



# **ALLEGIANCE STEAM ACADEMY**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**October 3, 2022**

**5:00 pm**

**Meeting Location:**

**5862 C St.,  
Chino, CA 91710**

View Online: <https://zoom.us/j/98078980729>

Telephone: (669) 900-6833; Meeting ID: 980 7898 0729

### **AGENDA**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

**Allegiance STEAM Academy- Thrive charter school (“Allegiance STEAM Academy”), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors (“Board”). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.**

1. Agendas are available to all audience members at the meeting. Note that the order of business on this agenda may be changed without prior notice. For more information on this agenda, please contact Allegiance at: [info@asathrive.org](mailto:info@asathrive.org)
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Public Comments.”
3. “Public Comments” are set aside for members of the audience to comment. However, due to public meeting laws, the Board can only listen to your issue, not take action. The public is invited to address the Board regarding items listed on the agenda. Comments on an agenda item will be accepted during consideration of that item, or prior to consideration of the item in the case of a closed session item. Please turn in comment cards to the Board Secretary prior to the item you wish to speak on. These presentations are limited to three (3) minutes.
4. In compliance with the Americans with Disabilities Act (ADA) and upon request, Allegiance STEAM Academy may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact Allegiance STEAM Academy.

## **I. Preliminary**

### **A. Call to Order**

The meeting was called to order by the Board Chair at \_\_\_\_\_.

### **B. Roll Call**

	<b>Present</b>	<b>Absent</b>
Troy Stevens, President	_____	_____
Marcilyn Jones, Secretary	_____	_____
Samantha Odo, Treasurer	_____	_____
Claudia Reynolds, Member	_____	_____

### **C. Approval of Agenda for the Regular Board Meeting for October 3, 2022**

It is recommended that the Board of Directors approve the Agenda for Regular Board Meeting for October 3, 2022.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

## **II. Open Session:**

### **A. Pledge of Allegiance**

### **B. Student Celebrations**

### **C. Public Comments- Items not on the Agenda**

No individual presentations shall be for more than three (3) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

### **D. ITEMS SCHEDULED FOR INFORMATION:**

- 1. Update from Parents and Community for Kids**
- 2. School Site Council Report**
- 3. PAL Report**
- 4. Staff Report - ASA Chino**
- 5. CEO's Report**

### **E. ITEMS SCHEDULED FOR CONSENT:**

- 1. Minutes for the Regular Meeting of the Board of Directors September 12, 2022**
- 2. Check Register for August, 2022**

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**F. ITEMS SCHEDULED FOR DISCUSSION/ACTION:**

**1. Financial Update for August, 2022**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the Financial Update for August, 2022

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**2. Revised FY23 Budget- ASA Chino**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the Revised FY23 Budget - ASA Chino

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**3. Revised FY23 Budget- ASA Fontana**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the Revised FY23 Budget - ASA Fontana

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**4. Board of Directors Roles and Responsibilities**

*(see attached)*

**It is recommended the Board of Directors:**

Discuss the expansion of the Role of Board of Directors to include Liaisons to School Site Council, PACK, CVUSD Board, and FUSD Board

**5. Chromebook Quote - ASA Fontana**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Best Buy Quote for

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**6. Job Description: Director of Special Education**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Job Description: Director of Special Education

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**7. Job Description: Chief Operations Officer**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Job Description: Chief Operations Officer

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_

**G. COMMUNICATIONS**

**1. Comments from Board of Directors**

**H. ADJOURNMENT**

**1. It is recommended the Board of Directors:**

Adjourn the Regular Meeting of the Board of Directors for October 3, 2022

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Roll Call: \_\_\_\_\_



# **ALLEGIANCE STEAM ACADEMY**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**September 12, 2022**

**5:00 pm**

**Meeting Location:**

**5862 C St.,  
Chino, CA 91710**

View Online: <https://zoom.us/j/98774311396>

Telephone: (669) 900-6833; Meeting ID: 987 7431 1396

### **Meeting Minutes**

#### **INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

**Allegiance STEAM Academy- Thrive charter school (“Allegiance STEAM Academy”), also known as ASA Thrive, is a direct-funded, independent, public charter school operated by the Allegiance STEAM Academy nonprofit public benefit corporation and governed by Allegiance STEAM Academy, Incorporated corporate Board of Directors (“Board”). The purpose of a public meeting of the Board, is to conduct the affairs of Allegiance STEAM Academy in public. We are pleased that you are in attendance and hope you will visit these meetings often. Your participation assures us of continuing community interest in our school.**

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## I. Preliminary

### A. Call to Order

The meeting was called to order by the Board Chair at \_\_\_ 5:11pm \_\_\_.

### B. Roll Call

	Present	Absent
Troy Stevens, President	__X__	_____
Marcilyn Jones, Secretary	__X__	_____
Samantha Odo, Treasurer	__X__	_____
Claudia Reynolds, Member	__X__	_____

### C. Approval of Agenda for the Regular Board Meeting for September 12, 2022

It is recommended that the Board of Directors approve the Agenda for Regular Board Meeting for September 12, 2022.

Motion: \_\_ Marcy \_\_\_\_\_ Second: \_\_ Claudia \_\_\_\_\_ Roll Call: \_\_ Passes 4-0 \_\_\_\_\_

## II. Open Session:

### A. Pledge of Allegiance - *Greyson Wall*

### B. Student Celebrations - Mr. Wayne's 6th Grade Class

*Mr. Wayne's 6th grade class– shared how class recently did a STEAM experiment comparing ratios of liquids (Sunny D and water) that the kids really enjoyed.*

### C. Public Comments- Items not on the Agenda

No individual presentations shall be for more than three (3) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

*No Comments*

### D. ITEMS SCHEDULED FOR INFORMATION:

#### 1. Update from Parents and Community for Kids

*Donation drive and restaurant of the month went well. Moving PACK meeting times up to 5:30 in hope of greater participation by staff and families. Room parent meeting was held that highlighted communication between PACK and teachers and just a reminder that they are there to volunteer and help out teachers. Book fair coming up with the help of PAL. Sign-ups coming soon.*

*Fall Festival is coming up with more activities to do with the larger school population now. Fun run funds are still being utilized to help school this year.*

**2. School Site Council Report**

*Council being finalized now. Still have staff openings.*

**3. PAL Report**

*No Report*

**4. Staff Report**

*Ms. Okamoto shared that we blinked and we are in week 6! Just completed our beginning of year benchmark assessments. We are now at a point when we are really getting to know our students. It's busy but good things are happening. We have Triads next week, extended learning opportunities like the Bridge program are starting this month. Some clubs will begin early October. Mrs. Lazo has been working hard to help get these programs underway! Last, our #Observe Me form initiative was shared and how we look forward to beginning this feedback program.*

**5. CEO's Report**

*Preview CAASPP scores came out and were reviewed. SSC positions being finalized. Interviews for VP are still continuing now.*

**6. ASA Thrive - Fontana Updates: Prop 39, Interest List, Board Member Recruitment.**

*Fontana Updates: Prop 39 is ahead of schedule and being worked on now. Interest list continues to grow. Board Member Recruitment happening soon.*

**E. ITEMS SCHEDULED FOR CONSENT:**

- 1. Minutes for the Regular Meeting of the Board of Directors August 1, 2022**
- 2. Check Register for July, 2022**

Motion: \_\_\_Sam\_\_\_\_\_ Second: \_\_\_Marcy\_\_\_\_\_ Roll Call: \_\_\_Passes 4-0\_\_\_\_\_

**F. ITEMS SCHEDULED FOR DISCUSSION/ACTION:**

**1. Financial Update for July, 2022**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the Financial Update for July, 2022

Motion: \_\_\_Marcy\_\_\_ Second: \_\_\_Troy\_\_\_\_\_ Roll Call: \_\_\_Passes 4-0\_\_\_\_\_

**2. Revised FY23 Budget**

*(see attached)*

**It is recommended the Board of Directors:**

Adopt and approve the Revised FY23 Budget

Motion: \_\_\_Claudia\_\_\_ Second: \_\_\_Sam\_\_\_ Roll Call: \_Passes 4-0\_\_\_

**3. Unaudited Actuals Financial Report- Alternate Form**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Unaudited Actuals Financial Report- Alternate Form

Motion: \_\_\_Sam\_\_\_ Second: \_\_\_Marcy\_\_\_ Roll Call: \_Passes 4-0\_\_\_

**4. 2022-23 Consolidated Application - Certification of Assurances**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the 2022-23 Consolidated Application - Certification of Assurances

Motion: \_Marcy\_\_\_ Second: \_\_\_Claudia\_\_\_ Roll Call: \_Passes 4-0\_\_\_

**5. FY22 Education Protection Account Final Expenditures and Resolution**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the FY22 Education Protection Account Final Expenditures and Resolution.

*Troy motioned to amend and add that employees must be employed one school year with ASA in order to qualify.*

Motion: \_\_\_Claudia\_\_\_ Second: \_\_\_Sam\_\_\_ Roll Call: \_Passes 4-0\_\_\_

**6. Revised Independent Studies Policy**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Revised Independent Studies Policy



Motion: \_\_\_ Troy \_\_\_ Second: \_\_\_ Sam \_\_\_ Roll Call: \_ Passes 4-0 \_\_\_

**7. Resolution: Credit Card Parameters 2022**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Resolution: Credit Card Parameters 2022

Motion: \_\_\_ Sam \_\_\_ Second: \_\_\_ Troy \_\_\_ Roll Call: \_ Does Not Pass 0-4 \_\_\_

**8. Employee Education Assistance Policy**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Employee Education Assistance Policy

Motion: \_\_\_ Marcy \_\_\_ Second: \_\_\_ Sam \_\_\_ Roll Call: \_ Passes 4-0 \_\_\_

**9. Student Chromebook Quote**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Chromebook Quote in the amount of \$37,179.38

Motion: \_\_\_ Sam \_\_\_ Second: \_ Claudia \_\_\_ Roll Call: \_\_\_ Passes 4-0 \_\_\_

**10. Revised Academic Calendar 2022-23**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Revised Academic Calendar 2022-23

Motion: \_\_\_ Marcy \_\_\_ Second: \_ Claudia \_\_\_ Roll Call: \_\_\_ Passes 4-0 \_\_\_

**11. Revised Organizational Chart**

*(see attached)*

**It is recommended the Board of Directors:**

Approve and adopt the Revised Organizational Chart

Motion: \_\_\_ Troy \_\_\_ Second: \_\_\_ Marcy \_\_\_ Roll Call: \_ Passes 4-0 \_\_\_

## **G. COMMUNICATIONS**

### **1. Comments from Board of Directors**

*Claudia - Thanked the students that gave their presentation today. Shared the importance of having a room parent, to help have a voice and connect with one another. Excited for all the upcoming events at ASA.*

*Troy - Thanked student presenters today and felt starting board meetings off with student presentations is very positive and a reminder to why we are all here. Excited for the upcoming band meeting, 65 students are currently signed up. Clarified that #Observe Me feedback forms will be for Admin too. Thanked PACK for all the time they continuously donated and encouraged others to help and volunteer. Shared that Board members receive many positive emails/phone calls too that aren't readily shared or discussed. He is very proud to be a part of this team.*

*Marcy - Thanked Mr. Wayne's class for presenting today, PACK for events that are planned, encouraging parents to be room parents. Excited for the Fall Festival coming up. Shared that the #Observe Me forms are a great idea and challenge all teachers to aim for giving feedback once a week. Also shared the importance of having your voice heard and encouraged all to speak up when the desire is there.*

*Sam - Loved the student celebrations with the experiments in the classroom. Excited about the teacher residency program, understands from her job the importance of growing within. Excited for the Fall Festival and book fair. Shared that there needs to be consistent enforcement of dress code by all staff.*

## **H. ADJOURNMENT**

### **1. It is recommended the Board of Directors:**

*Adjourn the Regular Meeting of the Board of Directors for September 12, 2022 at 6:49pm.*

