



**La Granada Elementary School**  
**School Site Council Agenda**  
**September 10, 2020**  
**Join Zoom Meeting**



<https://zoom.us/j/5422993962?pwd=NkhHYXdSUjdaYXRvcDVzeVg0ZjZWZz09>

**Meeting ID: 542 299 3962**

**Passcode: lagranada**

**2:30p.m.**

**I. Introductory Procedure**

1. Call to Order
2. Establishment of Quorum
3. Pledge of Allegiance
4. Welcome and Introductions

**II. Action Items**

1. Approve SSC Officers
2. Approve Parent Advisory Committee Representative
3. Minutes of Meeting held May 14, 2020
4. Approve Categorical Expenditure Limit (\$500 or less)
5. Approve Categorical Expenditures Requests (TI, LCFF-LI, LCFF-EL)

**III. Discussion/Information**

1. Budget Reports by Funding Source
2. Training Topics:
  - SSC Roles and Responsibilities
  - Review Bylaws
  - Election Summary
3. SPSA Report and Input
  - SPSA Goal Summary
4. Reports from Parent Committees
  - English Learners Advisory Committee (ELAC)
  - Action Team for Partnership (ATP)
  - District Parent Advisory Committee (PAC)
5. Program Reports
  - Professional Development Opportunities (Paraprofessionals, Teachers)
  - Parent and Family Involvement Opportunities
  - Interventions
6. Principal's Report

**IV. Hearing Session/Public Comments**

*This item is placed on the agenda so that members of the audience have the opportunity to speak regarding subjects or concerns that do not appear on the agenda. The chair reserves the right to limit the speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35154.5 prohibit the council from discussion or acting upon matters not on the agenda.*

**V. Adjournment**

1. Agenda building for next meeting
2. The next SSC meeting is scheduled for October 8, 2020.
3. Adjournment: Action Item



**Escuela Primaria La Granada**  
**Concilio Escolar Agenda**  
**10 de Septiembre del 2020**  
**Join Zoom Meeting**



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**Meeting ID: 542 299 3962**

**Passcode: lagranada**  
**2:30p.m.**

**I. Procedimientos de Introducción**

1. Llamar al orden
2. Establecer el Quórum
3. Juramento a la bandera
4. Bienvenida e introducción de miembros de SSC

**II. Asuntos de Acción**

1. Aprobación de Oficiales del Concilio Escolar
2. Aprobación Representante del Comité Consejero de Padres
3. Aprobación los Minutas de la reunión del 14 de mayo 2020
4. Aprobación del límite de gastos de los fondos categóricos (\$500 o menos)
5. Solicitudes de Gastos Propuestos de los fondos categóricos (TI, LCFF-LI, LCFF-EL)

**III. Diálogo/Información**

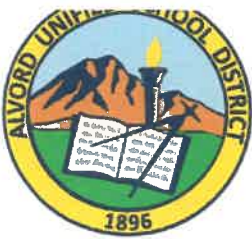
1. Reportes del Presupuesto
2. Entrenamiento:
  - a. La función y responsabilidades de SSC
  - b. Repasar los reglamentos de SSC
  - c. Resumen de la elección SSC
3. Repasar, recomendaciones y actualización del Plan Escolar Para Logros Estudiantiles
  - a. Resumen de las metas SPSA
4. Reportes de los comités de padres
  - a. Reporte ELAC
  - b. Reporte ATP
  - c. Reporte PAC
5. Reportes de Programas
  - a. Oportunidades de Desarrollo Profesional (Semiprofesionales, Maestros)
  - b. Oportunidades para la participación de Familia y Padres
  - c. Intervenciones
6. Reporte del Director

**IV. Sesión de Audiencia/Comentarios del Público**

*Este artículo se pone en la agenda para que los miembros en asistencia tengan la oportunidad de presentar asuntos o preocupaciones que no estén en la Agenda. La presidencia se reserva el derecho de limitar el tiempo de exponer a tres minutos. La Sección 54954.2 del Código del Gobierno y la Sección 35145.5 del Código de Educación prohíben al Concilio tomar acción sobre asuntos que no estén en la agenda.*

**V. Clausura:**

1. Desarrollo de la agenda para la próxima reunión
2. La próxima reunión del Concilio Escolar está programada para el 8 de octubre del 2020
3. Clausura: Asunto de Acción



**La Granada Elementary School**  
**School Site Council Minutes**  
**May 14, 2020**

Zoom Meeting

9:00 a.m.



