

ALLEGIANCE STEAM ACADEMY SPECIAL MEETING OF THE BOARD OF DIRECTORS

July 23, 2020

7:30 pm

Meeting Location:

Online https://zoom.us/j/96119509231

Telephone: (669)900-6833, Meeting ID: 96119509231

AGENDA

INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS

Allegiance STEAM Academy- Thrive charter school ("Allegiance STEAM Academy"), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors ("Board"). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.

- 1. Agendas are available to all audience members at the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact Allegiance at: info@asathrive.org
- 2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Public Comments."
- 3. "Public Comments" are set aside for members of the audience to comment. However, due to public meeting laws, the Board can only listen to your issue, not take action. The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on. These presentations are limited to three (3) minutes. *Due to COVID-19 closure*, please indicate in the chat box that you wish to speak.
- 4. In compliance with the Americans with Disabilities Act (ADA) and upon request, Allegiance STEAM Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Allegiance STEAM Academy.

I. Preliminary

A.	Call to Order					
	The meeting was called to order by the Board Chair at					
В.	Roll Call	Present	Absent			
	Samantha Odo, Chairperson					
	Jason Liso, Treasurer					
	Marcilyn Jones, Secretary					
	Troy Stevens, Member					
	Claudia Reynolds, Member					
C.	Public Comments- Items n	ot on the Agenda				
	•	resentations and no act	ee (3) minutes. Ordinarily, Board ion can be taken. However, the n.			
D.	Approval of Agenda for th	e Special Board Me	eeting for July 23, 2020			
	It is recommended that the Board of Directors approve the Agenda for Special Board Meeting for July 23, 2020.					
	Motion:Second	Roll Ca	11:			
II. O	pen Session:					
	PLEDGE OF ALLEGIAN ITEMS SCHEDULED FO 1. ASA Parent Learning Opt 2. Legal Health Data	R INFORMATION	\:			
C	2. Local Health Data					
C.	C. ITEMS SCHEDULED FOR CONSENT:					
-	1. None		CITY O. Y.			
D.	ITEMS SCHEDULED FO		CTION:			
	1. Reopening Plan for the 202 (See attached)	0-2021 School Year				
	It is recommended the Board of Directors:					
	Adopt and approve the Reopening Plan for the 2020-2021 School Year					
	Motion:	Second:	Roll Call:			

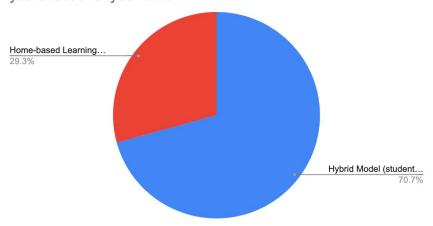
2. Resolution: COVID-19 Emergency Response- Authorization Needed to Take				
Any and All Necessary Actions to Prepare and Respond Effectively to				
COVID-19				
	(See attached)			
It is recommended the Board of Directors:				
	Adopt and approve the Resolution: COVID-19 Emergency Response			
	Motion:	Second:	Roll Call:	
E. COMMUNICATIONS				
1. Comments from Board of Directors				
F. ADJOURNMENT				
1. It is recommended the Board of Directors:				
Adjourn the Special Meeting of the Board of Directors for July 23, 2020				
	Motion:	Second:	_Roll Call:	

ASA Parent Learning Option Selection

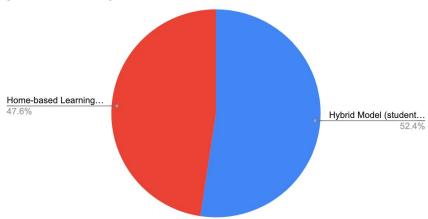
Responses

School-wide

Count of If ASA reopens in a hybrid model, which option would you choose for your child?

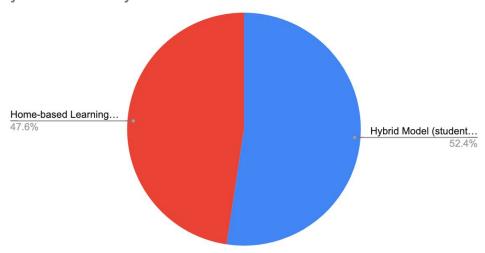


Transitional Kindergarten

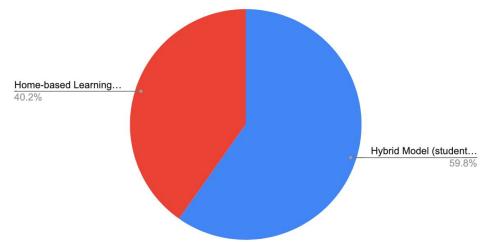


Kindergarten

Count of If ASA reopens in a hybrid model, which option would you choose for your child?