Motion:   Marcy   Second:   Claudia   Roll Call:   Passes 4-0

## Allegiance STEAM Academy - Chino

### Check Register

For the period ended August 31, 2022

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
21690	San Bernardino County	STRS 07/2022	8/4/2022	\$ 17,558.18
21691	Blue Shield of California	Health Ins - 08/22	8/10/2022	16,122.41
21692	Charter Impact	Business Mgmt svcs - 08/22	8/10/2022	22,306.18
21693	Chino Valley USD	Office Supplies	8/10/2022	36.00
21694	Great Minds	Textbooks	8/10/2022	31,694.89
21695	Horace Mann Insurance Company	Insurance Svcs - 07/22	8/10/2022	1,077.14
21696	Intelli-Tech	Viewsonic 75 (2), Viewsonic Digital Player (2)	8/10/2022	8,242.72
21697	Terry Keyson	SpEd Svcs - 07/22	8/10/2022	780.00
21698	MetLife Small Business Center	Health Ins - 08/22	8/10/2022	2,678.79
21699	OnSolve	Communication Svcs - 09/17/22-09/16/23	8/10/2022	771.86
21700	Optiva IT	IT Svcs - 08/22	8/10/2022	6,400.00
21701	School Health Corporation	Nursing Supplies	8/10/2022	2,108.70
21702	Uplift + Empower	Consulting Svcs - 07/22	8/10/2022	3,000.00
21703	Workers Assistance Program, Inc.	School Supplies	8/10/2022	730.00
ACH	Mid Atlantic Trust Company	Mid Atlantic - Employee 403B Contributions	8/3/2022	875.00
ACH	CharterSafe	FY2223 Package Premium & Workers Comp	8/11/2022	15,452.00
ACH	Internal Revenue Services	Federal Tax Payment PPE081022	8/12/2022	3,594.02
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE081022	8/12/2022	465.69
ACH	American Express	AMEX CC Payment	8/17/2022	35,913.89
ACH	CalPERS	PERS PEPRA Pmt July22	8/26/2022	15,271.47
ACH	CalPERS	PERS Classic Pmt July22	8/26/2022	1,119.35
ACH	CalPERS	PERS Pmt July22	8/26/2022	350.00
ACH	Internal Revenue Services	Federal Tax Payment PPE082622	8/29/2022	61,808.34
ACH	Internal Revenue Services	Federal Tax Payment PPE082522s	8/29/2022	1,463.10
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE082522s	8/29/2022	838.93
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE082622	8/30/2022	19,619.08
ACH	Internal Revenue Services	Federal Tax Payment PPE082622s	8/30/2022	3,402.48
ACH	Employment Development Department	State Tax Pmt SUI PPE082622	8/30/2022	1,880.35
ACH	Health Equity	FSA - Health 07/22	8/30/2022	1,426.63
ACH	Employment Development Department	State Tax Pmt SDI & CA PIT PPE082622s	8/30/2022	1,215.91
ACH	Employment Development Department	State Tax Pmt SUI PPE082622s	8/30/2022	<u>632.07</u>

**Total Disbursements Issued in August**    **\$ 278,835.18**

**Allegiance STEAM Academy - Fontana**

**Check Register**

For the period ended August 31, 2022

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
80007	Uplift + Empower	Consulting Svcs - 08/22	8/10/2022	\$ <u>1,200.00</u>
<b>Total Disbursements Issued in August</b>				<b>\$ <u>1,200.00</u></b>

## Allegiance STEAM Academy - Chino

Check Register - greater than \$2,000

For the period ended August 31, 2022

Check Number	Vendor Name	Transaction Description	Check Date	Check Amount
<b>Employee Benefits</b>				
21690	San Bernardino County	3101/9513 - STRS	8/4/2022	\$ 17,558.18
21691	Blue Shield of California	3401 - Health and Welfare	8/10/2022	16,122.41
21698	MetLife Small Business Center	3401 - Health and Welfare	8/10/2022	2,678.79
ACH	CharterSafe	3601 - Workers' Compensation	8/11/2022	15,452.00
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	8/12/2022	3,594.02
ACH	CalPERS	3202/9514 - PERS	8/26/2022	15,271.47
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	8/29/2022	61,808.34
ACH	Internal Revenue Services	3301/3311/9512 - Payroll taxes	8/30/2022	3,402.48
ACH	Employment Development Department	3301/3311/9512 - Payroll taxes	8/30/2022	19,619.08
				<b>155,506.77</b>
<b>Books and Supplies</b>				
21694	Great Minds	4100 - Textbooks and Core Curricula	8/10/2022	31,694.89
21696	Intelli-Tech	4400 - Noncapitalized Equipment	8/10/2022	8,242.72
21701	School Health Corporation	4310 - Office Expenses	8/10/2022	2,108.70
ACH	American Express	4302 - School Supplies	8/17/2022	35,913.89
				<b>77,960.20</b>
<b>Professional/Consulting Services</b>				
21692	Charter Impact	5811 - Management Fee	8/10/2022	22,306.18
21702	Uplift + Empower	5805 - General Consulting	8/10/2022	3,000.00
21700	Optiva IT	5801 - IT	8/10/2022	6,400.00
				<b>31,706.18</b>
				<b>Total Disbursement over \$2,000 \$ 265,173.15</b>



# Allegiance STEAM Academy Schools

Monthly Financial Presentation – August 2022

# August Highlights

## Highlights

### Chino Forecast

- Forecast surplus **+\$430K**, a **+\$224k**, change from budget due to increases in State Aid.
- Revenue forecast **\$11.6M**, a **+\$792k** increase includes one-time funds and LCFF entitlement recalculations.
- Early expenses forecasted **\$11.1M**, above budget **+\$568K**. Due to one-time funds and staffing model changes.
- Cash ended the month at **\$3.54M**, 32% of expenses.

### Fontana Forecast

- Forecast a **(\$65K)** deficit.
- Cash supported through intraorganizational loan, ended month **\$826k**.

### Compliance and Reporting

- Federal Stimulus Reporting due early October
- SB740 Facility Grant due October 15
- PCSGP Q1 Report due October 31
- Federal Cash Management Period 2 Report due October 31

### Enrollment and Revenues

- 2022/23 funding based on P2 ADA achieved 843.61.



# Allegiance STEAM Academy -Thrive

Monthly Financial Presentation – August 2022



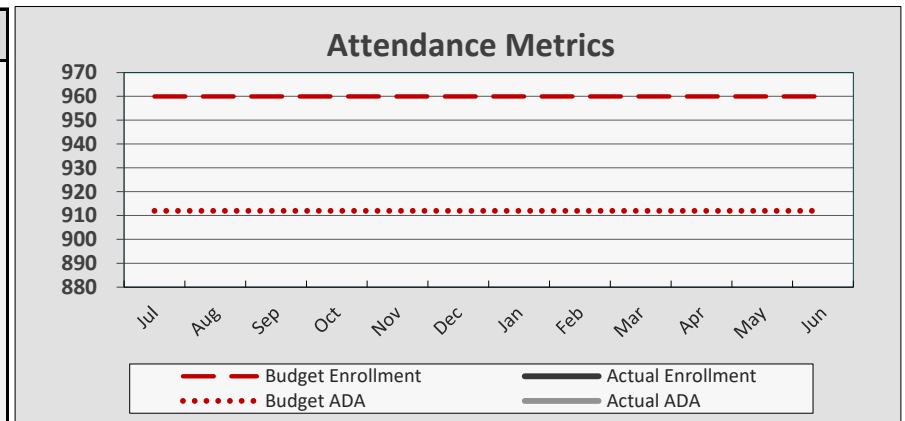
# Attendance Data and Metrics



## Enrollment and Per Pupil Data

<b>Enrollment &amp; Per Pupil Data</b>			
	<b><u>Actual</u></b>	<b><u>Forecast</u></b>	<b><u>Budget</u></b>
Average Enrollment	n/a	960	960
ADA	n/a	912	912
Attendance Rate	n/a	95.0%	95.0%
Unduplicated %	34.5%	34.5%	34.5%
Revenue per ADA		\$12,738	\$11,868
Expenses per ADA		\$12,266	\$11,643

## Attendance Metrics



Forecast 960 enrollment, 95% ADA 912 and UPP 34.5%.

LCFF is calculated at \$10,398 per ADA

# Revenue

- August Updates

- Year-To-Date –Variance in Year-to-Date due to the timing of receivable funds.
- Forecast revenue
  - State Aid-Rev Limit:** LCFF Entitlement was recalculated with adjusted base grant rates to reflect the statutory COLA of 6.56 percent, as well as a 6.28 percent adjustment
  - Federal Revenue:** Adjustment per P2-ADA and one-time funds planned.
  - Other State revenue:** One-time funds planned FY23-FY24.

	One-Time Funding					
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
ELO-G ESSER II	\$ 7,291	\$ -	\$ -	\$ -	\$ -	\$ -
ESSER III 3213	259,562					
ESSER III 3214 Learning Loss	7,429					
Expanded Learning Opportunities Program FY21-22	73,021					
UPK/Pre-K	112,690					
Educator Effectiveness Block Grant	66,000	74,666				
Expanded Learning Opportunities Program FY22-23	246,279	235,000				
Instructional Material Block Grant	411,946	50,000	50,000	50,000		
Learning Recovery Emergency Block Grant	<u>201,160</u>	<u>110,000</u>	<u>114,200</u>	<u>118,000</u>	<u>125,000</u>	<u>28,000</u>
	\$ 1,385,378	\$ 469,666	\$ 164,200	\$ 168,000	\$ 125,000	\$ 28,000

	Year-to-Date		
	Actual	Budget	Fav/(Unf)
<b>Revenue</b>			
State Aid-Rev Limit	\$ 455,499	\$ 438,653	\$ 16,846
Federal Revenue	-	4,870	(4,870)
Other State Revenue	30,352	25,704	4,648
Other Local Revenue	<u>4,377</u>	<u>-</u>	<u>4,377</u>
<b>Total Revenue</b>	<b>\$ 490,228</b>	<b>\$ 469,228</b>	<b>\$ 21,000</b>

	Annual/Full Year		
	Forecast	Budget	Fav/(Unf)
State Aid-Rev Limit	\$ 9,483,135	\$ 9,231,796	\$ 251,339
Federal Revenue	568,409	563,233	5,176
Other State Revenue	1,560,966	1,029,024	531,942
Other Local Revenue	<u>4,377</u>	<u>-</u>	<u>4,377</u>
<b>Total Revenue</b>	<b>\$ 11,616,887</b>	<b>\$ 10,824,053</b>	<b>\$ 792,834</b>

# Expenses



- **August Updates**
  - **Expenses update** – Expenses are slightly above budget due to one-time funds and changes in the staffing model.

