



Alvord Unified School District

Our Promise: All students will realize their unlimited potential.

District English Learner Advisory Committee Comité Consejero del Distrito para Alumnos Aprendiendo Inglés

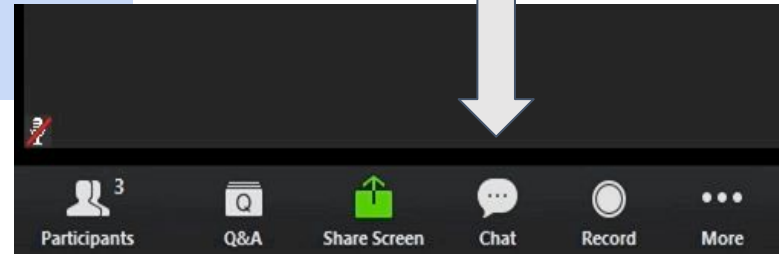


Sign-in in the Chat

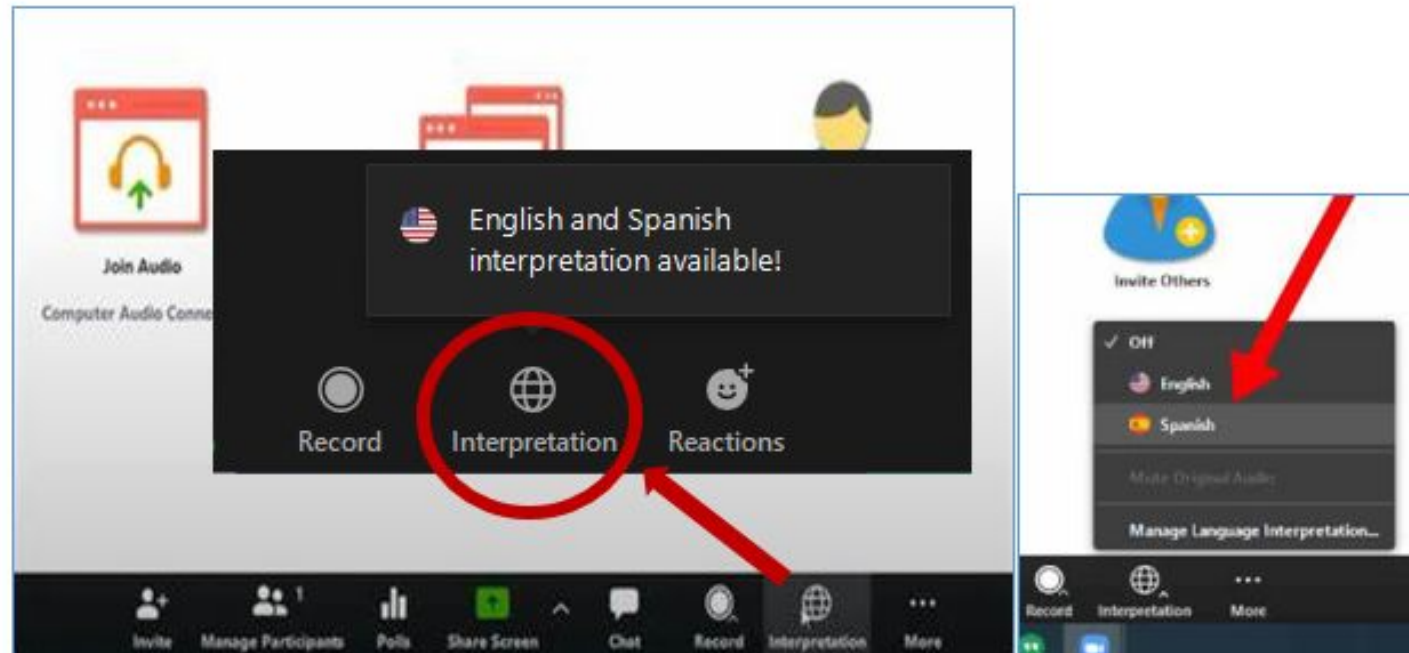
ex. Martha Martinez, Wells Alt
Indique su asistencia en el Chat
ej. Martha Martínez, Wells Alt

Write questions/comments
in the chat

Escriba sus preguntas en el
chat



Interpretation is available/Hay interpretación disponible





Alvord Unified School District
DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE

May 16th, 2023
VIRTUAL "ZOOM" MEETING
 9:00 a.m. – 11:00 a.m.

Virtual Meeting online at:
<https://zoom.us/j/98209674912>

To participate by phone, dial: +1669-900-6833
 Meeting ID: 982 0967 4912

AGENDA

- I. **Introductory Procedures**
 1. Call to Order
 2. Pledge of Allegiance
 3. Establishment of Quorum
- II. **Action Items**
 1. Agenda
 - a. Review of Minutes of Meeting from 4/18/2023*
- III. **Discussion/Information/Training**
 1. School Report: McAuliffe Elementary School – Mr. Gerardo Aguilar, Principal
 2. Data Confirmation - Mrs. Quyen Nguyen
 3. District EL Master Plan Review of Input - Mrs. Carla Calderon and Ms. Martha Martinez
 4. Coordinator, Mental Health Outreach Support- How to better support our students through stress at school or difficult coursework – Mr. Juan Chavez
 5. Celebration and DELAC Member Appreciation - Ms. Martha Martinez
- IV. **Hearing Session**
 This item is placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that do not appear on the Agenda. The Chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code 35145.5 prohibit the Committee from discussing or acting upon matters not on the Agenda.
- V. **Adjournment**
 1. Next meeting: August
 2. Adjournment

-Spanish interpretation will be provided

**indicates an action item*



Distrito Escolar Unificado Alvord
COMITÉ CONSEJERO DEL DISTRITO PARA ALUMNOS
APRENDIENDO INGLÉS

16 de mayo de 2023
JUNTA VIRTUAL "ZOOM"
 9:00 p.m. -11:00 a.m.

Junta virtual por Internet en:
<https://zoom.us/j/98209674912>

Para participar por teléfono, marcar: +1669-900-6833
 ID de la junta: 982 0967 4912

AGENDA

- I. **Procedimientos de Introducción**
 1. Llamar la junta al orden
 2. Saludo a la Bandera
 3. Establecimiento de quórum
- II. **Asuntos de Acción**
 1. Agenda
 - a. Revisión de la minuta de la junta de 4/18/2023*
- III. **Diálogo/Información/Capacitación**
 1. Reporte Escolar: Escuela Primaria McAuliffe– Sr. Gerardo Aguilar, Director
 2. Confirmación de datos - Mrs. Quyen Nguyen
 3. Revisión y Sugerencias para el Plan Maestro EL del Distrito – Sra. Carla Calderon y Sra. Martha Martinez
 4. ¿Cómo apoyar a nuestros hijos con el estrés escolar o materias difíciles? Coordinator, Mental Health Outreach Support-- Mr. Juan Chavez
 5. Celebración y agradecimiento a los miembros de DELAC – Ms. Martha Martinez
- IV. **Sección de Audiencia**
 Este asunto se coloca en la Agenda para dar a los miembros de la audiencia la oportunidad de opinar sobre los asuntos o preocupaciones que no aparecen en la Agenda. La Presidencia reserva el derecho de limitar el tiempo del parlante a tres minutos. El Código Gubernamental Sección 54954.2 y el Código de Educación 35145.5 prohíben que el Comité discuta o tome acción sobre asuntos no colocados en la Agenda.
- V. **Clausura**
 1. Próxima junta: Agosto
 2. Clausura

-Se proveerá interpretación en español

**indica un asunto de acción*



DELAC Representatives 2022-23

Representantes de DELAC 2022-23

Arlanza	Arturo Mariche
Collett	Claudia Pimienta/ Aholibama Espinoza (A)
Foothill	Melissa Astudillo / Martha Palomares (A)
La Granada	Gloria Penaloza / Delia Lopez (A)
Lake Hills	Cynthia Trujillo
McAuliffe	Daniela Santamaria/ Alma Leon (A)
Myra Linn	Veronica Ibañez/ Margarita Rodriguez (A)
Orrenmaa	
Promenade	Janeth Romero
RMK	Mayra Calderon
Stokoe	Areli Diaz Silva / Eneyda Alvarez (A)
Terrace	Belen Robledo /Mayra Serna Gallegos (A)
Twinhill	Jazmin Barrientos/ Maria Beltran (A)
Valley View	Erika Loera/ Susan Mercado (A)

Arizona	Diana Hincapie / Margarita Rodriguez (A)
Loma Vista	Luz Ruiz
Villegas	Yuruariz Guzman
Wells	Andrea Aguayo/ Cecilia Zamora (A)
Alvord HS	Monica Morga Ramirez
Alt Ed	Sandy Nieto
Hillcrest	Norma Ponce
La Sierra	
Norte Vista	Maria Lechuga



Pledge of Allegiance
Saludo a la Bandera


Establishment of Quorum

Establecer Quórum

Elementary		Middle		High
Arlanza	Orrenmaa	Arizona		Alvord
Collett	Promenade	Loma Vista		Alternative Continuation
Foothill	RMK	Villegas		Hillcrest
La Granada	Stokoe	Wells		La Sierra
Lake Hills	Terrace			Norte Vista
McAuliffe	Twinhill			
Myra Linn	Valley View			

Review of Minutes of Meeting from 4/18/2023

Revisión de la Minuta de la Junta del 4/18/2023

 Alvord Unified School District
DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE

April 18th, 2023
VIRTUAL "ZOOM" MEETING
9:00 a.m. – 11:00 a.m.

