




Amityville Union Free School District

To promote communication and give greater flexibility in scheduling parent/teacher conferences, we have now made conference schedules available via the internet. Starting two weeks prior to conference dates, and running until midnight the day before conferences, parents will have the opportunity to access the teachers' calendars and schedule a convenient conference time.

Step-By-Step Parent/Guardian Instructions

1. Visit the district's homepage www.amityvilleschools.org and select the "Online Scheduler" under the "Parents/Students" tab.
2. Select the link for Canyon Creek Online Conference Scheduler
3. From the Online Scheduler Home Page
 - A. Choose your student's school from the drop-down list and click "GO".
 - B. Enter the school password:
 - i. Northwest: AmityNWE
 - ii. Park Avenue: AmityPAS
 - C. Enter your student's "Student ID". *If you do not know their Student ID, use the LOOKUP STUDENT ID button to access the system.*
 - D. Verify the student's birth date. *(If the system does not accept it, contact the school to verify if our records or files are correct.)*
 - E. A list of your student's teachers will be displayed. Check the box next to the name of each teacher(s) you would like to meet with.
 - F. You will then see the available time slots for the teacher you selected.
 - G. Enter your email address (recommended) if you would like an email reminder sent to you. (Your email address is kept private.)
 - H. Once you have finished, you can confirm your appointment details and print your conference schedule. **Write down the Confirmation Number** (*you will need this number to cancel your appointment, if necessary*)

Need help?

Click the  in the upper right corner of the Scheduler page.
Or email support@canyoncreeksoftware.com

If you choose not to use the online scheduling option, you can contact the school main office to leave a message for the teacher.

Please be sure to take advantage of this opportunity to schedule appointments efficiently. Remember, the appointments are available on a first-come, first-serve basis. The above instructions are also available on the Amityville Schools website under the Parents/Students tab.