



**ALLEGIANCE STEAM ACADEMY  
SPECIAL MEETING OF THE BOARD OF DIRECTORS**

**January 15, 2018  
Minutes**

**I. Preliminary**

**A. Call to Order**

*The meeting was called to order by Board Chair at 9:07 am.*

*The Special Meeting of the Board of Directors of Allegiance STEAM Academy was at 13050 2nd Street, Chino, Ca 91710.*

**B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Samantha Odo, Chairman	X	_____
Vanessa Okamoto, Secretary	X	_____
Remen Santos, Treasurer	X	_____

**C. Public Comments**

*There were no public comments.*

**D. Approval of Agenda for Special Meeting for January 15, 2018.**

*Motion (Santos), second (Okamoto), motion carried by a vote of 3-0 to approve the agenda for the Special meeting of the Board of Directors for January 15, 2018.*

## **II. Open Session:**

### **A. Items scheduled for Consent:**

1. Minutes for Special Board Meetings held on December 21, 2017 and December 30, 2017.

*Motion (Okamoto) and Second (Odo), motion carried 3-0 to approve the Items scheduled for consent.*

### **B. Items Scheduled for Discussion/Action:**

#### **1. Conflict of Interest Code**

Allegiance Steam Academy is required to adopt a Conflict of Interest Code in compliance with the Political Reform Act and Government Code section 1090. The Board of Directors will consider tentatively approving a Conflict of Interest Code to ensure ASA Board members and employees will comply with all applicable Conflict of Interest laws.

*Motion (Santos) and Second (Okamoto), motion carried 3-0 to tentatively approve adoption of the proposed Conflict of Interest Code in compliance with the Political Reform Act and Government Code section 1090.*

#### **2. Conditions Recommended by Chino Valley Unified School District Staff**

On January 8, 2018, the Chino Valley Unified School District Board of Education voted 4-0 to approve Chino Valley Unified School District Resolution No. 2017/2018-34 amending Chino Valley Unified School District Resolution No. 2017/2018-33 Conditionally granting the Allegiance STEAM Academy Thrive Charter School petition and Charter School Memorandum of Understanding between the Chino Valley Unified School District and Allegiance STEAM Academy. The CVUSD Board required a response from Allegiance STEAM Academy by January 15, 2018.

*Motion (Okamoto) and Second (Odo), motion carried 3-0 to approve, accept, agree to, adopt, sign and return the Chino Valley Unified School District Resolution No. 2017/2018-34 and Findings of Fact to Conditionally Grand the Allegiance STEAM Academy Thrive Charter School Petition to the CVUSD Superintendent; and direct Troy Stevens to continue to work with CVUSD staff regarding Allegiance's timely completion of the conditions set forth in CVUSD's Resolution Conditionally Granting the Allegiance Charter Petition.*

**3. Memorandum of Understanding between CVUSD and Allegiance STEAM Academy**

The CVUSD Board of Education's Resolution conditionally granting the Allegiance charter petition requires that the Allegiance Board of Directors approve, sign, and return the Charter School Memorandum of Understanding between the District and ASA to the CVUSD Superintendent on January 15, 2018.

*Motion (Santos) and Second (Okamoto), motion carried 3-0 to approve, accept, agree to, adopt, sign, and return the Charter School Memorandum of Understanding to the CVUSD Superintendent.*

**4. Designate Troy Stevens, Lead Petitioner, as an Authorized Allegiance Steam Academy Contact with Chino Valley Unified School District**

As part of the startup of a Charter School, Lead Petitioners frequently need to continue conversations with Authorizers and this motion will affirm the Board's approval of Troy Stevens communicating with Chino Valley Unified School District on behalf of the organization.

*Motion (Okamoto) and Second (Santos), motion carried 3-0 Approve Troy Stevens, Lead Petitioner, as an Authorized Allegiance Steam Academy Contact with Chino Valley Unified School District.*

**5. Philosophy, Goals, Objectives, and Comprehensive Plans Board Policy**

To ensure that Allegiance Steam Academy has Board Policies that align with the charter and clearly outline the Charter School's Philosophy, Goals and Objectives, and include Comprehensive Plans to support Nondiscrimination, Safety Plans and Accountability, the Board will review the items included in this policy and approve them collectively.

*Motion (Okamoto) and Second (Odo), motion carried 3-0 to approve the Philosophy, Goals, Objectives, and Comprehensive Plans Policy.*

**6. Administration Policy**

To ensure that Allegiance Steam Academy has Board Policies that align with the Charter and clearly outline the Charter School's Administration Policy with regard to Concepts and Roles, CEO Responsibilities and Duties, CEO Governance Standards, CEO Recruitment and Selection Guidelines, CEO Contracts, CEO Evaluation Protocols, Administrative Discretion Regarding Board Policy, and Representative and Deliberative Groups, the Board will review the items included in this policy and approve them collectively.

*Motion (Santos) and Second (Okamoto), motion carried 3-0 to approve the Administration Policy.*

**7. Board of Directors Meeting Calendar**

The Board of Directors will review a proposed Meeting calendar for the remainder the 2017-2018 school year to promote transparency and stakeholder involvement in the Governance process of the ASA Charter School startup.

*Motion (Okamoto) and Second (Santos), motion carried 3-0 Approve the Board of Directors Meeting Calendar.*

**8. Fiscal Year 2018-2019 Final Budget for Allegiance Steam Academy - Thrive**

Charter Impact, Allegiance Steam Academy's Back Office provider, has provided an updated Fiscal Year 2018-2019 Final Budget that ensures financial solvency and a responsible and healthy reserve.

*Motion (Okamoto) and Second (Odo), motion carried 3-0 to approve the Fiscal Year 2018-2019 Final Budget for Allegiance Steam Academy - Thrive.*


**9. Adjournment**

Motion (Santos) and Second (Odo), motion carried 3-0 to adjourn the meeting.

Samantha Odo, Board Chair, adjourned the Special Meeting of the Board of Directors for January 15, 2018 at 9:28 am.



Samantha Odo, Board Chair



Vanessa Okamoto, Board Secretary