- I. Introductory Procedures
  1. Meeting was called to order at 9:05 am by Dr. Gomez.
  2. Establishment of Quorum: Quorum was established with 7 out of 10. The following members were present: Gina Maharaj, Melony Morales, Melissa Whisler, Jessica Hernandez, Guadalupe Brito, Sarah Rodriguez, and Dr. Gomez.
  3. Pledge of Allegiance was recited.
  4. Members were introduced, welcomed and asked to sign in.
- II. Action Items
  1. There were no revisions noted in the April 16, 2020 minutes:
    - a. It was motioned by Mrs. Whisler/seconded by Ms. Brito/carried by all (Whisler/Brito 6/0/0) to approve the minutes.
  2. Approve Categorical Expenditures Requests (TI, LCFF-LI, LCFF-EL)
    - a. There weren't any proposed expenditures for the 2019-2020 school year.
      - o Expenditures such as the salary for our instructional coach, paper, ink, laminating film, digital licenses, and poster paper were discussed to begin the 2019-2020 school year.
  3. (Title I Sites) Approve 2020-2021 Title I, Part A Reservations, Required
    - a. This item was tabled for a future meeting. The district is waiting to hear from the state on finalized budgets.
    - b. Parent Involvement (1%) \$
    - c. Transportation: NCLB Program Improvement School Transfers \$
    - d. Homeless Services \$
  4. (Title I Sites) Approve 2020-2021 Title I, Part A Reservations, Allowable
    - a. This item was tabled for a future meeting. The district is waiting to hear from the state on finalized budgets.
    - b. Centralized Staffing \$  
(ELTs, District Instructional Specialists, BIAs)  
Summer Extended Learning Opportunities
  5. (Title I Sites) Approve participation in a Title I School-Wide Program (Elementary)
    - a. Dr. Gomez explained to the committee how schools are considered Title I and the difference between a school-wide program.
    - b. It was motioned by Mrs. Hernandez/seconded by Ms. Brito/carried by all (Hernandez/Brito 6/0/0) to approve participation in a Title I School-Wide Program.
  6. Approve site categorical budgets for 2020-2021
    - a. There were proposed expenditures for the 2020-2021 school year.
      - o Expenditures such as the salary for our instructional coach, paper, ink, laminating film, digital licenses, and poster paper were discussed to begin the 2020-2021 school year.
      - o It was motioned by Mrs. Whisler/seconded by Mrs. Maharaj/carried by all (Whisler/Maharaj 6/0/0) to approve all Title 1/LCFF-LI/LCFF-EL expenditures as listed on the expenditure request sheet.
  7. **Approve the 2020-2021 School Plan for Student Achievement**

- a. Dr. Gomez reviewed the SPSA including, data, goals, expenditures, actions and strategies.
  - b. It was motioned by Mrs. Whisler/seconded by Mrs. Hernandez/carried by all (Whisler/Hernandez 6/0/0) to approve the 2020-2021 School Plan for Student Achievement.
8. Approve Title I School Compact
- a. It was motioned by Mrs. Maharaj/seconded by Ms. Brito/ carried by all (Maharaj/Brito 6/0/0) to approve the School Compact for the 2020-2021 school year.
9. Approve Title I Site Parent Involvement Policy
- a. It was motioned by Mrs. Hernandez/seconded by Mrs. Whisler/carried by all (Hernandez/Whisler 6/0/0) to approve the Site Parent Involvement Policy for the 2020-2021 school year.
10. Approve Comprehensive School Safety Plan for 2019-2020 (rescheduled from November 2019 and January 2020)
- a. It was motioned by Mrs. Maharaj/seconded by Ms. Brito/carried by all (Maharaj/Brito 6/0/0) to approve the Comprehensive School Safety Plan for the 2019-2020 school year.

### III. Discussion/Information

#### 1. Budget Reports

- a. Categorical budgets were reviewed and discussed.
  - o Dr. Gomez explained the categorical budgets that La Granada receives such as LCFF-LI, LCFF-EL, and Title I and the balances of each one.

#### 2. Training Topic:

- a. Plan Election Cycle for August, 2020
  - o Dr. Gomez discussed the election process for parents, teachers, and other staff members. She stated that nominations for teachers start at the end of this school year and revisited in August along with the voting at the first meeting. The parent process begins in August with nomination forms, ballots, and first meeting in September of 2020.
- b. SSC Committee Evaluation
  - o Members reviewed, discussed and completed the end of year SSC evaluation.
    - Members decided to fill out the evaluation as a whole team. Dr. Gomez explained each section of the year end evaluation.

#### 3. School Plan for Student Achievement (SPSA)

- o Continue monitoring student progress and implementation of SPSA goals/actions.
- o Dr. Gomez stated that there weren't any data points to discuss since the school closures. She did review the state academic data within the SPSA.

#### 4. Parent Committee Reports

- a. ELAC Report
  - o ELAC members discussed after school tutoring for ELs. The committee agreed on the purchase of up to 25 iPads to support EL tutoring during distance learning. They also asked if the reclassification criteria would change since the ELPAC was not completed. Dr. Gomez stated that there may be the possibility that ELPAC would resume in the fall.
- b. ATP Report
  - o ATP meetings were suspended since school closures. No report given.
- c. PAC Report

- o At the last PAC meeting, the LCAP was presented and discussed.
- o Next PAC meeting will be May 19.

5. Principal's Report

- a. Upcoming events include: Aeries student registration online opening 6/12/20.

