



Club Constitution

Hillcrest High School

- A. _____
NAME OF CLUB / SPORT
- B. Advisor / Coach _____
- C. The purpose of this club is _____
- D. Meeting will be held every _____ in Room _____
DAY AND TIME
- E. Quorum of officers and members of ____ or more must be present for a valid transaction of business.
- A. The following constitutes eligibility for membership
- a. Member of the Hillcrest High School Body
 - b. Have a 2.0 GPA or higher
 - c. Attend all meetings
 - d. Show a desire to represent club
- Financial Activities
- B. Budget
- a. Must have a balanced budget submitted to the ASB office each year
- C. Revenues
- a. Will be used to support the club during the current school year
- Officers and Elections
- D. President
- a. Attends all meetings
 - b. Responsible for facilitating group decisions
- E. Secretary / Treasurer
- a. Keeps track of all fundraising and purchases
 - b. Takes meeting at all minutes and submits to ASB Office
 - c. Completes paperwork for upcoming events
- F. Additional Officers
- a. Club Election as needed
 - b. Club Appointment as needed
- Amendments to the Constitution
- G. To make any amendments to this constitution, members must vote on the proposal. Any measure will be adopted upon a 2/3 majority vote by the club members.

Advisor: _____

Student Rep: _____

Submitted to ASB Business Meeting Date: _____ Meeting: _____ Minute: _____