



# **ALLEGIANCE STEAM ACADEMY**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**September 14, 2020**

**7:30 pm**

**Meeting Location:**

Online: <https://zoom.us/j/93839535647>

Telephone: (669) 900-6833; Meeting ID: 93839535647#

### **AGENDA**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

**Allegiance STEAM Academy- Thrive charter school (“Allegiance STEAM Academy”), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors (“Board”). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.**

1. Agendas are available to all audience members at the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact Allegiance at: [info@asathrive.org](mailto:info@asathrive.org)
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.”
3. “Public Comments” are set aside for members of the audience to comment. However, due to public meeting laws, the Board can only listen to your issue, not take action. The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on. These presentations are limited to three (3) minutes. *Due to COVID-19 closure, please indicate in the chat box that you wish to speak.*
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, Allegiance STEAM Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Allegiance STEAM Academy.

## **I. Preliminary**

### **A. Call to Order**

The meeting was called to order by the Board Chair at \_\_\_\_\_.

### **B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Samantha Odo, Chairperson	_____	_____
Jason Liso, Treasurer	_____	_____
Marcilyn Jones, Secretary	_____	_____
Troy Stevens, Member	_____	_____
Claudia Reynolds, Member	_____	_____

### **C. Public Comments- Items not on the Agenda**

No individual presentations shall be for more than three (3) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

### **D. Approval of Agenda for the Regular Board Meeting for September 14, 2020**

It is recommended that the Board of Directors approve the Agenda for Regular Board Meeting for September 14, 2020.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

## **II. Open Session:**

### **A. PLEDGE OF ALLEGIANCE**

### **B. ITEMS SCHEDULED FOR INFORMATION:**

- 1. Update from Parents and Community for Kids**
- 2. Staff Report**
- 3. CEO's Report**
- 4. Reopening Update/Waiver**

### **C. ITEMS SCHEDULED FOR CONSENT:**

- 1. Minutes for the Regular Meeting of the Board of Directors for August 3, 2020**
- 2. Check Register for July, 2020**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

### **D. ITEMS SCHEDULED FOR DISCUSSION/ACTION:**

**1. Financial Update for July, 2020**

*(see attached)*

**It is recommended the Board of Directors:**

Approve the Financial Update for July, 2020

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**2. Revised FY21 Budget**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the Revised FY21 Budget

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**3. FY20 Unaudited Actuals Report**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the FY20 Unaudited Actuals Report

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**4. FY20 Education Protection Account (EPA) Final Expenditures Report**

*(See attached)*

**It is recommended the Board of Directors:**

Adopt and approve the FY20 EPA Final Expenditures Report

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**5. Resolution Authorizing Application to the Director of Industrial Relations, State of CA For a Certificate of Consent to Self-Insure Workers' Compensation Liabilities**

*(see attached)*

**It is recommended the Board of Directors:**

Approve the Resolution Authorizing Application to the Director of Industrial Relations, State of CA For a Certificate of Consent to Self-Insure Workers' Compensation Liabilities

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**6. ASA Teacher Certification Policy**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the ASA Teacher Certification Policy

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**7. Public Hearing Regarding the Learning Continuity and Attendance Plan**

*(see attached)*

**It is recommended the Board of Directors:**

Conduct a public hearing regarding the Learning Continuity and Attendance Plan

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**E. COMMUNICATIONS**

**1. Comments from Board of Directors**

**F. ADJOURNMENT**

**1. It is recommended the Board of Directors:**

Adjourn the Regular Meeting of the Board of Directors for September 14, 2020

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_



**DEPARTMENT OF PUBLIC HEALTH**

**ELEMENTARY  
EDUCATION  
WAIVER PACKET**



[SBCovid19.com](https://www.sbcounty.gov/covid19)



## Public Health Administration

**Corwin Porter**  
Director

**Joshua Dugas**  
Interim Assistant Director

**Erin Gustafson, M.D., MPH**  
Interim Health Officer

August 18, 2020

Dear District Superintendent, Charter School Director or Private School Head of School:

Throughout these many months of responding to Coronavirus in our communities, it has been important to remain flexible as the knowledge and guidance we have regarding COVID-19 is constantly evolving. The San Bernardino County Department of Public Health is releasing this letter to provide updated information related to the [Elementary Education Waiver \(TK – 6<sup>th</sup> grades only\) process](#). It has now been determined that the State will give consideration to waivers when a school's respective community case rate is below 200/100,000, even if the overall County case rate exceeds that threshold.

To support a safe opening, the San Bernardino County Department of Public Health will consider each community represented by schools requesting a waiver and exercise due caution in issuing approvals. Public Health will approve waivers every 1-2 weeks as a way to fully consider the impacts before issuing additional approvals in a particular community.

Although many schools have started the school year with distance learning, those school districts and schools who wish to apply for an elementary school waiver can submit their plans to the San Bernardino County Department of Public Health for review and feedback. Please review the application requirements and process outlined in the [Elementary Education Waiver Packet](#). Applications and all supporting documents should be submitted to the Public Health School Liaison, Heather Cockerill, at [hcockerill@dph.sbcounty.gov](mailto:hcockerill@dph.sbcounty.gov) at least 14 days prior to the desired reopening date to allow time for department review and consultation with the State. Please be aware that this 14-day timeframe may be extended if the State is experiencing technical issues with its database.

It has been noted that some of the most challenging parts of a school reopening plan are periodic testing of staff and contact tracing requirements. With respect to testing, school staff are encouraged to go to their own health care provider or other community testing site. [Testing options](#) are available across San Bernardino County. Recommended frequency of testing includes all staff being tested over a 2 month period, where 25% of staff are tested every 2 weeks, or 50% each month, to rotate which staff members are tested over time. For the purposes of contact tracing, we want to clarify that schools do not need to report single cases among students who are in a completely virtual learning environment with no identified exposures at the school; however, schools can still encourage parents to complete

### BOARD OF SUPERVISORS

**ROBERT A. LOVINGOOD**  
First District

**JANICE RUTHERFORD**  
Second District

**DAWN ROWE**  
Third District

**CURT HAGMAN**  
Chairman, Fourth District

**JOSIE GONZALES**  
Vice Chair, Fifth District

**Gary McBride**  
Chief Executive Officer

the [qualtrics survey](#) as outlined in the [San Bernardino County COVID-19 Response Guide for K-12 Schools](#).

Schools may track the county's progress toward meeting case rate on the [State monitoring site](#). The [data](#) for the county can be found on the County's Covid-19 Dashboard; the County also provides [information and resources to schools](#) on our website on the schools tab.

If you have any questions or concerns, please contact the Public Health School Liaison, Heather Cockerill, by emailing [hcockerill@dph.sbcounty.gov](mailto:hcockerill@dph.sbcounty.gov) or calling 909-387-4578.

Sincerely,

A handwritten signature in blue ink that reads "Erin Gustafson, MD". The signature is written in a cursive, flowing style.

Erin Gustafson, MD, MPH  
Interim Health Officer  
San Bernardino County





## II. CONSULTATION

Please confirm consultation with the following groups:

### LABOR ORGANIZATION

Name of Organization(s) and Date(s) Consulted:

### PARENT and COMMUNITY ORGANIZATIONS

Name of Organization(s) and Date(s) Consulted:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

### III. ELEMENTARY SCHOOL REOPENING PLANS

Please confirm that elementary school reopening plan(s) addressing the following, consistent with guidance for schools from the California Department of Public Health (July 17, 2020 issue date) and the California Department of Education (June 8, 2020 issue date), and local health department, have been published on the website of the local educational agency (or equivalent). The plan must address the following components:

1. **Cleaning and Disinfection:** Describe how shared surfaces will be regularly cleaned and disinfected and how use of shared items will be minimized.
2. **Cohorting:** Describe how students will be kept in small, stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess, etc.) and minimize/avoid contact with other groups or individuals who are not part of the cohort.
3. **Entrance, Egress, and Movement within the School:** Describe how movement of students, staff, and parents will be managed avoid close contact and/or mixing of cohorts.
4. **Face Coverings and other Essential Protective Gear:** Describe how CDPH's face covering requirements will be satisfied and enforced.
5. **Health Screenings for Students and Staff:** Describe how students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately. Describe how students or staff will be cleared to return to school after illness.
6. **Healthy Hygiene Practices:** Describe the availability of handwashing stations and hand sanitizer, and how their use will be promoted and incorporated into routines.
7. **Identification and Tracing of Contacts:** Describe what action staff will take when there is a confirmed case in the school. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department, and notification of exposed persons. Each school must designate a person for San Bernardino County Department of Public Health to contact about COVID-19.
8. **Physical Distancing:** Describe how space and routines will be arranged to allow for physical distancing of students and staff.
9. **Staff Training and Family Education:** Describe how staff will be trained and families will be educated on the application and enforcement of the plan.
10. **Testing of Students and Staff:** Describe how school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Describe how staff will be tested periodically to detect asymptomatic infections.
11. **Triggers for Switching to Distance Learning:** List the criteria the superintendent will use to determine when to physically close the school and prohibit in-person instruction.
12. **Communication Plans:** Describe how the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

### RESOURCES FOR COMPLETING YOUR PLAN

- CDPH and Cal/OSHA Guidance for Schools and School-Based Programs: <https://files.covid19.ca.gov/pdf/guidance-schools.pdf>
- California Department of Education Stronger Together: A Guidebook for the Safe Reopening of California's Public Schools: <https://www.cde.ca.gov/ls/he/hn/strongertogether.asp>
- CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year: <https://www.cdph.ca.gov/Programs/CID/DCDC/CDPH%20Document%20Library/COVID-19/Schools%20Reopening%20Recommendations.pdf>



SONIA Y. ANGELL, MD, MPH  
State Public Health Officer & Director

State of California—Health and Human Services Agency  
California Department of Public Health



GAVIN NEWSOM  
Governor

**COVID-19 and Reopening In-Person Learning  
Elementary Education Waiver Process**

August 3, 2020

**Overview**

California schools have been closed for in-person instruction since mid-March 2020 due to the COVID-19 pandemic. School closures to in-person instruction were part of a broader set of recommendations intended to reduce transmission of SARS-CoV-2, the virus that causes COVID-19. The California Department of Public Health (CDPH) developed the [COVID-19 and Reopening In-Person Learning Framework](#) to support school communities as they decide when and how to implement in-person instruction for the 2020-21 school year.

This framework permitted schools and school districts to reopen for in-person instruction at any time if they are located in a local health jurisdiction (LHJ) that has not been on the county monitoring list within the prior 14 days. If the LHJ has been on the monitoring list within the last 14 days, the school must conduct distance learning only, until their LHJ has been off the monitoring list for at least 14 days.

The framework authorized local health officers (LHO) to grant a waiver of this criteria, in order for elementary schools to open for in-person instruction under specified conditions. Applicants must satisfy all waiver requirements in order to be granted a waiver. Waivers should be granted or denied pursuant to the process outlined below.

**Waiver Process**

- **CDPH recommends that schools within jurisdictions with 14-day case rates more than two times the threshold to be on the County Monitoring List (>200 cases/100,000 population) should not be considered for a waiver to re-open in-person instruction.**
- Closed elementary schools in counties on the monitoring list within the prior 14 days may not open for in-person instruction until they have received approval of a waiver submitted to the LHO.
- This elementary school waiver is applicable only for grades TK-6, even if the grade configuration at the school includes additional grades.
- A district superintendent, private school principal/head of school, or executive director of a charter school (hereinafter applicant) can apply for a waiver from the LHO to open an elementary school for in-person instruction.



