that we have a student misconduct policy that shows the levels of discipline. Claudia shared that we are preparing our students for their future and it's important that they are aware of plagiarism and academic dishonesty. Jason suggests that a committee be established and Dr. Cognetta showed that it is an option as the policy is written. Troy suggested changing the wording from "The CEO or designee may establish a committee" to "The CEO of designee shall establish a committee" and proposes to table to policy.

Motion to table to policy (Jason Liso), Second (Troy Stevens), Motion passes 5-0.

6. Interventionist Job Description

Full description is on page 102 of the agenda. There was discussion on the minimum 5 year teaching experience qualification. Marcy suggested to add Minimum 5 years experience preferred.

Motion to approve and adopt the Interventionist Job Description. Motion (Samantha Odo), Second (Jason Liso), Motion passes by a vote of 5-0.

7. Counselor Job Description

Full job description is available on page 104 of the board agenda. No questions from the Board.

Motion to adopt and approve the Counselor Job Description. Motion (Troy Stevens) Second (Claudia Reynolds). Motion passes by a vote of 5-0.

8. Governance Committee: Board Member Recruitment and Selection Process

Claudia and Marcy are nominated to serve on the Board Member recruitment committee.

It is recommended the Allegiance STEAM Academy Board of Directors nominate Claudia Reynolds and Marcilyn Jones to serve on the Governance Committee.

9. Amended Facilities Memorandum of Understanding CVUSD and ASA

MOU reflects the addition of students and the new covid guidelines. We do have the option to add our own portables. Sam asked if the water situation was fixed in the portables at the back of the campus. Sebastian shared that there is not running water in the portables at the back of the campus but that this is common across CVUSD campuses.

Motion to adept and approve the Amended Facilities Memorandum of Understanding CVUSD and ASA. Motion (Jason Liso) Second (Claudia Reynolds). Motion passes by a vote of 5-0.

10. 2021-22 Board Calendar

The proposed calendar for next school year keeps Board meetings on a Monday evening but changes the start time from 7:30pm to 6:00pm. Marcy and Jason both shared that they like the earlier start time.

Motion to adopt and approve the 2021-22 Board Calendar. Motion (Samantha Odo) Second (Marcilyn Jones). Motion passes by a vote of 5-0.

11. SchoolMint Multi-Year Renewal 2021

SchoolMint provides the software used to run the school lottery. The board previously received a one year quote and asked for a multi-year quote to compare the savings. The Board discussed a 2 year option vs a 3 year option and advised Sebastian and Sara to decide on which option suits the school best.

Motion to approve a SchoolMint Multi-Year Renewal not to exceed \$35,438.40. Motion (Troy Stevens) Second (Samantha Odo). Motion passes by a vote of 5-0.

12. Apple Devices Proposal March, 2021

Quote for 12 MacBook Airs with Apple Care and 35 ipads. Jason asked what the VAT tax listed on the quote is for. Sebastian was unsure, but would have Optiva look into it. Sam asked if the devices are in stock and Sebastian shared that they are in stock.

Motion to adopt and approve the Apple Devices Proposal March, 2021 for \$30,000. Motion (Jason Liso) Second (Marcilyn Jones). Motion passes by a vote of 5-0.

13. GoGuardian Suite Quote

GoGuardian will allow administrators to monitor devices and has features that will allow them to add applications to all devices, filter and find any risky behavior. 3 different groups were quoted which progressively have more features. Dr. Cognetta recommended group 2 based on discussions with Optiva and GoGuardian. Sebastian shared that the technology features being used in group 3 were very new and might have some kinks in it so that it was not recommended. Claudia asked what the difference was between group 1 and 2. Sebastian shared that group 1 is limited and group 2 has a beacon feature which spots risky behavior and language being used on devices and also has more support at the administration level.

Motion to approve and adopt the GoGuardian Suite Starter Group2 Quote March, 2021 for \$12,150. Motion (Troy Stevens) Second (Jason Liso). Motion passes by a vote of 5-0.

E. Communications

- *Claudia Reynolds: Shared that this was a great meeting. Thanks administration for looking ahead and planning for the “what-if’s.” She thanked the PACK for providing yard signs for 8th grade students. She thanked Mrs. Lazo for providing updates and understands the exhaustion that teachers are facing. She thanked fellow board members for their discussion.*
- *Troy Stevens: Shared that it was great to see students back on campus. Thanks everyone for their hard work. He appreciates teachers' voices and reminded everyone that we can't thank our teachers enough for all they have done this school year.*
- *Marcy Jones: Wants to thank our administration and teaching staff for all they have done and continue to do. She would love to see a big end of the year party. She is so grateful to be a part of this Board and school.*
- *Jason Liso: Thank you to Optiva, our IT support team for getting us dialed in for tonight's board meeting. Thank you to parents for having patience during the process of getting students back to school 5 days a week. Thank you to the staff for always rising to the occasion.*
- *Samantha Odo: Appreciates the support from teachers and the ways that they go above and beyond to support their students. Thank you to the administration team for getting us to this point where we are able to have students on campus 5 days a week. She is looking forward to students being able to attend campus 5 days a week, full time, next school year.*

F. Adjournment

Motion to adjourn the April 12, 2021 Regular Meeting of the Board of Directors at 9:50pm. Motion (Troy Stevens), Second (Jason Liso), Motion carries by a vote of 5-0.

Samantha Odo, Board Chair

Marcilyn Jones, Board Secretary



ALLEGIANCE STEAM ACADEMY

Special Meeting of the Board of Directors

April 19, 2021

Minutes

I. PRELIMINARY

A. Call to Order

The meeting was called to order by Board Chair at 4:02pm

B. Roll Call

	Present	Absent
Samantha Odo, Board Chair	<u> X </u>	<u> </u>
Jason Liso, Treasurer	<u> X </u>	<u> </u>
Marcilyn Jones, Secretary	<u> X </u>	<u> </u>
Troy Stevens, Member	<u> X </u>	<u> </u>
Claudia Reynolds, Member	<u> X </u>	<u> </u>

C. Public Comments, Items not on the agenda

No public comments.

D. Approval of Agenda for Regular Board Meeting on April 19, 2021

Motion (Marcy Jones), second (Claudia Reynolds), motion carried by a vote 5-0 to approve the agenda for the Regular Board Meeting on April 19, 2021.

II. OPEN SESSION

A. Pledge of Allegiance

B. Items Scheduled for Discussion/Action

1. Suspension of Spring 2021 Administration of CAASPP and Use of an Alternative Assessment to Meet Federal and State Testing Requirements

- *Sebastian recommended the suspension. Sebastian stated that we have the authority at the local level. He also stated that we have the approval of the District without jeopardizing our renewal.*
- *Considerations:*
 - *Access to stable broadband with adequate bandwidth (reliable testing experience)*
 - *The amount of time schools have been providing full in person instruction.*
 - *Instructional model transitions due to COVID-19.*
 - *Benefits for suspending CAASPP is gained instruction time.*
 - *We have access to the NWEA/Map testing is a nationally used test and comparison data will be available.*
 - *When it comes to our renewal, we do need to have data that tells the story of the impact on students.*

Discussion:

- *Sam Odo asks what the testing schedule looks like with NWEA/Map. Mrs. Lohoff said she believes we can have it done in a week. She also stated that this assessment can be used on the dashboard. It is comprehensive and can help us understand our learning losses.*
- *Marcy Jones asks if a (LCAP) goal will be formed around the Map testing data. Dr. Cagnetta said that it would inform the goal and likely be the baseline data point.*
- *Claudia Reynolds and Sam Odo agree that they are glad to see that if this decision is made that students will not lose instructional time with testing.*
- *MAP is one of the assessments approved for charter schools to use in their renewals per AB1505*

Motion (Troy Stevens), second (Jason Liso), motion carried by a vote 5-0 to approve the Suspension of Spring 2021 Administration of CAASPP and Use of an Alternative Assessment to Meet Federal and State Testing Requirements.

C. Communications

- *Troy Stevens: Congratulated the team and said that he knows the kids will be happy with the decision.*

- *Marcy Jones: Felt that we made an informed decision and she was happy that everyone weighed out the pros and cons.*
- *Jason Liso: No Comment*
- *Samantha Odo: Thanked the admin and Sebastian for bringing this to their attention. She stated that she thinks that three weeks of CAASPP testing does not make sense right now. She thanked Margarita, Mindi and Clara for having such an organized meal service. She thanked Laura for taking the board meeting minutes. She also welcomed and thanked Mindi who will be taking the notes now.*

D. Adjournment

Motion to adjourn the April 19, 2021 Regular Meeting of the Board of Directors at 4:28pm. Motion (Troy Stevens), Second (Mercy Jones), Motion carries by a vote of 5-0.