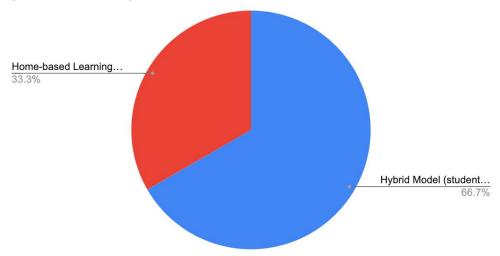


1st Grade

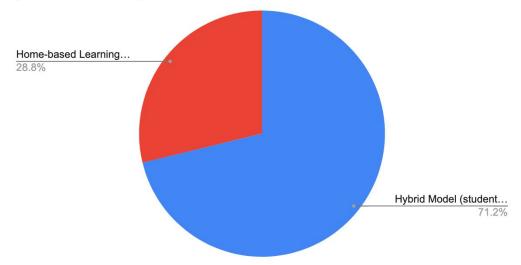


2nd Grade

Count of If ASA reopens in a hybrid model, which option would you choose for your child?

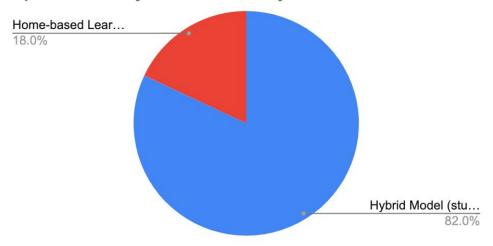


3rd Grade



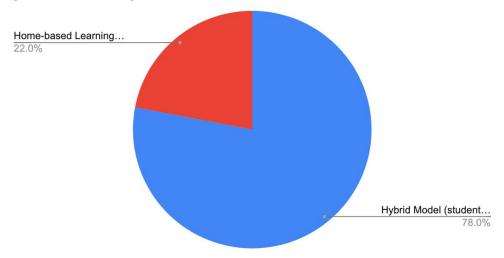
4th Grade

Count of If ASA reopens in a hybrid model, which option would you choose for your child?



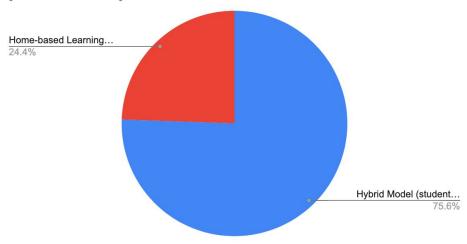
5th Grade

Count of If ASA reopens in a hybrid model, which option would you choose for your child?

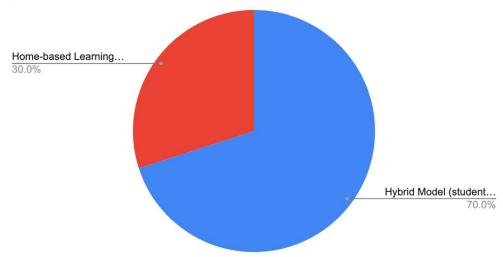


6th Grade

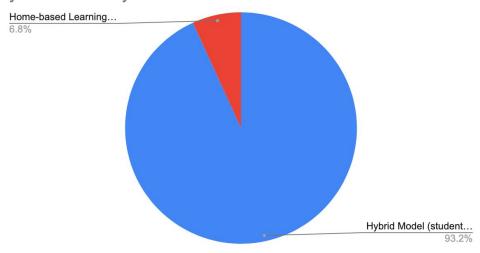
Count of If ASA reopens in a hybrid model, which option would you choose for your child?