IV. Hearing Session/Public Comments

1. The following discussion was brought forward:

- a. There weren't any topics that were brought forth for discussion.

V. Adjournment: Action Item

- a. It was motioned by Mrs. Maharaj/seconded by Mrs. Hernandez/carried by all (Maharaj/Hernandez 6/0/0) to adjourn the meeting at 10:29 am.

***The next School Site Council meeting is scheduled for September 2020***

**Alvord Unified School District**  
**La Granada Elementary School**  
**September 14, 2020**  
**Categorical Budget Expenditure Request 2020-2021**

<b>TI- \$29,129.86</b>						
<b>Vendor</b>	<b>Item Requested</b>	<b>Description</b>	<b>Quantity</b>	<b>Price</b>	<b>SPSA Goal</b>	<b>Justification - How Supplemental</b>
Intelli-Tech	Computers	Computers	2	NTE \$2,600	1, 2, 3	Desktop computers for office use in all SPSA goals. They will support attendance, enrollment, SPSA development virtual meetings, and financial budgets.

<b>LCFF-LI- \$9,859.37</b>						
<b>Vendor</b>	<b>Item Requested</b>	<b>Description</b>	<b>Quantity</b>	<b>Price</b>	<b>SPSA Goal</b>	<b>Justification - How Supplemental</b>

<b>LCFF-EL- \$18,798</b>						
<b>Vendor</b>	<b>Item Requested</b>	<b>Description</b>	<b>Quantity</b>	<b>Price</b>	<b>SPSA Goal</b>	<b>Justification - How Supplemental</b>

\*\*revised 9/14/2020



**Alvord Unified School District**  
Our Promise: All students will realize their unlimited potential.

## **School Site Council Training** **Roles and Responsibilities**

La Granada Elementary  
9/10/20



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### **Training Objectives**

Understand the purpose of School Site Council (SSC) by reviewing:

- Council Role
- Member Responsibilities
- Council Organization
- Meetings



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## Role of the School Site Council

[Bylaws Article II and EC § 64001]

- Analyze/evaluate academic achievement
- Develop/approve the school plan
- Provide on-going monitoring of implementing the plan
- Evaluate the plan's effectiveness annually
- Participate in school program reviews

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## Responsibilities of Members

[Bylaws Article II, III and EC § 64001]

- Attend all meetings
- Develop and approve the SPSA
- Participate in on-going monitoring of the plan
- Evaluate and review the SPSA annually
- Make modifications to reflect changing needs and priorities

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## Programs Included in School Plans

**Federally Funded Programs:** *Schools must qualify to participate.*

- Title I Schoolwide Program (SWP)
- Title I Targeted Assistance School Program (TAS)

**State Funded Services:** *All schools provided services.*

- Local Control Funding Formula, Low Income (LCFF-LI)
- Local Control Funding Formula, English Learners Services (LCFF-EL)

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## Council Organization – Overall

[Bylaws Article III and EC § 52852, 64001]

All councils include:

- *Principal*
- *Classroom Teachers*
- *Other School Personnel*
- *Parents/Community Members*

Only secondary councils include:

- *Students*

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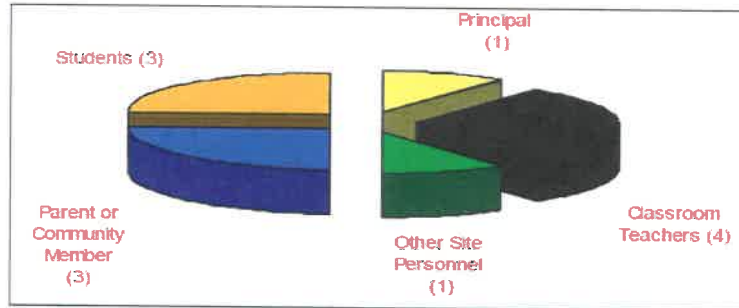
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## Secondary Council Organization

[Bylaws Article III and EC § 52852, 64001]

### Twelve Member Council

Parent/Community membership is equal to school staff membership



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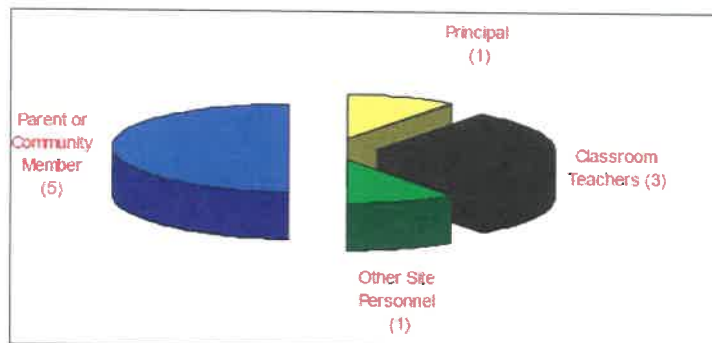
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## Elementary Council Organization