Virtual Meeting online at:
<https://zoom.us/j/98209674912>

To participate by phone, dial: +1669-900-6833
Meeting ID: 982 0967 4912

MINUTES

I. **Introductory Procedures**


1. Call to Order: The meeting was called to order at 9:00 by Mrs. Melissa Astudillo
2. Pledge of Allegiance: Led by Principal Confidence Johnson
3. A quorum was established with the following schools represented:
Elementary: Arlanza, Collett, Foothill, La Granada, Lake Hills, McAuliffe, Stokoe, Terrace and Valley View
Middle and High Schools: Arizona, Loma Vista, Wells, Alvord High and Norte Vista

II. **Action Items**

1. Agenda
 - a. Review of Minutes of Meeting from 3/21/2023*

III. **Discussion/Information/Training**

1. School Report: Arlanza Elementary School – Ms. Confidence Johnson, Principal
Ms. Johnson presented the following information about Arlanza Elementary School -
 - Units of Study on Reading, Writing and Phonics
 - English learner population - 250 (53.4%) students
 - RFEP student status, RFEP (41) students and the RFEP fully exited students (5)
 - Bilingual Instructional Assistant (BIA) - three BIA's supporting English learner students
 - Arlanza's student Explorers, learning, pursuing and achieving
2. LCAP Input and Discussion – Dr. Resma Byrne
 - Mrs. Byrne discussed tackling the LCAP 3 year plan (final). Next year we will start a new plan
 - LCAP is the story of Alvord USD
 - Always looking for parents to join the LCAP parent advisory committee
3. 2023-2024 Title III Proposed Plan Review and Input – Ms. Martha Martinez
Ms. Martinez provided an overview of the Title III Federal Addendum Plan. She explained how funds are allocated to provide primary language support from Bilingual Assistants and additional supplemental support to English learners and immigrant students and their families from a Community Worker. The following input was provided regarding the 2023-2024 Proposed Title III Plan:
 - I like what we are doing, all resources are important: the tablets, the programs, the BIA's, the Community Worker, all of that.
 - That's encouraging
 - It's important to focus to level up the students that are in level 2 and 3 to move to level 4

 Distrito Escolar Unificado Alvord
COMITÉ CONSEJERO DEL DISTRITO PARA
ALUMNOS APRENDIENDO INGLÉS

18 de abril de 2023
JUNTA VIRTUAL POR "ZOOM"
9:00 a.m. – 11:00 a.m.

Junta virtual en:
<https://zoom.us/j/98209674912>

Para participar por teléfono marcar al: +1669-900-6833
ID de la junta: 982 0967 4912

MINUTA

I. **Procedimientos de Introducción**

1. Llamar al orden: La Sra. Melissa Astudillo llamó la junta al orden a las 9:00.
2. Juramento a la Bandera: Dirigido por la directora Confidence Johnson.
3. Se estableció el quórum con las siguientes escuelas representadas:
Primarias: Arlanza, Collett, Foothill, La Granada, Lake Hills, McAuliffe, Stokoe, Terrace y Valley View.
Intermedias y Secundarias: Arizona, Loma Vista, Wells, Alvord High y Norte Vista.

II. **Asuntos de Acción**

1. Agenda
 - a. Revisión de la Minuta de la junta del 3/21/2023*

III. **Diálogo/Información/Capacitación**

1. Reporte escolar: Escuela Primaria Arlanza – Srta. Confidence Johnson, directora
La Srta. Johnson presentó la siguiente información acerca de la Escuela Primaria Arlanza -
 - Unidades de estudio en lectura, escritura y fonética
 - Población de alumnos en proceso de aprender inglés - 250 alumnos (53.4%)
 - Estatus de alumnos RFEP, (41) alumnos RFEP y (5) alumnos RFEP completamente egresados.
 - Asistentes Bilingües de Instrucción (BIA) - tres BIA's apoyando a los alumnos en proceso de aprender inglés
 - Los alumnos Exploradores de Arlanza, están aprendiendo, buscando y logrando
2. Diálogo y sugerencias para LCAP– Dra. Resma Byrne
 - La Sra. Byrne dialogó acerca del plan LCAP de 3 años (final). El próximo año comenzaremos un nuevo plan
 - LCAP es la historia de Alvord USD
 - Siempre estamos en búsqueda de padres de familia para que se unan al comité consejero de padres para LCAP
3. Revisión y sugerencias al Plan propuesto de Título III para 2023-2024 – Srta. Martha Martinez
La Srta. Martinez proporcionó una descripción general del Plan Federal Adicional de Título III. Explicó cómo se asignan los fondos para proporcionar apoyo en el idioma natal por parte de las Asistentes Bilingües de Instrucción y apoyo adicional suplementario para los alumnos en proceso de aprender inglés y alumnos inmigrantes y sus familias por parte de un Trabajador Comunitario.



**School Report: McAuliffe Elementary School –
Mr. Gerardo Aguilar, Principal**

**Reporte Escolar: Escuela Primaria McAuliffe –
Sr. Gerardo Aguilar, Director**



McAuliffe Elementary School

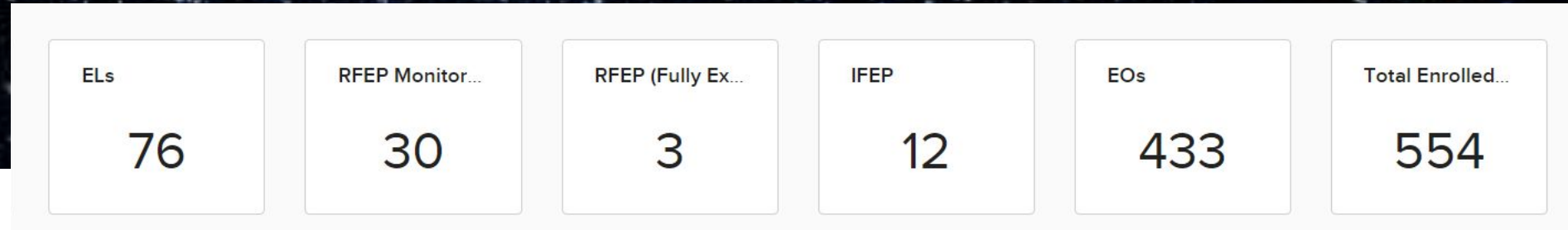
Escuela Primaria McAuliffe

Gerardo Aguilar, Principal/Director

Kyleen Fennema, Assistant Principal/Subdirectora

Stats on McAuliffe Elementary ELLs

Estadísticas de alumnos ELL en la Primaria McAuliffe



English Learner (EL) Enrollment

English Learner (EL) Enrollment						
Student Group	Number of Students			Percent of Students		
	19-20	20-21	21-22	19-20	20-21	21-22
English Learners	127	118	89	18.5%	18.4%	15.2%
Fluent English Proficient (FEP)	71	53	53	10.3%	8.2%	9.0%
Reclassified Fluent English Proficient (RFEP)	64	0		30.5%	0.0%	

Conclusions based on this data:

1. Our EL enrollment data has indicated a decline in the number of EL students at our school. This is in alignment with declining enrollment pattern seen the last three years.
2. Our RFEP population has increased overtime since we started the practice of redesignating students as early as TK.

Special Events/Programs/Services for ELLs

Eventos especiales/programas/servicios para alumnos ELL

Our bilingual instructional Aide **Citlali Pineda** provides a combination of small group, push-in to general education classrooms, and after school tutoring focused on reading comprehension.

Our ELL students also participate in regular school programs such as physical education, choir, art classes, assemblies, and after school Chess Club.



Citlali Pineda, nuestra asistente bilingüe de instrucción, proporciona una combinación de apoyo en grupo pequeño, dentro de salones de educación general y tutoría después de clases centrada en la comprensión de lectura.

Nuestros estudiantes ELL también participan en programas escolares regulares tales como educación física, coro, clases de arte, asambleas y nuestro club de ajedrez después de clases.

Parent Participation/ Participación de padres

The McAuliffe English Learner Advisory Committee meets monthly in-person with a remote option through Google Meets/Zoom with Spanish translation.

The ELAC Meetings feature guest speakers and monthly parent workshops such as math intervention, reading intervention, state testing, and middle school transitions.

ELL parents receive information about services and programs through ParentSquare and through teachers directly via ClassDojo.

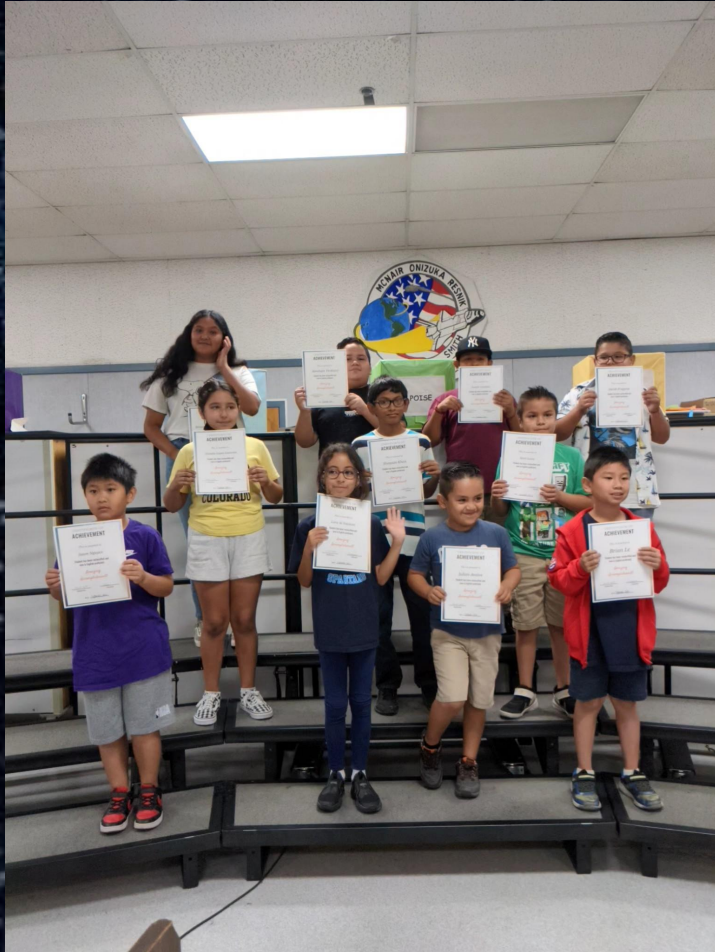


En McAuliffe, el Comité Consejero para Alumnos Aprendiendo Inglés se reúne mensualmente en persona con la opción de unirse virtualmente por medio de Google Meets/Zoom e incluye interpretación al español.