Samantha Odo, Board Chair

Marcilyn Jones, Board Secretary

Allegiance STEAM Academy - Thrive

Check Register

For the period ended March 31, 2021

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20980	Joshua C. Brannen	SpEd svcs - 01/21	3/4/2021	\$ 945.00
20981	Charter Impact	Business Mgmt. Svcs - 03/21 & Student Data svcs - 01/21	3/4/2021	20,242.50
20982	Theodosia Neal	SpEd svcs - 02/21	3/4/2021	1,300.00
20983	Rancho Janitorial Supplies	Janitorial Supplies	3/4/2021	6,690.09
20984	Sunny Kids Therapy Inc	SpEd svcs - 02/21	3/4/2021	4,867.50
20985	Waxie Sanitary Supply	Janitorial Supplies	3/4/2021	933.74
20986	San Bernardino County	STRS 02/2021	3/4/2021	64,625.83
20987	Charter Impact	Payroll Processing Fee - 02/21	3/10/2021	575.00
20988	Cintas Corporation #150	Janitorial Supplies	3/10/2021	70.75
20989	Sylvia Gomez	SpEd svcs - 01/21	3/10/2021	1,120.00
20990	Gayle Hinazumi	SpEd svcs - 01/21 & 02/21	3/10/2021	5,000.00
20991	JAMF Software, LLC	IT Supplies	3/10/2021	954.00
20992	Jamie Kaufman	SpEd svcs - 02/21	3/10/2021	1,200.00
20993	Stacey Lazo	Reimb - 03/04/21	3/10/2021	45.91
20994	Mindi Moon	Reimb - 02/02/21	3/10/2021	13.56
20995	NWEA	Subscription - 07/31/21-06/30/22	3/10/2021	9,525.00
20996	Optiva IT	IT svcs - 03/21	3/10/2021	5,830.00
20997	Jennifer Piyawadhanachai	Reimb - 08/11/20	3/10/2021	31.90
20998	San Bernardino County Superintendent of Schools	Workshop/Conference - A. Cannon	3/10/2021	40.00
20999	Best Buy Business Advantage Account	Chromebook Dell (140)	3/18/2021	41,311.11
21000	Blue Shield of California	Health Ins - 01/21	3/18/2021	VOID
21001	Cintas Corporation #150	Janitorial Supplies	3/18/2021	70.75
21002	Internation E-Z UP, Inc.	Canopy (15)	3/18/2021	5,538.09
21003	Stacey Lazo	Reimb - 03/05/21	3/18/2021	23.69
21004	Southern California Council of Chinese Schools	Enrichment Svcs - 04/21	3/18/2021	96.00
21005	Diana Urbina	Reimb - 03/05/21	3/18/2021	25.84
21006	Franchise Tax Board	Confidential	3/25/2021	150.00
21007	Blue Shield of California	Health Ins - 04/31	3/25/2021	16,483.90
21008	Casa Colina Rehab	SpEd Svcs 11/20	3/25/2021	1,822.00
21009	Charter Impact	Student Data svcs - 02/21	3/25/2021	1,852.50
21010	Chino Valley USD	Copier svcs - 10/21 to 01/21	3/25/2021	3,152.69
21011	Horace Mann Insurance Company	Voluntary Ins - 03/21	3/25/2021	965.93
21012	Intelli-Tech	Viewsonic Computer (64)	3/25/2021	126,522.31
21013	Kaiser Foundation Health Plan	Health Ins. - 04/21	3/25/2021	10,819.42
21014	MetLife Small Business Center	Health Ins. - 04/21	3/25/2021	2,065.36
21015	Procopio, Cory, Hargreaves & Savitch LLP	Legal svcs - 02/28/21	3/25/2021	262.50
21016	Taylor Publishing Company	Yearbook - Deposit	3/25/2021	2,569.00
21017	Waxie Sanitary Supply	Janitorial Supplies	3/25/2021	177.55
ACH	Mid Atlantic Trust Company	Employee 403B Contributions 02/21	3/1/2021	4,050.00
ACH	CharterSafe	Package Premium & Workers Comp Ins - 03/21	3/2/2021	11,105.00
ACH	American Express	CC Payment - AMEX	3/8/2021	9,759.58
ACH	Internal Revenue Services	Federal Tax Payment PPE031021	3/11/2021	5,677.38
ACH	Employment Development Department	State Tax Pmt SUI PPE031021	3/11/2021	1,079.01
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE031021	3/11/2021	746.63
ACH	Gopher Sport	School Supplies	3/15/2021	1,247.42
ACH	CalPERS	PERS Pepra Pmt 02/21	3/16/2021	14,601.02
ACH	CalPERS	PERS Classic Pmt 02/21	3/16/2021	5,502.72
ACH	CalPERS	PERS Pepra Pmt 02/21	3/16/2021	1,905.87
ACH	CalPERS	PERS Classic Pmt 02/21	3/16/2021	231.23
ACH	Internal Revenue Services	Federal Tax Payment PPE031721S	3/18/2021	226.37
ACH	Employment Development Department	State Tax Pmt SUI PPE031721S	3/18/2021	44.84
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE031721S	3/18/2021	28.19
ACH	Internal Revenue Services	Federal Tax Payment PPE032521	3/26/2021	49,342.90
ACH	Health Equity	FSA - Health 03/21	3/26/2021	783.10
ACH	Employment Development Department	State Tax Pmt SUI PPE032521	3/26/2021	1,772.01
ACH	Mid Atlantic Trust Company	Employee 403B Contributions 03/21	3/26/2021	4,200.00
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE032521	3/26/2021	16,303.42

Total Disbursements Issued in March \$ 466,526.11

Allegiance STEAM Academy - Thrive

Check Register - greater than \$2,000

For the period ended March 31, 2021

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
Employee Benefits				
ACH	Mid Atlantic Trust Company	9515 - 403(b) Plan	3/1/2021	4,050.00
20986	San Bernardino County	3101/9513 - STRS	3/4/2021	64,625.83
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	3/11/2021	5,677.38
ACH	CalPERS	3202/9514 - PERS	3/16/2021	14,601.02
ACH	CalPERS	3202/9514 - PERS	3/16/2021	5,502.72
21013	Kaiser Foundation Health Plan	3401 - Health insurance	3/25/2021	10,819.42
21014	MetLife Small Business Center	3401 - Health insurance	3/25/2021	2,065.36
21007	Blue Shield of California	3401 - Health insurance	3/25/2021	16,483.90
ACH	Mid Atlantic Trust Company	9515 - 403(b) Plan	3/26/2021	4,200.00
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	3/26/2021	49,342.90
ACH	Employment Development Department	3301/3311/9512 - Payroll taxes	3/26/2021	16,303.42
				193,671.95
Books and Supplies				
20983	Rancho Janitorial Supplies	4310 - Office Expenses	3/4/2021	6,690.09
20999	Best Buy Business Advantage Account	4400 - Noncapitalized Equipment	3/18/2021	41,311.11
21002	Internation E-Z UP, Inc.	4400 - Noncapitalized Equipment	3/18/2021	5,538.09
21012	Intelli-Tech	4400 - Noncapitalized Equipment	3/25/2021	126,522.31
21016	Taylor Publishing Company	4302 - School Supplies	3/25/2021	2,569.00
ACH	American Express	4302/4310 Supplies	3/8/2021	9,759.58
20995	NWEA	4305 - Software	3/10/2021	9,525.00
				201,915.18
Subagreement Services				
20984	Sunny Kids Therapy Inc	5102 - Special Education	3/4/2021	4,867.50
20990	Gayle Hinazumi	5102 - Special Education	3/10/2021	5,000.00
				9,867.50
Facility Rent and Housekeeping				
ACH	CharterSafe	5400/3601 - Insurance	3/2/2021	11,105.00
21010	Chino Valley USD	5603 - Equipment Lease	3/25/2021	3,152.69
				14,257.69
Professional/Consulting Services				
20981	Charter Impact	5811 - Management Fee	3/4/2021	20,242.50
20996	Optiva IT	5801 - IT	3/10/2021	5,830.00
				26,072.50
Total Disbursement over \$2,000				\$ 445,784.82



Allegiance STEAM Academy Thrive

Monthly Financial Presentation – March 2021

March Highlights

Highlights

- Forecast surplus **\$2.4M**, change from prior month (**\$224k**).
- Revenue increase **\$15k** from the prior month to **\$8.7M** compared to budget. Due to Child Nutrition
- Expenses forecast below budget by **\$73K**. Due to staff changes, reduction/credit in health and welfare cost plus operating cost lower than expected in the first half of the year due to distance learning.
- Cash ended the month **\$2.2 million**, including **\$639K** PPP Loan, 35% of expenses.

Compliance and Reporting

- Federal Quarterly Expenditure Report to SELPA submitted in late April.
- Federal Cash Management Report submitted in late April.
- Charter Annual Information Survey due late May.
- Certification of Second Principal Apportionment due in late June.

Enrollment and Revenues

- 2020/21 funding now reporting enrollment growth with current ADA at 95.5% of 810 enrollment - 773.6 ADA
- 2020/21 CALPADS data will update rolling 3-yr UPP 34.6%.

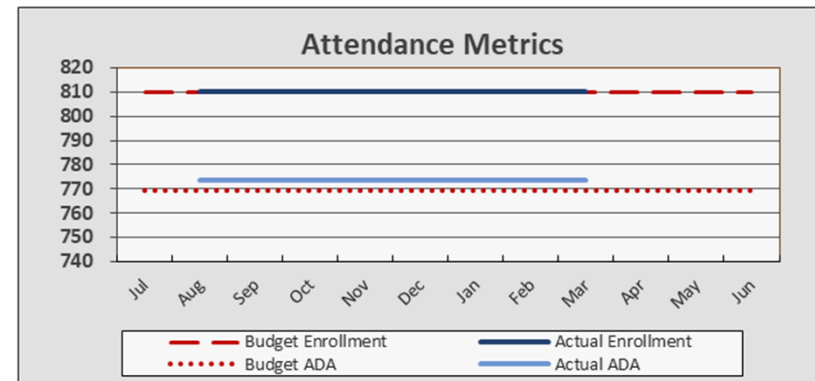


Attendance Data and Metrics

Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	810	810	810
ADA	774	774	761
Attendance Rate	95.5%	95.5%	94.0%
Unduplicated %	34.6%	34.6%	34.6%
Revenue per ADA		\$11,310	\$10,462
Expenses per ADA		\$8,194	\$8,229

Attendance Metrics



2020/21 funding forecast ADA (773.60)

(forecast final funding 810 students, state ADA rate 95.5%, \$11.3K/ADA.)

Changes to report current ADA of 95.5% restore funding of \$52K

Revenue

- **March Updates**
 - **Revenue update** – Variance in Year-to-Date due to the timing of receivable funds
 - **Forecast** – Increase due to State Aid growth funding, PPP loan forgiveness and revenue recognition, and prior year State Special Education funding.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Revenue						
State Aid-Rev Limit	\$ 3,812,104	\$ 3,475,615	\$ 336,489	\$ 6,810,250	\$ 6,704,214	\$ 106,035
Federal Revenue	479,911	399,331	80,580	1,262,211	613,097	649,113
Other State Revenue	298,477	320,854	(22,376)	668,202	641,639	26,563
Other Local Revenue	9,040	6,770	2,270	9,040	6,770	2,270
Total Revenue	\$ 4,599,533	\$ 4,202,570	\$ 396,963	\$ 8,749,702	\$ 7,965,721	\$ 783,981



Expenses

- **March Updates**
 - **Expense update** – Negative variance in Year-to-Date due to approved equipment purchases.
 - **Expenses forecast above budget** –
 - **Salaries** – Due to Stipend payments.
 - **Books and Supplies** – Computer and Chromebook purchases due to in person learning.
 - **Professional Services** - Due to Management fees.