One-Time Funding Spending Plan						
	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
ELO-G ESSER II	\$ 7,291	\$ -	\$ -	\$ -	\$ -	\$ -
ESSER III 3213	259,562	-	-	-	-	-
ESSER III 3214 Learning Loss	7,429	-	-	-	-	-
Expanded Learning Opportunities Program FY21-22	73,021	-	-	-	-	-
UPK/Pre-K	112,690	-	-	-	-	-
Educator Effectiveness Block Grant	66,000	74,666	-	-	-	-
Expanded Learning Opportunities Program FY22-23	246,279	235,000	-	-	-	-
Instructional Material Block Grant	411,946	50,000	50,000	50,000	-	-
Learning Recovery Emergency Block Grant	201,160	110,000	114,200	118,000	125,000	28,000
	<u>\$ 1,385,378</u>	<u>\$ 469,666</u>	<u>\$ 164,200</u>	<u>\$ 168,000</u>	<u>\$ 125,000</u>	<u>\$ 28,000</u>

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
Certificated Salaries	\$ 481,295	\$ 501,544	\$ 20,249	\$ 4,833,648	\$ 4,959,781	\$ 126,132
Classified Salaries	207,648	96,838	(110,809)	1,760,753	1,524,944	(235,809)
Benefits	227,307	243,918	16,611	2,217,114	2,238,532	21,418
Books and Supplies	127,666	135,904	8,238	1,075,880	713,347	(362,533)
Subagreement Services	4,021	13,347	9,326	122,900	122,900	-
Operations	52,291	48,032	(4,260)	293,147	292,327	(820)
Facilities	459	3,967	3,508	23,800	23,800	-
Professional Services	73,253	67,586	(5,667)	856,284	742,015	(114,270)
Depreciation	476	83	(393)	2,853	500	(2,353)
<b>Total Expenses</b>	<b>\$ 1,174,416</b>	<b>\$ 1,111,220</b>	<b>\$ (63,196)</b>	<b>\$ 11,186,379</b>	<b>\$ 10,618,145</b>	<b>\$ (568,234)</b>

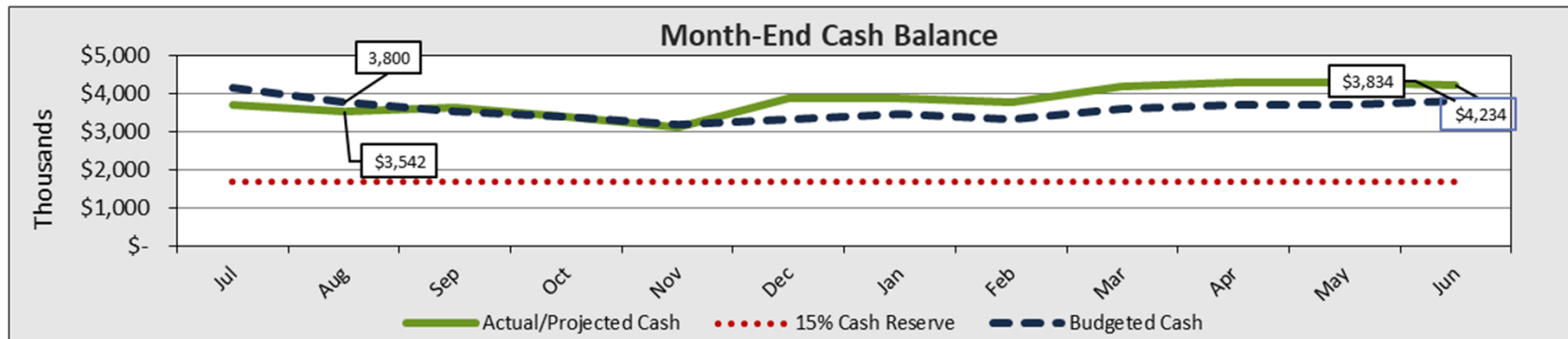
# Surplus / (Deficit) & Fund Balance

- Current forecast annual surplus **\$430K**, **+\$224K** below budget due to changes in staffing model.
- School forecast ending fund balance of **\$5.63M (50.4%)**, 183-day expenses.

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	\$ (684,188)	\$ (641,992)	\$ (42,196)	\$ 430,508	\$ 205,908	\$ 224,600
Beginning Fund Balance	<u>5,202,710</u>	<u>5,202,710</u>		<u>5,202,710</u>	<u>5,202,710</u>	
<b>Ending Fund Balance</b>	<b><u>\$ 4,518,522</u></b>	<b><u>\$ 4,560,718</u></b>		<b><u>\$ 5,633,218</u></b>	<b><u>\$ 5,408,618</u></b>	
<i>As a % of Annual Expenses</i>	40.4%	43.0%		50.4%	50.9%	

# Cash Balance

- Cash at month end **\$3.54 million**, 32% of expenses.
- Cash increase due to AR of \$900K of one-time funds.





# Allegiance STEAM Academy -Fontana

Monthly Financial Presentation – August 2022

# Expenses



- **August Updates**
  - **Total forecasted expenses slightly above budget.**

	<i>Year-to-Date</i>			<i>Annual/Full Year</i>		
	<b>Actual</b>	<b>Budget</b>	<b>Fav/(Unf)</b>	<b>Forecast</b>	<b>Budget</b>	<b>Fav/(Unf)</b>
<b>Expenses</b>						
Books and Supplies	-	-	-	16,320	16,320	-
Professional Services	1,200	5,000	3,800	39,540	38,340	(1,200)
Interest	1,547	-	(1,547)	9,277	-	(9,277)
<b>Total Expenses</b>	<b>\$ 2,747</b>	<b>\$ 5,000</b>	<b>\$ 2,253</b>	<b>\$ 65,137</b>	<b>\$ 54,660</b>	<b>\$ (10,477)</b>

# Surplus / (Deficit) & Fund Balance

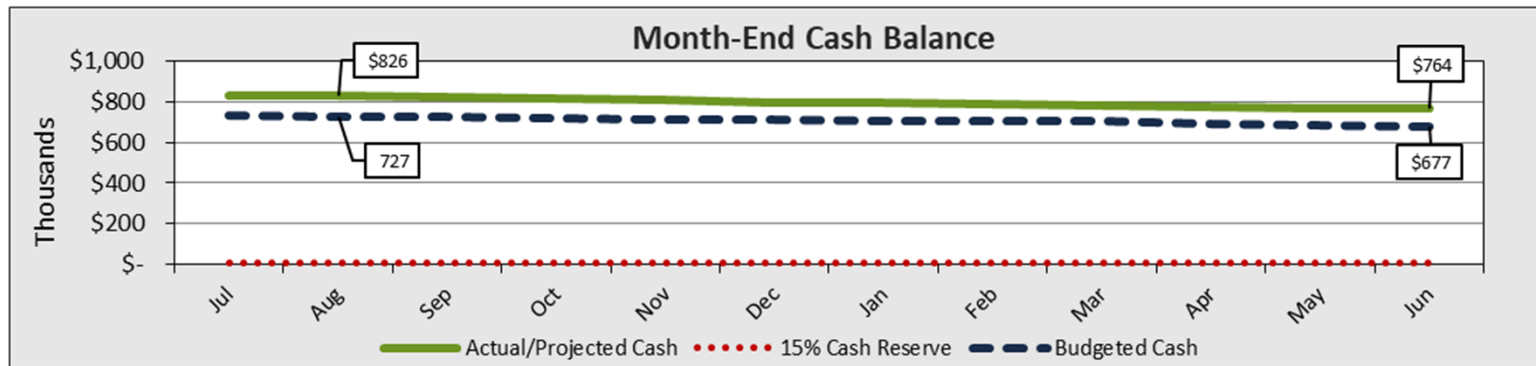
- Forecast deficit (\$65K), +(10K) above budget due to interest expenses.
- Fund balance forecast (\$167k) (257%).

	Year-to-Date			Annual/Full Year		
	Actual	Budget	Fav/(Unf)	Forecast	Budget	Fav/(Unf)
<b>Total Surplus(Deficit)</b>	\$ (2,747)	\$ (5,000)	\$ 2,253	\$ (65,137)	\$ (54,660)	\$ (10,477)
Beginning Fund Balance	<u>(102,773)</u>	<u>(102,773)</u>		<u>(102,773)</u>	<u>(102,773)</u>	
<b>Ending Fund Balance</b>	<u>\$ (105,520)</u>	<u>\$ (107,773)</u>		<u>\$ (167,910)</u>	<u>\$ (157,433)</u>	
<i>As a % of Annual Expenses</i>	-162.0%	-197.2%		-257.8%	-288.0%	



# Cash Balance

- Current cash **\$826k**, 4,630 days.



# Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
DATA TEAM	Oct-05	<b>California Basic Educational Data System (CBEDS) Information Day</b> - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on <b>October 31th</b> .	ASA	No	No	<a href="http://www.cde.ca.gov/ds/dc/cb/">http://www.cde.ca.gov/ds/dc/cb/</a>
FINANCE	Oct-14	<b>Federal Stimulus Reporting</b> - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP, including ESSER I, GEER I, ESSER II, ESSER III and ELO-G. Reporting for the preceding quarter (July 1 - Sep 30).	Charter Impact	No	No	<a href="https://www.cde.ca.gov/fg/cr/reporting.asp">https://www.cde.ca.gov/fg/cr/reporting.asp</a>
FINANCE	Oct-15	<b>SB 740 Charter School Facility Grant Program applications (New Schools Only)</b> - The SB740 Program is intended to provide grants to charter schools to assist with facilities' rent and lease costs associated with the school. The Second Application Period for the 2022-23 SB740 Funding Round is anticipated to open mid-September and close at 5:00PM on Saturday, October 15.	Charter Impact	No	Yes	<a href="http://www.treasurer.ca.gov/csfa/csfgp/index.asp">http://www.treasurer.ca.gov/csfa/csfgp/index.asp</a>
DATA TEAM	Oct-31	<b>CBEDS-ORA</b> - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	ASA	No	No	<a href="https://www.cde.ca.gov/ds/dc/cb/">https://www.cde.ca.gov/ds/dc/cb/</a>
FINANCE	Oct-31	<b>Public Charter School Grant Program and Dissemination Grant Program - Qtr 1</b> - The PCSGP Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the CDE's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	<a href="https://www.cde.ca.gov/sp/cs/re/pcsgp.asp">https://www.cde.ca.gov/sp/cs/re/pcsgp.asp</a>
FINANCE	Oct-31	<b>Federal Cash Management - Period 2</b> - Charter schools that are awarded a grant under any of these programs: <b>Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs</b> must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	<a href="http://www.cde.ca.gov/fg/aa/cm/">http://www.cde.ca.gov/fg/aa/cm/</a>
FINANCE	Oct-31	<b>Collect National School Lunch Program (NSLP) applications</b> - Schools must collect or receive National School Lunch Program (NSLP) applications by October 31. Schools may process those applications after October 31, and if students are found to be eligible for free or reduced-price meals (FRPMs), those schools may update FRPM program records for eligible students with a start date before Census Day.	ASA	No	No	<a href="https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1">https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1</a>
DATA TEAM	Nov-15	<b>Complete Nutrition Verification process (requirement of School Nutrition Program)</b> - Verification is the annual, mandatory process that confirms the eligibility of a sample of completed household meal eligibility applications in the National School Lunch and School Breakfast Programs. Each LEA must select and verify a sample of applications approved for free and reduced-price meal benefits. The required sample size of applications to be verified is based on the number of approved applications on file on October 1.	ASA	No	Yes	<a href="https://www.cde.ca.gov/ls/nu/sn/verificationreport.asp">https://www.cde.ca.gov/ls/nu/sn/verificationreport.asp</a>
FINANCE	Nov-15	<b>Review and/or Update Non-Profit IRS Form 990 Policies</b> - The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. <b>Most schools extend this deadline to the following May 15th.</b>	ASA	Yes	No	<a href="http://www.publiccounsel.org/useful_materials?id=0025">http://www.publiccounsel.org/useful_materials?id=0025</a>
FINANCE	Set by Authorizer (by Dec 15)	<b>1st Interim Financial Report</b> - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact	Yes	Yes	<a href="https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp">https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp</a>

# Appendices

## As of August 31, 2022

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Detailed Month and YTD Budget vs. Actual
- Accounts Payable Aging
- Check Register
- Checks issued over \$2K – additional details

