



Allegiance STEAM Academy Field Trip Policy

ASA Thrive Commitment

ASA Thrive is dedicated to providing all students a high-quality STEAM education that includes external learning experiences during regular school days and hours.

Definition of Field Trips and Excursions

Field trips and excursions are educationally-related trips that take place during regular school days and hours. These activities are designed to supplement and enrich classroom learning, helping students connect their educational experiences to the outside world, while being planned with safety and legal compliance as priorities.

Monitoring and Evaluation

The Principal shall ensure the effectiveness of field trips continuously monitor and evaluate, aligning them with the educational goals and objectives of ASA Thrive. Teachers are encouraged to plan these trips with creativity and flexibility.

Planning and Approval

All field trips and excursions require prior written approval from the Principal, ensuring the activity's educational objectives and relevance to the curriculum are clearly outlined, including adult-to-student ratios, itinerary, and logistical details. Trips extending beyond school hours also require Board approval.

Permission Slips

Each student must have a signed permission slip to participate, including a liability waiver against the school, its employees, and the State of California for incidents occurring during the activity. Emergency contact and essential medical information must also be included. Copies of the permission slip will be kept with the Office Manager and the sponsoring teacher.

Supervision

The sponsoring teacher must be present to supervise the trip, with all school employees accompanying the group having completed a certified first aid course. Alcohol and controlled substances are strictly prohibited during the excursion.



Parent/Guardian Volunteer Participation

Parents are encouraged to participate; however, they must complete a background check and a tuberculosis screening. They will receive training on their supervisory responsibilities and emergency procedures by the sponsoring teacher before the trip.

Transportation

Only school-provided transportation is permissible to ensure safety and compliance with legal standards. This aligns with California Education Code § 35330(d), which specifies that transportation for school field trips should conform to safety and insurance standards set by the state.

Financial Considerations

Fees associated with field trips must not prevent any student from participating, conforming to California Education Code § 35330(b), which ensures equal opportunity for all students to participate in educational trips.

Legal and Safety Compliance

This policy is crafted in accordance with the California Education Code and other applicable laws, focusing on safety, legal compliance, and the educational benefits to students.