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 2,025,012	\$ 2,058,601	\$ 33,589	\$ 2,787,281	\$ 2,824,186	\$ 36,905
Classified Salaries	679,468	662,341	(17,127)	915,101	898,477	(16,624)
Benefits	747,119	803,622	56,503	1,036,522	1,086,817	50,295
Books and Supplies	531,214	324,514	(206,700)	618,909	449,755	(169,154)
Subagreement Services	74,915	121,870	46,955	136,953	174,100	37,147
Operations	157,061	155,923	(1,138)	218,115	210,874	(7,241)
Facilities	4,731	18,620	13,889	12,292	26,600	14,308
Professional Services	300,014	350,508	50,494	614,024	594,465	(19,559)
Interest	4,908	3,200	(1,708)	-	-	-
Total Expenses	\$ 4,524,441	\$ 4,499,198	\$ (25,243)	\$ 6,339,196	\$ 6,265,274	\$ (73,923)

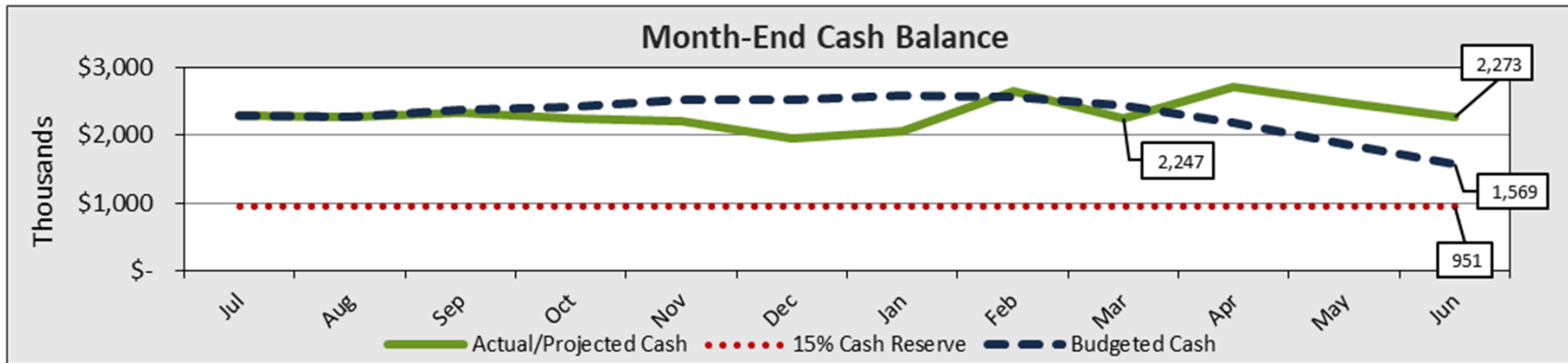
Surplus / (Deficit) & Fund Balance

- Forecast surplus of **\$2.4M.** (38%)
- Fund balance forecast **\$4.4 million**, 69%, 253 days expenses.
- State Aid growth funding, PPP loan forgiveness and revenue recognition, and State Special Ed, increase surplus by \$710k.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Total Surplus(Deficit)	\$ 75,092	\$ (296,628)	\$ 371,720	\$ 2,410,506	\$ 1,700,448	\$ 710,058
Beginning Fund Balance	<u>1,993,843</u>	<u>1,993,843</u>		<u>1,993,843</u>	<u>1,993,843</u>	
Ending Fund Balance	<u>\$ 2,068,935</u>	<u>\$ 1,697,215</u>		<u>\$ 4,404,350</u>	<u>\$ 3,694,291</u>	
<i>As a % of Annual Expenses</i>	32.6%	27.1%		69.5%	59.0%	

Cash Balance

- Current cash **\$2.2 million**, including \$639K PPP Loan.
- Management and Charter Impact are monitoring activities to ensure adequate cash availability.



Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	May-28	Submit Charter Schools Annual Information Survey - The Charter Schools Annual Information Survey has 5 sections: location and school contact information, authorizing agency, site, curriculum and governance information, facilities, retirement and services information, and funding. The funding selection impacts how your school receives revenue payments. All charter schools must be either directly or locally funded. For example: LCFF apportionment funds for a locally funded charter school flow through its local chartering authority whereas funds for a direct funded charter school may flow directly to the county treasurer and then to the charter school. However, the funding type decision may impact the amount of other state and federal funds that a charter school receives, outside the LCFF. This decision may be reconsidered on an annual basis.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/ch/csinfosvy.asp
FINANCE	Jun-01	Expanded Learning Opportunities Grant Plan - must be completed by LEAs as a condition for receiving an ELO Grant. The Expanded Learning Opportunities Grant Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before June 1, 2021, and must be submitted to the county office of education, the California Department of Education, or the chartering authority within five days of adoption, as applicable.	ASA with Charter Impact support	Yes	No	https://www.cde.ca.gov/ls/he/hn/covidreliefgrants.asp
FINANCE	Jun-01	In-Person Instruction Grant LEA Certification Form - To be eligible for full funding, LEAs must offer in-person instruction, as defined in Education Code Section 43520.5, including hybrid models, by April 1, 2021 for specified student groups. IPI Grants will be reduced by one percent for each calendared instructional day that an LEA does not offer in-person instruction for all required groups. IPI Grants will be forfeited if an LEA does not offer in-person instruction for all required groups by May 15, 2021, or if in-person instruction is not offered continuously through the end of the scheduled 2020–21 school year, unless otherwise ordered by a state or local health officer. The CDE is required to post the form by May 1, 2021. LEAs are required to submit the form by June 1, 2021.	ASA with Charter Impact support	No	No	https://www.cde.ca.gov/ls/he/hn/covidreliefgrants.asp
FINANCE	Jun-01	Executive School Leadership Review Evaluation – The board of directors is responsible for hiring and establishing the compensation (salary and benefits) of the executive director by identifying compensation that is "reasonable and not excessive". The board conducting the review should document who was involved and the process used to conduct the review, as well as the disposition of the full board's decision to approve the executive director's compensation (minutes of a meeting are fine for this). The documentation should demonstrate that the board took the comparable data into consideration when it approved the compensation.	ASA	Yes	No	This is an IRS requirement for Executive Director positions. If needed, Charter Impact can provide data on comparable salaries for your organization's Board of Directors.
FINANCE	Jun-25	Certification of the 2020-21 Second Principal Apportionment - The Principal Apportionment includes funding for the Local Control Funding Formula, which is the primary source of an LEA's general purpose funding; Special Education (AB 602); and funding for several other programs. The Second Principal Apportionment (P-2), certified by June 25, is based on the second period data that LEAs report to CDE in April and May. P-2 supersedes the P-1 Apportionment calculations and is the final state aid payment for the fiscal year ending in June.	Charter Impact	No	No	https://www.cde.ca.gov/fg/aa/pa/

Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jun-30	<p>Local Control and Accountability Plan - The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. The components of the LCAP for the 2021-2022 LCAP year must be posted as one document assembled in the following order:</p> <ul style="list-style-type: none"> LCFF Budget Overview for Parents Annual Update with instructions Plan Summary Stakeholder Engagement Goals and Actions Increased or Improved Services for Foster Youth, English Learners, and Low-income students Expenditure Tables Instructions <p>The LCAP must be presented at the same public meeting as the budget, preceding the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.</p>	ASA with Charter Impact support	Yes	No	https://www.cde.ca.gov/re/lc/
FINANCE	Jun-30	<p>LCAP Federal Addendum - Explain the LEA's strategy for using federal funds to supplement and enhance local priorities or initiatives funded with state funds, as reflected in the LEA's LCAP. This shall include describing the rationale/evidence for the selected use(s) of federal funds within the context of the LEA's broader strategy reflected in the LCAP.</p>	Client	Yes	No	https://www.cde.ca.gov/re/lc/addendumguidance.asp
FINANCE	Jun-30	<p>Submit Preliminary Budget Plan to Authorizer - Charter Schools are required to submit their annual budgets to their authorizer by the authorizer-imposed deadline. Authorizers then use the budget to determine if the Charter School has reasonable financial health to sustain operations.</p> <p>The budget must be presented at the same public meeting as the LCAP, following the budget hearing. LCAP and budget adoption must be at least 1 day after the public hearing.</p>	Charter Impact	Yes	No	https://www.cde.ca.gov/fg/sf/fr/calendar19district.asp
OPERATIONS	Jun-30	<p>Approve school calendar and instructional minutes - 180/175 days charter schools and are allowed to shorten instructional year by 5 days without fiscal penalty. Kindergarten ~ 600 hours; Grades 1-3 ~ 840 hours; Grades 4-8 ~ 900 hours; Grades 9-12 ~ 1080 hours</p>	ASA with Charter Impact support	Yes	No	https://www.cde.ca.gov/fg/aa/pa/lcffitfaq.asp
GOVERNANCE	Jun-30	<p>Review your Parental Involvement Policy - Every local educational agency (LEA) in California must have a parental involvement policy: Federal requirement (LEAs accepting Title I funds). State requirement (California Education Code [EC] for non-Title I schools. Parents must be involved in how the funds reserved for parental involvement will be allocated for parental involvement activities. Keep minutes and sign-in sheets documenting these discussions. The California Department of Education (CDE) reviews the Consolidated Application and Reporting System (CARS) to see if the required reservation has been made.</p>	ASA	Yes	No	https://www.cde.ca.gov/sp/sw/t1/parentfamilyinvolve.asp
GOVERNANCE	Jun-30	<p>Review your Homeless Education Policy - A Homeless Education Policy is used to ensure that your school is compliant with key provisions of the Education for Homeless Children and Youths Act. It is also used to collect the contact information for your required designated homeless liaisons at your school. All schools are required to establish a board approved Homeless Education Policy.</p>	ASA	No	No	https://www.cde.ca.gov/sp/hs/cy/strategies.asp

Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Jun-30	School Nutrition Application Due to CDE - Funding supports five school meal and milk programs to assist schools, districts, and other nonprofit agencies in providing nutritious meals and milk to children at reasonable prices or free to qualified applicants. The five programs are the National School Lunch Program (NSLP), School Breakfast Program (SBP), Seamless Summer Feeding Option (SSFO), Special Milk Program (SMP), and State Meal Program (STMP)	ASA	No	No	https://www.cde.ca.gov/ls/nu/sn/eligmaterials.asp
FINANCE	Jun-30	Complete Consolidated Application reporting - Spring - The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to county offices, school districts, and direct-funded charter schools throughout California. Annually, in May, each local educational agency (LEA) submits the spring release of the application to document participation in these programs and provide assurances that the district will comply with the legal requirements of each program.	Charter Impact with ASA support	Yes	No	https://www.cde.ca.gov/fg/aa/co/index.asp

Appendices

As of March 31, 2021

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register
- Checks issued over \$2K – additional details

Allegiance STEAM Academy - Thrive

Financial Package

March 31, 2021

Presented by:



Allegiance STEAM Academy - Thrive

Monthly Cash Flow/Forecast FY20-21

Revised 04/27/21

ADA = 773.60



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Revised Budget Total	Favorable / (Unfav.)
ADA = 761.40																
Revenues																
State Aid - Revenue Limit																
8011 LCFF State Aid	-	202,662	202,662	364,791	364,791	364,791	364,791	364,791	274,504	135,210	130,191	128,500	1,983,179	4,880,863	4,831,124	49,739
8012 Education Protection Account	-	-	31,757	-	-	-	31,757	-	-	52,526	-	-	38,680	154,720	152,280	2,440
8019 State Aid - Prior Year	-	(15,631)	-	-	-	-	-	-	1,614	-	-	15,631	-	1,614	-	1,614
8096 In Lieu of Property Taxes	-	85,583	171,167	114,111	114,111	114,111	114,111	288,515	257,114	128,557	128,557	128,557	128,557	1,773,053	1,720,810	52,242
	-	272,614	405,586	478,902	478,902	478,902	510,659	653,306	533,232	316,293	258,748	272,688	2,150,416	6,810,250	6,704,214	106,035
Federal Revenue																
8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	98,203	98,203	98,203	-
8220 Federal Child Nutrition	-	4,065	7,290	9,214	23,739	13,172	7,927	13,028	13,056	651	651	651	651	94,093	81,892	12,201
8290 Title I, Part A - Basic Low Income	-	-	-	14,220	-	11,135	-	-	-	14,220	-	-	17,304	56,879	56,879	-
8291 Title II, Part A - Teacher Quality	-	-	-	3,138	-	-	3,251	-	-	3,145	-	-	3,047	12,581	12,581	-
8294 Title V, Part B - PCSG	-	-	-	22,522	-	-	0	-	-	-	-	-	-	22,522	24,609	(2,088)
8296 Other Federal Revenue	-	-	2,911	6,266	-	248,447	2,500	-	74,031	2,500	-	648,942	(7,664)	977,933	338,933	639,000
	-	4,065	10,201	55,360	23,739	272,754	13,678	13,028	87,087	20,516	651	649,593	111,541	1,262,211	613,097	649,113
Other State Revenue																
8311 State Special Education	-	-	-	33,524	30,173	30,173	30,173	-	60,346	62,349	62,349	62,349	64,352	435,788	427,367	8,421
8520 Child Nutrition	-	367	658	831	2,005	1,112	669	1,100	1,103	-	-	-	-	7,846	4,263	3,583
8550 Mandated Cost	-	-	-	-	-	10,708	-	-	-	-	-	-	-	10,708	10,708	(0)
8560 State Lottery	-	-	-	-	-	-	35,621	-	-	38,487	-	-	79,839	153,946	151,519	2,428
8598 Prior Year Revenue	-	-	-	941	-	9,146	204	-	-	-	-	-	-	10,291	-	10,291
8599 Other State Revenue	-	-	-	1,840	-	-	-	-	47,782	-	-	-	-	49,622	47,782	1,840
	-	367	658	37,136	32,178	51,139	66,668	1,100	109,231	100,836	62,349	62,349	144,191	668,202	641,639	26,563
Other Local Revenue																
8689 Other Fees and Contracts	-	515	-	285	607	-	612	50	563	-	-	-	-	2,632	515	2,117
8699 School Fundraising	10	6,245	-	-	43	120	-	30	(40)	-	-	-	-	6,408	6,255	153
	10	6,760	-	285	650	120	612	80	523	-	-	-	-	9,040	6,770	2,270
Total Revenue	10	283,806	416,445	571,684	535,469	802,916	591,617	667,513	730,073	437,644	321,748	984,630	2,406,148	8,749,702	7,965,721	783,981
Expenses																
Certificated Salaries																
1100 Teachers' Salaries	-	187,690	186,442	191,253	197,027	198,593	198,707	198,707	199,245	198,777	198,777	198,777	-	2,153,995	2,161,522	7,527
1170 Teachers' Substitute Hours	-	5,990	4,350	3,300	2,250	1,950	4,173	4,775	4,658	4,152	4,152	4,152	-	43,901	65,205	21,304
1175 Teachers' Extra Duty/Stipends	1,500	-	-	2,100	-	1,965	-	-	27,100	2,727	2,727	2,727	-	40,847	28,773	(12,074)
1200 Pupil Support Salaries	-	12,545	12,545	12,853	12,853	12,853	13,000	13,000	14,600	14,853	14,853	14,853	-	148,811	181,636	32,825
1300 Administrators' Salaries	29,588	29,588	29,588	29,921	29,921	30,833	30,833	30,833	32,433	30,833	30,833	30,833	-	366,038	355,050	(10,988)
1900 Other Certificated Salaries	2,667	2,667	2,667	2,747	2,747	2,747	2,747	2,747	3,717	2,747	2,747	2,747	-	33,690	32,000	(1,690)
	33,754	238,480	235,592	242,173	244,798	248,941	249,459	250,061	281,752	254,090	254,090	254,090	-	2,787,281	2,824,186	36,905
Classified Salaries																
2100 Instructional Salaries	-	36,987	34,851	37,847	28,685	25,504	31,236	35,086	54,048	32,716	32,716	32,716	-	382,391	412,236	29,845
2200 Support Salaries	9,542	25,704	22,505	22,693	22,588	22,258	22,911	22,915	28,686	22,918	22,918	22,918	-	268,556	215,426	(53,130)
2300 Classified Administrators'	6,083	6,083	6,083	6,208	6,208	6,208	6,208	6,208	7,008	6,208	6,208	6,208	-	74,925	73,000	(1,925)
2400 Clerical and Office Staff Salaries	9,883	14,807	14,816	14,872	14,339	14,027	12,133	12,225	16,138	14,823	14,823	14,823	-	167,710	167,754	44
2900 Other Classified Salaries	3,167	(902)	2,590	2,120	1,830	1,050	1,725	2,565	1,735	1,880	1,880	1,880	-	21,519	30,061	8,542
	28,675	82,680	80,846	83,741	73,650	69,047	74,214	78,999	107,615	78,544	78,544	78,544	-	915,101	898,477	(16,624)
Benefits																
3101 STRS	5,330	36,439	37,143	39,354	35,776	39,233	39,593	39,489	40,627	43,473	43,473	43,473	-	443,404	456,130	12,726
3202 PERS	5,729	17,637	17,713	16,261	15,552	14,939	15,819	16,620	17,567	15,933	15,933	15,933	-	185,638	184,484	(1,154)
3301 OASDI	1,220	5,830	5,247	5,438	4,517	4,099	4,837	5,139	4,518	4,772	4,772	4,772	-	55,162	55,307	145
3311 Medicare	875	4,580	4,458	4,595	4,488	4,482	4,565	4,640	5,514	5,015	5,015	5,015	-	53,243	53,939	696
3401 Health and Welfare	19,731	16,680	4,103	7,174	26,049	20,512	20,602	20,338	20,867	22,400	22,400	22,400	-	223,256	260,411	37,155
3501 State Unemployment	155	3,445	1,252	303	156	1,029	12,102	4,918	2,686	1,415	1,415	1,415	-	30,292	29,386	(906)
3601 Workers' Compensation	3,061	10,662	3,061	3,061	3,061	3,061	3,061	3,061	3,061	3,459	3,459	3,459	-	45,526	47,161	1,634
	36,101	95,274	72,976	76,187	89,600	87,357	100,579	94,205	94,841	96,468	96,468	96,468	-	1,036,522	1,086,817	50,295