# *Allegiance STEAM Academy - Thrive*

**Financial Package**  
**August 31, 2022**

*Presented by:*



# Allegiance STEAM Academy - Thrive

## Monthly Cash Flow/Forecast FY22-23

Revised 09/20/2022

ADA = 912.00



	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Revenues</b>																
<b>State Aid - Revenue Limit</b>																
8011	-	334,819	334,819	602,675	602,675	602,675	602,675	602,675	688,667	688,667	688,667	688,667	688,667	7,126,345	6,875,006	251,339
8012	-	-	-	42,181	-	-	45,600	-	-	49,019	-	-	45,600	182,400	182,400	-
8096	-	120,680	241,360	160,907	160,907	160,907	160,907	160,907	335,939	167,969	167,969	167,969	167,969	2,174,390	2,174,390	-
	-	455,499	576,179	805,763	763,582	763,582	809,182	763,582	1,024,605	905,655	856,636	856,636	902,236	9,483,135	9,231,796	251,339
<b>Federal Revenue</b>																
8181	-	-	4,870	8,767	8,767	8,767	8,767	8,767	11,320	11,320	11,320	11,320	11,320	105,303	105,303	-
8220	-	-	-	4,574	8,691	8,691	8,691	8,691	8,691	8,691	8,691	8,691	17,383	91,488	91,488	-
8290	-	-	19,558	-	-	58,673	-	-	-	-	-	-	-	78,231	80,119	(1,888)
8291	-	-	4,099	-	-	12,297	-	-	-	-	-	-	-	16,396	16,761	(365)
8296	-	-	66,748	-	2,500	66,748	-	2,500	66,748	-	5,000	66,748	-	276,991	269,562	7,429
	-	-	95,275	13,341	19,958	155,176	17,458	19,958	86,759	20,011	25,011	86,759	28,703	568,409	563,233	5,176
<b>Other State Revenue</b>																
8311	-	30,352	26,883	48,390	48,390	48,390	48,390	48,390	56,414	56,414	56,414	56,414	56,414	581,256	555,763	25,493
8520	-	-	-	433	823	823	823	823	823	823	823	823	1,645	8,660	8,660	-
8550	-	-	-	-	-	15,472	-	-	-	-	-	-	-	15,472	15,472	-
8560	-	-	-	-	-	-	49,984	-	-	49,984	-	-	116,176	216,144	207,936	8,208
8599	-	-	184,859	-	-	184,859	-	-	184,859	-	-	184,859	-	739,435	241,194	498,241
	-	30,352	211,742	48,823	49,213	249,543	99,197	49,213	242,095	107,221	57,237	242,095	174,236	1,560,966	1,029,024	531,942
<b>Other Local Revenue</b>																
8660	773	773	-	-	-	-	-	-	-	-	-	-	-	1,547	-	1,547
8699	-	2,830	-	-	-	-	-	-	-	-	-	-	-	2,830	-	2,830
	773	3,603	-	-	-	-	-	-	-	-	-	-	-	4,377	-	4,377
<b>Total Revenue</b>	<b>773</b>	<b>489,454</b>	<b>883,196</b>	<b>867,927</b>	<b>832,752</b>	<b>1,168,301</b>	<b>925,836</b>	<b>832,752</b>	<b>1,353,460</b>	<b>1,032,887</b>	<b>938,884</b>	<b>1,185,490</b>	<b>1,105,174</b>	<b>11,616,887</b>	<b>10,824,053</b>	<b>792,834</b>
<b>Expenses</b>																
<b>Certificated Salaries</b>																
1100	12,858	336,205	330,347	330,347	330,347	330,347	330,347	330,347	330,347	330,347	330,347	330,347	-	3,652,533	3,633,816	(18,716)
1170	1,520	11,990	9,910	9,910	9,910	9,910	9,910	9,910	9,910	9,910	9,910	9,910	-	112,614	109,014	(3,600)
1175	-	-	12,285	12,285	12,285	12,285	12,285	12,285	12,285	12,285	12,285	12,285	-	122,845	102,808	(20,037)
1200	-	23,682	38,398	38,398	38,398	38,398	38,398	38,398	38,398	38,398	38,398	38,398	-	407,658	429,472	21,814
1300	44,296	46,017	44,296	44,296	44,296	44,296	44,296	44,296	44,296	44,296	44,296	44,296	-	533,271	536,670	3,399
1900	-	4,727	-	-	-	-	-	-	-	-	-	-	-	4,727	148,000	143,273
	58,674	422,621	435,235	435,235	435,235	435,235	435,235	435,235	435,235	435,235	435,235	435,235	-	4,833,648	4,959,781	126,132
<b>Classified Salaries</b>																
2100	-	95,327	89,603	89,603	89,603	89,603	89,603	89,603	89,603	89,603	89,603	89,603	-	991,362	896,035	(95,327)
2200	15,289	28,957	27,440	27,440	27,440	27,440	27,440	27,440	27,440	27,440	27,440	27,440	-	318,650	319,709	1,059
2300	6,933	6,933	6,933	6,933	6,933	6,933	6,933	6,933	6,933	6,933	6,933	6,933	-	83,200	83,200	0
2400	27,000	27,000	31,333	31,333	31,333	31,333	31,333	31,333	31,333	31,333	31,333	31,333	-	367,333	226,000	(141,333)
2900	-	208	-	-	-	-	-	-	-	-	-	-	-	208	-	(208)
	49,222	158,425	155,311	155,311	155,311	155,311	155,311	155,311	155,311	155,311	155,311	155,311	-	1,760,753	1,524,944	(235,809)
<b>Benefits</b>																
3101	10,107	77,603	83,222	83,222	83,222	83,222	83,222	83,222	83,222	83,222	83,222	83,222	-	919,927	947,318	27,391
3202	12,488	36,211	37,482	37,482	37,482	37,482	37,482	37,482	37,482	37,482	37,482	37,482	-	423,519	386,878	(36,641)
3301	2,922	10,062	9,160	9,160	9,160	9,160	9,160	9,160	9,160	9,160	9,160	9,160	-	104,584	94,547	(10,037)
3311	1,514	8,299	8,458	8,458	8,458	8,458	8,458	8,458	8,458	8,458	8,458	8,458	-	94,398	94,029	(369)
3401	30,056	28,155	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	47,500	-	533,212	570,000	36,789
3501	119	3,281	2,773	2,773	2,773	2,773	13,866	11,093	5,546	2,773	2,773	2,773	-	53,318	54,975	1,657
3601	3,245	3,245	8,167	8,167	8,167	8,167	8,167	8,167	8,167	8,167	8,167	8,167	-	88,157	90,786	2,629
	60,451	166,856	196,762	196,762	196,762	196,762	207,855	205,082	199,535	196,762	196,762	196,762	-	2,217,114	2,238,532	21,418

# Allegiance STEAM Academy - Thrive

## Monthly Cash Flow/Forecast FY22-23

Revised 09/20/2022

ADA = 912.00



	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Books and Supplies</b>																
4100 Textbooks and Core Materials	28,947	31,695	38,586	38,586	38,586	-	-	-	-	-	-	-	-	176,400	176,400	-
4200 Books and Reference Materials	-	-	6,900	6,900	6,900	-	-	-	-	-	-	-	-	20,700	20,700	-
4302 School Supplies	44	3,381	8,137	8,137	8,137	8,137	8,137	8,137	8,137	8,137	8,137	8,137	-	84,800	74,800	(10,000)
4305 Software	57,674	12,847	438	438	438	438	438	438	438	438	438	438	-	74,900	74,900	-
4310 Office Expense	-	6,172	10,183	10,183	10,183	10,183	10,183	10,183	10,183	10,183	10,183	10,183	-	108,000	108,000	-
4311 Business Meals	-	31	627	627	627	627	627	627	627	627	627	627	-	6,300	6,300	-
4400 Noncapitalized Equipment	-	8,243	129,439	129,439	129,439	129,439	-	-	-	-	-	-	-	526,000	152,100	(373,900)
4700 Food Services	-	(21,368)	10,015	10,015	10,015	10,015	10,015	10,015	10,015	10,015	10,015	10,015	-	78,780	100,147	21,368
	86,665	41,001	204,325	204,325	204,325	158,839	29,400	29,400	29,400	29,400	29,400	29,400	-	1,075,880	713,347	(362,533)
<b>Subagreement Services</b>																
5101 Nursing	-	-	2,870	2,870	2,870	2,870	2,870	2,870	2,870	2,870	2,870	2,870	-	28,700	28,700	-
5102 Special Education	-	3,477	4,852	4,852	4,852	4,852	4,852	4,852	4,852	4,852	4,852	4,852	-	52,000	52,000	-
5103 Substitute Teacher	-	544	4,146	4,146	4,146	4,146	4,146	4,146	4,146	4,146	4,146	4,146	-	42,000	42,000	-
5105 Security	-	-	20	20	20	20	20	20	20	20	20	20	-	200	200	-
	-	4,021	11,888	11,888	11,888	11,888	11,888	11,888	11,888	11,888	11,888	11,888	-	122,900	122,900	-
<b>Operations and Housekeeping</b>																
5201 Auto and Travel	-	-	140	140	140	140	140	140	140	140	140	140	-	1,400	1,400	-
5300 Dues & Memberships	11,910	-	309	309	309	309	309	309	309	309	309	309	-	15,000	15,000	-
5400 Insurance	9,735	9,735	9,735	9,735	9,735	9,735	9,735	9,735	9,735	9,735	9,735	9,735	-	116,820	116,000	(820)
5501 Utilities	8,565	8,565	11,997	11,997	11,997	11,997	11,997	11,997	11,997	11,997	11,997	11,997	-	137,100	137,100	-
5502 Janitorial Services	501	501	913	913	913	913	913	913	913	913	913	913	-	10,127	10,127	-
5900 Communications	1,503	1,225	647	647	647	647	647	647	647	647	647	647	-	9,200	9,200	-
5901 Postage and Shipping	-	51	345	345	345	345	345	345	345	345	345	345	-	3,500	3,500	-
	32,214	20,077	24,086	24,086	24,086	24,086	24,086	24,086	24,086	24,086	24,086	24,086	-	293,147	292,327	(820)
<b>Facilities, Repairs and Other Leases</b>																
5603 Equipment Leases	-	459	1,764	1,764	1,764	1,764	1,764	1,764	1,764	1,764	1,764	1,764	-	18,100	18,100	-
5610 Repairs and Maintenance	-	-	570	570	570	570	570	570	570	570	570	570	-	5,700	5,700	-
	-	459	2,334	2,334	2,334	2,334	2,334	2,334	2,334	2,334	2,334	2,334	-	23,800	23,800	-
<b>Professional/Consulting Services</b>																
5801 IT	6,400	6,400	6,910	6,910	6,910	6,910	6,910	6,910	6,910	6,910	6,910	6,910	-	81,900	81,900	-
5802 Audit & Taxes	-	-	-	3,833	3,833	3,833	-	-	-	-	-	-	-	11,500	11,500	-
5803 Legal	-	-	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	2,150	-	21,500	21,500	-
5804 Professional Development	-	-	14,170	14,170	14,170	14,170	14,170	14,170	14,170	14,170	14,170	14,170	-	141,700	75,700	(66,000)
5805 General Consulting	-	3,000	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	2,300	-	26,000	26,000	-
5806 Special Activities/Field Trips	-	(75)	-	-	-	3,733	3,733	3,733	-	-	-	-	-	11,125	11,200	75
5807 Bank Charges	-	-	30	30	30	30	30	30	30	30	30	30	-	300	300	-
5808 Printing	-	-	460	460	460	460	460	460	460	460	460	460	-	4,600	4,600	-
5809 Other taxes and fees	20	454	183	183	183	183	183	183	183	183	183	183	-	2,300	2,300	-
5810 Payroll Service Fee	27	-	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	1,067	-	10,700	10,700	-
5811 Management Fee	20,295	23,068	20,990	20,990	20,990	20,990	20,990	20,990	20,990	20,990	20,990	20,990	-	253,265	212,461	(40,805)
5812 District Oversight Fee	-	13,665	17,285	24,173	22,907	22,907	24,275	22,907	30,738	27,170	25,699	25,699	27,067	284,494	276,954	(7,540)
5815 Public Relations/Recruitment	-	-	690	690	690	690	690	690	690	690	690	690	-	6,900	6,900	-
	26,742	46,512	66,236	76,956	75,691	79,424	76,959	75,591	79,688	76,120	74,649	74,649	27,067	856,284	742,015	(114,270)
<b>Depreciation</b>																
6900 Depreciation Expense	238	238	238	238	238	238	238	238	238	238	238	238	-	2,853	500	(2,353)
	238	238	238	238	238	238	238	238	238	238	238	238	-	2,853	500	(2,353)
<b>Total Expenses</b>	<b>314,206</b>	<b>860,210</b>	<b>1,096,414</b>	<b>1,107,135</b>	<b>1,105,869</b>	<b>1,064,117</b>	<b>943,305</b>	<b>939,164</b>	<b>937,715</b>	<b>931,373</b>	<b>929,902</b>	<b>929,902</b>	<b>27,067</b>	<b>11,186,379</b>	<b>10,618,145</b>	<b>(568,234)</b>
<b>Monthly Surplus (Deficit)</b>	<b>(313,432)</b>	<b>(370,756)</b>	<b>(213,218)</b>	<b>(239,208)</b>	<b>(273,117)</b>	<b>104,184</b>	<b>(17,469)</b>	<b>(106,412)</b>	<b>415,745</b>	<b>101,514</b>	<b>8,981</b>	<b>255,588</b>	<b>1,078,107</b>	<b>430,508</b>	<b>205,908</b>	<b>224,600</b>