- Applications and all supporting documents must be submitted to the LHO at least 14 days prior to the desired reopening date.
- Prior to applying for the waiver, the applicant (or his/her staff) must (1) consult with labor, parent, and community organizations, and (2) publish elementary school reopening plans on the website of the local educational agency (or equivalent). Examples of community organizations include school-based non-profit organizations and local organizations that support student enrichment, recreation, after-school programs, health services, early childhood services or provide family support.
- As described in the [CDPH/CalOSHA Guidance for Schools and School-Based Programs](#), elementary school reopening plans must address several topics related to health and safety, in a manner consistent with guidance from CDPH and the local health department. Those topics include:
  - Cleaning and disinfection
  - Small, stable, cohorting
  - Entrance, egress, and movement within the school
  - Face coverings and other essential protective gear
  - Health screenings for students and staff
  - Healthy hygiene practices
  - Identification and tracing of contacts
  - Physical distancing
  - Staff training and family education
  - Testing of students and staff
  - Triggers for switching to distance learning
  - Communication plans
- When applying for the waiver, the applicant must submit to the LHO a waiver application form, to be provided by the LHO. The application must include evidence of (1) consultation with labor, parent, and community organizations and

(2) publication of the elementary school reopening plans on the website of the local educational agency (or equivalent).

- The applicant must sign an attestation confirming the names and dates that the organizations were consulted. If school staff are not represented by a labor organization, then the applicant must describe the process by which it consulted with school staff.
- The applicant must confirm publication of the elementary school reopening plans on the website of the local educational agency (or equivalent).
- If applying on behalf of a school district, the applicant should submit a consolidated application and publish a plan for elementary schools in the district that are seeking to reopen for in-person instruction. If applying for an independent, private, faith-based, or charter school, the applicant should submit an application and publish a plan for each school.
- Upon receipt of a waiver application, the LHO will review and consider the application, supporting materials, and the following:
  - Available scientific evidence regarding COVID-related risks in schools serving elementary-age students, along with the health-related risks for children who are not provided in-person instruction.
  - State law directing public schools to “offer in-person instruction to the greatest extent possible.” (Ed. Code § 43504).
  - Whether elementary in-person instruction can be provided in small, stable cohorts.
  - Local health guidance, safety plans, availability of appropriate PPE, and availability of public health and school resources for COVID-19 investigation and response.
  - Current new case rate, testing % positivity trends, and the number and degree of indicators above thresholds to be on the County Monitoring List.
  - Local hospitalization trends and hospital capacity.
  - Any other local conditions or data contributing to inclusion on the County Monitoring List.

- Availability of testing resources within the community and via employee health plans.
- The extent to which the applicant has consulted with staff, labor organizations, community, and parent organizations.
- Following review, the LHO will consult with CDPH regarding the determination whether to grant or deny the waiver application. Consultation with CDPH is accomplished by submitting a notice pursuant to CDPH instructions.
  - CDPH will acknowledge receipt of the notice and follow up if there are any questions or concerns. CDPH will provide technical assistance as requested.
  - If the LHO has not received a further response within three business days of submission, the waiver application may be approved or denied consistent with CDPH instructions.
- LHOs may conditionally grant an application with limits on the number of elementary schools allowed to re-open or allow re-opening in phases to monitor for any impact on the community.
- Closed elementary schools in counties on the monitoring list within the prior 14 days may not open for in-person instruction until they have received approval of a waiver submitted to the LHO.



State of California—Health and Human  
Services Agency  
**California Department of  
Public Health**



August 3, 2020

**TO:** All Californians

**SUBJECT:** California Department of Public Health Schools Guidance FAQs

## General

### What schools guidance has CDPH issued?

All CDPH and Cal/OSHA guidance can be found on the [covid19.ca.gov Industry Guidance to Reduce Risk](https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/Schools-FAQ.aspx) webpage. These include:

- Guidance on Schools and School-Based Programs (PDF)
- COVID-19 and Reopening In-Person Learning: Framework for K-12 Schools in California (PDF)

### What is the legal authority for enforcing the CDPH schools guidance?

The Governor has ordered, in multiple executive orders (PDF), that all California residents heed the guidance and directives of the state public health officer. Government Code section 8665 provides that any person who violates or who refuses or willfully neglects to obey an Executive Order shall be guilty of a misdemeanor and on conviction shall be punishable by a fine.

### Which schools are subject to CDPH's guidance?

The guidance applies to all public and private schools operating in California. This is a public health directive and the Governor has ordered, in multiple executive orders (PDF), that all California residents heed the guidance and directives of the state public health officer.

### Is there a statewide standard on whether or not to open or close schools for in-person instruction?

Education Code section 43504, enacted as part of the 2020-21 Budget, specifies that schools should "offer in-person instruction to the greatest extent possible."

The Framework for K-12 Schools in California (PDF) outlines standards for when schools should open and close for in-person instruction. Within those standards, local public health and school officials should collaborate to make decisions tailored to the circumstances and needs of the community.

If the local health jurisdiction has been on the county monitoring list within the prior 14 days, the school must conduct distance learning only, until their local health jurisdiction has been off the monitoring list for at least 14 days. The framework authorized local health officers to grant a waiver of this criteria, in order for elementary schools to open for in-person instruction under specified conditions. Further details about the waiver process are available in the *COVID-19 and Reopening In-Person Learning Elementary Education Waiver Process* document.

## **What if the school is in a local health jurisdiction that is not the county?**

School districts in local health jurisdictions that are cities are considered to be included as part of the county if the county is on the monitoring list.

## **Will teachers, support staff, and administrators be able to return to work physically without students on site while counties are on the monitoring list?**

Yes, provided that adults on site engage in physical distancing and wear face coverings. School administrators should also consider precautions outlined in the guidance on office workspaces (PDF).

## **Do local health officers have to approve modes of instructional learning employed by schools or school districts?**

No. Schools are not required to seek or receive approval from a state or local public health officer prior to adopting particular instructional models. However, schools and school districts should work closely with local public health officers to ensure that in-person instruction is conducted in a safe manner consistent with state and local public health guidance.

## **How should conflicting or inconsistent guidance between federal, state, and local authorities be addressed?**

Governmental and non-governmental entities at all levels have issued guidance relating to the safe reopening of schools for in-person instruction. Under the operative executive orders (PDF) and 2020-21 Budget Act, schools must comply with orders and guidance issued by the California Department of Public Health and relevant local public health departments. Schools may comply with guidance from other federal, state, local, and non-governmental sources, to the extent those guidelines are consistent with state and local public health directives.

### **Testing and Screening**

## **Who should be tested and how often?**

As explained in the Framework for K-12 Schools in California, school staff should be tested, including teachers, paraprofessionals, cafeteria workers, janitors, bus drivers, or any other school employee that may have contact with students or other staff. School districts and schools should ensure that staff are tested periodically by their primary



care provider or by referring teachers to a community testing site, as testing capacity permits and as practicable. Examples of recommended frequency include all staff being tested over 2 months, where 25% of staff are tested every 2 weeks, or 50% every month to rotate which staff members are tested over time.

## **Who will pay for the testing of school employees and students?**

School employees and students who need testing would either go to their health care provider or a state-operated or other community testing site. The Department of Managed Health Care has filed an emergency regulation to require health plans to pay for COVID-19 testing for all essential workers, including school staff. In addition, tests are available at community testing sites throughout the state.

## **Does the CDPH guidance encourage an active screening of students, staff, and other individuals entering campus?**

Since the original June 5<sup>th</sup> guidance, CDPH has recommended daily visual wellness and symptoms checks prior to individuals entering campus. In order to facilitate those checks, the California Office of Emergency Services has distributed multiple no-touch thermometers for each school throughout the state to local county offices of education. These checks can happen in a variety of ways, including: As the individuals enters the building or during morning homeroom. Students can be asked about their symptoms or can complete a short checklist of symptoms and hand it in. Follow-up to those checklists should occur whenever symptoms of COVID-19 are identified.

### **Positivity, Notification of Positive Cases, and Quarantine**

## **Who will be notified when a person at the school site tests positive or initiates self-quarantine due to confirmed or suspected exposure?**

Schools should maintain communication systems that allow staff and families to self-report symptoms and receive prompt notifications of exposures and closures, while maintaining confidentiality, as required by FERPA and state law related to privacy of educational records and other privacy laws. Additional guidance can be found in the March 2020 Student Privacy Policy FERPA & Coronavirus Disease 2019 (COVID-19) FAQs (PDF) from the U.S. Department of Education. In addition, local public health departments will notify the school administration if a case and contact investigation reveals exposure at the school site.

## **What is the definition of "close contact"? Is there a consistent statewide definition?**

Close contact is defined as contact within 6 feet for greater than 15 minutes without a face covering. The CDPH is following the Centers for Disease Control guidance on close contact.

### **Masks, Face Coverings and Face Shields**

## **The American Academy of Pediatrics does not recommend masks or face coverings for students under middle school age. Why does CDPH have a different recommendation?**

CDPH recommends face masks (or face shields for very young children) at age 2 or older, so that those who cannot manage masks can nonetheless be protected. CDPH guidance requires all children in 3<sup>rd</sup> grade or later to wear masks. Increasing evidence suggests wearing masks or face coverings can significantly decrease COVID-19 disease transmission. Other countries' experiences (e.g., China, Singapore) suggests that virtually all students can be taught to handle face coverings at that age.

Schools should review the CDPH Guidance for the Use of Face Coverings (PDF) and any applicable local health department guidance and incorporate face covering use for students and workers into their COVID-19 prevention plan.

## **What if an individual cannot wear a face covering?**

The face covering guidance recognizes that there are some people who cannot wear a face covering for a number of different reasons. People are exempted from the requirement if they are under age 2, have a medical or mental health condition or disability that would make it difficult for them to properly wear or handle a mask, or when it would inhibit communication with a person who is hearing impaired.

Schools should develop protocols to provide a face covering to students who inadvertently fail to bring a face covering to school to prevent unnecessary exclusions. The California Office of Emergency Services has distributed appropriate face coverings for each school throughout the state to local county offices of education.

## **What if a student arrives at school without a face covering, and refuses to wear one provided by the LEA?**

If a student refuses, the student must be excluded from on-campus instruction, unless they are exempt, until they are willing to wear a face covering. Students excluded on this basis should be offered other educational opportunities through distance learning. Disposable paper masks are thinner and may be less effective, but may still be used as a face covering to meet the requirement.

## **What is the guidance on face coverings and physical distancing on buses?**

Face coverings are required on buses. The guidance acknowledges that a full 6 feet of physical distancing may not be practicable on buses, therefore face coverings are essential. Physical distancing should be maximized to the extent practicable.

### **Elementary School Waiver Process**

## **What grade levels does the waiver apply to?**

Waivers for in-person instruction may be requested for grades TK-6.

## **Can private schools file for a waiver?**

The CDPH guidance provides that both public and private schools in counties on the County Monitoring List may request a waiver to conduct in-person instruction in elementary schools for grades TK-6. The private school equivalent of a superintendent (in most cases, the head of school) may request a waiver from the local health

officer to conduct in-person elementary school instruction, in consultation with labor (as applicable), parent, and community organizations. Local health officers, in turn, should review local community epidemiological data, consider other public health interventions, and consult with CDPH when considering a waiver request.

## **Why does the waiver only apply to elementary schools and not middle or high schools?**

Based on the current best available scientific evidence, COVID-related risks in schools serving elementary-age students (grades TK-6) are lower than and different from the risks to staff and to students in schools serving older students. In particular, there appears to be lower risk of child-to-child or child-to-adult transmission in children under age 12, and the risk of infection and serious illness in elementary school children is particularly low.

## **What community organizations would schools have to consult with before considering a waiver?**

Examples of community organizations include school-based non-profit organizations and local organizations that support student enrichment, recreation, after-school programs, health services, early childhood services or provide family support.

### **Applicability**

## **Does this guidance allow for sports activities?**

The guidance does not permit team competition, but does allow for individual or team physical conditioning and training and physical education where physical distancing can be maintained and ideally outdoors. Indoor physical conditioning and training is allowed only in counties where gyms and fitness centers are allowed to operate indoors. Please see the CDPH Youth Sports Guidance (PDF) for further details.