Allegiance STEAM Academy - Thrive

Monthly Cash Flow/Forecast FY20-21

Revised 04/27/21

ADA = 773.60



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Revised Budget Total	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	2,098	599	8,553	6,179	2,797	1,406	1,117	2,392	1,117	6,248	6,248	6,248	-	45,000	75,000	30,000
4200 Books and Reference Materials	-	-	7,029	94	1,051	-	82	276	-	190	190	190	-	9,100	9,100	-
4302 School Supplies	3,314	-	374	1,157	3,844	970	(3,314)	2,399	3,957	2,821	2,821	2,821	-	21,164	40,200	19,036
4305 Software	6,186	9,522	3,898	5,662	4,707	6,955	3,069	4,091	4,727	5,060	5,060	5,060	-	63,997	35,300	(28,697)
4310 Office Expense	5,526	607	4	7,420	11,238	(3,392)	2,059	3,728	9,908	3,903	3,903	3,903	-	48,805	57,300	8,495
4311 Business Meals	-	-	-	200	464	-	1,697	-	-	428	428	428	-	3,644	6,000	2,356
4400 Noncapitalized Equipment	-	13,125	561	1,648	81,557	8,869	12,918	4,065	173,372	4,405	4,405	4,405	-	309,328	140,700	(168,628)
4700 Food Services	-	4,432	7,948	10,045	25,744	14,285	8,596	14,128	14,159	6,178	6,178	6,178	-	117,870	86,155	(31,715)
	17,125	28,284	28,366	32,405	131,401	29,092	26,223	31,079	207,239	29,232	29,232	29,232	-	618,909	449,755	(169,154)
Subagreement Services																
5101 Nursing	-	-	-	1,959	-	192	-	-	720	4,287	4,287	4,287	-	15,733	53,600	37,867
5102 Special Education	-	-	6,713	8,905	12,477	7,285	8,190	7,238	20,517	16,392	16,392	16,392	-	120,500	120,500	-
5105 Security	-	-	-	-	-	-	-	-	720	-	-	-	-	720	-	(720)
	-	-	6,713	10,864	12,477	7,477	8,190	7,238	21,957	20,679	20,679	20,679	-	136,953	174,100	37,147
Operations and Housekeeping																
5201 Auto and Travel	-	-	-	-	-	-	-	-	-	133	133	133	-	400	1,600	1,200
5300 Dues & Memberships	396	396	396	1,060	598	598	203	1,299	751	598	598	598	-	7,490	9,400	1,910
5400 Insurance	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	-	96,527	96,527	-
5501 Utilities	4,670	4,670	8,545	8,546	12,551	8,577	8,577	8,577	2,721	10,529	10,529	10,529	-	99,022	84,000	(15,022)
5502 Janitorial Services	415	415	431	280	431	431	431	431	(118)	431	431	431	-	4,440	5,747	1,306
5900 Communications	308	308	456	1,384	719	456	1,035	879	569	456	456	456	-	7,480	12,200	4,720
5901 Postage and Shipping	-	41	41	426	94	-	1,554	118	-	160	160	160	-	2,755	1,400	(1,355)
	13,832	13,873	17,912	19,741	22,437	18,106	19,845	19,349	11,966	20,351	20,351	20,351	-	218,115	210,874	(7,241)
Facilities, Repairs and Other Leases																
5603 Equipment Leases	-	-	-	1,216	-	-	-	363	3,153	840	840	840	-	7,250	14,500	7,250
5610 Repairs and Maintenance	-	-	-	-	-	-	-	-	-	1,681	1,681	1,681	-	5,042	12,100	7,058
	-	-	-	1,216	-	-	-	363	3,153	2,520	2,520	2,520	-	12,292	26,600	14,308
Professional/Consulting Services																
5801 IT	6,000	5,000	5,830	5,870	6,024	5,830	5,885	5,850	5,830	5,845	5,845	5,845	-	69,654	61,200	(8,454)
5802 Audit & Taxes	-	-	-	4,069	-	3,255	1,995	-	-	-	8,531	-	-	17,850	17,850	-
5803 Legal	-	-	-	2,475	338	450	1,313	263	263	1,732	1,732	1,732	-	10,295	30,000	19,705
5804 Professional Development	-	-	-	336	4,216	-	3,255	130	40	1,374	1,374	1,374	-	12,100	12,100	-
5805 General Consulting	-	-	300	-	450	-	-	250	300	2,233	2,233	2,233	-	8,000	16,000	8,000
5806 Special Activities/Field Trips	-	-	-	(193)	-	-	-	-	96	3,505	3,505	3,505	-	10,417	25,000	14,583
5807 Bank Charges	-	-	-	-	-	-	-	-	-	333	333	333	-	1,000	2,400	1,400
5808 Printing	-	-	-	-	-	-	-	-	-	1,478	1,478	1,478	-	4,433	2,800	(1,633)
5809 Other taxes and fees	2	(1,612)	354	147	-	-	280	100	-	743	743	743	-	1,500	3,600	2,100
5810 Payroll Service Fee	-	538	696	713	567	727	885	1,122	575	837	837	837	-	8,333	10,000	1,667
5811 Management Fee	13,932	15,706	11,757	17,900	18,691	20,554	19,146	19,170	22,095	19,093	19,093	19,093	-	216,228	198,589	(17,640)
5812 District Oversight Fee	-	-	-	20,346	-	35,644	-	-	-	-	-	-	184,423	240,413	201,126	(39,287)
5814 SPED Encroachment	-	-	-	-	-	1,694	-	-	-	-	-	-	(1,694)	-	-	-
5815 Public Relations/Recruitment	-	-	-	520	2,048	-	-	-	-	3,744	3,744	3,744	-	13,800	13,800	-
	19,934	19,631	18,938	52,183	32,333	68,154	32,758	26,885	29,199	40,917	49,447	40,917	182,729	614,024	594,465	(19,559)
Interest																
7438 Interest Expense	543	544	527	545	528	546	546	582	547	-	-	(4,908)	-	-	-	-
	543	544	527	545	528	546	546	582	547	-	-	(4,908)	-	-	-	-
Total Expenses	149,965	478,766	461,870	519,054	607,225	528,719	511,814	508,760	758,269	542,801	551,332	537,893	182,729	6,339,196	6,265,274	(73,923)
Monthly Surplus (Deficit)	(149,955)	(194,960)	(45,426)	52,630	(71,755)	274,197	79,804	158,753	(28,196)	(105,157)	(229,584)	446,736	2,223,419	2,410,506	1,700,448	710,058

Allegiance STEAM Academy - Thrive

Monthly Cash Flow/Forecast FY20-21

Revised 04/27/21

ADA = 773.60



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Forecast	Revised Budget Total	Favorable / (Unfav.)
Cash Flow Adjustments																
Monthly Surplus (Deficit)	(149,955)	(194,960)	(45,426)	52,630	(71,755)	274,197	79,804	158,753	(28,196)	(105,157)	(229,584)	446,736	2,223,419	2,410,506	1,700,448	
Cash flows from operating activities																
Public Funding Receivables	1,085,164	47,489	(171,167)	3,667	813	(123,257)	(54,961)	457,240	(312,637)	568,593	-	-	(2,406,148)	(905,205)	(1,458,284)	
Grants and Contributions Rec.	10,128	3,833	-	-	-	115	-	-	-	-	-	-	-	14,076	13,961	
Prepaid Expenses	(28,144)	(1,846)	(783)	(15,665)	(8,875)	14,509	18,922	(31,548)	(3,330)	3,198	3,198	3,198	-	(47,165)	6,479	
Accounts Payable	(148,751)	5,192	(5,192)	-	3,418	(3,418)	-	-	67,434	-	-	-	182,729	101,412	(46,701)	
Accrued Expenses	(1,449)	125,573	(23,965)	(121,509)	26,195	(156,230)	49,295	2,687	(63,521)	-	-	-	-	(162,926)	(168,341)	
Deferred Revenue	-	-	309,937	(3,766)	-	(248,447)	8,566	-	(66,290)	-	-	(20,348)	-	(20,348)	-	
Cash flows from financing activities																
Proceeds(Payments) on Debt	543	544	527	545	528	546	546	494	547	-	-	(643,908)	-	(639,088)	-	
Total Change in Cash	767,536	(14,175)	63,932	(84,098)	(49,677)	(241,985)	102,171	587,625	(405,994)	466,634	(226,386)	(214,321)				
Cash, Beginning of Month	1,521,677	2,289,213	2,275,038	2,338,970	2,254,872	2,205,195	1,963,210	2,065,381	2,653,006	2,247,013	2,713,647	2,487,261				
Cash, End of Month	2,289,213	2,275,038	2,338,970	2,254,872	2,205,195	1,963,210	2,065,381	2,653,006	2,247,013	2,713,647	2,487,261	2,272,939				

Allegiance STEAM Academy - Thrive

Budget vs Actual

For the period ended March 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Revenues							
State Aid - Revenue Limit							
LCFF State Aid	\$ 274,504	\$ 171,452	\$ 103,052	\$ 2,503,783	\$ 2,400,731	\$ 103,052	\$ 4,831,124
Education Protection Account	-	-	-	63,514	63,514	-	152,280
State Aid - Prior Year	1,614	-	1,614	(14,017)	(15,631)	1,614	-
In Lieu of Property Taxes	257,114	199,695	57,419	1,258,824	1,027,001	231,823	1,720,810
Total State Aid - Revenue Limit	533,232	371,146	162,086	3,812,104	3,475,615	336,489	6,704,214
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	98,203
Federal Child Nutrition	13,056	7,780	5,277	91,491	42,964	48,527	81,892
Title I, Part A - Basic Low Income	-	-	-	25,355	28,440	(3,085)	56,879
Title II, Part A - Teacher Quality	-	-	-	6,389	6,291	99	12,581
Title V, Part B - PCSGP	-	-	-	22,522	24,609	(2,088)	24,609
Other Federal Revenue	74,031	-	74,031	334,155	297,029	37,127	338,933
Total Federal Revenue	87,087	7,780	79,308	479,911	399,331	80,580	613,098
Other State Revenue							
State Special Education	60,346	49,824	10,522	184,389	228,073	(43,684)	427,367
State Child Nutrition	1,103	388	715	7,846	2,692	5,153	4,263
Mandated Cost	-	-	-	10,708	10,708	(0)	10,708
State Lottery	-	-	-	35,621	31,598	4,023	151,519
Prior Year Revenue	-	-	-	10,291	-	10,291	-
Other State Revenue	47,782	-	47,782	49,622	47,782	1,840	47,782
Total Other State Revenue	109,231	50,211	59,020	298,477	320,854	(22,376)	641,639
Other Local Revenue							
Other Fees and Contracts	563	-	563	2,632	515	2,117	515
School Fundraising	(40)	-	(40)	6,408	6,255	153	6,255
Total Other Local Revenue	523	-	523	9,040	6,770	2,270	6,770
Total Revenues	730,073	429,137	300,935	4,599,533	4,202,570	396,963	7,965,721
Expenses							
Certificated Salaries							
Teachers' Salaries	199,245	197,383	(1,862)	1,557,664	1,569,373	11,709	2,161,522
Teachers' Substitute Hours	4,658	5,922	1,264	31,445	47,441	15,996	65,205
Teachers' Extra Duty/Stipends	27,100	2,727	(24,373)	32,665	20,591	(12,074)	28,773
Pupil Support Salaries	14,600	16,909	2,309	104,251	130,909	26,658	181,636
Administrators' Salaries	32,433	29,588	(2,846)	273,538	266,288	(7,250)	355,050
Other Certificated Salaries	3,717	2,667	(1,050)	25,450	24,000	(1,450)	32,000
Total Certificated Salaries	281,752	255,195	(26,557)	2,025,012	2,058,601	33,589	2,824,186
Classified Salaries							
Instructional Salaries	54,048	37,525	(16,524)	284,245	299,662	15,417	412,236
Support Salaries	28,686	18,018	(10,668)	199,802	161,372	(38,430)	215,426
Supervisors' and Administrators' Salaries	7,008	6,083	(925)	56,300	54,750	(1,550)	73,000
Clerical and Office Staff Salaries	16,138	14,306	(1,831)	123,241	124,835	1,594	167,754
Other Classified Salaries	1,735	2,780	1,044	15,880	21,722	5,842	30,061
Total Classified Salaries	107,615	78,712	(28,903)	679,468	662,341	(17,127)	898,477
Benefits							
State Teachers' Retirement System, certificated positions	40,627	41,436	809	312,984	331,822	18,838	456,130
Public Employees' Retirement System, classified positions	17,567	16,112	(1,456)	137,838	136,148	(1,690)	184,484
OASDI/Medicare/Alternative, certificated positions	4,518	4,826	308	40,845	40,830	(15)	55,307
Medicare/Alternative, certificated positions	5,514	4,848	(666)	38,198	39,394	1,196	53,939
Health and Welfare Benefits, certificated positions	20,867	22,400	1,533	156,056	193,211	37,155	260,411
State Unemployment Insurance, certificated positions	2,686	2,865	179	26,047	25,088	(959)	29,386
Workers' Compensation Insurance, certificated positions	3,061	3,344	283	35,151	37,130	1,979	47,161
Total Benefits	94,841	95,831	990	747,119	803,622	56,503	1,086,817
Books & Supplies							
Textbooks and Core Materials	1,117	7,230	6,114	26,257	53,309	27,053	75,000
Books and Reference Materials	-	910	910	8,531	6,370	(2,161)	9,100
School Supplies	3,957	3,689	(269)	12,701	29,134	16,433	40,200
Software	4,727	1,959	(2,768)	48,817	29,422	(19,394)	35,300
Office Expense	9,908	5,117	(4,791)	37,098	41,950	4,853	57,300
Business Meals	-	600	600	2,361	4,200	1,839	6,000
Noncapitalized Equipment	173,372	14,070	(159,302)	296,114	98,490	(197,624)	140,700
Food Services	14,159	8,172	(5,987)	99,336	61,638	(37,698)	86,155
Total Books & Supplies	207,239	41,747	(165,492)	531,214	324,514	(206,700)	449,755

