

STEPS TO

Dual Enrollment



CONNECT WITH YOUR HIGH SCHOOL COUNSELOR



If you are interested in earning free college credit through the Dual Enrollment program, connect with your high school counselor and they can provide you with some of your school's next steps.

COMPLETE THE PARENT AUTHORIZATION FORM

Complete the RCC parent authorization form and follow the submission guidelines. This form can be obtained from your high school guidance counselor or Career Office. <https://www.rcc.edu/become-a-student/dual-enrollment-student.html>



APPLY TO RIVERSIDE CITY COLLEGE



If you're interested in starting your educational journey with the Dual Enrollment program, go to www.rcc.edu and submit an application. Processing your application takes one to two business days. After processing, you will receive a welcome email containing a student ID number, student email address and instructions for [MyPortal](#).

RECEIVE CONFIRMATION EMAIL FROM RCC DUAL ENROLLMENT

Once you have submitted your parent authorization form, you will receive a confirmation email from RCC's Dual Enrollment. The email will confirm that you are cleared for registration. Follow the instructions provided to log into [MyPortal](#) and Register for classes



LOG INTO [MYPORAL](#)



Sign in using YOUR RCCD student email address. The default password is the first initial of your first name in uppercase and the first initial of your last name in lowercase with your six-digit date of birth.

REGISTER FOR CLASSES

Register for classes using [MyPortal](#). Speak to your guidance counselor if you are not sure which class to register for.



ATTEND CLASS &
Earn College Credit

STILL HAVE A QUESTION?

Contact RCC Dual Enrollment
 DualEnrollment@rcc.edu