7th Grade

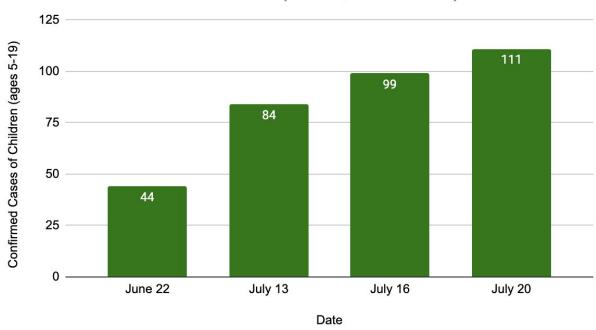


8th Grade

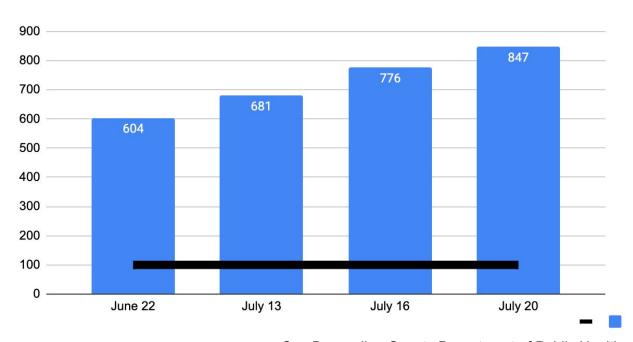


Local Health Data

Confirmed Cases of Children (Chino, Chino Hills)



Cases Per 100,000 (CVUSD boundaries)



- San Bernardino County Department of Public Health

Allegiance STEAM Academy - Thrive

Guidebook for the Reopening of ASA Thrive 2020-2021 School Year





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Letter from Dr. Cognetta

Dear Allegiance Families:

The responsibility of Allegiance STEAM Academy (ASA) is to provide a high-quality learning environment for our students. To meet this responsibility, ASA must also provide for the health and safety of students and staff. Developing a reopening plan requires a balancing of educational needs against health and safety concerns, all within the context of ongoing health and economic uncertainty. Providing live and on-site instruction is our preference and priority and will be done in a way that mitigates risk to students, staff, and the community. This guide is designed to create and communicate a system for ensuring the best health and safety standards are met to keep students on campus as much as possible as well as to prepare for the possibility of future school closures.

Within this document we provide you not only our safety precautions and reopening plans, but also an outline of our possible learning models, including traditional instruction, hybrid, distance learning, as well as the home-based learning option. It is our hope the information provided will give you information needed to make the best selection for your children. ASA will reopen and, throughout the 2020-2021 school year, offer the learning model that corresponds to the Governor's Resilience Roadmap, as well as the California COVID-19 County Data Monitoring. Any of the school-based protocols, procedures, or precautions included in this guidebook apply to all of the learning models described herein.

In developing our reopening plans, we are relying on the most current information and guidance from the Center for Disease Control (CDC), the California Department of Public Health (CDPH), the California Department of Education (CDE), the San Bernardino County Department of Public Health (SBCDPH), and the Chino Valley Unified School District (CVUSD). Additionally, this guidebook and our reopening plans are in compliance with Senate Bill 98 which was signed into law by Governor Newsom on June 29, 2020. The safety procedures within this guidebook are aimed to mitigate, not eliminate risk. No set of actions will completely eliminate the risk of COVID-19 transmission, but implementation of several coordinated and common sense efforts can greatly reduce risk.

Covid-19 is still an evolving situation, and changes in public policy as a response to increases or decreases in cases, responsiveness, or fatalities are to be expected. ASA has a responsibility to follow all protocols and guidelines released by state and county agencies. As updates in guidelines reach ASA, we will continue to update you as earliest as possible.

With Regards,

Dr. Cognetta



Returning to School- What Can You Expect?

When the 2020-2021 school year begins, regardless of learning model, on-campus school will look much different than the past due to new health and safety measures.

At Home

We strongly encourage families to **take temperatures daily** before coming to school. Students with fevers of 100.3° or higher should not come to school.

We strongly encourage you to **screen for respiratory symptoms** such as cough and shortness of breath each day. Students experiencing those symptoms should not attend school.



Personal illness, quarantine, and COVID-19 illness or symptom-related absences will be excused.

At School

Students (encouraged in Tk - grade 2; required in grades 3 - 8) and staff members will be required to wear **face coverings.***

Temperature checks will be conducted upon arrival to campus.

Visitors will have **limited access to campus**, including no access to classrooms.

ASA will designate **routes for entry and exit** from campus to limit direct contact.

Signage throughout campus will remind everyone about distancing and hand-washing.

Additional **health and safety equipment** is being secured, including but not limited to hand-washing stations and no-touch thermometers, as supply chains allow.