Las juntas de ELAC incluyen presentaciones de invitados y talleres mensuales para los padres tales como intervenciones para matemáticas y lectura, exámenes estatales y transición a la escuela intermedia.

Los padres de alumnos ELL reciben información acerca de los servicios y programas por medio de Parent Square y directamente de los maestros por medio de ClassDojo.

Reclassification of Students / Reclasificación de estudiantes



					
Brianna Mejia-Zepeda LaRue, Uceda, Baisa, Cassese, O'Hara, Esch, Reed, Meraz, Villasenor,	Brian Le Uceda, Rios, Perry, Vinciguerra	Abraham Verduzco Alldis, Reed, Esch	Shayaan Khan O'Hara, Gonzales	Jacob Fragoza Coupe, Baisa, Alldis, Cassese, Capinpin	
					
	Natalia Lopez Llarenas Hernandez, Uceda, Capinpin, Seibert, Vinciguerra, Mascis	Lara Al Takalani Perry, Vinciguerra	Jason Nguyen Wilson, Capinpin, Johnson, O'Hara	Sean Luna LaRue, Milano, Rios, Perry, Vinciguerra	

It takes a village to raise a child

For the SY 2022-2023, we have reclassified 13 students to English Proficient.

Reclassified students are also honored during the monthly Flag Ceremony.

Durante el año escolar 2022-2023, hemos reclasificado a 13 estudiantes como alumnos con dominio del idioma inglés.

Los alumnos reclasificados también son reconocidos durante la ceremonia mensual a la Bandera.

Our ELL Student of the Year / Alumno ELL del año

“Good chess player. Follows directions. Nice kid. I tell everyone to do what Shayaan does”

- Coach Dixon, McAuliffe Chess Club



Shayaan

Jessica Gonzales, 5th grade teacher

“Buen jugador de ajedrez. Sigue indicaciones. Buen niño. Les digo a todos que sigan el ejemplo de Shayaan”

- Coach Dixon, Club de ajedrez de McAuliffe



What 3 things will you inform ELAC?

¿Cuáles son las 3 cosas que informará a ELAC?



.....

Data Confirmation

Confirmación de datos

Alvord Unified School District

Aeries Login

- Aeries Parent/Student Login – (their email address): <https://alvord.aeries.net/student>
 - URL via district’s website, “STUDENTS” OR “PARENT SIGN-IN” Tab, Select “Aeries Portal”
 - OR Google search: “Aeries portal Alvord” - Select the URL with “/student”
 - “Regular/default/normal” Aeries
 - Data confirmation
 - Update contacts
 - Attendance, Aeries gradebook / Class schedule, Transcript, Report cards
 - Single-sign-on (SSO) to Parent Square
- Online enrollment: <https://alvord.aeries.net/enrollment>
 - URL via district’s website, “STUDENTS REGISTRATION”
 - OR Google search: “Alvord online registration” - make sure the URL is accurate

Alvord Unified School District

Data Confirmation

- Data Confirmation Open: June 8
- Student cannot view schedule/teacher if data confirmation is NOT complete
- URL: <https://alvord.aeries.net/student>
- Parent Portal Account
 - MUST have Aeries Parent Account
 - ONLY Parent Portal Account can do data confirmation
 - Parent provides email address to school to create a portal account
- Data confirmation purposes
 - Parent confirms/updates student information: military & income surveys, living arrangement, contacts, medical history
 - Home address – can only confirm. Parent cannot change address on the portal, they must contact the school site and provide proof of residence to change address
 - Electronic signatures and authorization permissions/releases

Alvord Unified School District

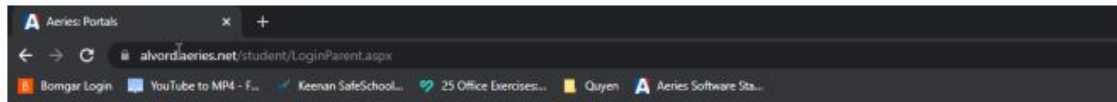
Data Confirmation – Login Issues

- Check URL and check if parent portal account is in Aeries
 1. If portal account is listed on the profile page, click on “Forgot Password” and the system will send an email with a temporary password that is valid for 10 days. Parent needs to change password upon successful login.
 2. If there is no portal account, but the email address is listed on the contact page. Staff will re-create the portal account:
 - The parent should receive an email with a temporary password. The portal account is now visible on student’s “profile” page
 - Remind parent to change password upon successful login.
 3. If there is no portal account and the email address is NOT in the system. Staff will create the portal account upon successful parent identification (Driver License, ID, student information ...):
 - The parent should receive an email with a temporary password. The portal account is now visible on student’s “profile” page
 - Remind parent to change password upon successful login.

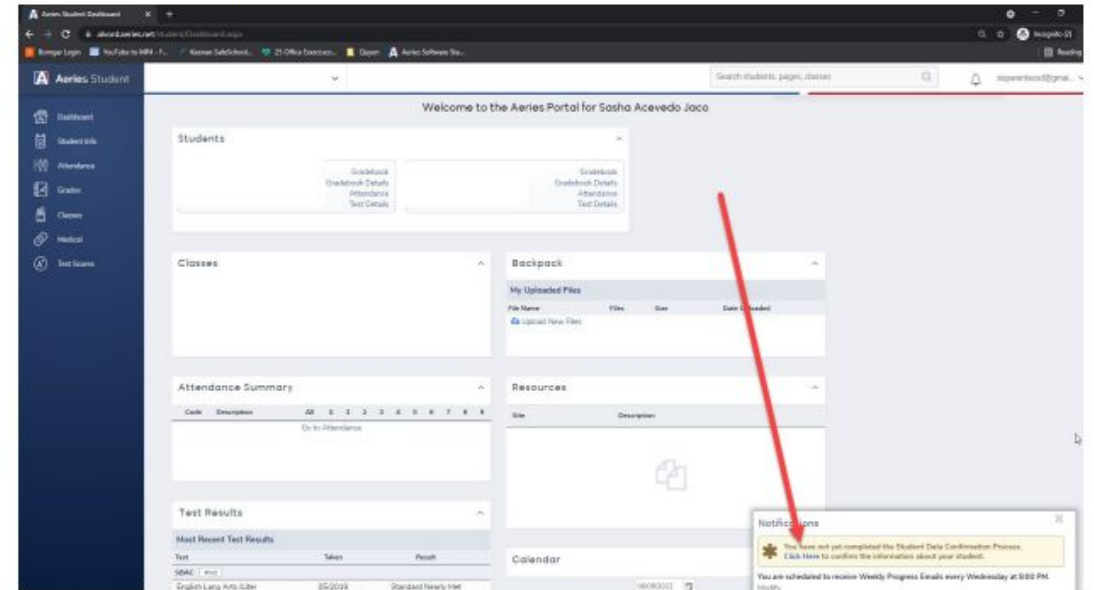
Alvord Unified School District

Data Confirmation – Parent’s View

#A: Parents can login to Aeries Parent Portal by either AUSD’s website or this direct URL: <https://alvord.aeries.net/student>



#B: **Parent Data Confirmation** A banner message will display to the parent on their home page if they have not completed the data confirmation process

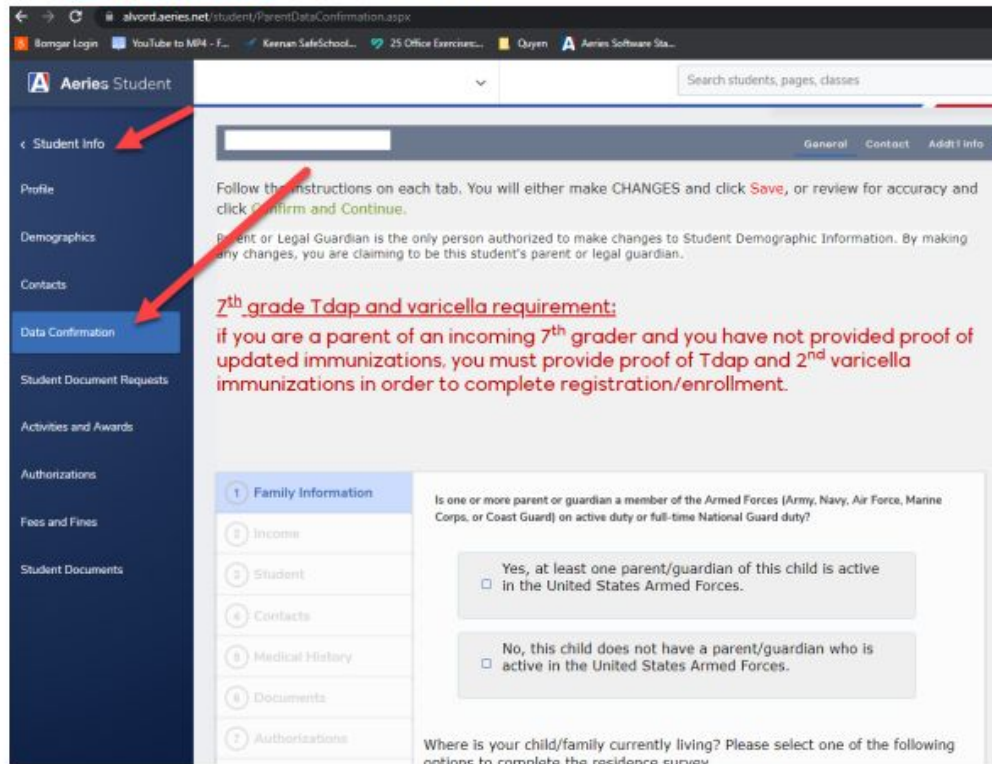


Alvord Unified School District

Data Confirmation – Parent’s View

Step 1 : Family Information

#C: Parents can also access **Data Confirmation** from the **Student Info** tab dropdown



- 1 Family Information
- 2 Income
- 3 Student
- 4 Contacts
- 5 Medical History
- 6 Documents
- 7 Authorizations
- 8 Requested Documents
- 9 Final Data Confirmation

Confirm and Continue

Is one or more parent or guardian a member of the Armed Forces (Army, Navy, Air Force, Marine Corps, or Coast Guard) on active duty or full-time National Guard duty?

