



Amityville Union Free School District
Administration Office
150 Park Avenue
Amityville, NY 11701

TRAVEL REIMBURSEMENT TO COLUMBIA TEACHERS
COLLEGE CONFERENCES ONLY

TODAY'S DATE: _____

NAME AND TITLE: _____

BUILDING ASSIGNMENT: _____

DATE OF CONFERENCE: _____

NAME OF CONFERENCE: _____

PLEASE ATTACH ALL ORIGINAL RECEIPTS FOR REIMBURSEMENT

Please Note: Reimbursement for meals is no longer an allowable reimbursement for a one day conference.

Bus or Railway Fare (Please specify) _____ \$ _____

If by auto, give miles traveled \$ _____

Tolls \$ _____

Parking \$ _____

TOTAL \$ _____

CODE #: _____

PAYMENT APPROVED:

Building Principal Signature

Assistant Supt for Curriculum & Instruction

Assistant Supt for Finance & Operations