[Bylaws Article III and EC § 52852, 64001]

### Ten Member Council

Parent/Community membership is equal to school staff membership



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## Election Results Summary

Review at the September meeting

Include for each peer group:

- Names of people on ballot
- Voting tally by person
- Statement of who won election

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## Council Organization – Key Points

[Bylaws Article III, Section 2-6 and IV]

Review the following in the SSC Bylaws:

- Term of Office
- Membership Termination
- Resignations
- Vacancies for one and two year terms
- Electing Officers

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## Conducting Council Meetings

- Use the sign-in sheet
- Follow the agenda
- Include a public hearing session
- Conduct meeting using an agreed upon procedure
- Maintain descriptive meeting minutes

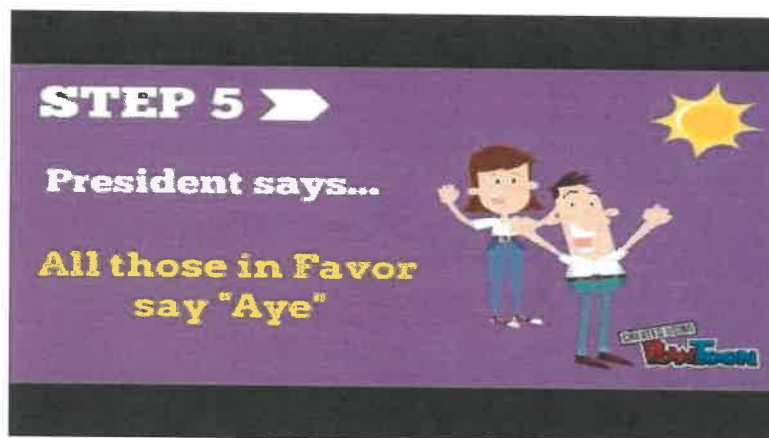
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## Council Meetings – Quorum

[Bylaws Article VI, Section 6]

### Quorum

51% of the total membership

Elementary = 6 members minimum

Secondary = 7 members minimum

Quorum minimum  
never changes!

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## Council Meetings – The Greene Act

Education Code §35147 specifies:

- Open all meetings to the public
- Allow the public address SSC
- Post notice of meeting 72 hours before meeting
- Do not act on items not included on the posted agenda

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## School Site Council Reminder

Archive the following records for five years:

### ***Meeting Packets***

- Agenda
- Sign-in Sheet
- Minutes
- Handouts

### ***Election Documentation***

- Nomination Forms
- Ballots
- Summary of Election Results

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**ALVORD UNIFIED SCHOOL DISTRICT**  
**Board of Education Approved August 2002\***  
**SCHOOL SITE COUNCIL BYLAWS**

**La Granada Elementary School**  
**Site Approved – September 12, 2019**

\*Schools may not revise or edit the SSC Bylaws template without consulting with the State and Federal Programs Office.

**ARTICLE I**  
**Name of Council**

The name of this council shall be the La Granada Elementary School Site Council.

**ARTICLE II**  
**Role of Council**

The school improvement plan, including a budget, shall be developed and recommended by the School Site Council. The School Site Council, following approval of a school improvement plan by the school district governing board, shall have ongoing responsibility to review with the principal, teachers, other school personnel, and pupils (secondary only) the implementation of the school improvement program and to assess periodically the effectiveness of such a program. Modifications or any improvement to the plan or budgets that are included in the plans shall be developed, recommended, and approved or disapproved in the same manner. The council shall carry out all other duties and responsibilities assigned to it in Education Code 64001 of the State of California.

**ARTICLE III**  
**Members**

Section 1 – Size and Composition

The School Site Council shall be properly constituted.

Education Code Sections 52852 and 64001 and Alvord Unified School District require that a school site council be established at each school that participates in SIP, SBCP, or SB 65 and sets forth the following composition of that council:

- The principal
- Teachers selected by school's teachers
- Classified employees selected by the school's classified employees
- Other school personnel, where applicable, selected by other school personnel
- Parents/guardians of the students attending the school, chosen by other such parents/guardians or community members selected as representatives by such parents/guardians<sup>1</sup>

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<sup>1</sup> A parent or guardian of a student is defined in the *California Code of Regulations (1990)*, Section 4002, as a parent or guardian who is not employed by the school district. Within the SIP provisions this limits a parent or guardian who is a district employee to being able only to serve on the staff position of the SSC and then only at the school site where he or she is employed. The SBCP and SB 65 programs provide for a wider range of parent/employee membership through the following language in Education Code Sections 52852: "An employee of a school who is also a parent or guardian of a pupil who attends a school other than the school of the parents or

--In secondary schools, students attending the school, chosen by other such students

The needs and resources of the school improvement program require that membership include broad representation of parents, students, and staff, including all socioeconomic and ethnic groups represented in the school attendance area.