*per Governor's executive order



Face Coverings



In accordance with CDPH Guidance for Face Coverings, students in grades 3 or higher and staff must utilize face coverings while on campus (except when eating or while outdoors at recess or PE when maintaining a physical distance of 6 feet from others). Students in grades Transitional Kindergarten through 2nd are recommended to wear face coverings.

The following individuals are exempt from wearing a face covering:

- Persons with a medical condition, mental health condition, or disability that prevents
 wearing a face covering. This includes persons with a medical condition for whom wearing
 a face covering could obstruct breathing or who are unconscious, incapacitated, or
 otherwise unable to remove a face covering without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.

Personal Protective Equipment (PPE)

Personal Protective Equipment (PPE) will be provided to staff and students. Identified staff members will receive a reusable face shield. Gloves are not recommended for use by students or staff, with the exception of those conducting cleaning, food service, or first aid. *School issued PPE is exclusively for school use and must be returned or discarded (with staff approval) daily.*

PPE is provided by the California Governor's Office of Emergency Services (CalOES), CVUSD, and ASA.

Other Safety Considerations

- All staff will complete mandated COVID-19 online training in addition to other required training as conditions of their employment.
- ASA will follow CVUSD, CDPH, and CDC guidelines for cleaning, disinfection, and ventilation of campus.
- Common touch surfaces will be cleaned regularly.
- Physical plexi-glass barriers will be installed in front office areas where face-to-face interaction with the public occurs.
- Everyone on campus will be expected to wash their hands regularly.
- Every classroom will be provided hand sanitizer to use.
- Sharing of school supplies will be limited to the extent possible and students will be encouraged to take home personal items daily for cleaning.
- Students are encouraged to bring refillable water bottles.
- Playground equipment will be regularly inspected and cleaned.



Physical Distancing



ASA will adhere to the following strategies to maintain physical distancing as much as possible:

- Visitors and volunteers will have restricted access to campus and will not be allowed in classrooms.
- Campus is not open to outside groups.
- Group activities will be limited wherever practicable (i.e.: assemblies, award ceremonies, athletics).
- Classroom space will be arranged to remove non-essential furniture, allowing maximum space for students and staff.
- Student desks will be arranged to reduce contact.
- Routes will be designated for entry and exit to lunch, recess, and other transition times, as feasible
- Staff will be asked to practice physical distancing, including but not limited to, the following:
 - When working indoors or outdoor areas
 - Before and after the work shift
 - Coming and going from vehicles
 - Entering, working, and exiting physical buildings or other structures
 - During breaks and lunch periods



Students will have access to playground equipment during recess, but will be encouraged to maintain physical distancing where possible.

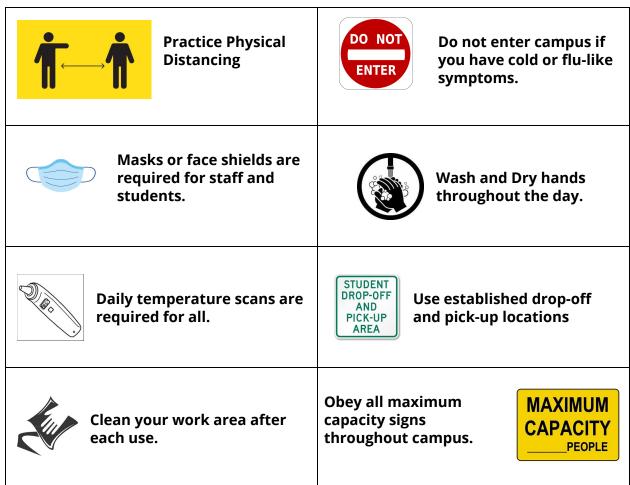


School meals will be served in individually plated or boxed meals. Students will eat lunch in designated lunch areas.



Allegiance STEAM Academy - Safety Protocols for 2020-2021 School Year

The guide below is an overview of the most important daily protocols to be followed by all staff, students, and community members.





Learning Models



The following models are designed to provide in-person instruction to the greatest extent possible while adhering to local health and safety guidelines. The models correspond to California's Resilience Roadmap. For students who are medically fragile, at risk, or self-quarantining due to COVID-19 exposure, an at-home learning option will be available for the 2020-2021 school year.