## **Does this guidance allow for singing or playing instruments?**

No. Activities where there is increased likelihood for transmission from contaminated exhaled droplets—such as singing, yelling, chanting, blowing wind instruments—are not permitted at this time.

## **Does this guidance apply to childcare programs?**

This guidance applies to K-12. Please see separate childcare guidance.

## **Do these new guidelines apply to preschool?**

Unless there is a local public health order stating otherwise, child care programs can remain open or re-open. There will be some variation for preschool programs that are based on a school campus: if the school campus is closed, then the local school district will decide if the childcare or preschool program can open

### **Closure Criteria**

## **How should schools calculate the 5% benchmark for closing schools?**

The benchmark will generally include the denominator of both students and staff, which should be tracked separately. The CDPH guidance provides that each school site should designate a liaison – the school nurse, if applicable – to help coordinate monitoring and communications to local health officials, as well as the school community. The liaison should monitor and report positive cases, and track whether the school approaches the 5% threshold during a 14-day period.

## **If a school has opened because its county was not (or is no longer) on the monitoring list, will schools be required to close if the county reenters the monitoring list?**

No, the school will not be required to close. Closure requirements are outlined by the CDPH criteria laid out in the COVID-19 and Reopening Framework for K-12 Schools in California (PDF) document.

## **Once a school starts in distance learning, is it required to remain that way for the entire quarter, semester?**

No. Education Code section 43504 specifies that schools should "offer in-person instruction to the greatest extent possible." However, in-person instruction should be conducted only if the conditions are safe for both students and staff. If a school starts in distance learning, school and public health officials should collaborate to prepare to reopen for in-person instruction as soon as practicable.

### **Other Exemptions**

## **If a school is closed for in-person instruction, is it permissible for a small set of students—such as students with disabilities and other students with special needs—to receive in-person instruction on campus?**

More detailed guidance on conditions under which permissible in-person instruction and services for small sets of students, such as those provided pursuant to an individualized education program (IEP), is forthcoming.

California Department of Public Health  
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377  
Department Website ([cdph.ca.gov](http://cdph.ca.gov))



Page Last Updated : August 4, 2020



# ALLEGIANCE STEAM ACADEMY

## Regular Meeting of the Board of Directors

**August 3, 2020**  
**Minutes**

**I. PRELIMINARY**

**A. Call to Order**

*The meeting was called to order by Board Chair at*

**B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Samantha Odo, Board Chair	___X___	_____
Jason Liso, Treasurer	___X___	_____
Marcilyn Jones, Secretary	___X___	_____
Troy Stevens, Member	___X___	_____
Claudia Reynolds, Member	___X___	_____

**C. Public Comments, Items not on the agenda**

*There were no public comments for items not on the agenda.*

**D. Approval of agenda for Regular Board Meeting on August 3, 2020**

*Motion (Claudia), second ( Marcy ), motion carried by a vote 5-0 to approve the agenda for the Regular Board Meeting on August 3, 2020.*

## II. OPEN SESSION

### A. PLEDGE OF ALLEGIANCE

### B. ITEMS SCHEDULED FOR INFORMATION

#### 1. Update from The PACK (Parents And Community for Kids)

- *Joanna Salmon shared that The PACK wants families to feel connected to the school and the staff to know they are supporting them during this time*
- *PACK is providing teachers \$100 to buy supplies so they know that PACK cares and they are thinking about them since ASA cannot provide a materials budget to teachers at this time.*
- *Working on ideas for fundraisers and working with families from a distance, like an online book fair in September*
- *Meeting with Mrs. Lohoff this week to discuss ideas to help families feel connected and staff to feel supported.*

#### 2. Staff Report

- *Mrs. Lazo shared that it was our first day back and we are excited to start the new year. We are getting used to physically distancing in our environment and putting in the hard work to get the year started.*

#### 3. CEO's Report

- *Lenovo cannot ship devices into the country at this time. There is a very small chance the devices that ASA ordered may have already passed customs. There is a Chromebook supply issue in the country. We have 900 purchased Chromebooks (more than we have students)*
- *500 operating Chromebooks. We are waiting for parts, but the supply issue makes it hard to get them.*
- *Steve from Optiva shared that they are looking into an option to buy Chromebooks from Best Buy, but there is no guarantee they will have them.*
- *We have 20 wifi hotspots, meant for families that need internet access for school use only.*
- *Cannot say for sure when we will have access to the devices that were ordered*
- *Currently have enough for families that responded that they needed a device, but that could change*

#### **4. Reopening Update**

- *Office staff has been busy setting up the Student Information System*
- *Focusing on SEL*
- *SPED Case managers are touching base with families this week so they feel connected and know they are an important voice in their child's education*
- *Paraprofessionals are already digging into services and preparing to serve students*
- *Sign Up Geniuses will go out tomorrow to parents for Meet Your Wolfpack*
- *Stepping up our Seesaw communication and staff will get a training tomorrow*
- *Teachers looking at the DIBELS screeners to prepare for a rollout*
- *Mrs. Lohoff thanks everyone for their motivation and dedication to the school*

#### **C. ITEMS SCHEDULED FOR CONSENT**

1. *Minutes for the Special Board Meeting of the Board of Directors on June 22, 2020*
2. *Minutes for the Special Board Meeting on the Board of Directors on June 24, 2020*
3. *Minutes for the Regular Board Meeting of the Board of Directors on July 6, 2020*
4. *Minutes for the Regular Board Meeting of the Board of Directors on July 13, 2020*
5. *Check Register June, 2020*

*Motion to approve ( Troy Stevens), Second ( Samantha Odo ), Motion passes with a vote of 5-0.*

#### **D. ITEMS SCHEDULED FOR DISCUSSION / ACTION**

##### **1. Financial Update for June 2020**

- *Jim Weber from Charter Impact gave a financial update for June 2020*

*Motion ( Jason Liso), Second ( Troy Stevens ), Motion carries by a vote of 5-0 to approve the Financial Update for June 2020.*

##### **2. Revised FY 21 Budget**

- *Jim Weber from Charter Impact presented the Revised FY21 Budget.*

*Motion to approve the Revised FY21 Budget. Motion ( Marcilyn Jones ), Second ( Samantha Odo ), Motion carries by a vote of 5-0.*

### **3. Consolidated Application Spring 2020 for Federal Funding**

*Motion to approve the Consolidated Application Spring 2020 for Federal Funding. Motion ( Troy Stevens), Second ( Jason Liso ), Motion carries by a vote of 5-0.*

### **4. Resolution: COVID-19 Emergency Response- Authorization needed to take any and all necessary actions to prepare and respond effectively to COVID-19.**

- *Sam Odo expressed her feelings that Sebastian needed the ability to make quick decisions without waiting for a board meeting.*
- *Marcy Jones, Troy Stevens, and Jason Liso all expressed concern about giving board decisions to the CEO without a board discussion. There was discussion about what constitutes a decision due to COVID-19 as opposed to generally operating the school.*
- *Sebastian said he also wrestled with it, but it feels it addresses the unknowns that may come up.*

*Motion to approve the COVID-19 Emergency Response Resolution. Motion ( Jason Liso ), Second ( Samantha Odo ), Motion passes 3-2, with Troy Stevens and Jason Liso opposed.*

### **5. Best Buy quote for Chromebooks**

- *Quote for 255 chromebooks.*
- *Troy Stevens motioned to amend the Best Buy quote to read the dollar amount of \$52,349.90 to be spent with any vendor.*

*Motion to amend the Best Buy quote to the dollar amount of \$52,349.90. Motion ( Troy Stevens ), Second ( Jason Liso ), Motion passes 5-0.*

### **6. Employee Handbook 2020-2021**

- *The Employee Handbook is largely the same, but includes some changes regarding COVID-19 in Addendum C.*

*Motion to adopt and approve the Employee Handbook 2020-2021. Motion ( Troy Stevens ), Second ( Marcilyn Jones ), Motion passes 5-0.*

## **E. COMMUNICATIONS**

- *Claudia Reynolds: Wishes everyone well and wants everyone to work together. She hopes everyone will be patient and understands the uncertainty.*



- *Troy Stevens: Would like to remind those in attendance that the board cannot comment on items in the chat box. He thanks Jim Weber for a great job in presenting the financials. Welcomes all the new teachers and staff. He is excited to start our 3rd school and welcomes all the new students. Offers condolences and prayers to Alex Arellano and wants him to know that ASA is here for him. Looking forward to Meet the PACK on Friday*
- *Marci Jones: Thanks the staff and Sebastian, Callie, and Tammy. Can see how hard they are working. Having an excited staff means a lot to them and they are looking forward. She hopes kids will not miss a beat. She thinks it is important to stay positive and stay hopeful.*
- *Jason Liso: Can't imagine what the staff is going through as they prepare for distance learning. He is hopeful that the distance learning program is as successful as it was in the spring. He knows the quality of education will be great because of the work put in by the staff.*
- *Samantha Odo: Welcomes everyone back and recognizes that a lot of the staff didn't take a break as they were preparing for distance learning. She is looking forward to meeting with staff tomorrow morning. Thanked Optiva for their work, especially during this time. She's excited for school to begin and thinks kids are ready to back in some type of routine.*

## **F. ADJOURNMENT**

*Motion to adjourn the August 3, 2020 Regular Meeting of the Board of Directors at 9:29pm. Motion ( Claudia Reynolds ), Second ( Marcilyn Jones ), Motion carries by a vote of 5-0.*

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Samantha Odo, Board Chair

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Marcilyn Jones, Board Secretary

## Allegiance STEAM Academy - Thrive

### Check Register

For the period ended July 31, 2020

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
20760	Leslie Carrillo-Escobar	SpEd svcs - 06/20	7/1/2020	\$ 2,400.00
20761	Charter Impact	Shipping - 05/20	7/1/2020	39.89
20762	Madison Cullen	Reimb - 04/15/20	7/1/2020	158.90
20763	Procopio, Cory, Hargreaves & Savitch LLP	Legal svcs - 05/31/20	7/1/2020	1,912.50
20764	San Bernardino County	STRS 06/2020	7/2/2020	48,812.07
20765	Joshua C. Brannen	SpEd svcs - 06/20	7/9/2020	350.00
20766	Charter Impact	Business Mgmt. Svcs - 07/20	7/9/2020	14,202.00
20767	Chino Valley USD	Utility Svcs - 07/05/19-06/11/20	7/9/2020	79,391.64
20768	CliftonLarsonAllen LLP	Audit svcs - 06/30/20	7/9/2020	3,465.00
20769	Sylvia Gomez	SpEd svcs - 06/20	7/9/2020	840.00
20770	Kaiser Foundation Health Plan	Health Ins - 07/20	7/9/2020	7,749.32
20771	Optiva IT	IT svcs - 07/20	7/9/2020	5,000.00
20772	Schools in Action	Cash Lunch Payments	7/9/2020	427.90
20773	Sunny Kids Therapy Inc	SpEd Svcs	7/9/2020	1,677.50
20774	Taylor Publishing Company	Yearbook - 2020	7/9/2020	5,353.18
20775	San Bernardino County	STRS P&I	7/17/2020	2.19
20776	Joshua C. Brannen	SpEd svcs - 05/20	7/23/2020	892.50
20777	John Dallas	Janitorial Supplies	7/23/2020	5,522.00
20778	IXL Learning	Software 3 Years	7/23/2020	10,775.00
20779	Kajeet, Inc.	Software	7/23/2020	3,314.16
20780	Optiva IT	IT Svcs	7/23/2020	1,000.00
20781	Pollock Technologies Inc	License	7/23/2020	1,800.00
20782	Procopio, Cory, Hargreaves & Savitch LLP	Legal Svcs - 06/30/20	7/23/2020	862.50
20783	Seesaw	License 08/01/20-08/31/21	7/23/2020	730.62
20784	Sparkletts	Office Supplies	7/23/2020	3.99
20785	University of Oregon	Software Set Up Fee	7/23/2020	200.00
20786	Charter Impact	Payroll Processing Fee - 04/20-06/20	7/24/2020	1,897.50
ACH	Mid Atlantic Trust Company	Employee 403B Contributions 06/20	7/1/2020	6,050.44
ACH	American Express	CC Payment - AMEX	7/6/2020	3,291.86
ACH	Internal Revenue Services	Federal Tax Pmt PPE071020	7/13/2020	3,347.35
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE071020	7/13/2020	415.71
ACH	Employment Development Department	State Tax Pmt SUI PPE07120	7/13/2020	47.38
ACH	CharterSafe	ChaterSafe Package Premium & Workers Comp - FY 20/21	7/24/2020	33,315.00
ACH	Internal Revenue Services	Federal Tax Pmt PPE072420	7/27/2020	9,227.37
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE072420	7/27/2020	2,260.77
ACH	Employment Development Department	State Tax Pmt SUI PPE072420	7/27/2020	77.58
ACH	CalPERS	PERS Pepra Pmt - 06/20	7/28/2020	11,566.10
ACH	CalPERS	PERS Classic Pmt - 06/20	7/28/2020	2,401.25
ACH	N2Y, LLC	Subscription 07/29/20 - 07/28/2021	7/30/2020	1,109.02
ACH	Employment Development Department	2nd Quarter 2020 ETT Pmt	7/31/2020	<u>66.91</u>