Representation on the council shall be: the principal, representatives of teachers selected by teachers at the school, other school personnel selected by other school personnel at the school, parents of pupils attending the school selected by such parents, and pupils (secondary only) selected by pupils attending the school. The council shall be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel; and (b) equal numbers of parents and pupils (secondary only).

No alternates are allowed.

Classroom teachers shall constitute the majority of those persons representing school staff.

Council members representing parents and/or community members may be employees of the school district but may not serve as a parent representative at the site of employment.

The process for selecting members of the School Site Council may be as follows: nominating and balloting electoral process within each required group. Members are selected by their peers.

#### Section 2 – Term of Office

All members of the council shall serve for no more than a one-year term. Members may succeed themselves for an additional year(s) if re-elected by their peers. However, if two-year terms are utilized, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except the principal) shall serve for a one-year term only during the first year of the council's existence. In the use of two-year terms, after the first year of the council's existence, all terms shall be two years in length. At the first regular meeting of the council, a chance method shall be used to determine which members shall serve one-year terms.

#### Section 3 – Termination of Membership

A member shall no longer hold membership should he or she cease to be a resident of the area or no longer meets the membership requirements under which he or she was selected; e.g., a parent becomes employed by the site. Membership may be terminated for any member who is absent from three consecutive regular meetings with the approval of a majority of the council's members.

#### Section 4 – Transfer of Membership

Membership in the School Site Council is not transferable or assignable.

#### Section 5 – Resignation

Any member may resign by filing a written resignation with the School Site Council.

#### Section 6 – Vacancy

Any vacancy on the council shall be filled for the remainder of the school year with the approval of the majority of the council members. Council members may make nominations for vacancies. If the unexpired term is for another full year thereafter, the term for that year shall be filled through the regular selection process.

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guardian's employment, is not disqualified by virtue of this employment from serving as a parent representative on the school site council established for the school that his or her child or ward attends."



## **ARTICLE IV Officers**

### Section 1 – Officers

The officers of the School Site Council shall be a chairperson, vice-chairperson, secretary, and such other officers, as the council may deem desirable.

### Section 2 – Election and Term of Office

The officers of the School Site Council shall be elected annually and shall serve for one year. Officers may be re-elected.

### Section 3 – Removal

Any officer may be removed by a two-thirds vote of all members sitting on the School Site Council whenever, in the judgment of the council, the best interests of the council would be served.

### Section 4 – Vacancy

A vacancy in any office because of death, resignation, removal, disqualification, or otherwise shall, by special election, be filled by the School Site Council for the unexpired portion of the term.

### Section 5 – Chairperson

The chairperson shall preside at all meetings of the School Site Council and may sign all letters, reports, and other communications of the School Site Council. In addition, the chairperson shall perform all duties incident to the office of chairperson and such other duties as may be prescribed by the School Site Council from time to time.

### Section 6 – Vice-Chairperson

The duties of the vice-chairperson shall be to represent the chairperson in assigned duties and to substitute for the chairperson during his or her absence, and the vice-chairperson shall perform such other duties as from time to time may be assigned by the chairperson or by the School Site Council.

### Section 7 – Secretary

The secretary shall keep the minutes of the meetings, both regular and special, of the school site council and shall promptly transmit to each of the members, to the school district, and to such other persons as the School Site Council may deem, true and correct copies of the minutes of such meetings; see that all notices are duly given in accordance with the provisions of these bylaws; keep the group's records, including attendance; keep a membership list with addresses and telephone numbers of members; and, in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to the office by the chairperson or by the School Site Council.

## **ARTICLE V Committees**

### Section 1 – Standing and Special Committees

The School Site Council may from time to time establish and abolish such standing or special committees as it may desire. No standing or special committee may exercise the authority of the School Site Council.

### Section 2 – Membership

Unless otherwise determined by the School Site Council in its decision to establish a committee, the chairperson of the School Site Council shall appoint members to the various committees.

### Section 3 – Term of Office

Each member of a committee shall continue as such for the term of his or her appointment and until his or her successor is appointed, unless the committee shall be sooner terminated or abolished, or unless such member shall cease to qualify as a member thereof.

### Section 4 – Rules

Each committee may adopt rules for its own government not inconsistent with these bylaws or with rules adopted by the School Site Council or with policies of the governing board.

### Section 5 – Quorum

Unless otherwise provided in the decision of the School Site Council designating a committee, a majority of the committee shall constitute a quorum, and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

### Section 6 – Vacancy

A vacancy in the membership of any committee may be filled by an appointment made in the same manner as provided in the case of the original appointment.

## **ARTICLE VI Meetings of the School Site Council**

### Section 1 – Regular Meetings

The School Site Council shall meet regularly (minimum of 7 meetings per year).

### Section 2 – Special Meetings

Special meetings may be called by the chairperson or by majority vote of the School Site Council.

### Section 3 – Place of Meetings

The School Site Council shall hold its regular monthly meetings and its special meetings in a facility provided by the school and readily accessible by all members of the public, including handicapped persons.