# Allegiance STEAM Academy - Thrive

## Monthly Cash Flow/Forecast FY22-23

Revised 09/20/2022

ADA = 912.00



	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(313,432)	(370,756)	(213,218)	(239,208)	(273,117)	104,184	(17,469)	(106,412)	415,745	101,514	8,981	255,588	1,078,107	430,508		
Cash flows from operating activities																
Depreciation/Amortization	238	238	238	238	238	238	238	238	238	238	238	238	-	2,853		
Public Funding Receivables	703,184	(69,562)	305,076	-	-	668,209	-	-	-	-	-	-	(1,105,174)	501,733		
Grants and Contributions Rec.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Due To/From Related Parties	(773)	(773)	-	-	-	-	-	-	-	-	-	-	-	(1,547)		
Prepaid Expenses	60,263	13,669	-	-	-	-	-	-	-	-	-	-	-	73,931		
Other Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Accounts Payable	(142,033)	27,311	-	-	-	-	-	-	-	-	-	-	27,067	(87,654)		
Accrued Expenses	(92,724)	200,847	-	-	-	-	-	-	-	-	-	-	-	108,123		
Deferred Revenues	13,748	24,270	-	-	-	-	-	-	-	-	-	(319,456)	-	(281,439)		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
<b>Total Change in Cash</b>	<b>228,470</b>	<b>(174,757)</b>	<b>92,096</b>	<b>(238,970)</b>	<b>(272,879)</b>	<b>772,631</b>	<b>(17,231)</b>	<b>(106,174)</b>	<b>415,983</b>	<b>101,751</b>	<b>9,219</b>	<b>(63,631)</b>				
Cash, Beginning of Month	3,487,985	3,716,455	3,541,699	3,633,795	3,394,824	3,121,945	3,894,575	3,877,344	3,771,170	4,187,153	4,288,904	4,298,123				
<b>Cash, End of Month</b>	<b>3,716,455</b>	<b>3,541,699</b>	<b>3,633,795</b>	<b>3,394,824</b>	<b>3,121,945</b>	<b>3,894,575</b>	<b>3,877,344</b>	<b>3,771,170</b>	<b>4,187,153</b>	<b>4,288,904</b>	<b>4,298,123</b>	<b>4,234,493</b>				

# Allegiance STEAM Academy - Fontana

## Monthly Cash Flow/Forecast FY22-23

Revised 09/20/22

ADA = 0.00



	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
<b>Expenses</b>																
<b>Books and Supplies</b>																
4310 Office Expense	-	-	1,632	1,632	1,632	1,632	1,632	1,632	1,632	1,632	1,632	1,632	-	16,320	16,320	-
	-	-	1,632	1,632	1,632	1,632	1,632	1,632	1,632	1,632	1,632	1,632	-	16,320	16,320	-
<b>Professional/Consulting Services</b>																
5802 Audit & Taxes	-	-	-	2,667	2,667	2,667	-	-	-	-	-	-	-	8,000	8,000	-
5803 Legal	-	-	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	-	30,000	30,000	-
5805 General Consulting	-	1,200	-	-	-	-	-	-	-	-	-	-	-	1,200	-	(1,200)
5807 Bank Charges	-	-	34	34	34	34	34	34	34	34	34	34	-	340	340	-
	-	1,200	3,034	5,701	5,701	5,701	3,034	3,034	3,034	3,034	3,034	3,034	-	39,540	38,340	(1,200)
<b>Interest</b>																
7438 Interest Expense	773	773	773	773	773	773	773	773	773	773	773	773	-	9,277	-	(9,277)
	773	773	773	773	773	773	773	773	773	773	773	773	-	9,277	-	(9,277)
<b>Total Expenses</b>	<b>773</b>	<b>1,973</b>	<b>5,439</b>	<b>8,106</b>	<b>8,106</b>	<b>8,106</b>	<b>5,439</b>	<b>5,439</b>	<b>5,439</b>	<b>5,439</b>	<b>5,439</b>	<b>5,439</b>	<b>-</b>	<b>65,137</b>	<b>54,660</b>	<b>(10,477)</b>
<b>Monthly Surplus (Deficit)</b>	<b>(773)</b>	<b>(1,973)</b>	<b>(5,439)</b>	<b>(8,106)</b>	<b>(8,106)</b>	<b>(8,106)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>-</b>	<b>(65,137)</b>	<b>(54,660)</b>	<b>(10,477)</b>
<b>Cash Flow Adjustments</b>																
Monthly Surplus (Deficit)	(773)	(1,973)	(5,439)	(8,106)	(8,106)	(8,106)	(5,439)	(5,439)	(5,439)	(5,439)	(5,439)	(5,439)	-	(65,137)		
Cash flows from operating activities																
Depreciation/Amortization	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Due To/From Related Parties	773	773	-	-	-	-	-	-	-	-	-	-	-	1,546		
<b>Total Change in Cash</b>	<b>-</b>	<b>(1,200)</b>	<b>(5,439)</b>	<b>(8,106)</b>	<b>(8,106)</b>	<b>(8,106)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>(5,439)</b>	<b>-</b>			
Cash, Beginning of Month	827,630	827,630	826,430	820,991	812,885	804,779	796,674	791,235	785,796	780,357	774,918	769,479				
<b>Cash, End of Month</b>	<b>827,630</b>	<b>826,430</b>	<b>820,991</b>	<b>812,885</b>	<b>804,779</b>	<b>796,674</b>	<b>791,235</b>	<b>785,796</b>	<b>780,357</b>	<b>774,918</b>	<b>769,479</b>	<b>764,040</b>				



## Allegiance STEAM Academy - Thrive

### Statement of Financial Position

August 31, 2022

	Allegiance STEAM Academy - Chino	Allegiance STEAM Academy - Fontana	Combined
<b>Assets</b>			
<b>Current Assets</b>			
Unrestricted Cash	\$ 3,222,243	\$ 826,430	\$ 4,048,672
Restricted Cash	319,456	-	319,456
Total Cash & Cash Equivalents	3,541,699	826,430	4,368,129
Public Funding Receivables	973,285	-	973,285
Due To/From Related Parties	931,950	(931,950)	-
Prepaid Expenses	74,829	-	74,829
<b>Total Current Assets</b>	<b>5,521,763</b>	<b>(105,520)</b>	<b>5,416,242</b>
<b>Long-Term Assets</b>			
Property & Equipment, Net	7,854	-	7,854
<b>Total Long Term Assets</b>	<b>7,854</b>	<b>-</b>	<b>7,854</b>
<b>Total Assets</b>	<b>\$ 5,529,617</b>	<b>\$ (105,520)</b>	<b>\$ 5,424,096</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	\$ 27,311	\$ -	\$ 27,311
Accrued Liabilities	664,326	-	664,326
Deferred Revenue	319,456	-	319,456
<b>Total Current Liabilities</b>	<b>1,011,094</b>	<b>-</b>	<b>1,011,094</b>
<b>Total Liabilities</b>	<b>1,011,094</b>	<b>-</b>	<b>1,011,094</b>
<b>Total Net Assets</b>	<b>4,518,523</b>	<b>(105,520)</b>	<b>4,413,002</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 5,529,617</b>	<b>\$ (105,520)</b>	<b>\$ 5,424,096</b>

## Allegiance STEAM Academy - Thrive

### Statement of Cash Flows

For the period ended August 31, 2022

	Allegiance STEAM Academy - Chino	Allegiance STEAM Academy - Fontana	Month Ended 08/31/22
<b>Cash Flows from Operating Activities</b>			
Change in Net Assets	\$ (370,756)	\$ (1,973)	\$ (372,729)
Adjustments to reconcile change in net assets to net cash flows from operating activities:			
Depreciation	238	-	238
Public Funding Receivables	(69,562)	-	(69,562)
Due from Related Parties	(773)	773	-
Prepaid Expenses	13,699	-	13,699
Accounts Payable	27,311	-	27,311
Accrued Expenses	200,847	-	200,847
Deferred Revenue	24,240	-	24,240
<b>Total Cash Flows from Operating Activities</b>	<b>(174,757)</b>	<b>(1,200)</b>	<b>(175,957)</b>
Change in Cash & Cash Equivalents	(174,757)	(1,200)	(175,957)
Cash & Cash Equivalents, Beginning of Period	3,716,455	827,630	4,544,085
<b>Cash and Cash Equivalents, End of Period</b>	<b>\$ 3,541,699</b>	<b>\$ 826,430</b>	<b>\$ 4,368,129</b>

**Allegiance STEAM Academy - Chino**

**Budget vs Actual**

For the period ended August 31, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
State Aid - Revenue Limit							
LCFF State Aid	\$ 334,819	\$ 317,973	\$ 16,846	\$ 334,819	\$ 317,973	\$ 16,846	\$ 6,875,006
Education Protection Account	-	-	-	-	-	-	182,400
In Lieu of Property Taxes	120,680	120,680	(0)	120,680	120,680	(0)	2,174,390
Total State Aid - Revenue Limit	455,499	438,653	16,846	455,499	438,653	16,846	9,231,796
Federal Revenue							
Special Education - Entitlement	-	4,870	(4,870)	-	4,870	(4,870)	105,303
Federal Child Nutrition	-	-	-	-	-	-	91,487
Title I, Part A - Basic Low Income	-	-	-	-	-	-	80,119
Title II, Part A - Teacher Quality	-	-	-	-	-	-	16,761
Other Federal Revenue	-	-	-	-	-	-	269,562
Total Federal Revenue	-	4,870	(4,870)	-	4,870	(4,870)	563,232
Other State Revenue							
State Special Education	30,352	25,704	4,648	30,352	25,704	4,648	555,763
State Child Nutrition	-	-	-	-	-	-	8,660
Mandated Cost	-	-	-	-	-	-	15,472
State Lottery	-	-	-	-	-	-	207,936
Other State Revenue	-	-	-	-	-	-	241,194
Total Other State Revenue	30,352	25,704	4,648	30,352	25,704	4,648	1,029,024
Other Local Revenue							
Interest Revenue	773	-	773	1,547	-	1,547	-
School Fundraising	2,830	-	2,830	2,830	-	2,830	-
Total Other Local Revenue	3,603	-	3,603	4,377	-	4,377	-
<b>Total Revenues</b>	<b>489,454</b>	<b>469,228</b>	<b>20,227</b>	<b>490,228</b>	<b>469,228</b>	<b>21,000</b>	<b>10,824,053</b>
<b>Expenses</b>							
Certificated Salaries							
Teachers' Salaries	336,205	330,347	(5,858)	349,063	330,347	(18,716)	3,633,816
Teachers' Substitute Hours	11,990	9,910	(2,079)	13,510	9,910	(3,600)	109,015
Teachers' Extra Duty/Stipends	-	9,346	9,346	-	9,346	9,346	102,808
Pupil Support Salaries	23,682	38,398	14,716	23,682	45,496	21,814	429,472
Administrators' Salaries	46,017	44,723	(1,294)	90,313	89,445	(868)	536,670
Other Certificated Salaries	4,727	8,500	3,773	4,727	17,000	12,273	148,000
Total Certificated Salaries	422,621	441,224	18,603	481,295	501,544	20,249	4,959,781
Classified Salaries							
Instructional Salaries	95,327	-	(95,327)	95,327	-	(95,327)	896,035
Support Salaries	28,957	26,341	(2,616)	44,246	45,305	1,059	319,709
Supervisors' and Administrators' Salaries	6,933	6,933	-	13,867	13,867	-	83,200
Clerical and Office Staff Salaries	27,000	18,833	(8,167)	54,000	37,667	(16,333)	226,000
Other Classified Salaries	208	-	(208)	208	-	(208)	-
Total Classified Salaries	158,425	52,108	(106,317)	207,648	96,838	(110,809)	1,524,944
Benefits							
State Teachers' Retirement System, certificated positions	77,603	84,274	6,671	87,710	95,795	8,085	947,318
Public Employees' Retirement System, classified positions	36,211	13,220	(22,991)	48,699	24,568	(24,131)	386,878
OASDI/Medicare/Alternative, certificated positions	10,062	3,231	(6,831)	12,984	6,004	(6,980)	94,547
Medicare/Alternative, certificated positions	8,299	7,153	(1,146)	9,813	8,677	(1,137)	94,029
Health and Welfare Benefits, certificated positions	28,155	47,500	19,345	58,212	95,000	36,789	570,000
State Unemployment Insurance, certificated positions	3,281	2,749	(532)	3,400	5,497	2,098	54,975
Workers' Compensation Insurance, certificated positions	3,245	6,907	3,662	6,490	8,377	1,887	90,786
Total Benefits	166,856	165,033	(1,824)	227,307	243,918	16,611	2,238,532