**Total Disbursements Issued in July \$ 271,957.10**

## Allegiance STEAM Academy Thrive

### Check Register - greater than \$2,000

For the Period Ended July 31, 2020

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
<b>Employee Benefits</b>				
20764	San Bernardino County	3101/9513 - STRS	7/2/2020	48,812.07
ACH	CalPERS	3202/9514 - PERS	7/28/2020	11,566.10
ACH	Internal Revenue Service	3301/3311/9512 - Payroll taxes	7/27/2020	9,227.37
20770	Kaiser Foundation Health Plan	3401 - Health insurance	7/9/2020	7,749.32
ACH	Mid Atlantic Trust Company	9515 - 403(b) Plan	7/1/2020	6,050.44
ACH	Internal Revenue Service	3301/3311/9512 - Payroll taxes	7/13/2020	3,347.35
ACH	CalPERS	3202/9514 - PERS	7/28/2020	2,401.25
ACH	Employment Development Department	3501/9512 - Payroll taxes (SDI & PIT)	7/27/2020	2,260.77
				<b>91,414.67</b>
<b>Subagreement Services</b>				
20760	Leslie Carrillo-Escobar	5102 - Special Education	7/1/2020	2,400.00
				<b>2,400.00</b>
<b>Facility Rent and Housekeeping</b>				
20767	Chino Valley USD	5501 - Utilities	7/9/2020	79,391.64
ACH	CharterSafe	5400/3601 - Insurance	7/24/2020	33,315.00
				<b>112,706.64</b>
<b>Professional/Consulting Services</b>				
20766	Charter Impact	5811 - Management Fee	7/9/2020	14,202.00
20771	Optiva IT	5801 - IT	7/9/2020	5,000.00
20768	CliftonLarsonAllen LLP	5802 - Audit	7/9/2020	3,465.00
				<b>22,667.00</b>
<b>Books and Supplies</b>				
20778	IXL Learning	4305 - Software	7/23/2020	10,775.00
20777	John Dallas	4310 - Office Supplies	7/23/2020	5,522.00
20774	Taylor Publishing Company	4302 - Supplies	7/9/2020	5,353.18
20779	Kajeet, Inc.	4305 - Software	7/23/2020	3,314.16
ACH	American Express	4302 - Supplies (credit card statement)	7/6/2020	3,291.86
				<b>28,256.20</b>
<b>Total Disbursements over \$2,000</b>				<b>\$ 257,444.51</b>



# Allegiance STEAM Academy Thrive

Monthly Financial Presentation – July 2020

# July Highlights

## Highlights

- Forecast surplus **\$534K**, excluding funding for enrollment growth.
- Revenue near budget.
- Expenses forecast slightly favorable to budget.
- Cash ended the month **\$2.3 million**, including **\$639K** PPP Loan, 37% of expenses.
- State payment deferrals and ongoing economic uncertainty influence planning for 2020/21 and beyond.

## Compliance and Reporting

- Unaudited Actuals for year-end 6/30/20 are presented for approval.
- Learning Continuity and Attendance Plan due Sep 30<sup>th</sup>.
- Reporting on uses of Learning Loss funding begins in September.

## Enrollment and Revenues

- 2020/21 funding is based on 2019/20 P-2 ADA, no ADA will be reported for 2020/21.
- 2020/21 CALPADS data will update rolling 3-yr UPP for 2020/21.

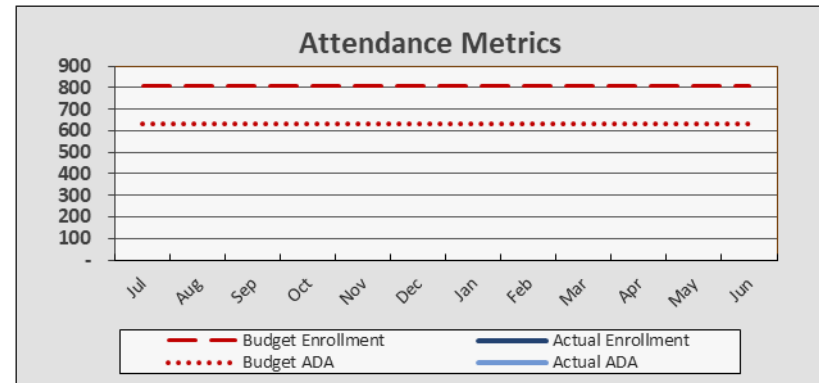
# Attendance Data and Metrics



## Enrollment and Per Pupil Data

<i>Enrollment &amp; Per Pupil Data</i>			
	<i>Actual</i>	<i>Forecast</i>	<i>Budget</i>
Average Enrollment	n/a	810	810
ADA	n/a	635	635
Attendance Rate	n/a	78.4%	78.4%
Unduplicated %	34.8%	34.8%	34.8%
Revenue per ADA		\$10,626	\$10,631
Expenses per ADA		\$9,785	\$9,821

## Attendance Metrics



2020/21 funding is currently based on 2019/20 P-2 ADA (635.14), no ADA will be reported for 2020/21.

ADA cap is forecast to cost **\$1.1 million**, denying funding for planned enrollment growth – (forecast final funding 810 students, state ADA rate 94%, \$9K/ADA.)

Proposed funding for planned growth would restore lost funds.

# Revenue

- July Updates
  - Revenues update – LCFF funded at 2019/20 ADA and rate.
  - Learning Loss Mitigation and ESSER Funds:
    - \$255K use by Dec 2020
    - \$48K use by June 2021
    - \$74K use by Sep 2022.

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Revenue</b>						
State Aid-Rev Limit	\$ -	\$ -	\$ -	\$ 5,606,653	\$ 5,606,653	\$ -
Federal Revenue	-	-	-	613,097	616,311	(3,214)
Other State Revenue	-	-	-	529,360	529,360	-
Other Local Revenue	10	-	10	10	-	10
<b>Total Revenue</b>	<b>\$ 10</b>	<b>\$ -</b>	<b>\$ 10</b>	<b>\$ 6,749,120</b>	<b>\$ 6,752,324</b>	<b>\$ (3,204)</b>

# Expenses



- July Updates
  - Expenses forecast near budget – Reclassifications of staff offset (cert vs. class).

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 33,754	\$ 31,754	\$ (2,000)	\$ 2,840,901	\$ 2,740,350	\$ (100,552)
Classified Salaries	28,675	22,625	(6,050)	894,509	996,411	101,902
Benefits	36,101	36,362	261	1,083,973	1,099,252	15,278
Books and Supplies	17,125	13,387	(3,738)	449,755	449,755	-
Subagreement Services	-	4,467	4,467	174,100	174,100	-
Operations	13,832	17,336	3,504	210,950	211,027	77
Facilities	-	2,217	2,217	26,600	26,600	-
Professional Services	19,934	22,714	2,780	534,045	534,317	272
Interest	543	543	-	-	5,613	5,613
<b>Total Expenses</b>	<b>\$ 149,965</b>	<b>\$ 151,404</b>	<b>\$ 1,440</b>	<b>\$ 6,214,834</b>	<b>\$ 6,237,424</b>	<b>\$ 22,590</b>



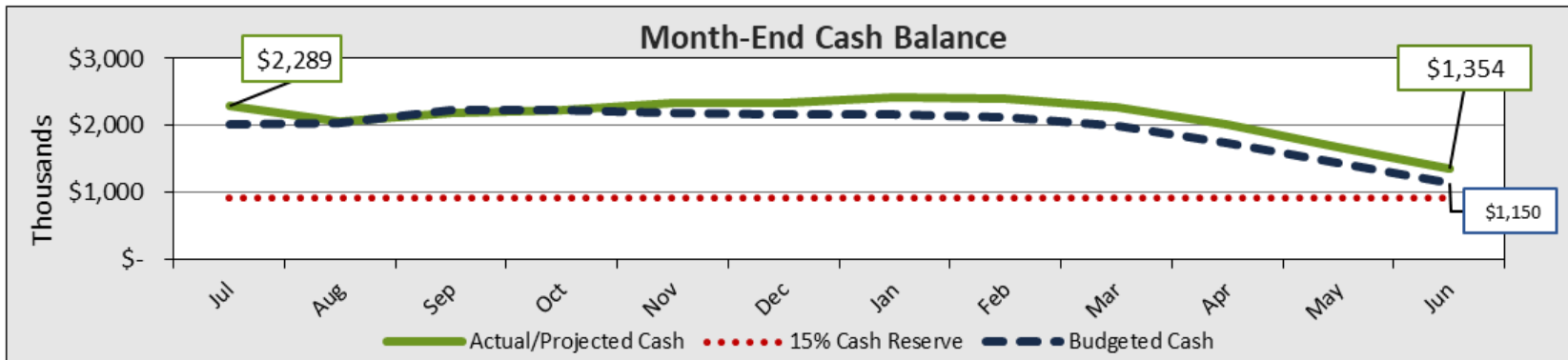
# Surplus / (Deficit) & Fund Balance

- Forecast surplus of **\$534K** (9%).
- Fund balance forecast **\$2.5 million**, 41%, 149 days expenses.
- Deferred funding reduces fund balance available as cash reserves.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	\$ (149,955)	\$ (151,404)	\$ 1,450	\$ 534,286	\$ 514,900	\$ 19,386
Beginning Fund Balance	<u>2,001,296</u>	<u>2,001,296</u>		<u>2,001,296</u>	<u>2,001,296</u>	
<b>Ending Fund Balance</b>	<u><b>\$ 1,851,341</b></u>	<u><b>\$ 1,849,892</b></u>		<u><b>\$ 2,535,582</b></u>	<u><b>\$ 2,516,196</b></u>	
<i>As a % of Annual Expenses</i>	29.8%	29.7%		40.8%	40.3%	

# Cash Balance

- Current cash **\$2.3 million**, including \$639K PPP Loan.
- State payment deferrals and ongoing economic uncertainty influence 2020/21 planning.
- Management and Charter Impact are monitoring activities to ensure adequate cash availability.



# Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Set by Authorizer	<b>Unaudited Actual Reports</b> - Annual unaudited financial statements for the preceding year are due by date set by the charter authorizer (no later than September 15th).	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/sf/fr/cs/alternative.asp">https://www.cde.ca.gov/fg/sf/fr/cs/alternative.asp</a>
FINANCE	Sep-04	<b>Year-End Maintenance of Effort (Special Education)</b> - Report due to Charter school's SELPA. Maintenance of Effort (MOE) is a requirement that you spend each year at least what you spent last year in the area of special education (with some exceptions). If you reduce your special education budget (or expenditures) in a given year, you need to be careful to ensure that you have met the MOE requirement. This does not mean you can't reduce costs, but you must do so within the guidelines of federal MOE.	Charter Impact	No	No	
FINANCE	Sep-30	<b>2020-21 Learning Continuity and Attendance Plan</b> -- The LEA governing board/body shall adopt the Learning Continuity Plan by September 30, 2020 in a public meeting. This meeting shall be held after, but not on the same day, as the public hearing. The Plan replaces the annual LCAP for 2020-21, to outline the LEA's compliance with the Budget Act's provisions including student participation and attendance reporting, continuity of learning, in-person instructional offerings and plans for distance learning (with public stakeholder engagement). Should describe how LEAs are increasing or improving service in proportion to unduplicated students.	ASA	Yes	No	<a href="https://www.cde.ca.gov/re/lc/learningcontattendplan.sp">https://www.cde.ca.gov/re/lc/learningcontattendplan.sp</a>
DATA TEAM	Oct-07	<b>California Basic Educational Data System (CBEDS) data due to CDE</b> - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction.	ASA	No	No	<a href="http://www.cde.ca.gov/ds/dc/cb/">http://www.cde.ca.gov/ds/dc/cb/</a>
FINANCE	Oct-31	<b>Federal Cash Management - Period 2</b> - Charter schools that are awarded a grant under any of these programs: <b>Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs</b> must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	<a href="http://www.cde.ca.gov/fg/aa/cm/">http://www.cde.ca.gov/fg/aa/cm/</a>
FINANCE	Oct-31	<b>Collect National School Lunch Program (NSLP) applications</b> - Schools must collect or receive National School Lunch Program (NSLP) applications by October 31. Schools may process those applications after October 31, and if students are found to be eligible for free or reduced-price meals (FRPMs), those schools may update FRPM program records for eligible students with a start date before Census Day.	ASA	No	No	<a href="https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1">https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1</a>
DATA TEAM	Oct-31	<b>CBEDS-ORA</b> - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	ASA	No	No	<a href="https://www.cde.ca.gov/ds/dc/cb/">https://www.cde.ca.gov/ds/dc/cb/</a>

# Appendices

## As of July 31, 2020

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register
- Checks issued over \$2K – additional details

# *Allegiance STEAM Academy - Thrive*

**Financial Package**

**July 31, 2020**

*Presented by:*



# Allegiance STEAM Academy - Thrive

## Monthly Cash Flow/Forecast FY20-21

Revised 09/10/20

ADA = 635.14



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Budget	Revised Budget Total	Favorable / (Unfav.)
<b>ADA = 635.14</b>																
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																
8011 LCFF State Aid	-	202,662	202,662	364,791	364,791	364,791	364,791	364,791	171,452	65,662	65,662	65,662	1,455,516	4,053,234	4,053,234	-
8012 Education Protection Account	-	-	-	31,757	-	-	31,757	-	-	31,757	-	-	31,757	127,028	127,028	-
8019 State Aid - Prior Year	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
8096 In Lieu of Property Taxes	-	85,583	171,167	114,111	114,111	114,111	114,111	114,111	199,695	99,847	99,847	99,847	99,847	1,426,391	1,426,391	-
	-	288,245	373,829	510,659	478,902	478,902	510,659	478,902	371,146	197,267	165,510	165,510	1,587,120	5,606,653	5,606,653	-
<b>Federal Revenue</b>																
8181 Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	98,203	98,203	98,203	-
8220 Federal Child Nutrition	-	-	-	4,095	7,780	7,780	7,780	7,780	7,780	7,780	7,780	7,780	15,559	81,892	81,892	-
8290 Title I, Part A - Basic Low Income	-	-	-	14,220	-	-	14,220	-	-	14,220	-	-	14,220	56,879	48,290	8,589
8291 Title II, Part A - Teacher Quality	-	-	-	3,145	-	-	3,145	-	-	3,145	-	-	3,145	12,581	10,643	1,938
8294 Title V, Part B - PCSG	-	-	24,609	-	-	-	-	-	-	-	-	-	-	24,609	24,609	-
8296 Other Federal Revenue	-	-	255,124	20,952	-	-	20,952	-	-	20,952	-	-	20,952	338,933	352,674	(13,741)
	-	-	279,733	42,412	7,780	7,780	46,097	7,780	7,780	46,097	7,780	7,780	152,080	613,097	616,311	(3,214)
<b>Other State Revenue</b>																
8311 State Special Education	-	17,011	17,011	30,619	30,619	30,619	30,619	30,619	30,619	30,619	30,619	30,619	30,619	340,214	340,214	-
8520 Child Nutrition	-	-	-	388	388	388	388	388	388	388	388	388	775	4,263	4,263	-
8550 Mandated Cost	-	-	-	-	-	10,708	-	-	-	-	-	-	-	10,708	10,708	-
8560 State Lottery	-	-	-	-	-	-	31,598	-	-	31,598	-	-	63,196	126,393	126,393	-
8599 Other State Revenue	-	-	47,782	-	-	-	-	-	-	-	-	-	-	47,782	47,782	-
	-	17,011	64,793	31,007	31,007	41,715	62,605	31,007	31,007	62,605	31,007	31,007	94,591	529,360	529,360	-
<b>Other Local Revenue</b>																
8699 School Fundraising	10	-	-	-	-	-	-	-	-	-	-	-	-	10	-	10
	10	-	-	-	-	-	-	-	-	-	-	-	-	10	-	10
<b>Total Revenue</b>	<b>10</b>	<b>305,256</b>	<b>718,355</b>	<b>584,078</b>	<b>517,689</b>	<b>528,397</b>	<b>619,361</b>	<b>517,689</b>	<b>409,933</b>	<b>305,969</b>	<b>204,296</b>	<b>204,296</b>	<b>1,833,791</b>	<b>6,749,120</b>	<b>6,752,324</b>	<b>(3,204)</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100 Teachers' Salaries	-	197,383	197,383	197,383	197,383	197,383	197,383	197,383	197,383	197,383	197,383	197,383	-	2,171,215	2,054,660	(116,555)
1170 Teachers' Substitute Hours	-	5,921	5,921	5,921	5,921	5,921	5,921	5,921	5,921	5,921	5,921	5,921	-	65,136	61,640	(3,497)
1175 Teachers' Extra Duty/Stipends	1,500	2,727	2,727	2,727	2,727	2,727	2,727	2,727	2,727	2,727	2,727	2,727	-	31,500	30,000	(1,500)
1200 Pupil Support Salaries	-	16,909	16,909	16,909	16,909	16,909	16,909	16,909	16,909	16,909	16,909	16,909	-	186,000	213,000	27,000
1300 Administrators' Salaries	29,588	29,588	29,588	29,588	29,588	29,588	29,588	29,588	29,588	29,588	29,588	29,588	-	355,050	349,050	(6,000)
1900 Other Certificated Salaries	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	2,667	-	32,000	32,000	0
	33,754	255,195	255,195	255,195	255,195	255,195	255,195	255,195	255,195	255,195	255,195	255,195	-	2,840,901	2,740,350	(100,552)
<b>Classified Salaries</b>																
2100 Instructional Salaries	-	37,525	37,525	37,525	37,525	37,525	37,525	37,525	37,525	37,525	37,525	37,525	-	412,774	522,086	109,312
2200 Support Salaries	9,542	18,018	18,018	18,018	18,018	18,018	18,018	18,018	18,018	18,018	18,018	18,018	-	207,740	209,906	2,167
2300 Classified Administrators'	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	6,083	-	73,000	73,000	0
2400 Clerical and Office Staff Salaries	9,883	14,306	14,306	14,306	14,306	14,306	14,306	14,306	14,306	14,306	14,306	14,306	-	167,253	160,843	(6,410)
2900 Other Classified Salaries	3,167	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	2,780	-	33,743	30,576	(3,167)
	28,675	78,712	78,712	78,712	78,712	78,712	78,712	78,712	78,712	78,712	78,712	78,712	-	894,509	996,411	101,902
<b>Benefits</b>																
3101 STRS	5,330	41,192	41,192	41,192	41,192	41,192	41,192	41,192	41,192	41,192	41,192	41,192	-	458,445	442,566	(15,879)
3202 PERS	5,729	16,183	16,183	16,183	16,183	16,183	16,183	16,183	16,183	16,183	16,183	16,183	-	183,744	206,257	22,513
3301 OASDI	1,220	4,847	4,847	4,847	4,847	4,847	4,847	4,847	4,847	4,847	4,847	4,847	-	54,539	61,777	7,239
3311 Medicare	875	4,832	4,832	4,832	4,832	4,832	4,832	4,832	4,832	4,832	4,832	4,832	-	54,025	54,183	158
3401 Health and Welfare	19,731	22,400	22,400	22,400	22,400	22,400	22,400	22,400	22,400	22,400	22,400	22,400	-	266,131	268,800	2,669
3501 State Unemployment	155	1,433	1,433	1,433	1,433	1,433	7,163	5,730	2,865	1,433	1,433	1,433	-	27,373	28,300	927
3601 Workers' Compensation	3,061	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	3,332	-	39,717	37,368	(2,349)
	36,101	94,219	94,219	94,219	94,219	94,219	99,949	98,517	95,652	94,219	94,219	94,219	-	1,083,973	1,099,252	15,278