### Section 4 – Notice of Meetings

Notice of the meeting must be posted at the school site or other appropriate place accessible to the public. The notice of the meeting must be posted at least 72 hours before the meeting. The notice must include the date, time, and location of the meeting and contain an agenda describing each item of business to be discussed or acted upon.

### Section 5 – Decisions of the School Site Council

All decisions of the School Site Council shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance. Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote of the council. Absentee ballots shall not be permitted.

#### Section 6 – Quorum

The presence of 51 percent of the total membership shall be required in order to constitute a quorum necessary for the transaction of the business of the School Site Council.

#### Section 7 – Conduct of Meetings

Councils or committees may not take any action on any items of business unless that item was on the posted agenda, unless the members, by a unanimous vote of those present, find that there is a need to take immediate action and that the need for action came to the attention of the council or committee subsequent to the posting of the agenda.

#### Section 8 – Meetings Open to the Public

All regular and special meetings of the School Site Council and of its standing or special committees shall be open at all times to the public.

#### Section 9 – Hearing Session

This item is to be placed on the Agenda so that members of the audience have an opportunity to speak regarding subjects or concerns that do not appear on the Agenda. The chairperson reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Council from discussing or acting upon matters not on the Agenda.

### **ARTICLE VII Amendments**

These bylaws may be amended by a two-thirds vote of the members of the School Site Council. Amendments must conform with State and Federal guidelines and must be presented to the membership one month prior to voting. The Alvord Unified School District Board of Education shall have final approval of all Bylaws.

Removed references to outdated Education Code (EC 52012 and 54724) and added reference to correct Education Code 64001 during 8/14/2017 review.

**DISTRITO ESCOLAR UNIFICADO ALVORD**  
**PROCEDIMIENTOS APROBADOS POR LA MESA DIRECTIVA REGLAMENTOS**  
**del CONCILIO ESCOLAR**

(Aprobados por la Mesa Directiva , el 1 de agosto del 2002) [Escuela](#)

[Primaria La Granada](#)

*Aprobado por la Escuela = 12 de septiembre del 2019*

**Artículo I - Nombre del Concilio**

El nombre de este concilio deberá ser Concilio Escolar de la Escuela Primaria La Granada.

**Artículo II - Propósito del Concilio**

El plan para el mejoramiento escolar, incluyendo el presupuesto, deberá ser desarrollado y recomendado por el Concilio Escolar. El Concilio Escolar, después de la aprobación del plan de mejoramiento escolar por la mesa directiva del distrito escolar, deberá tener la responsabilidad continua de revisar con el director/a, los maestros, otros miembros del personal escolar, y los estudiantes (únicamente escuelas secundarias) la implementación del programa de mejoramiento escolar y de evaluar periódicamente la efectividad de dicho programa. Las modificaciones o cualquier mejoramiento al plan o presupuestos que están incluidos en el plan deberán ser desarrollados, recomendados y aprobados o negados de la misma forma.

**Artículo III - Miembros**

**Sección 1 - Tamaño y Composición**

El Concilio Escolar deberá estar propiamente constituido.

La secciones del Código de Educación 52852 y 64001 y el Distrito Escolar Unificado Alvord requiere que se establezca un concilio escolar en cada escuela y que participe en SIP, SBCP o SB 65 y declara la siguiente composición de dicho concilio:

- El Director/a
- Maestros seleccionados por los maestros de la escuela
- Empleados clasificados seleccionados por los empleados clasificados de la escuela
- Otros miembros del personal escolar, en donde aplique, seleccionado por otros miembros del personal escolar
- Padres / guardianes de los estudiantes que asisten a la escuela, seleccionados por otros padres /guardianes<sup>2</sup> o miembros de la comunidad seleccionados como representantes por dichos padres/guardianes
- En las escuelas secundarias, los estudiantes que asisten a la escuela, seleccionados por otros estudiantes de dicha escuela.

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<sup>2</sup> Un padre o guardián de un estudiante se define en el Código de Reglamentos de California (1990), sección 4002, como un padre o guardián no empleado por el distrito escolar. Dentro las provisiones del programa SIP se limita el padre o guardián, el cual está empleado por el distrito, de servir solo en una posición de facultad del Concilio Escolar y solo en la escuela donde el / ella esta empleado/a. Los programas SBCP y SB 65 proveen una capacidad más amplia para el padre /empleado por medio de los términos legales en la Sección 52852 del Código de Educación: "Un empleado escolar el cual también es padre guardián de un estudiante que asiste a una escuela que no sea en la que trabaja el padre o guardián, no podrá ser descalificado por virtud de este empleo de servir como padre Representante en el Concilio Escolar establecido por la escuela en la cual su hijo/a o menor bajo custodia asiste.