Yes, at least one parent/guardian of this child is active in the United States Armed Forces.

No, this child does not have a parent/guardian who is active in the United States Armed Forces.

Where is your child/family currently living? Please select one of the following options to complete the residence survey.

Temporary Shelter
In a shelter

Hotels/Motels
In a motel or campground due to the lack of alternative adequate accommodation

Temporarily Doubled Up
Doubled up with other people due to loss of housing or economic hardship

Temporarily Unsheltered
In a car, park, abandoned building, or bus or train station

Permanent Residence
In a single family permanent residence (house, apartment, condo, mobile home)

Alvord Unified School District

Data Confirmation – Parent’s View

Step 2 : Income Survey

- Family Information
- 2** Income
- 3 Student
- 4 Contacts
- 5 Medical History
- 6 Documents
- 7 Authorizations
- 8 Requested Documents
- 9 Final Data Confirmation

How many people are in your household?

1
 2
 3
 4
 5
 More

What is your total monthly household income?

\$1888 or less
 \$1889 - \$2686
 \$2687 or greater

[Confirm and Continue](#)

Step 3 : Student Demographics

- Family Information
- Income
- 3** Student
- 4 Contacts
- 5 Medical History
- 6 Documents
- 7 Authorizations
- 8 Requested Documents
- 9 Final Data Confirmation

Please review the information listed.

Student Demographics

Notes	
Parent/Guardian	Eimer/Marlen Acevedo
Primary Phone	

[Change](#)

[Confirm and Continue](#)

Alvord Unified School District

Data Confirmation – Parent’s View

Step 4 : Contacts

Family Information
 Income
 Student
 4 Contacts
 5 Medical History
 6 Documents
 7 Authorizations
 8 Requested Documents
 9 Final Data Confirmation

Please select the contact you want to change or delete. To Edit Contact information, click on the PENCIL. When updated please click on **SAVE** at the bottom of the page.

To add a contact, please click on Add.

***If you want to change mailing or residence address you need to contact the school personally. Changing address in Contacts does not update the address.**

Contacts ➕ Add

✎

🏠 Lives With ★ Primary Contact

✉ otmail.com

📱 Cell:

More Info ▾ © Last Updated: 7/15/2020 5:32 PM

✎

Confirm and Continue

Step 5 : Medical History

Family Information
 Income
 Student
 Contacts
 5 Medical History
 6 Documents
 7 Authorizations
 8 Requested Documents
 9 Final Data Confirmation

Please add any existing medical conditions. If your child has specialized medical needs, please contact the school nurse for assistance. If your child has **No Medical Conditions** then select "No Health Problem". Please complete all fields asked for. The Age and Grade fields should reflect when the condition first occurred.

Medical History and Current Medical Conditions					
Condition	Effective Date	Age	Grade	Comment	
Asthma	03/16/2021	11	5		No Longer Applies
Asthma-Medication	09/10/2019	10	5		No Longer Applies
No Health Problem		7	2		No Longer Applies

Save

Additional Conditions
Please Check All That Apply

ADD/ADHD Cystic Fibrosis Nose Bleeds
 ADD/ADHD; Meds at school Development Delay Orthopedic Condition
 Allergy-Animal Diabetes Osgood-Schlatter
 Allergy-Bee Sting Diabetes; Insulin Physical Disability
 Allergy; Epi-pen Required Diabetes; Pills Rheumatic Fever

Confirm and Continue

Alvord Unified School District

Data Confirmation – Parent’s View

Step 6 :Documents

Step 7 : Authorizations

Family Information
 Income
 Student
 Contacts
 Medical History
 6 Documents
 7 Authorizations
 8 Requested Documents
 9 Final Data Confirmation

Please verify that you have reviewed each of these documents. Make sure to click the box next to each document indicating you have read it.

Documents

Secondary Busing Contract *Required

The District requires that every student attending Alvord Unified School District (AUSD) fill out a Bus Application/Contract at the time of registration; regardless if they are eligible for busing or not. By accepting this document you agree to the Bus Application/ Contract.

My child and I have read and agree to this document

Arizona Discipline Behavior Contract 2021-22 *Required

My electronic signature is verification that I understand and have been informed of all rules and policies at Arizona Middle School including those outlined in the Student Handbook. I understand that if I do not follow the rules and policies at Arizona Middle School, I may be suspended or even expelled.

My child and I have read and agree to this document

Alvord USD Vaping Policy *Required

Alvord USD Vaping Policy

My child and I have read and agree to this document

Arizona Parent Involvement and School compact *Required

Política de Participación de Padres y de Familias y Acuerdo entre la Escuela y los Padres

My child and I have read and agree to this document

College Admission Requirements and Higher Education Information

Family Information
 Income
 Student
 Contacts
 Medical History
 7 Authorizations
 8 Requested Documents
 9 Final Data Confirmation

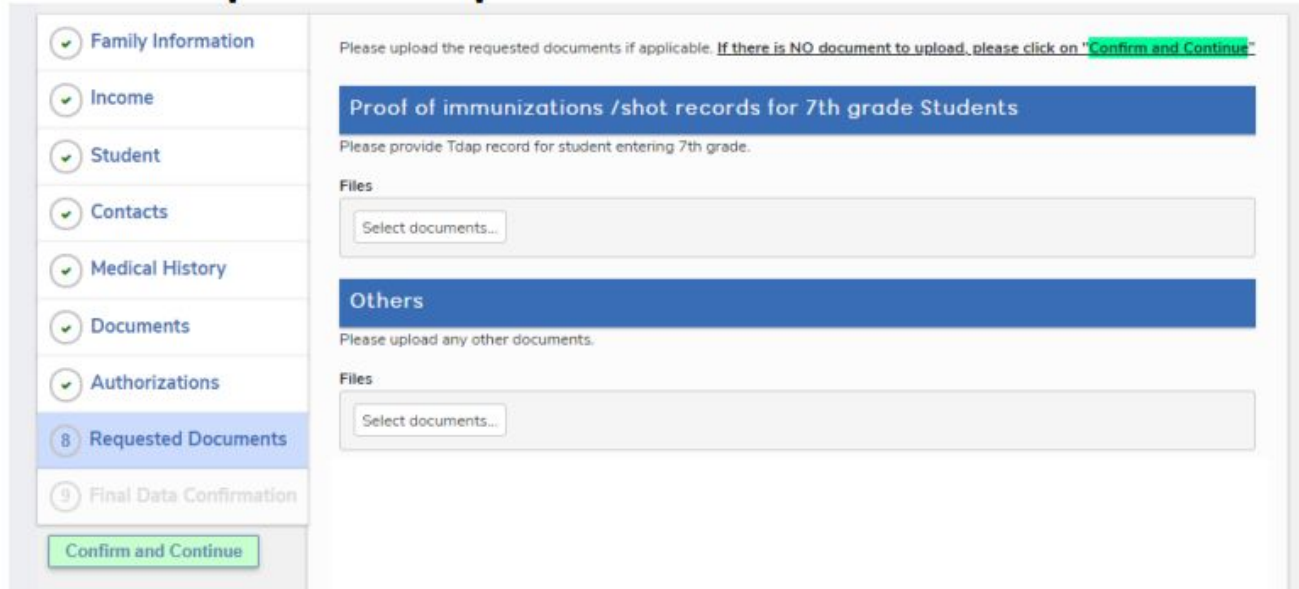
All authorizations require completion before continuing. Confirmation means that you have read, understood and reviewed the content specified with your child.

Authorizations and Prohibitions	
Description	Status
<p>* Busing Contract Click here for full contract I agree to the School Bus Riding Contract. <i>Please note if you deny, student will not be allowed on the bus for field trips/school activities.</i></p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
<p>* School Climate Survey This allows/denies student participation in the School Climate Survey. The survey includes questions about alcohol, tobacco, drug use, and violence. There are no questions about family values.</p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
<p>* Directory Information This allows/denies for the release of directory information to any individual or organization, which may include, but not limited to, the following agencies: PTA, Health Department, Elected Officials, Universities or Other Institutions of Higher Education (11th/12th grade only)</p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
<p>* Catastrophic Disaster Release This allows/denies release of student to an adult familiar to the student in case parent/guardian contacts are not available in an event of a catastrophic disaster.</p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
<p>* GWFE (Google Workspace For Education) Form Click here for full Form This allows/denies student participation in Google Workspace for Education at their school site.</p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
<p>* Telecommunication Acceptable Use Contract Click here for full Contract If you do not agree with the student telecommunication acceptable use policy please contact the school office.</p>	<input type="checkbox"/> Agree <input type="checkbox"/> Deny
<p>* Medical Emergency Release This allows/denies school representative to act as an agent to consent to the giving of any medical, dental, hospital, or surgical care if a parent/guardian cannot be reached in case of an emergency.</p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny
<p>* Probation Is your child presently on probation with the juvenile authorities?</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<p>* Photo/Publicity Release This allows/denies for the release of student info to be used for publicity purposes in various media with name included. I understand that no commercial use will be made of the photo.</p>	<input type="checkbox"/> Allow <input type="checkbox"/> Deny

