

**Arlanza Elementary School  
School Site Council Minutes  
September 21, 2021  
Meeting Location: Room 11  
Time: 3:15 - 4:15 PM**

**I. Introductory Procedure**

1. Call to Order 3:20pm
2. Establishment of Quorum Yes 9/10
3. Pledge of Allegiance Recited by SSC Members
4. Welcome and Introductions Ms. Confidence Johnson welcomed everyone

**II. Training Topics**

1. School Site Council Roles and Responsibilities Training Provided by Ms. Johnson

**III. Action Items**

1. Approve Officers
  - a. Chairperson- Wynette Albachten
  - b. Vice Chairperson-Erika Gutierrez
  - c. Secretary- Cheryl Harvey
2. Approve Parent Advisory Committee Representative from Parent Members-NA
3. Approve minutes from May 2021 Motion-Wynette Albachten, Seconded-Andrea Trevino
4. Approve an Expenditure Limit of \$500 (or less)-No expenditures
5. Approve Expenditures for: N/A

**IV. Discussion/Information**

1. Budget Reports by Funding Source-Ms. Johnson reviewed the Budget Reports. There was a motion to moved \$2000 from LCFF-LI Professional/Consulting Services and Operating Expenditures to Materials and Supplies. Motion-Cheryl Harvey, Seconded-Mayra Lopez all in favor
2. Review Bylaws-Reviewed and approved by SSC
3. Review Summary of SSC Elections-Reviewed by Ms. Johnson
4. School Plan for Student Achievement-Reviewed by Ms. Johnson regarding the our Goals of: Conditions of Learning, Parent Involvement, and Student Engagement
5. Local Control and Accountability Plan Input- No input
6. Reports from Parent Committees
  - English Learners Advisory Committee (ELAC)-Will be provided at the October 19, 2021 meeting
  - Action Team for Partnership (ATP)-No Report
  - District Parent Advisory Committee (PAC)-No Report
    - There was a motion to elect Teresa Fernandez as representative for Arlanza at the district level.
7. Program Reports
  - Professional Development Opportunities (Paraprofessionals, Teachers)-Teachers attended training for Literacy Partners in August 2021. Throughout the year, the Instructional Coach will provide PD as well as district office departments
  - Parent and Family Involvement Opportunities-Information is provided to parents via Class Dojo AERIES Portal, Blackboard and Marquee

- Interventions-Ms. Johnson discussed interventions provided by the Early Literacy Teacher and Early Numeracy Teacher. The Instructional Coach will support the instruction in the classroom.
8. Principal's Report
- Students are acclimating well since the return to school. The staff provided support in various areas both academically and social-emotionally. Attendance Incentives will begin at the end of this month.

#### **V. Hearing Session/Public Comments**

*This item is placed on the agenda so that members of the audience have the opportunity to speak regarding subjects or concerns that do not appear on the agenda. The chair reserves the right to limit the speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35154.5 prohibit the council from discussion or acting upon matters not on the agenda.*

#### **VI. Adjournment**

1. Agenda building for next meeting-School Compact and Site Parent Involvement Policy, Review and Analyze Data, and Evaluated Effectiveness of last year's SPSA
2. The next SSC meeting is scheduled for October 19, 2021
3. Adjournment: Action Item-4:40pm