Las necesidades y los recursos del programa de mejoramiento escolar requieren que la membresía incluya una amplia representación de los padres, estudiantes, y personal escolar incluyendo todos los grupos socioeconómicos y étnicos representados en el área de asistencia escolar. La representación en el concilio escolar deberá ser: el director/a, representantes de maestros seleccionados por maestros de la escuela, otros miembros del personal escolar seleccionados por otros miembros de dicha escuela, padres de estudiantes que asisten a la escuela seleccionados por otros padres de estudiantes que asisten a dicha escuela, y estudiantes (únicamente escuelas secundarias) seleccionados por otros estudiantes que asisten a dicha escuela. El concilio deberá ser propiamente constituido para asegurar la paridad entre (a) el director, los maestros de salón de estudio y otros miembros del personal escolar; y (b) números iguales de padres y estudiantes (únicamente en escuelas secundarias).

No se permiten alternos.

Los maestros del salón de estudio deberán constituir la mayoría de aquellas personas representando al personal escolar.

Los miembros del concilio que representan a los padres y / o miembros de la comunidad pueden ser empleados del distrito escolar pero no pueden servir como representante de padres en la escuela de la cual están empleados.

El proceso para la selección de los miembros del Concilio Escolar puede ser el siguiente: proceso electoral de nominaciones y votación dentro de cada grupo. Los miembros son seleccionados por sus semejantes.

#### Sección 2 – Termino de Puesto

Todos los miembros del concilio escolar servirán por un periodo no más de un año. Los miembros pueden seguir en el mismo puesto por un año(s) adicional(es) si son reelegidos por sus semejantes. Sin embargo, si se utilizan términos de dos años para lograr intervalo de membresía, la mitad, o aproximación más cercana a este, de los miembros representantes de los padres y otros miembros del personal escolar (excepto el director/a) deberán servir únicamente por un término de un año durante

el primer año de la existencia del concilio. En el uso de términos de dos años, después del primer año de la existencia del concilio, todos los términos de puestos serán de dos años de duración. En la primera reunión regular del concilio, se seleccionaran por un método al azar los miembros que servirán unos términos de un año.

#### Sección 3 – Terminación de Membresía

Un miembro no deberá continuar su membresía si el o ella deja de residir en el área o no cumple con los requisitos bajo los cuales fue elegido/a: p.ej., si un padre/madre se emplea en el plantel escolar. La membresía de cualquier miembro puede termina si falta a tres reuniones regulares consecutivas con la aprobación de la mayoría de los miembros del concilio.

#### Sección 4 – Transferencia de Membresía

La membresía en el Concilio Escolar no se deberá transferir o reasignar.

### Sección 5 – Renunciación

Cualquier miembro puede renunciar del concilio sometiendo por escrito su renunciación con el nombre del Concilio Escolar.

### Sección 6 – Vacancia

Cualquier vacancia en el concilio escolar deberá ser ocupada por el resto del año escolar con la aprobación de la mayoría de los miembros del concilio. Los miembros del concilio pueden hacer nominaciones para las vacancias. Si el puesto vigente es por otro año después de esto, el puesto para este año deberá ser ocupado por medio del proceso de selección regular.

## Artículo IV - Oficiales

### Sección 1 – Oficiales

Los oficiales del Concilio Escolar deberán ser el presidente, vicepresidente, secretaria, y tales otros miembros que el concilio considere necesarios.

### Sección 2 – Elección y Terminación de Puesto

Los oficiales del Concilio Escolar deberán ser elegidos anualmente y deberán servir por un término de un año. Los oficiales pueden ser reelegidos.

### Sección 3 – Remoción de Cargo

Un oficial puede ser removido de su cargo por dos tercios del voto de todos los miembros del Concilio Escolar, en cualquier momento que, a juicio del concilio, para mejor cumplir con los intereses del Concilio.

### Sección 4 – Vacancia

La vacancia de cualquier puesto debido a fallecimiento, renuncia, remoción, descalificación, o por cualquier otra razón, por elección especial, deberá ser ocupada por el Concilio Escolar por el periodo de tiempo restante.

### Sección 5 – Presidente

El presidente deberá presidir en todas las reuniones del Concilio Escolar y podrá firmar todas las cartas, informes y otra comunicación del Concilio Escolar. Además, el presidente deberá llevar a cabo todos los deberes pertinentes al puesto de presidente y tales otras responsabilidades que en ocasión el Concilio Escolar le pueda asignar.

### Sección 6 – Vicepresidente

Las responsabilidades del vicepresidente deberán ser de representar al presidente en los deberes asignados y de sustituir para el presidente durante su ausencia. El vicepresidente, deberá ejercer tales otros deberes que en ocasión el presidente pueda asignar.

## Sección 7 – Secretaria

La secretaria mantendrá las minutas de las reuniones del Concilio Escolar, regulares y especiales, y con prontitud transmitirá a cada miembro del concilio, al distrito escolar, y a tales otras personas que el Concilio Escolar considere apropiado, copias de las minutas verídicas y correctas de tales reuniones; asegurará que todas las notificaciones de las reuniones se distribuyen debidamente de acuerdo a las provisiones de estos reglamentos; mantener archivos de grupos lo caula incluye la asistencia en cada reunión; mantener una lista de miembros con los domicilios y números de teléfono; y, en general, ejercer todos los deberes del puesto de secretaria y tale otras responsabilidades deberes que en ocasión el presidente o el Concilio Escolar pueda asignar.