Alvord Unified School District

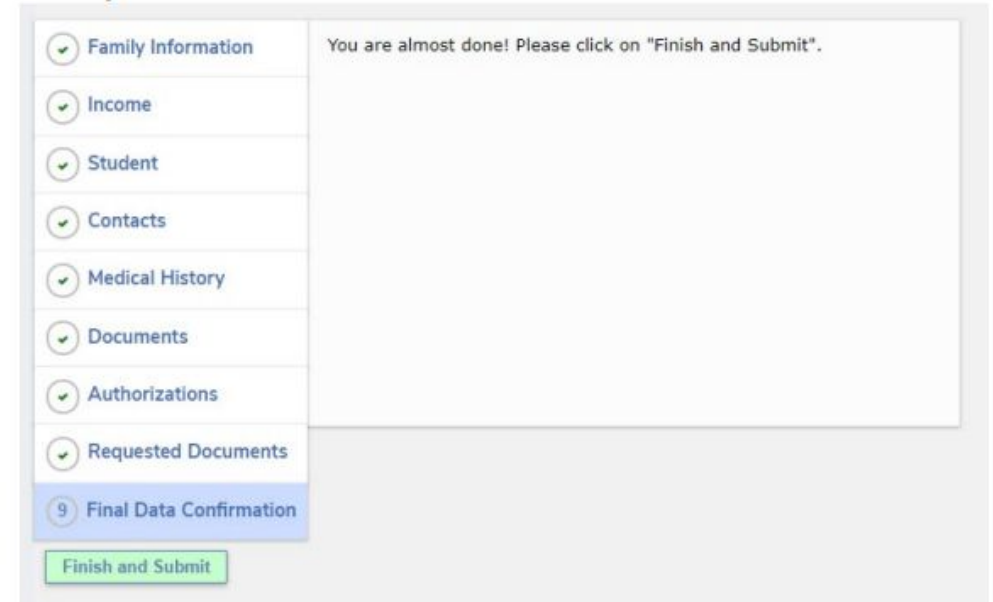
Data Confirmation – Parent’s View

Step 8: Requested Documents



The screenshot shows a sidebar with a checklist of categories: Family Information, Income, Student, Contacts, Medical History, Documents, Authorizations, Requested Documents (highlighted with a blue bar and a circled 8), and Final Data Confirmation. The main content area contains instructions: "Please upload the requested documents if applicable. If there is NO document to upload, please click on 'Confirm and Continue'." Below this are two sections: "Proof of immunizations /shot records for 7th grade Students" with a sub-instruction "Please provide Tdap record for student entering 7th grade." and "Others" with a sub-instruction "Please upload any other documents." Each section has a "Files" label and a "Select documents..." button.

Step 9: Final Data Confirmation



The screenshot shows the same sidebar as in Step 8, but "Final Data Confirmation" is now highlighted with a blue bar and a circled 9. The main content area displays the message: "You are almost done! Please click on 'Finish and Submit'." A "Finish and Submit" button is visible at the bottom.

Parent will receive a confirmation email that they completed data confirmation. They may switch to the next child and repeat steps 1 – 9 as the information is for each child.

LAST STEP: Verify Parent Square Account

Parent Square Communication: Please click on the link below to verify your Parent Square Communication account. This will allow two-way communication between the school and parents. [Click here to verify Parent Square Account!](#)

Comunicación por Parent Square: Favor de hacer clic en el siguiente enlace para verificar su cuenta para comunicación con *Parent Square*. Esto permitirá la comunicación bilateral entre la escuela y los padres. [iHacer clic aquí para verificar su cuenta en Parent Square!](#)

Alvord Unified School District

Parent Square (PS) Communication

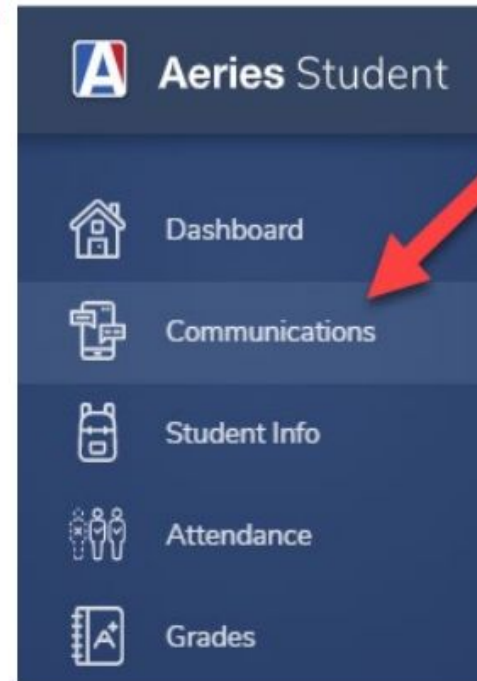
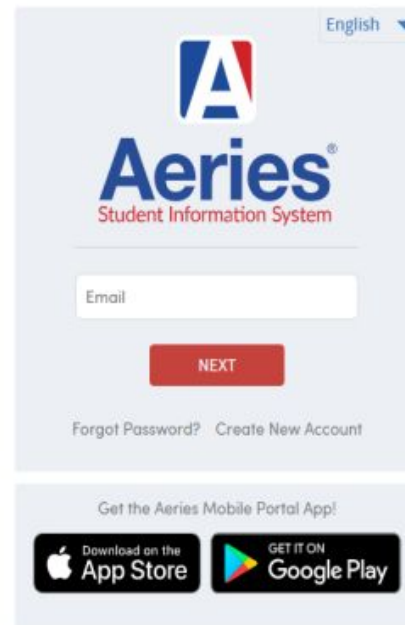
- Parent Square is the District's Communication Tool
- Single-Sign-On (SSO) via Aeries
- Can login directly to Parent Square
- Parent Square App is available
- All PS accounts are created with data from Aeries:
 - * Parent's PS account is from CONTACT table in Aeries with "NOTIFICATION PREFERENCE" of "Y"
 - * Student's account is from Aeries demographic and enrollment area
- Changes NEED to be in Aeries
- User MUST verify identity to participate in survey & PS electronic signatures:
 - * Need access to phone when verify phone number
 - * Need access to email when verifying email address

Alvord Unified School District

Parent Square (PS) Communication (Parent's View)

Step 1: Login into **Aeries Parent Portal** using Google Chrome - <https://alvord.aeries.net/student>
OR <https://www.parentsquare.com> (click on "forgot password") to set-up login credential
OR Use PS App

Alvord Unified School District



Alvord Unified School District

Parent Square (PS) Communication (Parent's View)

Step 2: Click on **Communications** from the Navigation to be redirected to ParentSquare

Step 3: Click to confirm your account information (users MUST confirm identity in PS to do e-signature and surveys/forms)

- To confirm the email address, the parent needs access to email address to obtain the verification code
- To confirm the phone number, the parent needs access to the phone to get the text with the verification code

User Agreement

By proceeding, you are confirming that you agree to ParentSquare's [Terms of Use](#)

Decline Accept

Acuerdo de usuario

Al continuar, usted confirma que acepta los [términos de uso](#) de ParentSquare

Disminución Aceptar

ParentSquare Home

Action Required: Confirm Your Account Information

Successfully updated user.

Please take a moment to review your information at the schools you are associated with.

- Do not confirm accounts that are not your own.
- Do not confirm children that are not your own.

Arizona Middle School, Riverside, CA

Email: Confirm Deny Skip For Now

Phone: Confirm Deny Skip For Now

Child: Confirm Not My Child

Yes, This is Me This is Not Me

Need access to phone to get the code

Need access to email to get the code

ParentSquare Home

Acción Requerida: Confirme la información de su cuenta

Se ha actualizado correctamente el usuario.

Por favor, tómese un momento para revisar su información en las escuelas a las que está asociado.

- No confirme las cuentas que no son suyas.
- No confirme los niños que no son suyos.

Claudia Carmona
Arjansa Elementary School, Riverside, CA

Correo electrónico: Confirm Deny Verificar después

Teléfono: Confirm Deny Verificar después

Hijo/a: Confirm No es mi hijo/a

Si soy yo No soy yo

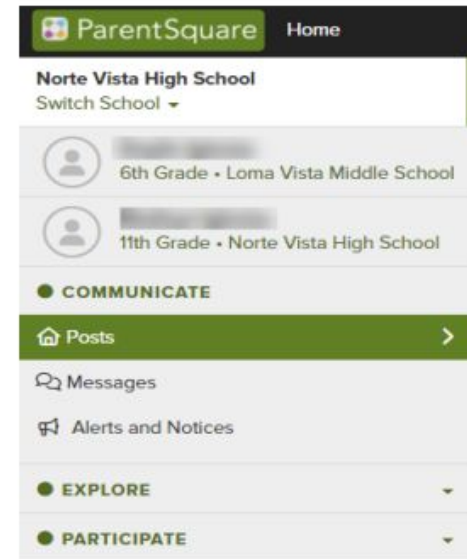
Alvord Unified School District

Parent Square (PS) Communication (Parent's View)

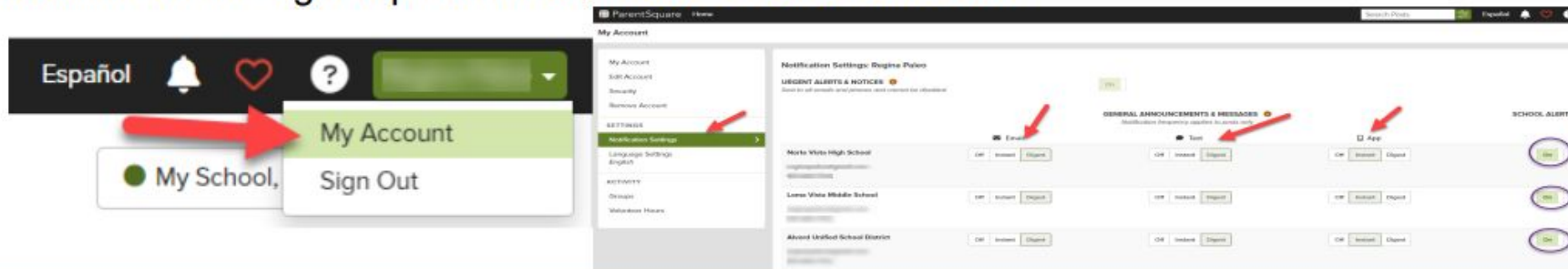
Step 4: Once Account information is confirmed, ParentSquare interface will open with the Navigation on the left with different features available to the parents:

- Posts (all posts delivered)
- Messages (messages sent from staff/teachers to this account or to compose a message to a teacher/staff)
- Alerts and Notices (all alerts/notices (attendance))

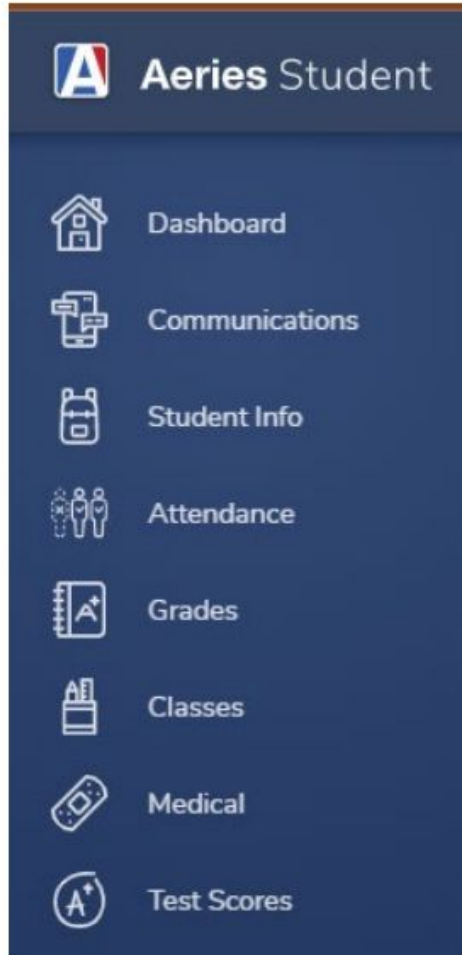
* To send a message to a teacher/staff – Click on messages” and search to the staff, compose the message, and send



Step 6: Notification Settings - Check your account Notification settings by clicking on My Account on the right top corner and make desired selection.



Basic Aeries Navigation



- View Class Summary
- Aeries Gradebook
- Transcript
- Report Cards
- Class Schedule
- Sign up for Parent Notification Preferences
- Test Scores



2023-2024 Title III Proposed Plan Review of DELAC Member Input

Revisión de las Sugerencias para la Propuesta del Plan Título III 2022-2023

Proposed Title/Proposición del Título III 2022-23

School districts must use Title III funds to supplement state language instruction educational programs, designed to assist EL students' achievement goals.

Los distritos escolares deben usar fondos de Título III para suplementar programas estatales de instrucción educativa, diseñados para ayudar a que los estudiantes EL logren sus metas.

**2022-2023 Title III Allocation =
\$783,395**

**Provide primary language support via
Bilingual Assistants = \$675,004**

**Provide supplemental support to
English learners and immigrant students
and their families via a Community
Worker =
\$80,127**

Indirect Costs = \$28,264

**Aproximación de distribución de fondos de
Título III para 2022-2023 = \$783,395**

**Proporcionar apoyo en el idioma materno por
medio de las Asistentes de Instrucción
Bilingüe =\$675,004**

**Proporcionar apoyo suplementario a los
alumnos aprendiendo inglés y alumnos
inmigrantes y sus familias por medio de la
Trabajadora de la Comunidad =
\$80,127**

Costos Indirectos = \$28,264



Proposed Title/Proposición del Título III 2023-24

Please review and provide input.
Favor de revisar y hacer sugerencias.

School districts must use Title III funds to supplement state language instruction educational programs, designed to assist EL students' achievement goals.

Los distritos escolares deben usar fondos de Título III para suplementar programas estatales de instrucción educativa, diseñados para ayudar a que los estudiantes EL logren sus metas.

2023-2024 Title III Estimated Allocation

=

\$585,843

Provide primary language support
via Bilingual Assistants = \$465,802

Provide supplemental support to
English learners and immigrant students
and their families via a Community
Worker = \$85,736

Indirect Costs = \$34,305

Aproximación de distribución de fondos
de Título III para 2023-2024 = \$585,843

Proporcionar apoyo en el idioma materno por
medio de las Asistentes de Instrucción Bilingüe
= \$465,802

Proporcionar apoyo suplementario a los
alumnos aprendiendo inglés y alumnos
inmigrantes y sus familias por medio de la
Trabajadora de la Comunidad =
\$85,736

Costos Indirectos = \$34,305

2023-2024 Title III Proposed Plan Review of Input

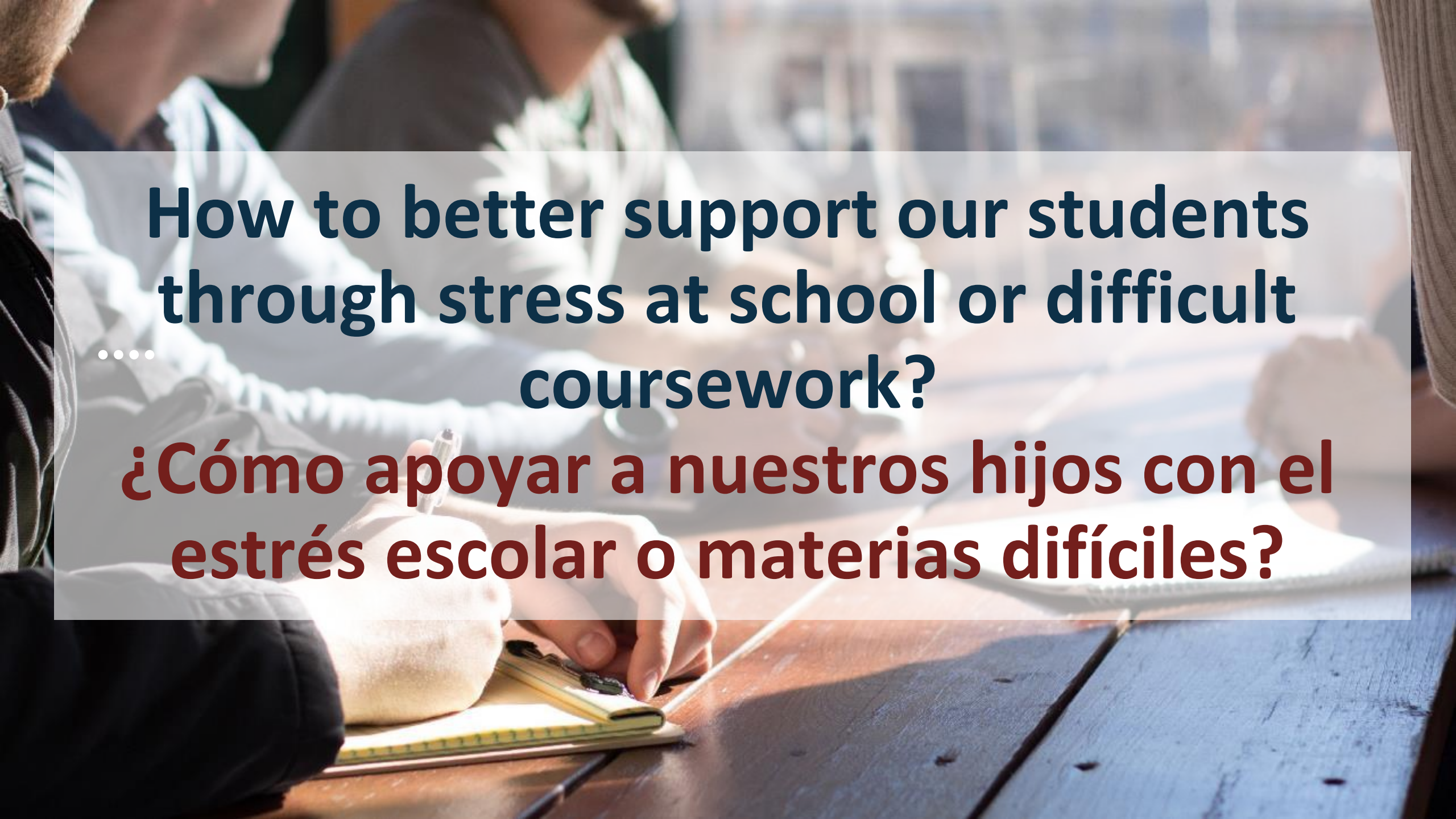
Ms. Martinez explained how funds are allocated to provide primary language support from Bilingual Assistants and additional supplemental support to English learners and immigrant students and their families from a Community Worker. The following input was provided regarding the 2023-2024 Proposed Title III Plan:

- I like what we are doing, all resources are important: the tablets, the programs, the BIA's the Community Worker, all of that.
- That's encouraging
- It's important to focus to level up the students that are in level 2 and 3 to move to level 4
- **What is the breakdown of indirect costs?**
- We have fewer students in level I and more in level IV, which affects the state budget for the program.
- It would be a great help for the students, some financial incentive to recognize their effort.
- My suggestion is to see which schools need more teacher's assistants and, when necessary, have more people helping students with tutoring because there are schools that do not have enough people doing this.
- I understand that most of the students learning English do not have their social security number and that limits their possibilities in the country.

Plan propuesto de Título III para 2023-2024 – revisión de las sugerencias

La Srta. Martínez proporcionó una descripción general del Plan Federal Adicional de Título III. Explicó cómo se asignan los fondos para proporcionar apoyo en el idioma natal por parte de las Asistentes Bilingües de Instrucción y apoyo adicional suplementario para los alumnos en proceso de aprender inglés y alumnos inmigrantes y sus familias por parte de un Trabajador Comunitario. Se proporcionaron las siguientes sugerencias en cuanto al Plan Propuesto de Título III para 2023-2024:

- Me gusta lo que estamos haciendo, todos los recursos son importantes: las tabletas, los programas, las BIA, la trabajadora comunitaria, todo eso.
- Eso es motivador
- Es importante enfocarnos para nivelar a los alumnos que están en el nivel 2 y 3 para que se muevan al nivel 4
- **¿En qué se desglosan los costos indirectos?**
- Tenemos menos alumnos en nivel I y más en nivel IV lo que afecta el presupuesto estatal para el programa
- Sería de gran ayuda para los estudiantes, algún incentivo económico para premiar su esfuerzo
- Mi sugerencia es que vean en cual escuela necesitan más asistentes de maestras y cuando sea necesario poner personas que apoyen dando tutoría porque hay escuelas que no tiene suficientes personas haciendo esto.
- Comprendo, aunque la mayoría de los estudiantes aprendiendo inglés, pues no tienen su numero de seguro social y eso limita sus posibilidades en el país



**How to better support our students
through stress at school or difficult
coursework?**

**¿Cómo apoyar a nuestros hijos con el
estrés escolar o materias difíciles?**

How to better support our students through stress at school or difficult coursework



Juan Chavez

**Mental Health, Outreach and Support
Coordinator**

Enedilia Medina

Assistant Principal- Loma Vista



What is Stress?



