

**Hillcrest High School**  
**School Site Council MINUTES**

**January 31, 2022**

**Meeting Location: Zoom**

**Zoom Meeting ID: 401 178 4836, Passcode: 562828**

**Time: 2:45pm**

**I. Introductory Procedure**

1. Call to Order: The meeting was called to order at 2:50pm by Mariam Atallah
2. Establishment of Quorum: A quorum was established with the following 10 members present –
  - Dr. Amanda Bentley, Principal
  - Errol Garnett, Classroom Teacher
  - Barbara Wucherpfennig, Classroom Teacher
  - Matt Montello, Classroom Teacher
  - Matt Waggoner, Classroom Teacher
  - Pam Edmondson, Other Staff
  - Zoe Milkie, Parent
  - Mariam Atallah, Student
  - Natali Duran, Student
  - Ryan Noghani, Student
3. Pledge of Allegiance: Mariam Atallah led the pledge of allegiance
4. Welcome and Introductions: The council welcomed Dr. Bentley to Hillcrest High School and Introductions were made

**II. Action Items**

1. Approve minutes from previous meeting (November 29, 2021)  
*It was M/S/C to approve the minutes from the November 29, 2021 meeting (Garnett/Wucherpfennig) (10/0/0)*
2. Approve Expenditures for LCFF-LI
  - a) NTE \$5,000 for additional release time for teacher collaboration and professional development  
*It was M/S/C to approve NTE \$5,000 from LCFF-LI funds for teacher collaboration and professional development (Garnett/Edmondson) (10/0/0)*
  - b) NTE \$1,200 for a site license to provide teacher access to Edpuzzle  
*It was M/S/C to approve NTE \$1,200 from LCFF-LI funds for an Edpuzzle site license (Garnett/Milkie) (10/0/0)*
3. Approve Expenditures for LCFF-EL
  - a) None

**III. Discussion/Information**

1. Budget Reports by Funding Source: Mrs. Schiessel reviewed the current budgets for LCFF-LI and LCFF-EL and shared that funds no longer needed to be set aside for

additional interactive smart panels as this project is being taken over by the IT department.

2. Training Topics:

- [District Parent Involvement Policy](#): The council reviewed this and commented that it should be updated in light of current restrictions as procedures and protocols for visitors on school campuses have changed. It was suggested that options such as Zoom and Google Meets should be utilized to encourage and provide access for parent involvement while still preserving the health and safety of all.
- [Uniform Complaint Procedures](#): There were no comments or input with regards to this item.
- [Williams Act Notice to Parents, Guardians, Pupils, and Teachers](#): There were no comments or input with regards to this item.
- Comprehensive Site Safety Plan: Mrs. Schiessel shared input from the Safety Committee Meeting that was held on January 14, 2021. Mrs. Milkie asked for clarification regarding Covid testing protocols. Mrs. Schiessel explained the current weekly testing that is taking place within the choir and athletic programs. Dr. Bentley clarified the District-wide testing that took place following the three day weekend for Martin Luther King Jr. Day and that will take place again following the President's Week Break. There was no other input with regards to the Comprehensive Site Safety Plan.
- Current School Accountability Report Card: Mrs. Schiessel reviewed the most recent School Accountability Report Card. One difference from previous years is that assessment data includes iReady scores as last year the District opted to utilize these in place of the state-wide CAASPP testing. Miriam Atallah commented that the iReady assessment takes time away from instruction as this assessment takes several class periods to complete and is given multiple (three) times throughout the school year. Ms. Atallah commented that from the student perspective, the test is repetitive as the questions and prompts are the same from one administration to the next. Mrs. Milkie commented that the iReady takes too much away from class time and is not helpful for students who experience test anxiety. Mr. Montello shared that the data generated by iReady is useful to identify students in each grade level who are struggling with reading. Ms. Wucherpfennig commented that the iReady is a good predictor of how students will do on state assessments. Dr. Bentley added that there is value in collecting data from our students, particularly where teachers are using the data to inform instruction. Natalie Duran commented that it would be more beneficial to change the test as there are the exact same questions every single time. Mr. Garnett commented that this assessment tool was promoted as being interactive and self-adapting to each student and should not be repetitive and the responsibility should be on each teacher to use this data to inform instruction.

3. School Plan for Student Achievement (SPSA)

- Review/analyze achievement data: Included in the SARC discussion

- Evaluate effectiveness of SPSA actions: The team reviewed and completed the SPSA evaluation template.
  - Begin reviewing and updating SPSA goals/actions: The council reviewed areas that could be updated such as technology being less of a need now that each student has his/her own device and language relating to tutors for Lit Center and Homework Zone.
4. [Local Control and Accountability Plan](#) Input: There was no input included at this time. Mrs. Milkie encouraged all council members to participate in the District LCAP meetings that are being held via Zoom.
  5. Reports from Parent Committees
    - English Learners Advisory Committee (ELAC): Mrs. Schiessel explained that the ELAC committee has lost some members and will be going through the election process again.
    - Action Team for Partnership (ATP): Mr. Garnett shared that all of the information and links for opportunities for parent involvement are being localized in one section of the school website to provide ease of access for families.
    - District Parent Advisory Committee (PAC): Mrs. Milkie shared that the committee reviewed where funds are being allocated and explored the California Dashboard. Mrs. Milkie again encouraged participation in District LCAP meetings.
  6. Program Reports
    - Professional Development Opportunities (Paraprofessionals, Teachers): Mrs. Schiessel shared that recent PD/Teacher collaboration days have been postponed due to the recent Covid surge and challenges in securing substitutes. These will be rescheduled for later in the Spring.
    - Parent and Family Involvement Opportunities: The Guidance Department will be hosting a Cash for College workshop for parents and students at 5:00pm in the Library on February 24.
    - Interventions: Nothing additional to report
  7. Principal's Report: Dr. Bentley shared that she has been spending the last month meeting with staff and teachers through one-on-one meetings. Over 40 different individuals have participated in this. She has met with various student groups such as ASB, participated in the first meeting of the new Best Buddies club and attended various different athletic events as she is working to learn more about Hillcrest High School.

#### **IV. Hearing Session/Public Comments**

*This item is placed on the agenda so that members of the audience have the opportunity to speak regarding subjects or concerns that do not appear on the agenda. The chair reserves the right to limit the speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35154.5 prohibit the council from discussion or acting upon matters not on the agenda.*

There were no public comments.

#### **V. Adjournment**

1. Agenda building for next meeting
2. The next SSC meeting is scheduled for February 28, 2022.

3. Adjournment: It was M/S/C to adjourn the meeting at 3:50pm (Milkie/Montello)  
(10/0/0)