Allegiance STEAM Academy - Thrive

Statement of Financial Position

March 31, 2021

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 2,247,013	\$ 1,521,677	\$ 725,336	48%
Accounts Receivable	-	14,076	(14,076)	-100%
Public Funding Receivables	568,593	1,500,942	(932,350)	-62%
Prepaid Expenses	120,660	63,901	56,759	89%
Total Current Assets	2,936,266	3,100,597	(164,331)	-5%
Total Assets	\$ 2,936,266	\$ 3,100,597	\$ (164,331)	-5%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 67,434	\$ 148,751	\$ (81,317)	-55%
Accrued Liabilities	155,166	318,092	(162,926)	-51%
Total Current Liabilities	222,600	466,843	(244,243)	-52%
Long-Term Liabilities				
Notes Payable, Net of Current Portion	644,730	639,911	4,820	1%
Total Long-Term Liabilities	644,730	639,911	4,820	1%
Total Liabilities	867,330	1,106,754	(239,423)	-22%
Total Net Assets	2,068,935	1,993,843	75,092	4%
Total Liabilities and Net Assets	\$ 2,936,266	\$ 3,100,597	\$ (164,331)	-5%

Allegiance STEAM Academy - Thrive

Statement of Cash Flows

For the period ended March 31, 2021

	Month Ended 03/31/21	YTD Ended 03/31/21
Cash Flows from Operating Activities		
Change in Net Assets	\$ (28,196)	\$ 75,092
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	(312,637)	932,350
Grants, Contributions & Pledges Receivable	-	14,076
Prepaid Expenses	(3,330)	(56,759)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	67,434	(81,317)
Accrued Expenses	(63,521)	(162,926)
Deferred Revenue	(66,290)	-
Total Cash Flows from Operating Activities	(406,541)	720,516
Cash Flows from Financing Activities		
Proceeds from (payments on) Long-Term Debt	547	4,820
Total Cash Flows from Financing Activities	547	4,820
Change in Cash & Cash Equivalents	(405,994)	725,336
Cash & Cash Equivalents, Beginning of Period	2,653,006	1,521,677
Cash and Cash Equivalents, End of Period	\$ 2,247,013	\$ 2,247,013

Allegiance STEAM Academy - Thrive

Budget vs Actual

For the period ended March 31, 2021

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Nursing	720	5,360	4,640	2,871	37,520	34,649	53,600
Special Education	20,517	12,050	(8,467)	71,324	84,350	13,026	120,500
Security	720	-	(720)	720	-	(720)	-
Total Subagreement Services	21,957	17,410	(4,547)	74,915	121,870	46,955	174,100
Operations & Housekeeping							
Auto and Travel	-	160	160	-	1,120	1,120	1,600
Dues & Memberships	751	861	110	5,697	6,817	1,120	9,400
Insurance	8,044	8,044	(0)	72,396	72,395	(1)	96,527
Utilities	2,721	7,466	4,745	67,434	61,602	(5,832)	84,000
Janitorial Services	(118)	492	610	3,147	4,272	1,125	5,747
Communications	569	1,158	590	6,112	8,725	2,612	12,200
Postage and Shipping	-	136	136	2,275	992	(1,282)	1,400
Total Operations & Housekeeping	11,966	18,317	6,351	157,061	155,923	(1,138)	210,874
Facilities, Repairs & Other Leases							
Equipment Leases	3,153	1,450	(1,703)	4,731	10,150	5,419	14,500
Repairs and Maintenance	-	1,210	1,210	-	8,470	8,470	12,100
Total Facilities, Repairs & Other Leases	3,153	2,660	(493)	4,731	18,620	13,889	26,600
Professional/Consulting Services							
IT	5,830	5,020	(810)	52,119	46,140	(5,979)	61,200
Audit & Taxes	-	4,463	4,463	9,319	13,388	4,068	17,850
Legal	263	3,000	2,738	5,100	21,000	15,900	30,000
Professional Development	40	1,210	1,170	7,977	8,470	493	12,100
General Consulting	300	1,600	1,300	1,300	11,200	9,900	16,000
Special Activities/Field Trips	96	2,500	2,404	(97)	17,500	17,597	25,000
Bank Charges	-	240	240	-	1,680	1,680	2,400
Printing	-	280	280	-	1,960	1,960	2,800
Other Taxes and Fees	-	521	521	(728)	2,037	2,765	3,600
Payroll Service Fee	575	946	371	5,823	7,161	1,338	10,000
Management Fee	22,095	17,241	(4,854)	158,949	146,865	(12,084)	198,589
District Oversight Fee	-	-	-	55,990	63,447	7,457	201,126
SPED Encroachment	-	-	-	1,694	-	(1,694)	-
Public Relations/Recruitment	-	1,380	1,380	2,568	9,660	7,092	13,800
Total Professional/Consulting Services	29,199	38,401	9,202	300,014	350,508	50,494	594,465
Interest							
Interest Expense	547	-	(547)	4,908	3,200	(1,708)	-
Total Interest	547	-	(547)	4,908	3,200	(1,708)	-
Total Expenses	758,269	548,273	(209,996)	4,524,441	4,499,198	(25,243)	6,265,274
Change in Net Assets	(28,196)	(119,136)	90,940	75,092	(296,628)	371,720	1,700,448
Net Assets, Beginning of Period	2,097,131			1,993,843			
Net Assets, End of Period	\$2,068,935			\$2,068,935			

Allegiance STEAM Academy - Thrive

Accounts Payable Aging

March 31, 2021

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Cintas Corporation #150	4076025874	2/16/2021	2/26/2021	\$ -	\$ -	\$ 71	\$ -	\$ -	\$ 71
Cintas Corporation #150	4077325908	3/2/2021	3/12/2021	-	71	-	-	-	71
Cintas Corporation #150	4078596884	3/16/2021	3/26/2021	-	71	-	-	-	71
Cintas Corporation #150	4079311972	3/23/2021	4/2/2021	71	-	-	-	-	71
Sunny Kids Therapy Inc	1087	3/26/2021	4/10/2021	4,263	-	-	-	-	4,263
Rancho Janitorial Supplies	681025	3/15/2021	4/14/2021	1,721	-	-	-	-	1,721
Associated Health Professionals Inc	0000133973	3/15/2021	4/14/2021	720	-	-	-	-	720
San Bernardino County Superintendent of	210584	3/18/2021	4/17/2021	300	-	-	-	-	300
Chino Valley USD	UTILITIES-2019-08	3/23/2021	4/22/2021	60,147	-	-	-	-	60,147
Total Outstanding Invoices				<u>\$ 67,221</u>	<u>\$ 142</u>	<u>\$ 71</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 67,434</u>

Allegiance STEAM Academy - Thrive

Check Register

For the period ended March 31, 2021

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20980	Joshua C. Brannen	SpEd svcs - 01/21	3/4/2021	\$ 945.00
20981	Charter Impact	Business Mgmt. Svcs - 03/21 & Student Data svcs - 01/21	3/4/2021	20,242.50
20982	Theodosia Neal	SpEd svcs - 02/21	3/4/2021	1,300.00
20983	Rancho Janitorial Supplies	Janitorial Supplies	3/4/2021	6,690.09
20984	Sunny Kids Therapy Inc	SpEd svcs - 02/21	3/4/2021	4,867.50
20985	Waxie Sanitary Supply	Janitorial Supplies	3/4/2021	933.74
20986	San Bernardino County	STRS 02/2021	3/4/2021	64,625.83
20987	Charter Impact	Payroll Processing Fee - 02/21	3/10/2021	575.00
20988	Cintas Corporation #150	Janitorial Supplies	3/10/2021	70.75
20989	Sylvia Gomez	SpEd svcs - 01/21	3/10/2021	1,120.00
20990	Gayle Hinazumi	SpEd svcs - 01/21 & 02/21	3/10/2021	5,000.00
20991	JAMF Software, LLC	IT Supplies	3/10/2021	954.00
20992	Jamie Kaufman	SpEd svcs - 02/21	3/10/2021	1,200.00
20993	Stacey Lazo	Reimb - 03/04/21	3/10/2021	45.91
20994	Mindi Moon	Reimb - 02/02/21	3/10/2021	13.56
20995	NWEA	Subscription - 07/31/21-06/30/22	3/10/2021	9,525.00
20996	Optiva IT	IT svcs - 03/21	3/10/2021	5,830.00
20997	Jennifer Piyawadhanachai	Reimb - 08/11/20	3/10/2021	31.90
20998	San Bernardino County Superintendent of Schools	Workshop/Conference - A. Cannon	3/10/2021	40.00
20999	Best Buy Business Advantage Account	Chromebook Dell (140)	3/18/2021	41,311.11
21000	Blue Shield of California	Health Ins - 01/21	3/18/2021	VOID
21001	Cintas Corporation #150	Janitorial Supplies	3/18/2021	70.75
21002	Internation E-Z UP, Inc.	Canopy (15)	3/18/2021	5,538.09
21003	Stacey Lazo	Reimb - 03/05/21	3/18/2021	23.69
21004	Southern California Council of Chinese Schools	Enrichment Svcs - 04/21	3/18/2021	96.00
21005	Diana Urbina	Reimb - 03/05/21	3/18/2021	25.84
21006	Franchise Tax Board	Confidential	3/25/2021	150.00
21007	Blue Shield of California	Health Ins - 04/31	3/25/2021	16,483.90
21008	Casa Colina Rehab	SpEd Svcs 11/20	3/25/2021	1,822.00
21009	Charter Impact	Student Data svcs - 02/21	3/25/2021	1,852.50
21010	Chino Valley USD	Copier svcs - 10/21 to 01/21	3/25/2021	3,152.69
21011	Horace Mann Insurance Company	Voluntary Ins - 03/21	3/25/2021	965.93
21012	Intelli-Tech	Viewsonic Computer (64)	3/25/2021	126,522.31
21013	Kaiser Foundation Health Plan	Health Ins. - 04/21	3/25/2021	10,819.42
21014	MetLife Small Business Center	Health Ins. - 04/21	3/25/2021	2,065.36
21015	Procopio, Cory, Hargreaves & Savitch LLP	Legal svcs - 02/28/21	3/25/2021	262.50
21016	Taylor Publishing Company	Yearbook - Deposit	3/25/2021	2,569.00
21017	Waxie Sanitary Supply	Janitorial Supplies	3/25/2021	177.55
ACH	Mid Atlantic Trust Company	Employee 403B Contributions 02/21	3/1/2021	4,050.00
ACH	CharterSafe	Package Premium & Workers Comp Ins - 03/21	3/2/2021	11,105.00
ACH	American Express	CC Payment - AMEX	3/8/2021	9,759.58
ACH	Internal Revenue Services	Federal Tax Payment PPE031021	3/11/2021	5,677.38
ACH	Employment Development Department	State Tax Pmt SUI PPE031021	3/11/2021	1,079.01
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE031021	3/11/2021	746.63
ACH	Gopher Sport	School Supplies	3/15/2021	1,247.42
ACH	CalPERS	PERS Pepra Pmt 02/21	3/16/2021	14,601.02
ACH	CalPERS	PERS Classic Pmt 02/21	3/16/2021	5,502.72
ACH	CalPERS	PERS Pepra Pmt 02/21	3/16/2021	1,905.87
ACH	CalPERS	PERS Classic Pmt 02/21	3/16/2021	231.23
ACH	Internal Revenue Services	Federal Tax Payment PPE031721S	3/18/2021	226.37
ACH	Employment Development Department	State Tax Pmt SUI PPE031721S	3/18/2021	44.84
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE031721S	3/18/2021	28.19
ACH	Internal Revenue Services	Federal Tax Payment PPE032521	3/26/2021	49,342.90
ACH	Health Equity	FSA - Health 03/21	3/26/2021	783.10
ACH	Employment Development Department	State Tax Pmt SUI PPE032521	3/26/2021	1,772.01
ACH	Mid Atlantic Trust Company	Employee 403B Contributions 03/21	3/26/2021	4,200.00
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE032521	3/26/2021	16,303.42