## Allegiance STEAM Academy - Chino

### Budget vs Actual

For the period ended August 31, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
Books & Supplies							
Textbooks and Core Materials	31,695	44,100	12,405	60,642	44,100	(16,542)	176,400
Books and Reference Materials	-	4,140	4,140	-	8,280	8,280	20,700
School Supplies	3,381	6,233	2,852	3,426	12,467	9,041	74,800
Software	12,847	6,242	(6,605)	70,520	12,483	(58,037)	74,900
Office Expense	6,172	9,000	2,828	6,172	18,000	11,828	108,000
Business Meals	31	525	494	31	1,050	1,019	6,300
Noncapitalized Equipment	8,243	30,420	22,177	8,243	30,420	22,177	152,100
Food Services	(21,368)	9,104	30,472	(21,368)	9,104	30,472	100,147
<b>Total Books &amp; Supplies</b>	<b>41,001</b>	<b>109,764</b>	<b>68,764</b>	<b>127,666</b>	<b>135,904</b>	<b>8,238</b>	<b>713,347</b>
Subagreement Services							
Nursing	-	2,392	2,392	-	4,783	4,783	28,700
Special Education	3,477	4,727	1,250	3,477	4,727	1,250	52,000
Substitute Teacher	544	3,818	3,274	544	3,818	3,274	42,000
Security	-	18	18	-	18	18	200
<b>Total Subagreement Services</b>	<b>4,021</b>	<b>10,955</b>	<b>6,934</b>	<b>4,021</b>	<b>13,347</b>	<b>9,326</b>	<b>122,900</b>
Operations & Housekeeping							
Auto and Travel	-	127	127	-	127	127	1,400
Dues & Memberships	-	1,250	1,250	11,910	2,500	(9,410)	15,000
Insurance	9,735	9,667	(68)	19,470	19,333	(137)	116,000
Utilities	8,565	11,425	2,860	17,130	22,850	5,720	137,100
Janitorial Services	501	844	343	1,001	1,688	687	10,127
Communications	1,225	767	(459)	2,729	1,533	(1,195)	9,200
Postage and Shipping	51	-	(51)	51	-	(51)	3,500
<b>Total Operations &amp; Housekeeping</b>	<b>20,077</b>	<b>24,080</b>	<b>4,002</b>	<b>52,291</b>	<b>48,032</b>	<b>(4,260)</b>	<b>292,327</b>
Facilities, Repairs & Other Leases							
Equipment Leases	459	1,508	1,050	459	3,017	2,558	18,100
Repairs and Maintenance	-	475	475	-	950	950	5,700
<b>Total Facilities, Repairs &amp; Other Leases</b>	<b>459</b>	<b>1,983</b>	<b>1,525</b>	<b>459</b>	<b>3,967</b>	<b>3,508</b>	<b>23,800</b>
Professional/Consulting Services							
IT	6,400	6,825	425	12,800	13,650	850	81,900
Audit & Taxes	-	-	-	-	-	-	11,500
Legal	-	1,792	1,792	-	3,583	3,583	21,500
Professional Development	-	-	-	-	-	-	75,700
General Consulting	3,000	-	(3,000)	3,000	-	(3,000)	26,000
Special Activities/Field Trips	(75)	-	75	(75)	-	75	11,200
Bank Charges	-	-	-	-	-	-	300
Printing	-	-	-	-	-	-	4,600
Other Taxes and Fees	454	-	(454)	474	-	(474)	2,300
Payroll Service Fee	-	892	892	27	1,783	1,756	10,700
Management Fee	23,068	17,705	(5,362)	43,363	35,410	(7,952)	212,461
District Oversight Fee	13,665	13,160	(505)	13,665	13,160	(505)	276,954
Public Relations/Recruitment	-	-	-	-	-	-	6,900
<b>Total Professional/Consulting Services</b>	<b>46,512</b>	<b>40,373</b>	<b>(6,138)</b>	<b>73,253</b>	<b>67,586</b>	<b>(5,667)</b>	<b>742,015</b>
Depreciation							
Depreciation Expense	238	42	(196)	476	83	(393)	500
<b>Total Depreciation</b>	<b>238</b>	<b>42</b>	<b>(196)</b>	<b>476</b>	<b>83</b>	<b>(393)</b>	<b>500</b>
<b>Total Expenses</b>	<b>860,210</b>	<b>845,562</b>	<b>(14,648)</b>	<b>1,174,416</b>	<b>1,111,220</b>	<b>(63,196)</b>	<b>10,618,146</b>
<b>Change in Net Assets</b>	<b>(370,756)</b>	<b>(376,334)</b>	<b>5,579</b>	<b>(684,188)</b>	<b>(641,992)</b>	<b>(42,196)</b>	<b>205,907</b>
Net Assets, Beginning of Period	4,889,278			5,202,710			
<b>Net Assets, End of Period</b>	<b>\$ 4,518,523</b>			<b>\$ 4,518,523</b>			

# Allegiance STEAM Academy - Fontana

## Budget vs Actual

For the period ended August 31, 2022

	Current Period Actual	Current Period Budget	Current Period Variance	Current Year Actual	YTD Budget	YTD Budget Variance	Total Budget
<b>Revenues</b>							
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Expenses</b>							
Books & Supplies							
Office Expense	-	-	-	-	-	-	16,320
<b>Total Books &amp; Supplies</b>	-	-	-	-	-	-	16,320
Professional/Consulting Services							
Audit & Taxes	-	-	-	-	-	-	8,000
Legal	-	2,500	2,500	-	5,000	5,000	30,000
General Consulting	1,200	-	(1,200)	1,200	-	(1,200)	-
Bank Charges	-	-	-	-	-	-	340
<b>Total Professional/Consulting Services</b>	1,200	2,500	1,300	1,200	5,000	3,800	38,340
Interest							
Interest Expense	773	-	(773)	1,547	-	(1,547)	-
<b>Total Interest</b>	773	-	(773)	1,547	-	(1,547)	-
<b>Total Expenses</b>	<b>1,973</b>	<b>2,500</b>	<b>527</b>	<b>2,747</b>	<b>5,000</b>	<b>2,253</b>	<b>54,660</b>
<b>Change in Net Assets</b>	<b>(1,973)</b>	<b>(2,500)</b>	<b>527</b>	<b>(2,747)</b>	<b>(5,000)</b>	<b>2,253</b>	<b>(54,660)</b>
Net Assets, Beginning of Period	(103,547)			(102,773)			
<b>Net Assets, End of Period</b>	<b>\$ (105,520)</b>			<b>\$ (105,520)</b>			

## Allegiance STEAM Academy - Chino

### Accounts Payable Aging

August 31, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Braille Abilities, LLC	76004	2/22/2022	3/24/2022	\$ -	\$ -	\$ -	\$ -	\$ 1,797	\$ 1,797
School Datebooks	S22-0225969	5/12/2022	6/11/2022	-	-	-	792	-	792
Rylee Borges	BORG071222	7/12/2022	7/12/2022	-	-	94	-	-	94
Charter Impact	13107	7/31/2022	8/1/2022	-	813	-	-	-	813
Carmelita Lopez	LOPE080222	8/2/2022	8/2/2022	-	159	-	-	-	159
Callie Moreno	MORE080322	8/3/2022	8/3/2022	-	690	-	-	-	690
Alex Arellano Jr.	AREL080922	8/9/2022	8/9/2022	-	35	-	-	-	35
Gerardo Gancz	GANC081022	8/10/2022	8/10/2022	-	127	-	-	-	127
Kristen Stevens	STEV081022	8/10/2022	8/10/2022	-	224	-	-	-	224
Monica Argumaniz	ARGU081122	8/11/2022	8/11/2022	-	74	-	-	-	74
Chino Valley USD	220227	7/13/2022	8/12/2022	-	459	-	-	-	459
Amrit Sidhu	SIDH081522	8/15/2022	8/15/2022	-	204	-	-	-	204
Amanda Brooks	BROO081622	8/16/2022	8/16/2022	-	210	-	-	-	210
Amanda Brooks	BROO081622-01	8/16/2022	8/16/2022	-	110	-	-	-	110
Amanda Brooks	BROO081622-02	8/16/2022	8/16/2022	-	95	-	-	-	95
Lauren Garcia	GARC081622	8/16/2022	8/16/2022	-	168	-	-	-	168
Horace Mann Insurance Company	MANN081622-40D7	8/16/2022	8/16/2022	-	1,077	-	-	-	1,077
Kellie Cameron	CAME081722	8/17/2022	8/17/2022	-	95	-	-	-	95
Synthia Rangel	RANG081922	8/19/2022	8/19/2022	-	149	-	-	-	149
Cintas Corporation #150	4128092652	8/11/2022	8/21/2022	-	86	-	-	-	86
Kellie Cameron	CAME082322	8/23/2022	8/23/2022	-	200	-	-	-	200
Gerardo Gancz	GANC082622	8/26/2022	8/26/2022	-	129	-	-	-	129
Allegiance STEAM Academy	RIVA082622	8/26/2022	8/26/2022	-	62	-	-	-	62
Cintas Corporation #150	4128785960	8/18/2022	8/28/2022	-	86	-	-	-	86
California State Disbursement Unit	CALI082622-02	8/29/2022	8/29/2022	-	424	-	-	-	424
Franchise Tax Board	FRAN082622	8/29/2022	8/29/2022	-	224	-	-	-	224
HShilling Inc	ASA07-22	7/31/2022	8/30/2022	-	28	-	-	-	28
County of San Bernardino	IN0385265	8/4/2022	8/31/2022	454	-	-	-	-	454
School Health Corporation	4076822-01	8/3/2022	9/2/2022	208	-	-	-	-	208
Wendy Dastrup	DAST080822	8/9/2022	9/8/2022	121	-	-	-	-	121
Rancho Janitorial Supplies	719579	8/10/2022	9/9/2022	1,975	-	-	-	-	1,975
Liminex, Inc.	INV57647	8/12/2022	9/11/2022	12,762	-	-	-	-	12,762

## Allegiance STEAM Academy - Chino

### Accounts Payable Aging

August 31, 2022

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
Jennifer Piyawadhanachai	PIYA081522	8/15/2022	9/14/2022	188	-	-	-	-	188
Terry Keyson	TLKO81522	8/15/2022	9/14/2022	900	-	-	-	-	900
American Printing House for the Blind, Inc.	A082560	8/18/2022	9/17/2022	284	-	-	-	-	284
ESGI Software	ESGI41129	8/19/2022	9/18/2022	1,120	-	-	-	-	1,120
Madison Cullen	CULL081922	8/19/2022	9/18/2022	66	-	-	-	-	66
Swing Education Inc	INV00488001	8/20/2022	9/19/2022	544	-	-	-	-	544
Lizbeth Vasquez-Ruiz	RUIZ082522	8/25/2022	9/24/2022	76	-	-	-	-	76
<b>Total Outstanding Invoices</b>				<b>\$ 18,698</b>	<b>\$ 5,930</b>	<b>\$ 94</b>	<b>\$ 792</b>	<b>\$ 1,797</b>	<b>\$ 27,311</b>







## **BOARD DUTIES AND RESPONSIBILITIES**

### **DELEGATION OF POWER TO CEO**

Allegiance STEAM Academy (ASA) is governed by the Board of Directors of the Allegiance STEAM Academy, Inc., a California nonprofit public benefit corporation. While understanding their separate roles, the Board of Directors and the Chief Executive Officer (CEO) work in conjunction as a governance team. The team assumes joint responsibility for building a positive organizational culture to ensure both sides govern effectively. Keeping this in mind, the following identifies the roles of the Board of Directors and CEO.