# Allegiance STEAM Academy - Thrive

## Monthly Cash Flow/Forecast FY20-21

Revised 09/10/20

ADA = 635.14



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Budget	Revised Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	2,098	10,402	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	6,250	-	75,000	75,000	-
4200 Books and Reference Materials	-	7,029	207	207	207	207	207	207	207	207	207	207	-	9,100	9,100	-
4302 School Supplies	3,314	3,350	3,354	3,354	3,354	3,354	3,354	3,354	3,354	3,354	3,354	3,354	-	40,200	40,200	-
4305 Software	6,186	2,942	2,617	2,617	2,617	2,617	2,617	2,617	2,617	2,617	2,617	2,617	-	35,300	35,300	-
4310 Office Expense	5,526	4,775	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	4,700	-	57,300	57,300	-
4311 Business Meals	-	500	550	550	550	550	550	550	550	550	550	550	-	6,000	6,000	-
4400 Noncapitalized Equipment	-	12,791	12,791	12,791	12,791	12,791	12,791	12,791	12,791	12,791	12,791	12,791	-	140,700	140,700	-
4700 Food Services	-	7,832	7,832	7,832	7,832	7,832	7,832	7,832	7,832	7,832	7,832	7,832	-	86,155	86,155	-
	17,125	49,621	38,301	38,301	38,301	38,301	38,301	38,301	38,301	38,301	38,301	38,301	-	449,755	449,755	-
<b>Subagreement Services</b>																
5101 Nursing	-	4,467	4,913	4,913	4,913	4,913	4,913	4,913	4,913	4,913	4,913	4,913	-	53,600	53,600	-
5102 Special Education	-	10,955	10,955	10,955	10,955	10,955	10,955	10,955	10,955	10,955	10,955	10,955	-	120,500	120,500	-
	-	15,421	15,868	15,868	15,868	15,868	15,868	15,868	15,868	15,868	15,868	15,868	-	174,100	174,100	-
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	145	145	145	145	145	145	145	145	145	145	145	-	1,600	1,600	-
5300 Dues & Memberships	396	783	822	822	822	822	822	822	822	822	822	822	-	9,400	9,400	-
5400 Insurance	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	8,044	-	96,527	96,527	-
5501 Utilities	4,670	7,000	7,233	7,233	7,233	7,233	7,233	7,233	7,233	7,233	7,233	7,233	-	84,000	84,000	-
5502 Janitorial Services	415	492	492	492	492	492	492	492	492	492	492	492	-	5,823	5,900	77
5900 Communications	308	1,017	1,088	1,088	1,088	1,088	1,088	1,088	1,088	1,088	1,088	1,088	-	12,200	12,200	-
5901 Postage and Shipping	-	-	140	140	140	140	140	140	140	140	140	140	-	1,400	1,400	-
	13,832	17,481	17,964	17,964	17,964	17,964	17,964	17,964	17,964	17,964	17,964	17,964	-	210,950	211,027	77
<b>Facilities, Repairs and Other Leases</b>																
5603 Equipment Leases	-	1,208	1,329	1,329	1,329	1,329	1,329	1,329	1,329	1,329	1,329	1,329	-	14,500	14,500	-
5610 Repairs and Maintenance	-	1,008	1,109	1,109	1,109	1,109	1,109	1,109	1,109	1,109	1,109	1,109	-	12,100	12,100	-
	-	2,217	2,438	2,438	2,438	2,438	2,438	2,438	2,438	2,438	2,438	2,438	-	26,600	26,600	-
<b>Professional/Consulting Services</b>																
5801 IT	6,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	61,000	61,200	200
5802 Audit & Taxes	-	-	-	8,925	-	-	-	-	4,463	-	4,463	-	-	17,850	17,850	-
5803 Legal	-	2,500	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	2,750	-	30,000	30,000	-
5804 Professional Development	-	-	1,210	1,210	1,210	1,210	1,210	1,210	1,210	1,210	1,210	1,210	-	12,100	12,100	-
5805 General Consulting	-	-	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	1,600	-	16,000	16,000	-
5806 Special Activities/Field Trips	-	-	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	-	25,000	25,000	-
5807 Bank Charges	-	-	240	240	240	240	240	240	240	240	240	240	-	2,400	2,400	-
5808 Printing	-	-	280	280	280	280	280	280	280	280	280	280	-	2,800	2,800	-
5809 Other taxes and fees	2	-	360	360	360	360	360	360	360	360	360	360	-	3,600	3,600	-
5810 Payroll Service Fee	-	833	917	917	917	917	917	917	917	917	917	917	-	10,000	10,000	-
5811 Management Fee	13,932	14,275	14,275	14,275	14,275	14,275	14,275	14,343	14,343	14,343	14,343	14,343	-	171,295	171,367	72
5812 District Oversight Fee	-	-	-	19,862	-	-	44,054	-	-	40,821	-	-	63,462	168,200	168,200	-
5815 Public Relations/Recruitment	-	-	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	1,380	-	13,800	13,800	-
	19,934	22,608	30,511	59,298	30,511	30,511	74,565	30,580	35,042	71,401	35,042	30,580	63,462	534,045	534,317	272
<b>Interest</b>																
7438 Interest Expense	543	544	527	545	535	506	-	-	-	-	-	(3,200)	-	-	5,613	5,613
	543	544	527	545	535	506	-	-	-	-	-	(3,200)	-	-	5,613	5,613
<b>Total Expenses</b>	<b>149,965</b>	<b>536,018</b>	<b>533,736</b>	<b>562,541</b>	<b>533,744</b>	<b>533,714</b>	<b>582,993</b>	<b>537,575</b>	<b>539,172</b>	<b>574,098</b>	<b>537,740</b>	<b>530,077</b>	<b>63,462</b>	<b>6,214,834</b>	<b>6,237,424</b>	<b>22,590</b>
<b>Monthly Surplus (Deficit)</b>	<b>(149,955)</b>	<b>(230,762)</b>	<b>184,620</b>	<b>21,537</b>	<b>(16,055)</b>	<b>(5,317)</b>	<b>36,369</b>	<b>(19,886)</b>	<b>(129,239)</b>	<b>(268,130)</b>	<b>(333,443)</b>	<b>(325,781)</b>	<b>1,770,329</b>	<b>534,286</b>	<b>514,900</b>	<b>19,386</b>

# Allegiance STEAM Academy - Thrive

## Monthly Cash Flow/Forecast FY20-21

Revised 09/10/20

ADA = 635.14



	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Year-End Accruals	Annual Budget	Revised Budget Total	Favorable / (Unfav.)
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(149,955)	(230,762)	184,620	21,537	(16,055)	(5,317)	36,369	(19,886)	(129,239)	(268,130)	(333,443)	(325,781)	1,770,329	534,286		
Cash flows from operating activities																
Public Funding Receivables	1,085,164	31,369	207,799	23,796	122,025	-	30,789	-	-	-	-	-	(1,833,791)	(332,848)		
Grants and Contributions Rec.	10,128	-	-	-	-	-	-	-	-	-	-	-	-	10,128		
Prepaid Expenses	(28,144)	4,310	4,175	4,175	4,175	4,175	3,779	3,198	3,198	3,198	3,198	3,198	-	12,635		
Accounts Payable	(148,751)	-	-	-	-	-	-	-	-	-	-	-	63,462	(85,289)		
Accrued Expenses	(1,449)	(26,102)	(279,340)	-	-	-	-	-	-	-	-	-	-	(306,891)		
Cash flows from financing activities																
Proceeds(Payments) on Debt	543	544	527	545	535	506	-	-	-	-	-	(3,200)	-	-		
<b>Total Change in Cash</b>	<b>767,536</b>	<b>(220,641)</b>	<b>117,780</b>	<b>50,053</b>	<b>110,681</b>	<b>(636)</b>	<b>70,937</b>	<b>(16,688)</b>	<b>(126,041)</b>	<b>(264,932)</b>	<b>(330,246)</b>	<b>(325,783)</b>				
Cash, Beginning of Month	1,521,677	2,289,213	2,068,572	2,186,352	2,236,405	2,347,086	2,346,450	2,417,387	2,400,699	2,274,658	2,009,726	1,679,480				
<b>Cash, End of Month</b>	<b>2,289,213</b>	<b>2,068,572</b>	<b>2,186,352</b>	<b>2,236,405</b>	<b>2,347,086</b>	<b>2,346,450</b>	<b>2,417,387</b>	<b>2,400,699</b>	<b>2,274,658</b>	<b>2,009,726</b>	<b>1,679,480</b>	<b>1,353,697</b>				



## Allegiance STEAM Academy - Thrive

### Statement of Financial Position

July 31, 2020

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
<b>Assets</b>				
<b>Current Assets</b>				
Cash & Cash Equivalents	\$ 2,289,213	\$ 1,521,677	\$ 767,536	50%
Accounts Receivable	3,949	14,076	(10,128)	-72%
Public Funding Receivables	415,778	1,500,942	(1,085,164)	-72%
Prepaid Expenses	92,045	63,901	28,144	44%
<b>Total Current Assets</b>	<b>2,800,985</b>	<b>3,100,597</b>	<b>(299,611)</b>	<b>-10%</b>
<b>Total Assets</b>	<b>\$ 2,800,985</b>	<b>\$ 3,100,597</b>	<b>\$ (299,611)</b>	<b>-10%</b>
<b>Liabilities</b>				
<b>Current Liabilities</b>				
Accounts Payable	\$ -	\$ 148,751	\$ (148,751)	-100%
Accrued Liabilities	316,643	318,092	(1,449)	0%
Notes Payable, Current Portion	284,246	284,246	-	0%
<b>Total Current Liabilities</b>	<b>600,889</b>	<b>751,089</b>	<b>(150,200)</b>	<b>-20%</b>
<b>Long-Term Liabilities</b>				
Notes Payable, Net of Current Portion	356,208	355,664	543	0%
<b>Total Long-Term Liabilities</b>	<b>356,208</b>	<b>355,664</b>	<b>543</b>	<b>0%</b>
<b>Total Liabilities</b>	<b>957,097</b>	<b>1,106,754</b>	<b>(149,657)</b>	<b>-14%</b>
<b>Total Net Assets</b>	<b>1,843,889</b>	<b>1,993,843</b>	<b>(149,955)</b>	<b>-8%</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 2,800,985</b>	<b>\$ 3,100,597</b>	<b>\$ (299,611)</b>	<b>-10%</b>

## Allegiance STEAM Academy - Thrive

### Statement of Cash Flows

For the period ended July 31, 2020

	Month Ended 07/31/20	YTD Ended 07/31/20
<b>Cash Flows from Operating Activities</b>		
Change in Net Assets	\$ (149,955)	\$ (149,955)
Adjustments to reconcile change in net assets to net cash flows from operating activities:		
Decrease/(Increase) in Operating Assets:		
Public Funding Receivables	1,085,164	1,085,164
Grants, Contributions & Pledges Receivable	10,128	10,128
Prepaid Expenses	(28,144)	(28,144)
(Decrease)/Increase in Operating Liabilities:		
Accounts Payable	(148,751)	(148,751)
Accrued Expenses	(1,449)	(1,449)
Deferred Revenue	-	-
<b>Total Cash Flows from Operating Activities</b>	<b>766,992</b>	<b>766,992</b>
<b>Cash Flows from Financing Activities</b>		
Proceeds from (payments on) Long-Term Debt	543	543
<b>Total Cash Flows from Financing Activities</b>	<b>543</b>	<b>543</b>
Change in Cash & Cash Equivalents	767,536	767,536
Cash & Cash Equivalents, Beginning of Period	1,521,677	1,521,677
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 2,289,213</b>	<b>\$ 2,289,213</b>

# Allegiance STEAM Academy - Thrive

## Budget vs Actual

For the period ended July 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,053,234
Education Protection Account	-	-	-	-	-	-	127,028
In Lieu of Property Taxes	-	-	-	-	-	-	1,426,391
Total State Aid - Revenue Limit	-	-	-	-	-	-	5,606,653
Federal Revenue							
Special Education - Entitlement	-	-	-	-	-	-	98,203
Federal Child Nutrition	-	-	-	-	-	-	81,892
Title I, Part A - Basic Low Income	-	-	-	-	-	-	48,290
Title II, Part A - Teacher Quality	-	-	-	-	-	-	10,643
Title V, Part B - PCSGP	-	-	-	-	-	-	24,609
Other Federal Revenue	-	-	-	-	-	-	352,674
Total Federal Revenue	-	-	-	-	-	-	616,311
Other State Revenue							
State Special Education	-	-	-	-	-	-	340,214
State Child Nutrition	-	-	-	-	-	-	4,263
Mandated Cost	-	-	-	-	-	-	10,708
State Lottery	-	-	-	-	-	-	126,393
Other State Revenue	-	-	-	-	-	-	47,782
Total Other State Revenue	-	-	-	-	-	-	529,360
Other Local Revenue							
School Fundraising	10	-	10	10	-	10	-
Total Other Local Revenue	10	-	10	10	-	10	-
<b>Total Revenues</b>	<b>10</b>	<b>-</b>	<b>10</b>	<b>10</b>	<b>-</b>	<b>10</b>	<b>6,752,324</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	-	-	-	-	-	-	2,054,660
Teachers' Substitute Hours	-	-	-	-	-	-	61,640
Teachers' Extra Duty/Stipends	1,500	-	(1,500)	1,500	-	(1,500)	30,000
Pupil Support Salaries	-	-	-	-	-	-	213,000
Administrators' Salaries	29,588	29,088	(500)	29,588	29,088	(500)	349,050
Other Certificated Salaries	2,667	2,667	0	2,667	2,667	0	32,000
Total Certificated Salaries	33,754	31,754	(2,000)	33,754	31,754	(2,000)	2,740,350
Classified Salaries							
Instructional Salaries	-	-	-	-	-	-	522,086
Support Salaries	9,542	11,709	2,167	9,542	11,709	2,167	209,906
Supervisors' and Administrators' Salaries	6,083	6,083	-	6,083	6,083	-	73,000
Clerical and Office Staff Salaries	9,883	4,833	(5,050)	9,883	4,833	(5,050)	160,843
Other Classified Salaries	3,167	-	(3,167)	3,167	-	(3,167)	30,576
Total Classified Salaries	28,675	22,625	(6,050)	28,675	22,625	(6,050)	996,411
Benefits							
State Teachers' Retirement System, certificated positions	5,330	5,128	(202)	5,330	5,128	(202)	442,567
Public Employees' Retirement System, classified positions	5,729	4,683	(1,045)	5,729	4,683	(1,045)	206,257
OASDI/Medicare/Alternative, certificated positions	1,220	1,403	183	1,220	1,403	183	61,777
Medicare/Alternative, certificated positions	875	789	(86)	875	789	(86)	54,183
Health and Welfare Benefits, certificated positions	19,731	22,400	2,669	19,731	22,400	2,669	268,800
State Unemployment Insurance, certificated positions	155	1,415	1,260	155	1,415	1,260	28,300
Workers' Compensation Insurance, certificated positions	3,061	544	(2,517)	3,061	544	(2,517)	37,368
Total Benefits	36,101	36,362	261	36,101	36,362	261	1,099,252
Books & Supplies							
Textbooks and Core Materials	2,098	-	(2,098)	2,098	-	(2,098)	75,000
Books and Reference Materials	-	1,820	1,820	-	1,820	1,820	9,100
School Supplies	3,314	3,350	36	3,314	3,350	36	40,200
Software	6,186	2,942	(3,244)	6,186	2,942	(3,244)	35,300
Office Expense	5,526	4,775	(751)	5,526	4,775	(751)	57,300
Business Meals	-	500	500	-	500	500	6,000
Noncapitalized Equipment	-	-	-	-	-	-	140,700
Food Services	-	-	-	-	-	-	86,155
Total Books & Supplies	17,125	13,387	(3,738)	17,125	13,387	(3,738)	449,755

