



ALLEGIANCE STEAM ACADEMY

SPECIAL MEETING OF THE BOARD OF DIRECTORS

February 18, 2018

Minutes

I. Preliminary

A. Call to Order

The meeting was called to order by Board Chair at 7:00 pm.

The Special Meeting of the Board of Directors of Allegiance STEAM Academy was at 13050 2nd Street, Chino, Ca 91710.

B. Roll Call

	Present	Absent
Andrew Vestey, Chairman	X	_____
Vanessa Okamoto, Secretary	X	_____
Remen Santos, Treasurer		X
Raquel Rall, Member	X	_____
Samantha Odo, Member	X	_____

C. Public Comments- Items not on the Agenda

There were no public comments.

D. Approval of Agenda for Board Meeting for February 18, 2018.

Motion (Odo), second (Rall), motion carried by a vote of 4-0 to approve the agenda for the Special meeting of the Board of Directors for February 18, 2018.

II. Open Session:

A. COMMUNICATIONS

1. Comments from Board of Directors

Raquel Rall reported on January 29, 2018, she and Samantha Odo attended a training session sponsored by CCSA regarding the overview of budget and hiring. Rall said the training class was helpful and she looks forward to attending further training sessions in the future.

Andrew Vestey reported in light of the recent shooting in Florida, he and Dr. Cognition have already discussed the design of the front office to ensure the safety of the school site. Vestey said school safety is something that will be taken very seriously.

2. CEO's report:

Dr. Cognition spoke regarding school safety, balancing the safety of the school with a welcoming feeling to the school. Convenience will not be a factor and safety will be the priority. Dr. Cognition then provided an update on human resources and staffing update. Dr. Cognition said on February 19, 2018, they will be conducting interviews for teaching positions. Dr. Cognition gave an update for Student Information Systems and recommended Illuminate because of cost and ease of use for staff. Dr. Cognition gave his plan for engaging the community. Dr. Cognition will use a monthly newsletter to keep the community updated on everything Allegiance. Dr. Cognition updated the Board on the progress of policies being completed which will be used in the employee handbook. Dr. Cognition gave an update on the lunch program, they have spoken with Revolution Foods and Choice Lunch.

B. ITEMS SCHEDULED FOR CONSENT

1. Minutes for Regular Board Meeting held on January 28, 2018.

Motion (Okamoto), second (Rall), motion carried by a vote of 4-0 to approve the items scheduled for consent.

C. ITEMS SCHEDULED FOR DISCUSSION:

1. Resignation of Remen Santos as Board Treasurer and Member of Board of Directors

Motion (Odo), second (Rall), motion carried by a vote of 4-0 to accept the resignation of Remen Santos as Board Treasurer and Member of the Board of Directors.

2. Nomination and Election of New Board Members

Motion (Odo), second (Okamoto), motion carried by a vote of 4-0 to nominate and approve Melanie Choi as a Director to Allegiance Steam Academy Board of Directors.

3. Election of Board Officers

Motion (Odo), second (Okamoto), motion carried by a vote of 5-0 to nominate and approve Melanie Choi as Treasurer for the Allegiance Steam Academy Board of Directors.

4. Factoring Agreement with Charter Asset Management

Motion (Odo), second (Rall), motion carried by a vote of 5-0 to approve and agree to the Factoring Agreement with Charter Asset Management.

5. CharterSafe

Motion (Odo), second (Rall), motion carried by a vote of 5-0 to approve and agree to join the CharterSafe joint power agreement through July 1, 2018.

6. Student Information System

Motion (Vestey) to choose Illuminate, second (Rall), motion carried by a vote of 5-0 to enter into a contract with Illuminate.

7. Suicide Prevention/ Postvention Policy

Motion (Okamoto), second (Rall), motion carried by a vote of 5-0 to adopt and approve the Suicide Prevention/ Postvention Policy.

8. ASA Unlawful (Sexual) Harassment Policy

Motion (Odo), second (Choi), motion carried by a vote of 5-0 to adopt and approve the Unlawful Harassment Policy.

9. ASA Anti-Nepotism Policy

Motion (Rall), second (Odo), motion carried by a vote of 5-0 to adopt and approve the Anti-Nepotism Policy.

10. ASA Anti-Bullying Policy

Motion (Okamoto), second (Odo), motion carried by a vote of 5-0 to adopt and approve the Anti-Bullying Policy.

11. Student Free Speech Policy

Motion (Odo), second (Choi), motion carried by a vote of 5-0 to adopt and approve the Student Free Speech Policy.

C. ADJOURNMENT

Motion (Odo) and Second (Rall), motion carried 5-0 to adjourn the meeting.

Andrew Vestey, Board Chair, adjourned the Special Meeting of the Board of Directors for February 18, 2018 at 7:32 pm.



Andrew Vestey, Board Chair



Vanessa Okamoto, Board Secretary