Total Disbursements Issued in March \$ 466,526.11

Allegiance STEAM Academy - Thrive

Check Register - greater than \$2,000

For the period ended March 31, 2021

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
Employee Benefits				
ACH	Mid Atlantic Trust Company	9515 - 403(b) Plan	3/1/2021	4,050.00
20986	San Bernardino County	3101/9513 - STRS	3/4/2021	64,625.83
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	3/11/2021	5,677.38
ACH	CalPERS	3202/9514 - PERS	3/16/2021	14,601.02
ACH	CalPERS	3202/9514 - PERS	3/16/2021	5,502.72
21013	Kaiser Foundation Health Plan	3401 - Health insurance	3/25/2021	10,819.42
21014	MetLife Small Business Center	3401 - Health insurance	3/25/2021	2,065.36
21007	Blue Shield of California	3401 - Health insurance	3/25/2021	16,483.90
ACH	Mid Atlantic Trust Company	9515 - 403(b) Plan	3/26/2021	4,200.00
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	3/26/2021	49,342.90
ACH	Employment Development Department	3301/3311/9512 - Payroll taxes	3/26/2021	16,303.42
				193,671.95
Books and Supplies				
20983	Rancho Janitorial Supplies	4310 - Office Expenses	3/4/2021	6,690.09
20999	Best Buy Business Advantage Account	4400 - Noncapitalized Equipment	3/18/2021	41,311.11
21002	Internation E-Z UP, Inc.	4400 - Noncapitalized Equipment	3/18/2021	5,538.09
21012	Intelli-Tech	4400 - Noncapitalized Equipment	3/25/2021	126,522.31
21016	Taylor Publishing Company	4302 - School Supplies	3/25/2021	2,569.00
ACH	American Express	4302/4310 Supplies	3/8/2021	9,759.58
20995	NWEA	4305 - Software	3/10/2021	9,525.00
				201,915.18
Subagreement Services				
20984	Sunny Kids Therapy Inc	5102 - Special Education	3/4/2021	4,867.50
20990	Gayle Hinazumi	5102 - Special Education	3/10/2021	5,000.00
				9,867.50
Facility Rent and Housekeeping				
ACH	CharterSafe	5400/3601 - Insurance	3/2/2021	11,105.00
21010	Chino Valley USD	5603 - Equipment Lease	3/25/2021	3,152.69
				14,257.69
Professional/Consulting Services				
20981	Charter Impact	5811 - Management Fee	3/4/2021	20,242.50
20996	Optiva IT	5801 - IT	3/10/2021	5,830.00
				26,072.50
Total Disbursement over \$2,000				\$ 445,784.82

Expanded Learning Opportunities Grant Plan

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Allegiance STEAM Academy - Thrive	Sebastian Cогnetta, CEO	sebastian.cognetta@asathrive.org 909-465-5405

The following is the local educational agency's (LEA's) plan for providing supplemental instruction and support to students, including those identified as needing academic, social-emotional, and other support, including the provision of meals and snacks. The plan will explain how the LEA will use the funds it receives through the Expanded Learning Opportunities (ELO) Grant to implement a learning recovery program for at least the students included in one or more of the following groups: low-income students, English learners, foster youth, homeless students, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, including, but not limited to, those who did not enroll in kindergarten in the 2020–21 school year, credit-deficient students, high school students at risk of not graduating, and other students identified by certificated staff.

For specific requirements please refer to the Expanded Learning Opportunities Grant Plan Instructions.

Plan Descriptions

A description of how parents, teachers, and school staff were involved in the development of the plan.

The following stakeholders were involved in the development of the plan:

Parents, Board Members, and Community Members:

School Site Council- March 9, 2021;

Public Hearing at Regular Board Meeting: April 12, 2021

Conversation with the Community: April 13, 2021

Teachers and School Staff:

Staff Meetings: March 26; April 12, April 26

The purpose of each of the events is to engage the community in the development of the plan, prior to its staff recommendation for adoption at the May, 2021 Regular meeting of the Board of Directors.

A description of how students will be identified and the needs of students will be assessed.

Identification of Students:

ASA teachers and staff have established objective criteria for identifying students to participate in ASA's Expanded Learning Opportunities. The criteria ensures that the students prioritized in ASA's expanded learning efforts are the most likely to have experienced disruption to their learning during the course of school closures and mandated distance learning.

Criteria:

- screening data results (e.g., DIBELS, BPST, Eureka Math Assessments)
- course grades
- other classroom assessment data
- attendance
- NWEA MAP score(s)
- teacher referral

* priority is given to students included in any of the groups identified in SB 86: low-income, English Learners, foster youth, homeless, students with disabilities, students at risk of abuse, neglect, or exploitation, disengaged students, students below grade level

Assessment of Student Needs:

ASA uses valid, reliable, and standardized assessment tools to identify students performing below grade level and identify specific areas of academic need (e.g., phonics/decoding, procedural fluency in multiplication). Additionally, students' progress is monitored closely in order to evaluate the effectiveness of Expanded Learning Opportunities.

A description of how parents and guardians of students will be informed of the opportunities for supplemental instruction and support.

The adopted Expanded Learning Opportunities Grant plan will be posted on the school website and shared at stakeholder meetings, including Meetings of the Board of Directors and Conversations with the Community. Moreover, the related services available, such as Mental Health Counseling, will be communicated out by site staff to students and families.

A description of the LEA’s plan to provide supplemental instruction and support.

ASA’s plan to provide Expanded Learning Opportunities is multi-faceted:

Summer School: Summer 2021

Extending instructional learning time will be provided by implementing a 20 day Summer School option. Students meeting the criteria described above will be given priority in participating in the Summer School option. (June - July, 2021)

Accelerating Progress to Close Learning Gaps/Integrated Student Supports

Support in mental health and social emotional learning will be provided through the duration of the 2021-2022 school year, including extending the partnership with Care Solace, a mental health service liaison for students and families; Additional Paraprofessionals to directly support students in closing learning gaps. (August, 2021-May, 2022)

Additional Academic Services

Additional paraprofessionals to directly support students with disabilities and students below grade level in accelerating academic progress. (August, 2021-May, 2022)

Comprehensive assessment system (e.g., NWEA MAP) to include diagnostic, progress monitoring, and benchmark assessments (May, 2021-June, 2022)

Community Learning Hubs

Increased inventory in devices (chromebooks, iPads,) and hotspots to ensure students have access to digital curricula while participating in remote learning. (August, 2021-May, 2022)

Professional Development

Customized training and support for teachers and staff to support facets of this plan (August, 2021- May, 2022)

Expenditure Plan

The following table provides the LEA’s expenditure plan for how it will use ELO Grant funds to support the supplemental instruction and support strategies being implemented by the LEA.

Supplemental Instruction and Support Strategies	Planned Expenditures	Actual Expenditures
Extending instructional learning time	\$165,000.00	[Actual expenditures will be provided when available]

Accelerating progress to close learning gaps through the implementation, expansion, or enhancement of learning supports	\$ 80,000.00	[Actual expenditures will be provided when available]
Integrated student supports to address other barriers to learning	\$ 80,000.00	[Actual expenditures will be provided when available]
Community learning hubs that provide students with access to technology, high-speed internet, and other academic supports	\$75,000.00	[Actual expenditures will be provided when available]
Supports for credit deficient students to complete graduation or grade promotion requirements and to increase or improve students' college eligibility	[\$ 0.00]	[Actual expenditures will be provided when available]
Additional academic services for students	\$ 37,000.00	[Actual expenditures will be provided when available]
Training for school staff on strategies to engage students and families in addressing students' social-emotional health and academic needs	\$35,000.00	[Actual expenditures will be provided when available]
Total Funds to implement the Strategies	\$472,600.00	[Actual expenditures will be provided when available]

A description of how ELO Grant funds are being coordinated with other federal Elementary and Secondary School Emergency Relief Funds received by the LEA.

ASA is coordinating the use of Expanded Learning Grant and other federal (ESSER) funds to best meet the needs of the ASA community. In the spring and summer of 2021, Expanded Learning Grant funds are primarily budgeted towards integrated student services such as extended learning, interventions, mental health, and paraprofessional staffing. In 2020-21, the ESSER funds are primarily budgeted towards coordination with public health department requirements, purchasing educational technology in the event of future closures, purchasing of Personal Protective Equipment (PPE) and cleaning supplies. In 2021-22, the ESSER funds are primarily budgeted towards mental health support, intensive interventions and academic services for students in need. For 2022-23, ASA will evaluate its current needs and allocate funding as allowable.