## Allegiance STEAM Academy - Thrive

### Budget vs Actual

For the period ended July 31, 2020

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Subagreement Services							
Nursing	-	4,467	4,467	-	4,467	4,467	53,600
Special Education	-	-	-	-	-	-	120,500
Total Subagreement Services	-	4,467	4,467	-	4,467	4,467	174,100
Operations & Housekeeping							
Auto and Travel	-	-	-	-	-	-	1,600
Dues & Memberships	396	783	388	396	783	388	9,400
Insurance	8,044	8,044	(0)	8,044	8,044	(0)	96,527
Utilities	4,670	7,000	2,331	4,670	7,000	2,331	84,000
Janitorial Services	415	492	77	415	492	77	5,900
Communications	308	1,017	709	308	1,017	709	12,200
Postage and Shipping	-	-	-	-	-	-	1,400
Total Operations & Housekeeping	13,832	17,336	3,504	13,832	17,336	3,504	211,027
Facilities, Repairs & Other Leases							
Equipment Leases	-	1,208	1,208	-	1,208	1,208	14,500
Repairs and Maintenance	-	1,008	1,008	-	1,008	1,008	12,100
Total Facilities, Repairs & Other Leases	-	2,217	2,217	-	2,217	2,217	26,600
Professional/Consulting Services							
IT	6,000	5,100	(900)	6,000	5,100	(900)	61,200
Audit & Taxes	-	-	-	-	-	-	17,850
Legal	-	2,500	2,500	-	2,500	2,500	30,000
Professional Development	-	-	-	-	-	-	12,100
General Consulting	-	-	-	-	-	-	16,000
Special Activities/Field Trips	-	-	-	-	-	-	25,000
Bank Charges	-	-	-	-	-	-	2,400
Printing	-	-	-	-	-	-	2,800
Other Taxes and Fees	2	-	(2)	2	-	(2)	3,600
Payroll Service Fee	-	833	833	-	833	833	10,000
Management Fee	13,932	14,281	349	13,932	14,281	349	171,367
District Oversight Fee	-	-	-	-	-	-	168,200
Public Relations/Recruitment	-	-	-	-	-	-	13,800
Total Professional/Consulting Services	19,934	22,714	2,780	19,934	22,714	2,780	534,317
Interest							
Interest Expense	543	543	-	543	543	-	5,613
Total Interest	543	543	-	543	543	-	5,613
<b>Total Expenses</b>	<b>149,965</b>	<b>151,404</b>	<b>1,440</b>	<b>149,965</b>	<b>151,404</b>	<b>1,440</b>	<b>6,237,424</b>
<b>Change in Net Assets</b>	<b>(149,955)</b>	<b>(151,404)</b>	<b>1,450</b>	<b>(149,955)</b>	<b>(151,404)</b>	<b>1,450</b>	<b>514,900</b>
Net Assets, Beginning of Period	1,993,843			1,993,843			
<b>Net Assets, End of Period</b>	<b>\$ 1,843,889</b>			<b>\$ 1,843,889</b>			

**Allegiance STEAM Academy - Thrive**

**Accounts Payable Aging**

July 31, 2020

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
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\$ - \$ - \$ - \$ - \$ - \$ -

**Total Outstanding Invoices** \$ - \$ - \$ - \$ - \$ - \$ -

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2019 to June 30, 2020

Charter School Name: Allegiance STEAM Academy - Thrive

CDS #: 36676780137547

Charter Approving Entity: Chino Valley Unified

County: San Bernardino

Charter #: 1945

**This charter school uses the following basis of accounting:**

**(Please enter an "X" in the applicable box below; check only one box)**

**Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)

**Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	4,053,234.00		4,053,234.00
Education Protection Account State Aid - Current Year	8012	127,028.00		127,028.00
State Aid - Prior Years	8019	0.00		0.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,426,391.00		1,426,391.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		5,606,653.00	0.00	5,606,653.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		69,109.00	69,109.00
Special Education - Federal	8181, 8182		98,204.00	98,204.00
Child Nutrition - Federal	8220		117,491.53	117,491.53
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	84,791.52	84,791.52
Total, Federal Revenues		0.00	369,596.05	369,596.05
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		344,841.00	344,841.00
All Other State Revenues	StateRevAO	107,765.33	64,968.86	172,734.19
Total, Other State Revenues		107,765.33	409,809.86	517,575.19
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	42,662.74	2,019.92	44,682.66
Total, Local Revenues		42,662.74	2,019.92	44,682.66
<b>5. TOTAL REVENUES</b>				
		5,757,081.07	781,425.83	6,538,506.90
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	1,651,444.56	144,735.56	1,796,180.12
Certificated Pupil Support Salaries	1200	0.00	53,447.68	53,447.68
Certificated Supervisors' and Administrators' Salaries	1300	246,180.05	0.00	246,180.05
Other Certificated Salaries	1900	31,599.28	0.00	31,599.28
Total, Certificated Salaries		1,929,223.89	198,183.24	2,127,407.13
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	278,368.22	164,947.06	443,315.28
Noncertificated Support Salaries	2200	158,047.44	0.00	158,047.44
Noncertificated Supervisors' and Administrators' Salaries	2300	70,315.05	0.00	70,315.05
Clerical, Technical and Office Salaries	2400	121,154.34	0.00	121,154.34
Other Noncertificated Salaries	2900	15,329.75	23,280.00	38,609.75
Total, Noncertificated Salaries		643,214.80	188,227.06	831,441.86

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2019 to June 30, 2020**

Charter School Name: Allegiance STEAM Academy - Thrive

CDS #: 36676780137547

Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	311,532.47	33,846.58	345,379.05
PERS	3201-3202	168,979.06	0.00	168,979.06
OASDI / Medicare / Alternative	3301-3302	76,329.16	17,269.42	93,598.58
Health and Welfare Benefits	3401-3402	189,467.53	0.00	189,467.53
Unemployment Insurance	3501-3502	28,282.48	0.00	28,282.48
Workers' Compensation Insurance	3601-3602	23,958.75	0.00	23,958.75
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	0.00	0.00	0.00
Total, Employee Benefits		798,549.45	51,116.00	849,665.45
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	178.01	71,477.58	71,655.59
Books and Other Reference Materials	4200	5,036.13	2,807.92	7,844.05
Materials and Supplies	4300	112,298.21	14,015.08	126,313.29
Noncapitalized Equipment	4400	29,890.08	62,908.76	92,798.84
Food	4700	0.00	129,616.64	129,616.64
Total, Books and Supplies		147,402.43	280,825.98	428,228.41
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	18,248.05	137,740.95	155,989.00
Travel and Conferences	5200	1,472.50	0.00	1,472.50
Dues and Memberships	5300	7,940.85	0.00	7,940.85
Insurance	5400	53,710.00	0.00	53,710.00
Operations and Housekeeping Services	5500	88,818.02	0.00	88,818.02
Rentals, Leases, Repairs, and Noncap. Improvements	5600	13,575.26	0.00	13,575.26
Transfers of Direct Costs	5700-5799	0.00	0.00	0.00
Professional/Consulting Services and Operating Expend.	5800	554,294.56	82,081.00	636,375.56
Communications	5900	6,765.94	0.00	6,765.94
Total, Services and Other Operating Expenditures		744,825.18	219,821.95	964,647.13
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900	0.00	0.00	0.00
Total, Capital Outlay		0.00	0.00	0.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	0.00	0.00	0.00
Debt Service:				
Interest	7438	20,379.08	0.00	20,379.08
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		20,379.08	0.00	20,379.08
Total, Other Outgo		20,379.08	0.00	20,379.08
<b>8. TOTAL EXPENDITURES</b>		4,283,594.83	938,174.23	5,221,769.06



**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2019 to June 30, 2020

Charter School Name: Allegiance STEAM Academy - Thrive

CDS #: 36676780137547

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		1,473,486.24	(156,748.40)	1,316,737.84
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(147,577.91)	147,577.91	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(147,577.91)	147,577.91	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		1,325,908.33	(9,170.49)	1,316,737.84
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	664,910.07	19,647.38	684,557.45
b. Adjustments/Restatements	9793, 9795	1.21	(0.66)	0.55
c. Adjusted Beginning Fund Balance /Net Position		664,911.28	19,646.72	684,558.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		1,990,819.61	10,476.23	2,001,295.84
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. <b>Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797		10,476.23	10,476.23
c. Unrestricted Net Position	9790A	1,990,819.61	0.00	1,990,819.61



**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2019 to June 30, 2020

Charter School Name: Allegiance STEAM Academy - Thrive

CDS #: 36676780137547

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110	0.00	0.00	0.00
Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
In Banks	9120	1,753,088.56	(231,411.44)	1,521,677.12
In Revolving Fund	9130	0.00	0.00	0.00
With Fiscal Agent/Trustee	9135	0.00	0.00	0.00
Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	5,318.51	8,757.82	14,076.33
4. Due from Grantor Governments	9290	1,196,571.60	313,516.85	1,510,088.45
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	63,901.02	0.00	63,901.02
7. Other Current Assets	9340	0.00	0.00	0.00
8. Capital Assets (accrual basis only)	9400-9489	0.00	0.00	0.00
9. TOTAL ASSETS		3,018,879.69	90,863.23	3,109,742.92
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources	9490	0.00	0.00	0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
<b>I. LIABILITIES</b>				
1. Accounts Payable	9500	388,149.41	80,387.00	468,536.41
2. Due to Grantor Governments	9590	0.00	0.00	0.00
3. Current Loans	9640	284,246.24	0.00	284,246.24
4. Unearned Revenue	9650	0.00	0.00	0.00
5. Long-Term Liabilities (accrual basis only)	9660-9669	355,664.43	0.00	355,664.43
6. TOTAL LIABILITIES		1,028,060.08	80,387.00	1,108,447.08
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources	9690	0.00	0.00	0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2) (must agree with Line F2)		1,990,819.61	10,476.23	2,001,295.84