Stress can be defined as a state of worry or mental tension caused by a difficult situation. Stress is a natural human response that prompts us to address challenges and threats in our lives. Everyone experiences stress to some degree. The way we respond to stress, however, makes a big difference to our overall well-being.

[World Health Organization](#)



What are some Symptoms of Stress?

Physical Symptoms:

Shortness of breath, stomachaches, headaches, increase heart rate

Emotional Symptoms:

Increased worrying, mood changes, irritability

Behavioral Symptoms:

Binge or reduced eating, erratic sleep habits, lower grades

Cognitive Symptoms:

Loss of concentration, negative outlook, memory loss



What can Parents do to help?

- Talk about it
- Create a healthy environment
- Eat well, sleep well
- Help them Study

Long term:

- Evaluate your lifestyle
- Change one habit at a time

American Psychological Association



What 3 things will you inform ELAC?

¿Cuáles son las 3 cosas que informará a ELAC?



.... **Family Engagement Updates**

Actualización de participación familiar



ALVORD
UNIFIED
SCHOOL
DISTRICT



Terrace Elementary
PTA



COMMUNITY WELLNESS RESOURCE FAIR

Save
THE
Date

June 3, 2023 9AM-1PM

at La Sierra Park

Please join us for

- Mobile Health check
- Zumba, Yoga, & Pilates
- and much more



ALVORD
UNIFIED
SCHOOL
DISTRICT



Terrace Elementary
PTA



FERIA COMUNITARIA DE RECURSOS PARA EL BIENESTAR

Save
THE
Date

3 de Junio 2023 9AM-1PM

En el Parque La Sierra

Por favor, únase a nosotros para

- Chequeo de Salud Móvil
- Zumba, Yoga y Pilates
- y mucho más





What 3 things will you inform ELAC?

¿Cuáles son las 3 cosas que informará a ELAC?



Celebration and DELAC Member Appreciation

**Celebración y agradecimiento
a los miembros de DELAC**

THANK YOU!! ¡¡GRACIAS!!

Arlanza	Arturo Mariche	Arizona	Diana Hincapie & Margarita Rodriguez
Collet	Claudia Pimienta & Aholibama Espinoza	Loma Vista	Luz Ruiz
Foothill	Melissa Astudillo & Martha Palomares	Wells	Andrea Aguayo & Cecilia Zamora
La Granada	Gloria Penaloza & Delia Lopez	Alvord HS	Monica Morga Ramirez
Lake Hills	Cynthia Trujillo	Norte Vista	Maria Lechuga
McAuliffe	Daniela Santamaria & Alma Leon	Alvord Alt Ed HS	Sandy Nieto
Myra Linn	Veronica Ibanez & Margarita Rodriguez		
Promenade	Janeth Romero		
RMK	Mayra Calderon		
Stokoe	Areli Diaz Silva & Eneyda Alvarez		
Terrace	Belen Robledo & Mayra Serna Gallegos		
Twinhill	Jazmin Barrientos & Maria Beltran		
Valley View	Erika Loera		



[Speechless](#)

[Music](#)

THANK YOU!! ¡¡GRACIAS!!

2022 - 2023 DELAC Officers/Dirigentes

President: Melissa Astudillo, Foothill

Vice-President: Areli Diaz Silva, Stokoe

Secretary: Diana Hincapie, Arizona

[Trabajo en equipo](#)

[Gracias](#)





THANK YOU
GRACIAS



English Learner Support Services

Martha Martinez, Director



(951) 509-5094



mmartinez@alvordschools.org



Website

Next Meeting
Próxima Reunión

August/September
Agosto/Septiembre

Alvord Unified School District
DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE

BYLAWS

Article I. Name

The Name of this committee shall be the Alvord Unified School District English Learner Advisory Committee (DELAC).

Article II. Purpose

The purpose of this organization shall be to:

- advise the Superintendent and the Director of English Learner Support Services in matters pertaining to the schools and their educational programs for English Learners,
- perform duties that have been or may be assigned to it by the Board of Education of the Alvord Unified School District and to
- make other recommendations they believe would be of benefit to the Alvord Unified School District.

In accordance with state and federal guidelines, the District English Learner Advisory Committee will achieve its purpose by advising on:

- A. Development of a district master plan for education programs and services for English learners. The district master plan will take into consideration the school site master plans.
- B. Conducting of a district wide needs assessment on a school-by-school basis.
- C. Establishment of district program, goals, and objectives for programs and services for English learners.
- D. Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
- E. Review and comment on the school district reclassification procedures.
- F. Review and comment on the written notifications required to be sent to parents and guardians.
- G. If the DELAC acts as the English learner parent advisory committee under California *Education Code* Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan (LCAP).

Article III. Representation

Section 1. Composition of Committee and Mode of Selection

- a. This Committee shall be composed of not more than two (2) parent members from each Alvord school. The majority of membership will be composed of parents of English Learner (EL) students not employed by the District. "Majority" means that the membership of parents of EL students shall be made up of at least the same percentage as that of the EL students in the district.
- b. Citizens who reside in the community are welcome to attend public meetings of the Alvord District English Learner Advisory Committee (DELAC).
- c. It shall be the responsibility of the Alvord District English Learner Director to serve in an advisory capacity to the District English Learner Advisory Committee and as a non-voting member of this Committee.
- d. School representatives shall be elected before October of the current year.

Distrito Escolar Unificado Alvord
COMITÉ CONSEJERO PARA APRENDICES DEL IDIOMA INGLÉS DEL DISTRITO (DELAC)

REGLAMENTO

Artículo I. Nombre

El nombre de este comité deberá ser Comité Consejero para Aprendices del Idioma Inglés del Distrito (DELAC)

Artículo II. Propósito

El propósito de esta organización deberá ser:

- hacer recomendaciones al Superintendente y al Director/a de Servicios de Apoyo para Aprendices de Inglés en asuntos relacionados con las escuelas y sus programas educativos para los alumnos que están aprendiendo inglés.
- desempeñar funciones que han sido o puedan ser asignadas por la Mesa Directiva de Educación del Distrito Escolar Unificado Alvord y;
- hacer otras recomendaciones que consideren serán de beneficio para el Distrito Escolar Unificado Alvord.

De acuerdo con los reglamentos estatales y federales, el Comité Consejero para Aprendices del Idioma Inglés del Distrito logrará su propósito aconsejando acerca de:

- A. Desarrollar un plan maestro a nivel Distrito para los programas educativos y servicios para los alumnos aprendices del inglés, tomando en consideración los planes maestros a nivel escolar.
- B. Llevar a cabo una encuesta de necesidades a nivel distrito en cada escuela
- C. Establecer metas y objetivos para los programas y servicios a nivel distrito para los alumnos aprendices del inglés.
- D. Desarrollar un plan para asegurar que los maestros y asistentes de maestros que trabajan con los alumnos aprendices de inglés cumplan con los requisitos profesionales pertinentes.
- E. Revisar y comentar acerca del procedimiento del distrito para la reclasificación.
- F. Revisar y comentar sobre las notificaciones escritas que se deben enviar a los padres o tutores.
- G. Si DELAC sirve como comité asesor de padres de aprendices del inglés bajo el *Código de Educación* de California Secciones 52063(b)(1) y 52062(a)(2), DELAC debe revisar y comentar sobre el desarrollo o actualización anual del Plan de Rendición de Cuentas y Control Local (LCAP)

Artículo III. Representación

Sección 1. Composición del Comité y Proceso de Selección

- a. Este Comité deberá estar compuesto por no más de dos (2) padres-miembros de cada escuela de Alvord. La mayoría de los miembros estará compuesta de padres de alumnos Aprendices del Idioma Inglés (EL), no empleados por el Distrito. "Mayoría" significa que la membresía de padres de alumnos EL deberá estar compuesta de por lo menos el mismo porcentaje que el de alumnos EL del Distrito.
- b. Los residentes de la comunidad son bienvenidos para asistir a las juntas públicas del Comité Consejero para Aprendices del Idioma Inglés del Distrito (DELAC).
- c. Deberá ser responsabilidad del Director/a de Servicios de Apoyo para Aprendices de Inglés del Distrito Alvord servir en capacidad de consejero al mismo Comité y como miembro no votante.

- e. School sites shall make every effort to elect/appoint a site DELAC representative that is a parent of an EL student. DELAC representatives that are not parents of EL students may not have DELAC voting rights

Section 2. Term of Office: All committee members shall serve for a minimum one year term.

Section 3. Voting Rights: Each member shall be entitled to one vote on the District English Learner Advisory Committee. Proxy voting by a "DELAC alternate", when the DELAC representative cannot attend, shall be permitted. The DELAC alternate must have been previously chosen through school ELAC elections. Voting results must be written in ELAC minutes. Absentee ballots shall not be permitted.

Section 4. Termination of Site Representation: A school site shall no longer have representation should their elected representative cease to reside in the Alvorad Unified School District area. Representation shall terminate when a site representative misses two consecutive meetings without good cause. A new site representative shall take the place of the terminated representative.

Section 5. Alternates: A site representative may send an alternate. An alternate shall have voting rights only when the member he/she is representing is absent.