#### **Role of the Board of Directors**

##### **Vision, Mission and Strategic Plan:**

- The Board of Directors drafts, modifies and approves Allegiance STEAM Academy Mission and Vision, periodically reevaluating the Mission of the school;
- The Board of Directors reviews, provides, input and approves the “Strategic Plan” submitted by the Chief Executive Officer;
- The Board of Directors adopt policies to successfully implement the ASA Mission, Vision and Strategic Plan;
- The Board of Directors manages the CEO to ensure the ASA Mission, Vision and Strategic Plan are reflected in the operations and curriculum.

##### **Academic Performance Monitoring:**

- The Board of Directors, or committee thereof, annually reviews student performance based on State and Federally mandated assessments and sets goals for student achievement;
- The Board of Directors, or committee thereof, periodically reviews student performance based on school level assessments and sets goals for student achievement on school level assessments;
- The Board of Directors reviews/ adopts academic policies to achieve the student achievement goals;
- The Board of Directors approves all academic performance reports to all federal, state and local agencies required by law;
- The Board of Directors, or committee thereof, researches student data collection systems and periodically reviews them to ensure their effectiveness.

##### **Staffing and Personnel:**

- The Board of Directors reviews/approves personnel policies and any amendments;
- The Board of Directors hires, evaluates and terminates the employment of the CEO;



- The Board of Directors establishes performance goals for the CEO and communicates the goals to the CEO;
- The Board of Directors annually reviews the CEO's performance and employment contract;
- The Board of Directors establishes and annually reviews the CEO's succession and recruitment plans;
- The Board of Directors approves the salaries and compensation policies for all ASA personnel in compliance with any applicable laws.

#### **Parent, Student and Community Relations:**

- The Board of Directors hears and decides student expulsion recommendations;
- The Board of Directors hears and decides student suspension appeals;
- The Board of Directors reviews/ approves student and parent policies , including any amendments;
- The Board of Directors communicates with the community, consistent with ASA's Mission and Vision.

#### **Finance and Budget:**

- The Board of Directors reviews/ approves the fiscal management and internal control policies, including any amendments;
- The Board of Directors reviews/ approves ASA's academic calendar and bell schedule;
- The Board of Directors, or committee thereof, researches and selects ASA's independent financial auditor, works in conjunction with the auditor and receives the auditor's report;
- The Board of Directors, or committee thereof, reviews/adopts/amends the annual budget as well as interim and annual financial statements;
- The Board of Directors reviews/ adopts the audit report and monitors the responses to the audit report and implementation of changes.

#### **Facilities:**

- The Board of Directors enters into financing and building contracts;
- The Board of Directors approves construction and/or remodeling of facilities;
- The Board of Directors makes recommendations on facilities needs and policies.

#### **Board Internal Business:**

- The Board of Directors drafts, reviews and approves Board policies and amendments;
- The Board of Directors recruits prospective Board members;
- The Board of Directors provides training and orientation to new Board members;
- The Board of Directors creates Board self-evaluation, which is completed annually. Periodically, the Board will re-evaluate its self-evaluation process.



### **School Performance and Renewal:**

- The Board of Directors annually reviews the school performance reports;
- The Board of Directors reviews charter school renewal petitions for submission.

### **Delegation of Power to the CEO**

The Board delegates the following powers to the CEO or their designee:

#### **Vision and Strategic Plan:**

- The CEO provides input to the Board of Directors, when it drafts, changes and approves the ASA Mission and in each following year when it reevaluates the ASA Mission and Vision;
- The CEO authors and submits ASA's Strategic Plan to the Board of Directors;
- The CEO implements the policies approved by the Board of Directors to ensure ASA's Mission, Vision and Strategic Plans are aligned with the procedures of the school and training given to staff.

#### **Academic Performance Monitoring:**

- The CEO creates a report reflecting student performance based on state and federally-mandated assessments and provides a copy to the Board of Directors. The CEO and Board of Directors will review the performance and provides input to the Board of Directors when setting goals for student achievement on national assessments. The CEO implements the goals for student achievement on such assessments;
- The CEO implements policies adopted by the Board of Directors, to achieve the student achievement goals.
- The CEO creates academic performance reports required by all federal, state and local agencies as required by law and provides them to the Board of Directors for approval;
- The CEO develops the ASA academic calendar and bell schedule, providing those items to the Board of Directors for approval.

#### **Staffing and Personnel:**

- The CEO drafts personnel policies and presents them to the Board of Directors for review and approval. The CEO also recommends any proposed amendments to the personnel policies and presents them to the Board of Directors for review and approval;
- The CEO is responsible for all recruitment activities associated with the hiring of ASA personnel;



- The CEO recommends the salaries for all ASA personnel in compliance with any applicable state laws to the Board for final approval;
- The CEO ensures all ASA personnel are evaluated on an annual or biannual basis and creates the process for such evaluation;
- The CEO implements all personnel policies, including ASA's internal complaint procedures.

### **Parent, Student and Community Relations:**

- The CEO implements the policies and procedures adopted for student expulsion and recommends student expulsions to the Board of Directors, upon completion of the school-level procedures;
- The CEO follows the policies and procedures adopted for student suspensions and refers any student appeals to the Board of Directors to hear and decide such appeals;
- The CEO drafts and then implements the Board of Directors adopted student and parent policies. The CEO drafts amendments to the student and parent policies, presenting them to the Board of Directors for approval;
- At the direction of the Board of Directors, the CEO communicates with the media and community at large in a manner consistent with the Mission and Vision of ASA.

### **Finance and Budget:**

- The CEO drafts and subsequently implements the Board of Directors adopted fiscal policies. The CEO will also draft amendments to the fiscal policies and present them to the Board of Directors for approval;
- The CEO, in conjunction with the Back-Office Services provider, drafts and submits to the Board of Directors, the quarterly and yearly budget drafts;
- The CEO, in conjunction with the Back-Office Services provider, drafts and submits to the Board of Directors, the final quarterly and yearly budgets and other financial statements;
- The CEO implements the responses to the audit report as instructed by the Board of Directors.

### **Facilities:**

- The CEO conducts school site needs assessments at the direction of the Board of Directors;



- The CEO implements any facilities policies.

**Charter Performance and Renewal:**

- The CEO drafts any required school performance reports for the Board of Directors review on an annual basis;
- The CEO drafts charter petition renewals for review by the Board of Directors.



QUOTATION

7901 Jones Branch Drive, Suite 350, McLean, Virginia 22102  
(240) 482-3500 | fax: (240) 482-3505 | www.kajeet.com

Account Name Allegiance STEAM Academy, Thrive  
Bill To 5862 C Street  
Chino, CA 91710

Prepared By Todd Jones  
Email tjones@kajeet.com

Created Date 9/14/2022  
Quote Number Q# 202209-038398  
Opportunity Number OPTY 202209-42178

ChromeBooks 500U 12M Student Unl Plan

Product	Product Code	List Price	Sales Price	Quantity	Total Price
Acer Chromebook 511 LTE EDU	C741LEDU	USD 400.00	USD 400.00	500.00	USD 200,000.00
Student Unlimited (annual plan)	STUUNL1Y	USD 179.40	USD 179.40	500.00	USD 89,700.00
Google Chrome Management License	CHMGTLIC	USD 39.75	USD 39.75	500.00	USD 19,875.00
Chromebook 2 Year Extended Warranty + Accidental Damage	NL7AD2Y	USD 58.00	USD 58.00	500.00	USD 29,000.00
Network: T-Mobile	NETTMO	USD 0.00	USD 0.00	500.00	USD 0.00
Sales Tax	SALESTAX	USD 0.00	USD 15,500.00	1.00	USD 15,500.00

Subtotal	USD 354,075.00
Telecom Admin Fees	USD 8,745.75
Quote Shipping	USD 0.00
Quote Grand Total	USD 362,820.75

TERMS & CONDITIONS

- All prices are quoted in U.S. Dollars. All prices valid only through Kajeet direct sales. Quote is valid for 7 days. The amount presented in this quotation is confidential & proprietary and intended for the consideration of the Buyer. Buyer and Kajeet will sign and execute a Services Agreement prior to execution of the program. Credit card payments are subject to a 5.0% processing fee. Kajeet W-9 available upon request. Kajeet®, Arterra Mobility®, and Otarris™ products and services are protected by the following issued U.S. patents 8,929,857; 8,918,080; 8,774,755; 8,774,754; 8,755,768; 8,731,517; 8,725,109; 8,712,371; 8,706,079; 8,667,559; 8,644,796; 8,639,216; 8,634,803; 8,634,802; 8,634,801; 8,630,612; 8,611,885; 8,600,348; 8,594,619; 8,588,735; 8,285,249; 8,078,140; 7,945,238; 7,899,438; 7,881,697. Other patents are pending. Kajeet®, Kajeet SmartSpot®, Education Broadband™, SmartBus™, SmartSpot Protection™, Kajeet Complete™, Kajeet Custom™, Arterra Mobility®, and Sentinel® are trademarks of Kajeet, Inc.
- Telecom, Network and Admin Fees (TAF) defray a wide variety of Federal, State, and/or Local fees charged to telecommunications carriers and are subject to a 9.75% fee on data-related services. This is not state or federal sales tax.
- Shipping costs related to hardware only.
- Sales tax is an estimate based on your state and/or locality. The PO must contain the correct sales tax amount and is the responsibility of the PO issuer. If Sales tax line item is blank; Applicable state sales taxes are not included in this quotation.