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2019 to June 30, 2020

Charter School Name: Allegiance STEAM Academy - Thrive

CDS #: 36676780137547

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$ 0.00	0.00	0.00
b.			0.00
c.			0.00
d.			0.00
e.			0.00
f.			0.00
g.			0.00
h.			0.00
i.			0.00
j.			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999 <u>0.00</u>
b. Noncertificated Salaries	2000-2999 <u>0.00</u>
c. Employee Benefits	except 3801- <u>0.00</u>
d. Books and Supplies	4000-4999 <u>0.00</u>
e. Services and Other Operating Expenditures	5000-5999 <u>0.00</u>
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b><u>0.00</u></b>

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM**

July 1, 2019 to June 30, 2020

Charter School Name: Allegiance STEAM Academy - Thrive

CDS #: 36676780137547

**3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2018-19 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2021-22.

a. Total Expenditures (B8)	5,221,769.06
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	369,596.05
c. Subtotal of State & Local Expenditures [a minus b]	4,852,173.01
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	20,379.08
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE</b> [c minus d minus e]	<b>\$ 4,831,793.93</b>

**Allegiance STEAM Academy-Thrive**  
**Final expenditures through: June 30, 2020**  
**Resource 1400 Education Protection Account**

Description	Object Codes	Amount
<b>AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>		
Local Control Funding Formula Sources	8010-8099	127,028.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
TOTAL AVAILABLE		127,028.00
<b>EXPENDITURES AND OTHER FINANCING USES</b>		
Certificated Salaries	1000-1999	107,151.41
Classified Salaries	2000-2999	0.00
Employee Benefits	3000-3999	19,876.59
Books and Supplies	4000-4999	0.00
Services, Other Operating Expenses	5000-5999	0.00
Capital Outlay	6000-6599	0.00
Other Outgo (excluding Direct Support/Indirect Costs)	7100-7299	
	7400-7499	0.00
Direct Support/Indirect Costs	7300-7399	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		127,028.00
<b>BALANCE (Total Available minus Total Expenditures and Other Financing Uses)</b>		0.00

RESOLUTION NO.: 2020 DATED: 08/17/2020

**A RESOLUTION AUTHORIZING APPLICATION  
TO THE DIRECTOR OF INDUSTRIAL RELATIONS, STATE OF CALIFORNIA  
FOR A CERTIFICATE OF CONSENT TO SELF-INSURE  
WORKERS' COMPENSATION LIABILITIES**

At a meeting of the Allegiance STEAM Academy Board  
(Enter Name of the Board)

of the Allegiance STEAM Academy Inc.  
(Enter Name of Public Agency, District, Etc.)

a Public Charter School organized and existing under the  
(Enter Type of Agency, i.e., County, City, School District, etc.)

laws of the State of California, held on the 14TH day of September, 2020,

the following resolution was adopted:

**RESOLVED, that the above named public agency is authorized and empowered to make application to the Director of Industrial Relations, State of California, for a Certificate of Consent to Self-Insure workers' compensation liabilities and representatives of Agency are authorized to execute any and all documents required for such application.**

IN WITNESS WHEREOF: I HAVE SIGNED AND AFFIXED THE AGENCY SEAL.

X \_\_\_\_\_ DATE: \_\_\_\_\_  
SIGNED: Board Secretary or Chair

Samantha Odo  
Printed Name

Board President  
Title

Allegiance STEAM Academy Inc.  
Agency Name

Affix Seal Here



State of California  
Department of Industrial Relations  
OFFICE OF SELF-INSURANCE PLANS

**APPLICATION FOR CERTIFICATE OF CONSENT  
TO SELF-INSURE AS A PUBLIC AGENCY EMPLOYER SELF-INSURER**  
All questions must be answered. If not applicable, enter "N/A".

**To the Director of the Department of Industrial Relations:** The public agency employer identified below submits the following information to obtain a Certificate of Consent to Self-Insure the payment of workers' compensation under California Labor Code Section 3700.

**LEGAL NAME OF APPLICANT** (Show exactly as on Charter or other official documents):

Allegiance STEAM Academy Inc.

Address: 5862 C Street

City: Chino State: CA Zip + 4: 91710 - \_\_\_\_\_

Federal Tax ID # of Group: \_\_\_\_\_

**CONTACT** - Who Should Correspondence Regarding This Applicant Be Addressed To:

Name: Sebastian Cогnetta Title: CEO

Company Name: Allegiance STEAM Academy Inc.

Address: 5862 C Street

City: Chino State: CA Zip + 4: 91710 - \_\_\_\_\_

Phone: (909) 465-5405 E-Mail: sebastian.cognetta@asathrive.org

**TYPE OF PUBLIC ENTITY (Check one):**

- City and/or County
- School District
- Police and/or Fire District
- Hospital District
- Joint Powers Authority
- Other (describe): Public Charter School

**TYPE OF APPLICATION (Check one):**

- New Application
- Reapplication (Merger/Unification)
- Reapplication (Name Change)
- Other (describe): \_\_\_\_\_

Date Self-Insurance Program will begin: 07/01/2020



**CURRENT WORKERS' COMPENSATION PROGRAM**

- Currently Insured with State Fund Policy # \_\_\_\_\_ Expiration Date: \_\_\_\_\_
- Currently Self Insured, Certificate # \_\_\_\_\_
- Other (describe): \_\_\_\_\_

**CLAIMS ADMINISTRATION**

Who will be administering your agency's workers' compensation claims? (Check one)

- JPA will administer
- Third Party Administrator, TPA Certificate # 025
- Public entity will self-administer
- Insurance Carrier will administer

Name of Third Party Administrator:

Name: Gallagher Bassett Services, Inc. Title: \_\_\_\_\_

Company Name: Gallagher Bassett Services, Inc.

Address: PO Box 2290

City: Gold River State: CA Zip + 4: 95741 - 2290

Phone: (916) 403-1735 E-Mail: \_\_\_\_\_

# of claims reporting locations to be used to handle Agency's claims: 1

Does applicant currently have a California Certificate of Consent to Self-Insure?  Yes  No

If yes, what is the current Certificate Number: \_\_\_\_\_

Total Number of Affiliate's California employees to be covered by Group: \_\_\_\_\_

**AGENCY EMPLOYER**

Current # of Agency Employees: 79 # of Public Safety Employees (police//fire): 0

If school District, # of certificated employees: 41

Will all Agency employees be covered by this self-insurance plan?  Yes  No

If 'No', explain who is not covered and how workers' compensation coverage will be provided to the excluded employees:

\_\_\_\_\_

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**JOINT POWERS AUTHORITY**

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Will applicant be a member of a JPA for workers' compensation ?

Yes     No (If 'yes', complete the following)

Effective date of JPA Membership: 07/01/2020 JPA Certificate # 5557

Name of JPA: California Charter Schools Joint Powers Authority, DBA CharterSAFE

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**AGENCY SAFETY PROGRAM**

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Does the Agency have a written Injury and Illness Prevention Program (IIPP)?     Yes     No

Individual responsible for Agency workplace safety and IIPP program:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip + 4: \_\_\_\_\_ - \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

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**SUPPLEMENTAL COVERAGE**

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1.) Will your program be supplemented by any insurance or pooled coverage under a **STANDARD** workers' compensation insurance policy?     Yes     No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: \_\_\_\_\_

Policy #: \_\_\_\_\_ Effective Date of Coverage: \_\_\_\_\_

2.) Will your program be supplemented by any insurance or pooled coverage under a **SPECIFIC EXCESS** workers' compensation insurance policy?     Yes     No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: California Charter Schools Joint Powers Authority, DBA CharterSAFE

Policy #: SP 4048972 Effective Date of Coverage: 07/01/2020

Retention Limits: TBD

3.) Will your program be supplemented by any insurance or pooled coverage under an **AGGREGATE EXCESS** (stop loss) specific excess workers' compensation insurance policy?     Yes     No (If 'Yes', complete the following):

Name of Excess Pool/Carrier: \_\_\_\_\_

Policy #: \_\_\_\_\_ Effective Date of Coverage: \_\_\_\_\_

Retention Limits: \_\_\_\_\_



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RESOLUTION FROM GOVERNING BOARD

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Attach a properly executed Governing Board Resolution. See attached sample resolution on page 5.

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CERTIFICATION

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**The undersigned on behalf of the applicant hereby applies for a Certificate of Consent to Self-Insure the payment of workers' compensation liabilities pursuant to Labor Code Section 3700. The above information is submitted for the purpose of procuring said Certificate from the Director of Industrial Relations, State of California. If the Certificate is issued, the applicant agrees to comply with applicable California statutes and regulations pertaining to the payment of compensation that may become due to the applicant's employees covered by the Certificate.**

X \_\_\_\_\_  
SIGNED: Authorized Official / Representative

DATE: \_\_\_\_\_

Sebastian Cогnetta  
\_\_\_\_\_  
Printed Name

CEO  
\_\_\_\_\_  
Title

Allegiance STEAM Academy Inc.  
\_\_\_\_\_  
Agency Name

**CharterSafe**

Resolution Authorizing Application to the Director of Industrial Relations, State of CA for a Certificate of Consent to Self Insure Workers' Compensation Liabilities

Please complete a copy of the Workers Compensation application template

Once received and reviewed Charter Safe will request an original to be filled out to file with the California Department of Industrial Relations.

This will be used to inform the state that your school is self-insured form workers comp through the CharterSAFE Joint Powers Authority.



## **CERTIFICATION**

The Board of Directors recognizes that the school's ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The CEO or designee shall ensure that persons employed to fill positions requiring certification qualifications possess the appropriate credential, permit, or other certification document from the Commission on Teacher Credentialing (CTC) and fulfill any additional state, federal, or school requirements for the position.

The CEO or designee may provide assistance and support to teachers holding preliminary credentials to help them meet the qualifications required for the clear credential.

### **Priorities for Hiring Based on Unavailability of Credentialed Teacher**

The CEO or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the CEO or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)

1. A candidate who is qualified to participate in and enrolls in an approved intern program in the region of the school and possesses an intern credential
2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a Provisional Internship Permit (PIP) or short term staff permit issued by the CTC

The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position.

3. As a last resort, an individual who holds an emergency permit issued by the CTC or for whom a credential waiver has been granted by the CTC

Whenever it is necessary to employ non-credentialed teachers to fill a position requiring certification qualifications, the CEO or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

*Charter schools as defined in Education Code Section 47600 shall be exempt from submitting a Declaration of Need for Fully Qualified Educators (5 CCR § 80026).*

Adopted:



## **Public Hearing Regarding the Learning Continuity and Attendance Plan**

September 14, 2020

### Background

Senate Bill 98, approved by Governor Newsom on 6.29.20, made several key changes to accountability requirements for 2020-21. These include the establishment of a new requirement – The Learning Continuity and Attendance Plan (LCP) – that must be adopted by 9.30.20.

The contents of ASA's Learning Continuity and Attendance Plan are aligned to ASA's Reopening Plan, Local Control Accountability Plan, and Charter petition. These plans have influenced the document and can be viewed in full on ASA's website. The LCP is also available for review on the ASA website.

The Learning Continuity and Attendance Plan memorializes the ongoing planning and implementation process for the 2020-21 school year. It also includes some items that are pending, still in development, and/or conditional to guidance and orders from the health department and governor's office. The plan includes descriptions of how ASA is doing the following:

- Addressing gaps in learning
- Conducting meaningful stakeholder engagement
- Maintaining transparency;
- Addressing the needs of unduplicated pupils, students with unique needs, and students experiencing homelessness
- Providing access to necessary devices and connectivity for distance learning
- Providing resources and supports to address student and staff mental health and social emotional well-being
- Continuing to provide school meals for students

The Board of Directors is required to conduct a public hearing prior to approving the LCP. The draft LCP will be available for public inspection on ASA's website along with a link to submit public comments. Subsequently, ASA is required to submit its LCP to the San Bernardino County Superintendent of Schools. The approved LCP becomes effective September 30, 2020.

### Recommendation

It is recommended that the Board of Directors conduct a public hearing regarding the Learning Continuity and Attendance Plan.