

**Hillcrest High School**  
**School Site Council MINUTES**  
**March 21, 2022**  
**Meeting Location: Zoom**  
**Zoom Meeting ID: 401 178 4836, Passcode: 562828**  
**Time: 2:45pm**

**I. Introductory Procedure**

1. Call to Order – The meeting was called to order at 2:48pm by M. Atallah.
2. Establishment of Quorum – A quorum was established with the following nine members present:
  - Dr. Amanda Bentley, Principal
  - Errol Garnett, teacher
  - Barbara Wucherpfennig, teacher
  - Matt Montello, teacher
  - Matt Waggoner, teacher
  - Pam Edmondson, other school staff
  - Zoe Milkie, parent
  - Mariam Atallah, student
  - Ryan Noghani, student
3. Pledge of Allegiance – M. Atallah led the pledge of allegiance
4. Welcome and Introductions – Introductions were made

**II. Action Items**

1. Approve minutes from the regular January 31, 2022 meeting
  - a) It was M/S/C to approve the minutes from the January 31, 2022 meeting (Garnett/Milkie) (9/0/0)
2. Approve minutes from the special February 2, 2022 meeting
  - a) It was M/S/C to approve the minutes from the February 2, 2022 meeting (Garnett/Milkie) (9/0/0)
3. Approve Categorical Expenditures for LCFF – LI
  - a) \$2,743.32 LCFF-LI Budget Adjustment for increased substitute costs for previously approved teacher release days for collaboration and professional development
    1. Z. Milkie expressed opposition to this expenditure and stated that the District should be responsible for increased costs for substitutes.
    2. No action was taken. The item is tabled.
  - b) NTE \$2,041.53 from LCFF – LI funds for the purchase of library books
    1. It was M/S/C to approve NTE \$2,000.00 from LCFF-LI funds for library books (Garnett/Milkie) (9/0/0)
  - c) NTE \$4,000 from LCFF – LI funds for the purchase of 7 iPods and 4 iPad minis

1. It was M/S/C to approve NTE \$4,000 from LI funds for 7 iPods and 4 iPad minis with the stipulation that any future repairs or replacement be paid from non-LI funds (Garnett/Wucherpennig) (8/0/1) (1 abstention – Milkie)
- d) NTE \$7,027.35 from LCFF – LI funds for the purchase and installation of window coverings for ground floor classrooms and offices
  1. Mr. Garnett stated that this should be a District expense. Mr. Garnett shared that a Williams Complaint was filed with relation to window coverings and school safety and that the response from the District was that this is not a safety issue. Mr. Garnett expressed disagreement with this expenditure being for the purpose of school safety.
  2. No action was taken. The item is tabled.
4. Approve Categorical Expenditures for LCFF – EL
  - a) NTE \$2,000 from LCFF – EL funds for the purchase of library books to support English Language Learners
    1. It was M/S/C to approve NTE \$2,000.00 from LCFF-EL funds for library books (Garnett/Milkie) (9/0/0)
  - b) NTE \$110 from LCFF – EL funds for online subscription to support ELD classes
  - c) NTE \$6,000 for books and supplies including math and science manipulatives, bilingual math posters, State seal of bi-literacy posters
  - d) NTE \$2000 from LCFF-EL funds for ELD study trip
  - e) NTE \$3000 for technology to support EL students including handheld voice translators, and software subscriptions to enhance instruction in the classroom such as Kahoot premium, and digital recorders for speaking practice
  - f) NTE \$2,280 for additional hours to provide intervention phone calls and supports to EL students before and after school
    1. It was M/S/C to approve all remaining EL fund expenditures (items b, c, d, e and f) (Garnett/Wucherpennig) (9/0/0).

### III. Discussion/Information

1. Budget Reports by Funding Source – Mrs. Schiessel reviewed LI and EL Budgets
2. Training Topic:
  - Local Control and Accountability Plan Input
3. School Plan for Student Achievement (SPSA)
  - Monitor student progress
  - Monitor implementation of the SPSA goals/actions
  - It was recommended that future SPSA include allocation to mount interactive flat panels in classrooms as opposed to using rolling carts (Garnett). It was recommended to increase allocations to the Library for books (Milkie).
4. [Local Control and Accountability Plan](#) Input
  1. Mrs. Milkie encouraged participation in upcoming LCAP meetings.
5. Reports from Parent Committees
  - English Learners Advisory Committee (ELAC) – no current update

- Action Team for Partnership (ATP) – Mr. Garnett shared that participation in online workshops is encouraged. Ideas are being generated relating to increasing the participation of parents of high school students.
  - District Parent Advisory Committee (PAC) – Mrs. Milkie shared that as a result of questions related to the budget and allocations, there will be an upcoming special meeting of the PAC with Dr. Byrne to give input and plan for future funding allocations.
6. Program Reports
- Professional Development Opportunities (Paraprofessionals, Teachers)
  - Parent and Family Involvement Opportunities
  - Interventions
7. Principal’s Report – Dr. Bentley shared that Spring Break will be next week and that the school is currently finishing up with CAASPP and CAST testing.

#### **IV. Hearing Session/Public Comments**

*This item is placed on the agenda so that members of the audience have the opportunity to speak regarding subjects or concerns that do not appear on the agenda. The chair reserves the right to limit the speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35154.5 prohibit the council from discussion or acting upon matters not on the agenda.*

#### **V. Adjournment**

1. Agenda building for next meeting
2. The next SSC meeting is scheduled for April 25, 2022.
3. Adjournment: Action Item
  1. It was M/S/C to adjourn the meeting at 3:45pm (Bentley/Garnett) (9/0/0).