California's Resilience Roadmap



Hybrid Model (Stage 2b, 3) Traditional Instruction (Stage 4) Distance Learning (Stage 1, 2a, 2b) **Definition:** Distance Learning is **Definition:** The Hybrid Learning **Definition:** The Traditional instruction in which the student and model combines traditional Instructional model is 100% the teacher are in different locations. classroom experiences and classroom-based. All students Students are under the general digital/virtual academic daily attend class every school day. supervision of a certificated teacher instruction through 2 cohorts (A & Resilience RoadMap Stage 4 in which they are assigned. B). Each cohort attends in-class instruction 2 days weekly, thereby Resilience RoadMap Stages 1, 2a, alternating with a virtual live class schedule also 2 days weekly. Fridays are reserved for intervention and small group instruction. Resilience RoadMap Stages 2b, 3

The following characteristics apply to each of the models

Standards-based curriculum

Connectivity and/or devices available

Grading with accuracy and integrity.

Academic and other supports for: students below grade level; special education; English Language Learners; foster care/homeless; and students requiring mental health support.

Daily live lessons/interaction with certificated teachers.

Participation and attendance will be documented; Assigned work is required

All Enrichment Offered



Home-based Learning Option



Definition: The ASA Home-based Learning program provides digital/virtual live academic daily instruction. This learning program is an option where students are enrolled by parent choice at each trimester. (At the trimester, students who are enrolled in this program have the option of transitioning to the Hybrid Learning model or the Traditional model, if available.) Students virtually attend daily face-to-face instruction with a certificated grade-level appropriate teacher. Fridays are reserved for intervention and small group instruction, as well as some enrichment classes. All ASA enrichment courses will be offered.

Available by parent choice during Hybrid or Traditional models.

Instruction is aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction.

All students will be provided connectivity and/or devices in an effort to provide adequate participation in the educational program.

All students will be required to complete assigned work as provided by the certificated classroom teacher and attend class daily through a virtual learning platform.

Students will be graded with accuracy and integrity.

Instruction includes academic and other supports for all of the following: students not performing at grade level; special education students and related services required per IEPs with necessary accommodations; English Language Learner education; students in foster care/homeless; and students requiring mental health support.

Daily participation and **attendance** will be monitored and documented.



Social Emotional Support

ASA is committed to supporting the social and emotional well-being of all students. Support shall include daily or weekly lessons incorporating building relationships, community building, and increased access to mental health/wellness resources. Social Emotional Lessons are organized using ASA's Wolves' Ways.

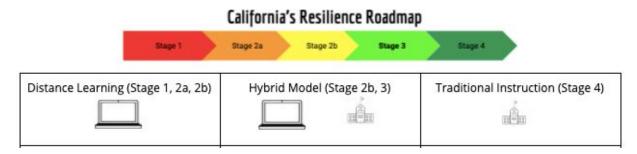
Stay on Track	Keep your Den Clean	Trust your instincts	Howl with your friends	Be a leader
Self Awareness	Self management	Social Awareness	Relationship Skills	Responsible Decision Making
-Identifying emotions -Accurate self-perception -Recognizing strengths -Self-confidence	-Impulse control -Stress Management -Self-discipline -Self-motivation -Goal setting	-Perspective-taking -Empathy -Appreciating diversity -Respect for others	-Communication -Social engagement -Relationship building -Teamwork	-Identifying problems -Analyzing situations -Solving problems -Evaluating -Reflecting
-Self-efficacy	-Organizational skills			-Ethical responsibility

Adapted from CASEL, 2017





Transitioning Between Learning Models



The current circumstances surrounding our reopening and operations throughout the 2020-2021 school year call require flexibility from everyone within our community. To support families in the likely transitions we will experience this year, this section describes what families can expect when ASA transitions between learning models. Transitioning between models will be determined by current health data as outlined in this plan, as well as any executive orders issued by the governor.

Transitioning from more cautious models to more "open" models such as from Distance Learning to Hybrid Learning or from Hybrid Learning to Traditional Instruction will be carried out slowly and methodically. *The process of transitioning from more cautious models to more "open" models will likely take 2 weeks from the decision and announcement to the community.* This will allow families time to make proper arrangements as well as allow ASA to take all necessary actions required to prepare the school for the model.