Article IV. Officers and Their Duties

The officers of this Committee shall consist of a President, Vice-President, a Secretary, a Parliamentarian and such other officers as the Committee shall deem necessary. Officers shall be elected by the Committee on an annual basis and may be re-elected. Officers of the Committee shall be elected from among parents representing schools. Election of officers for the District English Learner Advisory Committee will occur by the second DELAC meeting of the year. Prior year's officers will continue duties until new officers are elected.

Section 1. President: The president shall preside at all meetings and shall sign all letters, reports, assurances and other communication of the Committee. In addition, he/she shall perform all other duties related to the office of president.

Section 2. Vice-President: The duties of the vice-president shall be to represent the president in assigned duties and to substitute in the absence of the president. He/she shall also perform all other duties assigned to him/her by the president or by the District English Learner Advisory Committee.

Section 3. Secretary: The secretary shall take minutes of the meetings and shall make them available at each subsequent meeting. In addition, the secretary shall perform the following duties:

- a. See that all notices concerning meetings, etc., are sent out in accordance with the provision of these Bylaws
- b. Keep the group's records, including attendance
- c. Keep a membership list with addresses and telephone numbers of representatives.
- d. Perform other duties as prescribed by the president or the District English Learner Advisory Committee.

Section 4. Parliamentarian: Robert's Rules of Order, newly revised, shall govern the committee in all matters of parliamentary procedures. The parliamentarian shall review bylaws

- d. Los representantes escolares deberán ser elegidos antes del mes de octubre del año en curso.

- e. Las escuelas deberán hacer todos los esfuerzos posibles para elegir/asignar un representante escolar el cual sea padre de un estudiante EL. Los representantes DELAC que no son padres de alumnos EL no tienen el derecho de votar sobre asuntos en DELAC.

Sección 2. Término del Puesto
Todos los miembros del comité deberán prestar servicios por el término mínimo de un año.

Sección 3. Derechos de Voto
Cada miembro tendrá el derecho de un voto en el Comité Consejero para Aprendices del Idioma Inglés del Distrito. Se permitirá que el representante "alterno DELAC" emita su voto en ausencia del representante DELAC. El representante alterno DELAC deberá ser elegido previamente en las elecciones ELAC de la escuela. Las minutas ELAC deben indicar estos resultados. No se permitirán votos de miembros ausentes.

Sección 4. Terminación de Representación Escolar
Una escuela no tendrá representación si la persona elegida deja de residir en el área del Distrito Escolar Unificado Alvorad. La representación deberá terminar cuando el representante escolar falte a dos juntas consecutivas sin una buena razón. Un nuevo representante deberá tomar el puesto del representante que ha sido terminado.

Sección 5. Alternos
Un representante escolar puede enviar a un alterno. Un alterno deberá tener derechos para votar únicamente cuando el miembro a quien representa está ausente.

Artículo IV. Oficiales y sus Deberes

Los oficiales de este Comité deberán consistir de un Presidente, Vicepresidente, un Secretario/a, un Parlamentario y otros oficiales tales como el Comité lo determine necesario. Los Oficiales deberán ser elegidos anualmente por el Comité y pueden ser reelegidos. Los Oficiales del Comité deberán ser elegidos entre los padres que representan las escuelas. La elección de oficiales para el Comité Consejero para Aprendices del Idioma Inglés del Distrito ocurrirá a más tardar en la segunda junta de DELAC. Mientras tanto, los miembros del año anterior continuarán asumiendo las responsabilidades hasta que los nuevos sean electos.

Sección 1. Presidente
El Presidente deberá presidir todas las juntas y deberá firmar todas las cartas, reportes, garantías y otra comunicación del Comité. Además, él o ella deberá desempeñar todos los demás deberes relacionados al puesto del presidente.

Sección 2. Vicepresidente
Los deberes del vicepresidente consisten en representar al presidente en deberes asignados y sustituirlo en su ausencia. El o ella también deberá desempeñar todos los otros deberes asignados por el presidente o el Comité Consejero de Aprendices del Idioma Inglés del Distrito.

Sección 3. Secretario/a
El secretario/a deberá hacer minutas de las juntas y deberá presentarlas en cada junta subsiguiente. Además, el secretario/a deberá desempeñar los siguientes deberes:

annually and update as necessary. All proposed changes must be adopted by majority vote. The parliamentarian shall keep order as prescribed by Robert's Rules of Order, Newly Revised. Parliamentarian procedure shall be followed. The parliamentarian shall be the official time-keeper during the public forum part of the meetings.

Section 5. Agenda/Decorum: The DELAC will operate by consensus approval of agenda items. When consensus cannot be reached or decorum is in question, refer to Robert's Rules of Order.

Section 6. Vacancy: A vacancy in any office because of death, resignation, removal, disqualification or otherwise shall be filled by appointment of the DELAC chairperson and approved by the Committee.

Article V. Subcommittees

The Alvord District English Learner Advisory Committee may establish and abolish subcommittees as it may desire on an ad hoc basis.

Section 1. Subcommittee Membership: The Chairperson shall appoint members to the various subcommittees.

Article VI. Meetings of the District English Learner Advisory Committee

Section 1. Regular Meetings: The District English Learner Advisory Committee will meet no less than seven times during the school year. The Committee will designate dates of meetings for each school year by July 1.

Section 2. Special Meetings: Special meetings may be called by the chairperson or by a majority vote of the Committee.

Section 3. Notice of Meetings: Notices of meetings, including time, date and location, will be sent to each school site representative as well as to each school site prior to the date of such meetings. All notices will be translated.

Section 4. Quorum: A majority of one (1) more than fifty percent (50%) of the elected site representatives shall constitute a quorum. A majority vote of the quorum shall be considered an affirmative approval of any decision brought before the District English Learner Advisory Committee.

Section 5. Meetings Open to School Staff and Other Parents: Meeting of the District English Learner Advisory Committee shall be open to the public.

Section 6. Parliamentary Procedure: Meetings shall be governed by parliamentary procedure as outlined by Robert's Rules of Order, Newly Revised.

Article VII Amendments

These bylaws may be amended by a majority vote of the site representatives present at a meeting of the District English Learner Advisory Committee. Amendments must conform with state and federal guidelines and must be presented to the representatives one month prior to voting. Final approval of all Bylaws rests with the Alvord Unified School District Board of Education.

- a. Asegurar que todos los avisos relacionados con las juntas, etc., se envíen de acuerdo a la provisión de estos Reglamentos.
- b. Mantener un registro del grupo, incluyendo la asistencia.
- c. Mantener una lista de los miembros que incluya sus domicilios y números de teléfono.
- d. Desempeñar otros deberes dictados por el presidente o por el Comité Consejero para Aprendices del Idioma Inglés del Distrito.

Sección 4. Parlamentario –
Las nuevas reglas *Robert's Rules of Order*, recientemente revisadas, deberán regir al comité en todos los asuntos de procedimientos parlamentarios. El Parlamentario deberá revisar los reglamentos anualmente y actualizarlos según sea necesario. Todos los cambios propuestos deberán ser adoptados por mayoría de voto. El parlamentario deberá mantener el orden según lo dictan las reglas *Robert's Rules of Order*, recientemente revisadas. Se deberán seguir los procedimientos Parlamentarios. El Parlamentario deberá ser el marcador oficial de tiempo durante la parte del foro público de la junta.

Sección 5. La Agenda/ el Decoro
El DELAC operará bajo el consenso de aprobación de asuntos de agenda. Cuando no se llegue a un consenso o el decoro esté en cuestión, referirse a las reglas *Robert's Rules of Order*.

Sección 6. Vacante
Una plaza vacante en cualquier puesto debido a fallecimiento, renuncia de puesto, remoción, descalificación o cualquier otra razón deberá ser ocupada por medio de asignación del Presidente de DELAC y aprobada por el Comité.

Artículo V. Subcomités
El Comité Consejero para Aprendices del Idioma Inglés del Distrito puede establecer y anular los subcomités según sea necesario.

Sección 1. Membresía del Subcomité
El Presidente asignará miembros a los diferentes subcomités.

Artículo VI. Juntas del Comité Consejero para Aprendices del Idioma Inglés del Distrito

Sección 1. Juntas Regulares
El Comité Consejero para Aprendices del Idioma Inglés del Distrito se reunirá por lo menos siete veces durante el año escolar. El Comité programará las fechas de las juntas para cada año escolar antes el primero de julio.

Sección 2. Juntas Especiales
Las juntas especiales se pueden convocar por el presidente o por la mayoría de votos del Comité.

Sección 3. Aviso de las Juntas
Los avisos de las juntas, incluyendo, hora, fecha y lugar, serán enviados a cada representante escolar, así como a cada escuela antes de la fecha de dichas juntas. Todos los avisos serán traducidos.

Sección 4. Quórum
Una mayoría por un representante más del cincuenta por ciento (50%) de los representantes escolares electos deberán constituir el quórum. La mayoría del voto del quórum deberá ser

considerada como una aprobación afirmativa de cualquier decisión presentada ante el Comité Consejero para Aprendices del Idioma Inglés del Distrito.

Sección 5. Juntas Abiertas al Personal Escolar y a Otros Padres
Las juntas del Comité Consejero para Aprendices del Idioma Inglés del Distrito deberán estar abiertas al público.

Sección 6. Procedimientos Parlamentarios
Las juntas deberán ser regidas por los procedimientos parlamentarios según se define en las reglas *Robert's Rules of Order*, recientemente revisadas.

Artículo VII. Enmiendas

Estos reglamentos pueden ser enmendados por la mayoría de voto de los representantes escolares presentes en una junta del Comité Consejero para Aprendices del Idioma Inglés del Distrito. Las enmiendas deben cumplir con los reglamentos estatales y federales y deben ser presentadas a los representantes un mes antes de la votación. La aprobación final de los Reglamentos queda a cargo de la Mesa Directiva de Educación del Distrito Escolar Unificado Alvord.

Distrito Escolar Unificado Alvord
Servicios de Apoyo de Instrucción
Oficina ELL

