



EXPANDED LEARNING

ALVORD UNIFIED SCHOOL DISTRICT

SUMMER Program Policies and Agreements

Alvord Unified School District's EXPANDED LEARNING HALF-Time (elementary, K-5th grade) and PRIME-Time (middle school, 6th-8th grade) programs are a place for children to participate in additional learning opportunities, have fun, and develop self-confidence in a safe environment.

Please read and review the following program policies, expectations, and procedures carefully.

ENROLLMENT POLICY – All current Kindergarten-8th grade AUSD students are welcome to participate, however, enrollment is limited and based on the following criteria:

1. students who are homeless and/or foster youth
2. students who can attend the Program daily
3. students with academic need
4. siblings of students with academic need (must attend the same school)
5. other students wishing to participate, but not necessarily recommended for academic intervention

Students registered after the initial enrollment period will be placed on an interest list if program is at capacity.

ATTENDANCE & EARLY RELEASE POLICY – All students enrolled in the Program are expected to attend the full number of hours each day the program is in operation, excluding holidays. From time to time, a student may be absent due to illness or may be picked up early for an occasional, routine, appointment such as a medical, court-mandated, or other appointment that cannot be made another time of the day. **Unexcused/frequent absences and/or repeated unexcused early pick up may lead to dismissal from the program.**

Only PRIME-Time students may be given permission to walk home after the program ends. PLEASE NOTE: Parent/guardian agrees should they grant their child permission to be released from the PRIME-Time program, neither the school district, nor any officer or employee thereof, shall be liable for the conduct or safety of any student during such time as the student has left the school grounds.

Other than the provisions made for routine appointments, a student may be released early from the program prior to the end based on the following conditions:

- **ALTERNATE ACTIVITY:** attending an alternate activity in a school or community center such as sports, dance, religious studies, or other activity that would become the child's enrichment component.
- **FAMILY EMERGENCY:** emergencies such as unexpected hospitalization of family member, death in the family, or catastrophic incidents.
- **FAMILY NECESSITY/NEED:** unusual situation such as a parent/guardian attending school or work in the late afternoon/evening, no transportation, or interference with the regular family routine.
- **RECURRING MEDICAL APPOINTMENTS:** ongoing medical appointments such as counseling or physical therapy.
- **PROGRAM REQUESTED PICK-UP:** program personnel will call and release to parent/guardian for:
 - **Extreme Weather Conditions:** only applies to days with heavy rains or strong winds, especially if family walks home, to be determined by school district.
 - **Student Accident/Illness:** child reports to program not feeling well, has a bathroom accident, or has sustained an injury during the program hours.
 - **Student Behavior Release:** student released early due to misbehavior.
 - **Other conditions** based on a case-by-case basis as determined by Program Administration.

All early releases must have an EARLY RELEASE REASON clearly marked on the child's STUDENT DISMISSAL LOG. Students may be dismissed from the program when an individual student's record is reviewed and found to have an excess of unexcused absences and/or repeated early releases without an early release reason.

BEHAVIOR EXPECTATIONS – All students must follow school rules, remembering to Be Safe, Be Respectful, and Be Responsible. Discipline for inappropriate behavior will be determined based on individual student actions. When students engage in inappropriate behavior, the following will most often be followed:

- 1st incident—written warning, conversation with student(s) and parent/guardian
- 2nd incident—student misses activity and parent is notified of behavior
- 3rd incident—student is excluded from program

The severity and frequency of the inappropriate behavior may result in exclusion from the Program, and is subject to additional disciplinary action from the regular school day. Acts of violence toward another person will not