In contrast, transitioning from a more "open" learning model to a more cautious one will likely be due to a local outbreak or positive cases in our school. As such, we will all need to be prepared to move from either Traditional or Hybrid Learning to Distance Learning swiftly. **Transitioning from Traditional or Hybrid to Distance Learning will almost certainly occur immediately following the decision and announcement to the community.**



Considerations for Reopening and Partial or Total Closures

ASA will take the following actions when considering the reopening and possible partial or total closure of the campus to in-person instruction:

- Check State and local orders and the health department notices daily about transmission in the area or closures and adjust operations accordingly. As of July 17, 2020, in order to resume in-person class instruction, a county must have been off the state's COVID-19 monitoring list for 14 consecutive days. Schools and districts in counties on the monitoring list must provide distance learning.
 - As of July 21, 2020, San Bernardino County is on the <u>monitoring list</u>. **Based on the monitoring list data as of July 21, 2020, and as ordered by the governor, Allegiance will open the 2020-2021 school year in Distance Learning.**
- When a student, teacher or staff member tests positive for COVID-19 and had exposed others at the school, implement the following steps:
 - In consultation with the local public health department, the CEO may decide whether school closure versus cleaning and quarantine of exposed persons or other intervention is warranted, including the length of time necessary, based on the risk level within the specific community as determined by the local public health officer.
 - Close off the classroom or office where the patient was based and do not use these areas until after cleaning and disinfection. Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible.
 - Additional areas of the school visited by the COVID-19 positive individual may also need to be closed temporarily for cleaning and disinfection.
 - Communicate exposure at school and potential school closures to students, parents, teachers, staff and the community.
 - Continually update staff regarding labor laws, information regarding Disability
 Insurance, Paid Family Leave and Unemployment Insurance, as applicable to schools,
 including worker's sick leave rights under the Families First Coronavirus Response
 Act and employee's rights to workers' compensation benefits and presumption of the
 work-relatedness of COVID-19 pursuant to the Governor's Executive Order N-62-20,
 while that Order is in effect.



- Provide guidance to parents, students, teachers and staff reminding them of the importance of community physical distancing measures while a school is closed, including discouraging students or staff from gathering elsewhere.
- For partial or total closures, enact Distance Learning for affected students.
- Continue nutrition services provided in the regular school setting and establish alternate mechanisms for these services to continue.
- Maintain regular communications with the local public health department.



Appendix

Students that present symptoms while at school:

- Students will go to a designated isolation area until they can be picked up by a parent or guardian.
- ASA will coordinate with CVUSD and SBCDPH regarding suspected and confirmed cases.
 SBCDPH will be responsible for working directly with the individual and families for notification and contact tracing.
- SBCDPH will assist ASA to determine a course of action should a student or staff member test positive for COVID-19 on a case-by-case basis. This may include dismissal of students and most staff for a short period of 1-3 days.
- Note: Parents should be prepared to pick up their student(s) immediately in the instance they develop COVID-19 symptoms while at school. Please be sure to provide ASA updated emergency contact information.

COVID-19 Protocol & Notification

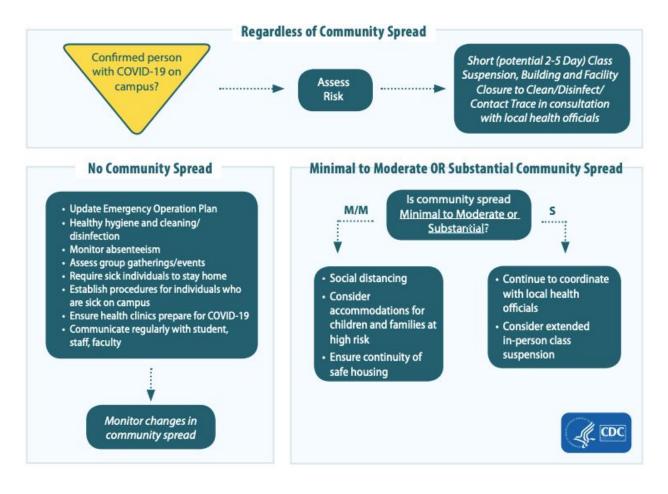
Should a positive COVID-19 case occur at school, the following protocols will be followed:

- In accordance with state and local laws and regulations, school administrators will notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).
- Inform those who have had close contact with a person diagnosed with COVID-19 to self
 monitor for symptoms, and follow state and local guidance if symptoms develop. ASA
 students, staff, and families who have been potentially exposed to a positive COVID19 case
 will be notified. These notifications will be completed by administration, in consultation with
 the school health technician (for students), by phone with follow-up written correspondence
 which will include:
 - o If known, date of potential exposure
 - Information on incubation period and safety protocols that help to limit exposure (hand washing, face coverings, physical distancing)
 - Phone numbers to schedule an appointment at a local testing site
- Students:
 - Return to school protocols when applicable



In addition, positive COVID-19 cases may lead to the closure of a classroom, multiple classrooms, or even the entire school. This will be determined by ASA administration with direction from CVUSD and the SBCDPH (see below).