FACILITIES MANAGER

Allegiance STEAM Academy Thrive, a Harbor of Innovation and Accountability

We have an amazing and unique employee culture and strive to hire the best. We value integrity, excellence, respect, inclusion, and collaboration. What is special about ASA is how we live the Wolves' Ways:

- Trust Your Instincts: *Assume positive intent of one another*
- Keep Your Den Clean: *Attract and retain highly effective people*
- Stay on Track: *Encourage alignment of independent decision-making with school-wide goals*
- Howl with Your Friends: *Share information openly, broadly, and deliberately*
- Be a Leader: *Remain extraordinarily candid with each other*

Under supervision of the CEO, the Facilities Manager is responsible for implementing and monitoring all aspects of facility maintenance, safety, and cleanliness.

Primary responsibilities include, but are not limited to:

- Maintain a growth mindset, engaging people and tasks with a willingness to learn, listen, reflect, share, and change;
- Maintains an orderly and organized inventory of instructional and janitorial supplies, report needs to the CEO, Principal and/or their designee, and replenish as needed;
- Maintain knowledge regarding methods of industrial cleaning, safety practices and procedures, and health standards and hazards;
- Manage all contractors on site, ensuring that all health and safety requirements are met, monitor their performance and inspect completed work;
- Undertakes routine inspections of the site including daily maintenance checks;
- Makes arrangements to remedy any problems and to participate in cost saving projects, as directed;
- Maintain the school grounds to a high standard including all lawns and bed, ensure grounds are litter free;
- Coordinate appropriate facilities set-up and technical equipment for a variety of activities either for the school or for outside use as required;
- Track and communicate status of project requests to requestors and other interested parties to ensure timely feedback and accountability;
- Commits to the growth and maintenance of a positive risk management culture within the school; assisting staff where necessary;
- Supervises skilled and unskilled workers in all phases of maintenance and/or operations trade areas and repair or upkeep of structures, equipment, facilities and operations:
- Actively participate in the Safety Committee; and

- Performs other related duties as required

Qualifications:

- Must have a high school diploma or equivalent;
- Prefer minimum of three (3) years' experience in custodial work, preferably including one year in a supervisory capacity; and
- Must demonstrate facilities and leadership abilities, including:
 - Use of computers and modem technology;
 - Supervising and managing the performance of assigned staff;
 - Provide input for the evaluation of assigned staff;
- Understanding and following oral and written directions at a level required for successful job performance;
- Experienced in modern cleaning methods and the preferred methods of cleaning and preserving floors, walls and fixtures.
- Knowledgeable in available and appropriate cleaning materials, disinfectants and equipment used in custodial work;
- Operation of cooling, heating and ventilation equipment, door closures, combination locks and mechanical equipment commonly found in schools;
- Maintaining a large perspective and view of all school facilities and programs;
- Willingness to learn STEAM based approaches to learning; and
- Must enjoy a positive and interactive relationship with students.

To be employed by ASA THRIVE the following conditions must be met:

- All employees must fulfill California Education Code § 44237, which requires fingerprints to be obtained from each new employee in order to obtain a criminal record summary prior to commencing employment from the Department of Justice. The employee is responsible to pay for the fingerprinting costs;
- All employees who are mandated reporters, as defined by Penal Code 11165.7, are to report known or suspected instances of child abuse or neglect. Prior to employment, each employee shall sign a statement, on a form provided to him/her by Allegiance STEAM Academy, to the effect that he/she has knowledge of the statutory requirement that if he/she observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect, he/she shall immediately report this to Child Protective Services. The CEO/Principal shall ensure that the provisions of this policy are carried out in accordance with the law;
- All employees must complete the "I-9" form to verify that they have the legal right to work in the United States;
- All employees must have a social security card; and
- All employees and volunteers must provide the results of a T.B. test as required by current state law and renew their T.B. verification every four years.



**PAID TIME OFF (PTO)
NON-EXEMPT EMPLOYEES ADDENDUM
FISCAL YEAR:2020-2021**

Addendum to Standard Paid Time Off (PTO) Policy

The following full-time, regular employees are eligible for PTO benefits:

- Full-time employees will accrue paid time off at the rate of one (1) day per month of work.
- For Full-Time Employees participating in CalPERS, the following options are available regarding unused PTO:
 - Option A: ASA pays \$10.00/hour of PTO not used directly to employee
 - Option B: ASA contributes \$10.00/hour of PTO not used to employee's CalPERS; not exceeding CalPERS cap.
- Accrued personal leave may carry over from year to year for a maximum number of 12 days total to be used in any one academic year.
- As a courtesy, ASA will front-load all personal leave at the beginning of the paid year.
- Un-accrued PTO will not be paid out upon termination.
- PTO days will not accrue during any unpaid leave of absence.
- Requests to use PTO days must be submitted in writing at least 2 weeks in advance when possible to the assigned supervisor.

Upon termination of employment the eligible employees listed above will be paid for all accrued, but unused PTO time at their current rate of pay. They are not entitled to pay in lieu of taking PTO except upon termination of employment.

Adopted:



Because learning changes everything.®

QUOTE PREPARED FOR:

ALLEGIANCE STEAM ACADEMY
5862 C ST
CHINO, CA 91710-4492
ACCOUNT NUMBER: 12453116

SUBSCRIPTION/DIGITAL CONTACT:

TAMMY LOHOFF

CONTACT:

TAMMY LOHOFF

SALES REP INFORMATION:

Tracey Morris
tracey.morris@mheducation.com

Section Summary	Value of All Materials	Free Materials	Product Subtotal
CA Study Sync Platinum Package B: 4-Year Unitized	\$0.00	\$0.00	\$0.00
Grade 6	\$13,198.59	(\$998.19)	\$12,200.40
Grade 7	\$13,198.59	(\$998.19)	\$12,200.40
Grade 8	\$8,799.06	(\$665.46)	\$8,133.60
PRODUCT TOTAL*	\$35,196.24	(\$2,661.84)	\$32,534.40
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$2,521.41
GRAND TOTAL*			\$35,055.81

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/23/2021

ACCOUNT NAME: ALLEGIANCE STEAM ACADEMY

EXPIRATION DATE: 06/07/2021

QUOTE NUMBER: HFISH-04232021-008

ACCOUNT #: 12453116

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
CA Study Sync Platinum Package B: 4-Year Unitized					

CA Study Sync Platinum Package B: 4-Year Unitized Subtotal: \$0.00 \$0.00

Grade 6

Student Resources

STUDYSYNC G6 CA 4/4 STDNT W/DESIGNATED ELD & RW UNITS COMPANIONS 4 YEAR BUNDLE	978-0-07-905891-1	90	\$135.56	\$0.00	\$12,200.40
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Student Resources Subtotal: \$0.00 \$12,200.40

Teacher Resources

STUDYSYNC GRADE 6 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276491-5	3	\$96.30	\$288.90	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 6	978-1-94-328648-5	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 6	978-1-94-328649-2	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 6	978-1-94-328650-8	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 6	978-1-94-328651-5	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 4 YEAR SUBSCRIPTION	978-0-02-137938-5	3	\$146.43	\$439.29	*Free Materials

Teacher Resources Subtotal: \$998.19 \$0.00

Grade 6 Subtotal: \$998.19 \$12,200.40

Grade 7

Student Resources

STUDYSYNC G7 CA 4/4 STDNT W/DESIGNATED ELD & RW UNITS COMPANIONS 4 YEAR BUNDLE	978-0-07-905892-8	90	\$135.56	\$0.00	\$12,200.40
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Student Resources Subtotal: \$0.00 \$12,200.40

Teacher Resources

STUDYSYNC GRADE 7 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276492-2	3	\$96.30	\$288.90	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 7	978-1-94-328652-2	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 7	978-1-94-328653-9	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 7	978-1-94-328654-6	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 7	978-1-94-328655-3	3	\$22.50	\$67.50	*Free Materials
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 4 YEAR SUBSCRIPTION	978-0-02-137938-5	3	\$146.43	\$439.29	*Free Materials

Teacher Resources Subtotal: \$998.19 \$0.00

Grade 7 Subtotal: \$998.19 \$12,200.40

Grade 8

Student Resources

STUDYSYNC G8 CA 4/4 STDNT W/DESIGNATED ELD & RW UNITS COMPANIONS 4 YEAR BUNDLE	978-0-07-905893-5	60	\$135.56	\$0.00	\$8,133.60
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Student Resources Subtotal: \$0.00 \$8,133.60

Teacher Resources

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605

Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 04/23/2021

ACCOUNT NAME: ALLEGIANCE STEAM ACADEMY

EXPIRATION DATE: 06/07/2021

QUOTE NUMBER: HFISH-04232021-008

ACCOUNT #: 12453116

PAGE #: 2



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Product Description	ISBN	Qty	Unit Price	Free Materials	Line Subtotal
STUDYSYNC GRADE 8 CALIFORNIA, ELD TEACHER RESOURCE COMPANION	978-1-94-276493-9	2	\$96.30	\$192.60	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 1 GRADE 8	978-1-94-328656-0	2	\$22.50	\$45.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 2 GRADE 8	978-1-94-328657-7	2	\$22.50	\$45.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 3 GRADE 8	978-1-94-328658-4	2	\$22.50	\$45.00	*Free Materials
STUDYSYNC CALIFORNIA TEACHER EDITION UNIT 4 GRADE 8	978-1-94-328659-1	2	\$22.50	\$45.00	*Free Materials
STUDYSYNC CALIFORNIA ONLINE TEACHER WITH DESIGNATED ELD 4 YEAR SUBSCRIPTION	978-0-02-137938-5	2	\$146.43	\$292.86	*Free Materials
Teacher Resources Subtotal:				\$665.46	\$0.00
Grade 8 Subtotal:				\$665.46	\$8,133.60

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QUOTE PREPARED FOR:

ALLEGIANCE STEAM ACADEMY
5862 C ST
CHINO, CA 91710-4492
ACCOUNT NUMBER: 12453116

CONTACT:

TAMMY LOHOFF

VALUE OF ALL MATERIALS	\$35,196.24
FREE MATERIALS	(\$2,661.84)
PRODUCT TOTAL*	\$32,534.40
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$2,521.41
GRAND TOTAL	\$35,055.81

SUBSCRIPTION/DIGITAL CONTACT:

TAMMY LOHOFF

Comments:

* Price firm for 45 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

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ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

Name of School Official (Please Print)

Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

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PAGE #: 4