CLOSE

**Quote Details** [Print](#)

**Quote Number:** 242382144

<b>Billing Address</b>	Sebastian Cogna Allegiance STEAM Academy Thrive 5862 C ST CHINO, CA 91710 Phone 909-465-5405	<b>Shipping Address</b>	Sebastian Cogna Allegiance STEAM Academy Thrive 5862 C ST CHINO, CA 91710 Phone 909-465-5405
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Qty	Product Description	Availability	Delivery Address	Price	Total Price
500	Lenovo - Flex 3 Chromebook 11.6" HD Touch-screen Laptop - Celeron N4020 - 4GB - 64GB eMMC - Abyss Blue <b>Catalog</b> Business <b>Item</b> BB21962381 <b>Manufacturer</b> 82BB000AUS  Special Delivery	Usually ships in 3 - 5 days	<b>Shipping Address</b> Ship to my address	\$174.00	\$87,000.00
500	Geek Squad Protection - 2YR ADH 150-199.99 LAPTOP GSP <b>Catalog</b> Business <b>Item</b> BB21029921 <b>Manufacturer</b> 5802201  Standard Delivery	Usually ships in 3 - 5 days	<b>Shipping Address</b> Ship to my address	\$54.99	\$27,495.00
500	Google Chrome OS Management Console - license - 1 license <b>Catalog</b> Business <b>Item</b> BB21691687 <b>Manufacturer</b> CROSSWDISEDUNEW  Standard Delivery	Call to order	<b>Shipping Address</b> Ship to my address	\$33.00	\$16,500.00
				<b>Product Total:</b>	<b>\$130,995.00</b>
				Tax:	\$6,742.50
				<b>QUOTE TOTAL:</b>	<b>\$137,737.50</b>

<b>Expiration Date</b>	<ul style="list-style-type: none"> <li>09/21/22</li> </ul>
<b>Shipping Method(s)</b>	<ul style="list-style-type: none"> <li>(Instructions: )</li> </ul>
<b>Payment Type</b>	<ul style="list-style-type: none"> <li>null null</li> </ul>

Best Buy For Business is pleased to provide the quote you requested. We realize you have numerous options for procuring IT Products and appreciate that you contacted us. We will honor the prices on this quote through the expiration date identified above.

Given the rapid change in technology and product availability, Best Buy For Business cannot guarantee all the items on this quote will be available for purchase in the future. In that case, we will work together to make changes or modifications to your quote or order.

Thank you for partnering with Best Buy For Business on this opportunity.

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## DIRECTOR OF SPECIAL EDUCATION

Allegiance STEAM Academy Thrive, a Harbor of Innovation and Accountability

We have an amazing and unique employee culture and strive to hire the best. We value integrity, excellence, respect, inclusion, and collaboration. What is special about ASA is how we live the Wolves' Ways:

- Trust Your Instincts: *Assume positive intent of one another*
  - Keep Your Den Clean: *Attract and retain highly effective people*
  - Stay on Track: *Encourage alignment of independent decision-making with school-wide goals*
  - Howl with Your Friends: *Share information openly, broadly, and deliberately*
  - Be a Leader: *Remain extraordinarily candid with each other*
- 

Under the direction and supervision of the Chief Academic Officer, the Director of Special Education, has the responsibility for overseeing the Special Education Programs at Allegiance STEAM Academy Charter Schools. The Director of Special Education will be responsible for the implementation, management and administration of program and services for all special needs pupils that may include, but are not limited to: Psychological Services, Speech and Language Services, SELPA/Special Education programs and services, and Section 504 of the Rehabilitation Act of 1973. Director of Special Education oversees and coordinates interventions at the sites and organization-wide; coordinates efforts to ensure that assessment and intervention data is registered on student information system.

### **Primary responsibilities include, but are not limited to:**

- Maintains a growth mindset, engaging people and tasks with a willingness to learn, listen, reflect, share, and change;
- Oversee the development, formulation and implementation of Allegiance STEAM Academy Policies as they relate to Special Education;
- Oversee the monitoring and adherence to all Special Education Local Area Plan (SELPA) Local Education Agency (LEA) Assurances with the designated SELPA of ASA;
- Maintain an updated working knowledge of laws, regulations and Board Policies relating to Special Education;
- Build a database of current periodicals, articles, books, and academic materials relevant to Special Education;
- Provide leadership and expertise in assessing, identifying, formulating, and implementing Special Education goals and programs in compliance with state and federal mandates and guidelines;
- Develop and maintain information and record keeping systems necessary for completion of required county, state and federal reports;
- Coordinate and provide staff development for the charter school computerized IEP program to Special Education staff;
- Oversee the management of student data related to Special Education;
- Keep CEO, CAO, Site Principals, and staff informed of legal requirements relating to Special Education and available state, federal and community resources;
- Represent charter schools at designated SELPA meetings;
- Review the IEP and other documentation to assure compliance with state and federal mandates, including monitoring student placement procedures;
- Assist in the preparation of complaint, mediation, and due process materials;
- Monitor and review Special Education teacher and instructional aide staffing, performance and assignments;

- Participate as a member of the IEP teams, may serve as the administrative designee;
- Serves as a resource to parents, administrators, and teachers in the identification, selection, and use of instructional materials, curriculum, positive behavioral interventions, methodologies and strategies;
- Plan, organize, and implement a variety of staff development and training;
- Passionately advocate ASA THRIVE's philosophies to parents, charter school Special/General Education teaching staff and administration;
- Exercise sound judgment, prepare clear and concise written documents, and work varied hours at multiple work locations;
- Assist sites in analyzing and evaluating assessment data and using data to improve their instructional program;
- Assist sites in developing and implementing interventions to support student learning and achievement;
- Assist sites in organization-wide interventions;
- Plan, implement, and evaluate Extended School Year Services;
- Coordinate efforts to register assessment and intervention data into the student information system; and
- Perform other duties as assigned.

**Credential:**

- Master's degree in Educational Leadership, Special Education or related field;
- Education Specialist Instruction Credential (California);
- Administrative Services Credential (preferred)

**Experience:**

- Three years of successful experience participating in and/or administering and supervising Special Education programs.

**Additional Qualifications:**

- The Director of Special Education must have knowledge of and demonstrate his/her ability regarding the following:
  - Principles, practices, trends, goals and objectives of public education;
  - Educational, fiscal and legal aspects of Special Education operations;
  - Curriculum and instructional design and delivery systems specific to Special Education;
  - Research and development processes;
  - Practices in educational technology and data retrieval, reporting and analysis;
  - Conflict resolution and team building methods and techniques;
  - Evaluate and analyze complex problems, issues, and concerns;
  - Effectively communicate orally and in writing;
  - Utilize a simplistic communication model;
  - Learn the operations, organization, rules, regulations, and laws governing charter schools;
  - Become familiar with the local community in which the students and their families live and work;
  - Willingness to learn STEAM based approaches to learning; and
  - Maintain flexible schedule and be willing to travel from site to site

**To be employed by ASA THRIVE the following conditions must be met:**

- All employees must fulfill California Education Code § 44237, which requires fingerprints to be obtained from each new employee in order to obtain a criminal record summary prior to commencing employment from the Department of Justice. The employee is responsible to pay for the fingerprinting costs.
- All employees who are mandated reporters, as defined by Penal Code 11165.7, are to report known or suspected instances of child abuse or neglect. Prior to employment, each employee shall sign a statement, on a form provided to him/her by Allegiance STEAM Academy, to the effect that he/she has knowledge of the statutory requirement that if he/she observes a child whom the mandated reporter knows or reasonably suspects has

been the victim of child abuse or neglect, he/she shall immediately report this to Child Protective Services. The CEO/Principal shall ensure that the provisions of this policy are carried out in accordance with the law.

- All employees must complete the "1-9" form to verify that they have the legal right to work in the United States.
- All employees must have a social security card.
- All employees and volunteers must provide the results of a T.B. test as required by current state law and renew their TB verification every four years.



## CHIEF OPERATIONS OFFICER

Allegiance STEAM Academy Thrive, a Harbor of Innovation and Accountability

We have an amazing and unique employee culture and strive to hire the best. We value integrity, excellence, respect, inclusion, and collaboration. What is special about ASA is how we live the Wolves' Ways:

- Trust Your Instincts: *Assume positive intent of one another*
- Keep Your Den Clean: *Attract and retain highly effective people*
- Stay on Track: *Encourage alignment of independent decision-making with school-wide goals*
- Howl with Your Friends: *Share information openly, broadly, and deliberately*
- Be a Leader: *Remain extraordinarily candid with each other*

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Under the direction of the CEO, the Chief Operations Officer (COO), is responsible for overseeing the daily administrative and operational functions of Allegiance STEAM Academy (ASA) including Finance, Human Resources, Compliance, Risk Management, Facilities, Food Services, and Transportation. The COO will serve as a critical thought partner, exhibiting strong judgment, and maintaining compliance and complete confidentiality in order to deliver operational services to support ASAs financial sustainability and public compliance. The COO must maintain awareness of the activities of the business's various individual departments all while ensuring that the plans and strategy developed by the CEO are properly and successfully implemented. COO will partner with Administrative staff to cultivate the culture of ASA through communication flow, stakeholder engagement, and facilitating feedback opportunities. It is the responsibility of the COO to represent a bridge between ASA officials, department heads, and employees by providing support to foster a high functioning team, through strong use of assurance, discussion facilitation, feedback with team members, and relationship building.

**Primary responsibilities include, but are not limited to:**

**FINANCE:** Ensure ASA achieves financial sustainability goals and budget results. Oversee Finance staff to manage financial operations of ASAs schools in the areas of accounting, reporting, banking, budgeting, procurement, compliance, and financial planning. Ensure staff and board have accurate, timely financial information to make resource decisions in the best interest of ASA and its students and families. Oversee staff and systems for purchasing, procurement, and inventory management, including vendor management and securing administrative supplies, instructional materials, furniture, and equipment.

**HUMAN RESOURCES:** Develop and execute human resource strategies in support of ASAs overall business plan and strategic direction, specifically in the areas of organizational planning, talent management, performance evaluating, training and development, and compensation. Provide strategic leadership by articulating HR needs and plans.

**COMPLIANCE:** Ensure compliance systems, staffing, and tools are in place for annual and charter cycles such that ASA complies with all federal, state, and local legal and regulatory requirements to ensure no damage to student and staff welfare, financials, ability to operate and grow, or reputation.

**RISK MANAGEMENT:** Management of legal, insurance, and other risk management strategies.

**FACILITIES:** Ensure facility solutions and plans are in place to achieve growth while integrating mission, finance, development, and facility perspectives.

**FOOD SERVICES & TRANSPORTATION:** Ensure school-based staffing, systems, and vendors are in place for transportation and food programs with timely, reliable, safe, on-budget, and fully compliant delivery of services.

**Experience:**

- Bachelor's Degree or equivalent experience required (MBA or Master's Degree in related field preferred);
  - At least five years of progressively increasing operational management experience and strategic planning for a growing, multi-site organization;
  - Experience leading, planning, and managing in a non-profit, educational setting.

**Additional Qualifications:**

- Thrive as part of a team-oriented, mission-driven culture;
- Demonstrate a growth mindset and desire to continually improve through feedback, coaching, and professional development;
- Constantly assesses progress, communicate results clearly, and use data to inform decisions and set goals;
- Demonstrate strong emotional intelligence that allows engagement with diverse audiences, understand and meet needs, and build trusting relationships with both internal and external stakeholders;
- Exceptional attention to detail, both in individual work and in work on behalf of others;
- Ability to evaluate situations and assess needs quickly; leverage strategic thinking and leadership skills to drive others towards ambitious visions;
- Possess a continuous learning mindset and are able to use feedback to improve your work and or the work of others.

**To be employed by ASA THRIVE the following conditions must be met:**

- All employees must fulfill California Education Code § 44237, which requires fingerprints to be obtained from each new employee in order to obtain a criminal record summary prior to commencing employment from the Department of Justice. The employee is responsible to pay for the fingerprinting costs.
- All employees who are mandated reporters, as defined by Penal Code 11165.7, are to report known or suspected instances of child abuse or neglect. Prior to employment, each employee shall sign a statement, on a form provided to him/her by Allegiance STEAM Academy, to the effect that he/she has knowledge of the statutory requirement that if he/she observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect, he/she shall immediately report this to Child Protective Services. The CEO/Principal shall ensure that the provisions of this policy are carried out in accordance with the law.
- All employees must complete the "1-9" form to verify that they have the legal right to work in the United States.
- All employees must have a social security card.
- All employees and volunteers must provide the results of a T.B. test as required by current state law and renew their T.8. verification every four years.