School Decision Tree (CDC)





Drop Off and Pick Up

To maximize space between students as they arrive and leave campus, drop off and pick up locations have been established across campus.

- Temperature checks: For 1st through 3rd graders, temperature checks will be conducted
 before students exit their vehicles. For all other grade levels, temperature checks are
 performed at their corresponding gates.
- TK/K: Please walk your child to the gate while being mindful of distancing yourself from others.
- 4th 8th grade: Parents do not need to walk students up to gates. This will help maximize space for all.
- Any student with a temperature of 100.3° or higher will be required to return home.
- Older siblings are encouraged to enter through the same gate as younger siblings.

Assigned Drop Off Locations:

- TK/K: Kindergarten Gate
- 1st 3rd: Oaks Driveway (Gates 2 4)
- 4th/5th: Main Entrance C St

- 6th: Walkthrough Gate in Staff Parking
- 7th/8th: Oaks Driveway (Gate 1)

Please refer to the map below for drop off and pick up locations.





ASA's Daily COVID-19 Self Assessment

Please review this Self-Assessment each day before coming to campus. If you or your child answer yes to any of the questions below, stay home. Thank you for your understanding. Do you have a fever of over 100.3° without having taken any fever-reducing medication? ☐ Yes ☐ No Loss of Taste or Smell? Muscle Aches? Sore Throat? ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No Shortness-of-Breath? Headaches? Chills? ☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No Have you experienced any gastrointestinal symptoms such as nausea, vomiting, diarrhea, or loss of appetite? ☐ Yes ☐ No Have you, or anyone you have been in close contact with, been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19? ☐ Yes ☐ No Have you been asked to self-isolate or quarantine by a medical professional or a local public health official? ☐ Yes ☐ No



Resolution 2020/2021:1 - COVID-19 Emergency Response

Background

In December 2019 an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19) was identified and has impacted more than 100 countries including the United States. As of July 20, 2020, there are nearly 4,000,000 confirmed cases of COVID-19 in the United States, including more than 300,000 in California. Dating back to March 4, 2020, Governor Gavin Newsom declared a State of Emergency to enable State and local agencies to more effectively respond to the threat of the spread of COVID-19. On March 10, 2020, the San Bernardino County Public Health Officer and the Board of Supervisors declared a local health emergency due to COVID-19. On March 11, 2020, the World Health Organization officially declared COVID-19 a global pandemic. Resolution 2020/2021:1 - COVID-19 Emergency Response has been drafted with the understanding that guidance is interim and subject to updates.

As such, it is recommended the Board of Directors take the following actions related to the emergency conditions related to the novel coronavirus (COVID-19):

- 1. Authorize the CEO and/or designee to take any and all actions necessary to ensure the continuation of public education, and the health and safety of the students and staff at the school, including, but not limited to: provision of alternative educational program options; limiting visitors and volunteers to the school; and recommending to the Board of Directors when to reopen the school for on-campus instruction.
- 2. Adopt this Resolution declaring emergency conditions exist at ASA Thrive community as a result of the threat of COVID-19 virus.
- 3. Authorize the CEO and/or designee(s):
 - A. in consultation with the local public health department, to consider if school closure is warranted, the length of time for such closure, and to consider when to reopen the school for on-campus, all of which based on the risk level within the specific community as determined by the local public health officer.
 - B. take any and all actions that are consistent with the guidance of the San Bernardino County
 Department of Public Health, California Department of Education, California Department of
 Public Health, Chino Valley Unified School District and the Governor's Executive Orders, as may
 be amended from time to time.

Staff anticipates that the Board of Directors will adopt this resolution declaring that emergency conditions exist at ASA Thrive. It is further anticipated that the Board of Directors will authorize the CEO to take any and all actions necessary to ensure the health and safety of students and staff and to ensure public education continues to be provided to the students.

<u>Recommendation</u> It is recommended the Board of Directors adopt this resolution needed to take any and all necessary actions to prepare and respond effectively to COVID-19.

Fiscal Impact			
Unknown at thi	s time.		
APPROVED, F	ASSED, AND ADOPTED	this 23th day of Ju	aly, 2020 at a special meeting, by the following vote:
Odo		Liso	
Jones		Stevens	
Reynolds			