## Artículo V - Comités

### Sección 1 – Comités Permanente y Especiales

El Concilio Escolar puede, de tiempo en tiempo, establecer y abolir los comités permanentes o especiales según lo descen. Ningún comité permanente y especial tendrá la autoridad igual que el Concilio Escolar.

### Sección 2 – Membresía

A menos que el Concilio Escolar determine de otra manera la decisión de establecer a un comité, el presidente del Concilio Escolar asignara a los miembros a los varios comités.

### Sección 3 – Termino de Puesto

Cada miembro de un comité deberá continuar en dicho puesto por el término asignado y hasta que su sucesor sea asignado, a menos que ocurra la terminación o abolición del comité, o a menos que dicho miembro deje de calificar como miembro.

### Sección 4 – Reglas

Cada comité pueda aprobar reglas para su propio gobierno, consistentes con estos reglamentos o con las reglas aprobadas por el Concilio Escolar o con las pólizas de la mesa gobernante.

### Sección 5 – Quórum

A menos que se haya proveído en la decisión del comité del Concilio Escolar en cuanto a la designación de un comité, la mayoría del comité debería constituir un quórum, y la acción de la mayoría de los miembros presentes será la acción del comité.

### Sección 6 – Vacancia

Una vacancia de la membresía de cualquier comité puede ser ocupada por una asignación de la misma manera según proveído en el caso de la asignación original.

## Artículo VI – Reuniones del Concilio Escolar

### Sección 1 – Reuniones Regulares

El Concilio Escolar se reunirá regularmente (mínimo 7 reuniones por año escolar).

#### Sección 2 – Reuniones Especiales

Se puede llamar reuniones especiales por el presidente o por la mayoría del voto del Concilio Escolar.

#### Sección 3 – Lugar de Reuniones

El Concilio Escolar deberá conducir sus reuniones regulares mensuales en un lugar proveído por la escuela y accesible por los miembros del público, incluyendo las personas con discapacidades.

#### Sección 4 – Notificación de Reuniones

La notificación de las reuniones se deberá exhibir en el plantel escolar o en un lugar apropiado, accesible por el público. La notificación de la reunión deberá ser exhibida por lo menos 72 horas antes de la reunión. La notificación deberá incluir la fecha, hora, y lugar de la reunión y deberá incluir la agenda describiendo cada asunto que se discutirá o la acción tomada.

#### Sección 5 – Decisiones del Concilio Escolar

Todas las decisiones del Concilio Escolar se deberán hacer únicamente después de haber tomado un voto afirmativo de la mayoría de sus miembros presentes, y que haya habido un quórum en asistencia. Cada miembro deberá tener el derecho de un voto y puede votar en cada asunto sometido para voto al concilio escolar. No se permitirán las balotas de votación por ausencias.

#### Sección 6 – Quórum

Se requiere la presencia del 51 por ciento del total de la membresía para constituir un quórum necesario para la transacción de cualquier asunto del Concilio Escolar.

#### Sección 7 – Conduciendo las Reuniones

Los concilios o comités no pueden tomar acción en ningunos de los asuntos a menos que se hayan exhibido en la agenda, a menos que los miembros, por voto unánime de los miembros presentes, deciden que existe la necesidad de tomar acción inmediata y que la necesidad para una acción llega al concilio o comité subsecuentemente a la exhibición de la agenda.

#### Sección 8 – Reuniones Abiertas al Público

Todas las reuniones regulares y especiales del Concilio Escolar y de sus comités permanentes o especiales deberán siempre estar abiertas al público.

#### Sección 9 – Sesión de Audiencias

El asunto se deberá colocar en la agenda para que los miembros de la audiencia tengan la oportunidad de opinar acerca de los asuntos o las preocupaciones que no aparecen en la Agenda. El presidente reserva el



derecho de limitar el tiempo del presentador a tres minutos. La Sección 54954.2 del Código del Gobierno 35145.5 prohíbe al Concilio Escolar discutir o tomar acción en asunto que no está en la Agenda.

#### **Artículo VII - Enmiendas**

Estos reglamentos pueden ser enmendados por dos tercios del voto de los miembros del Concilio Escolar. Las enmiendas deben concordar con las reglas Estatales y Federales y deben presentarse a los miembros del concilio un mes antes de la votación. El Distrito Escolar Unificado Alvord deberá tener la aprobación final de todas las reglas.



## E L E M E N T A R Y

### School Site Council Election Summary

#### 2020-2021 Membership Report:

*Each position on our SSC is a one year term. Open positions for 2020-2021 are five parents, three classroom teachers, and one other staff member.*

*Parents: Nomination forms were distributed to all parents during the last week of August. Six parents were nominated and the five with the most votes accepted. Ballots listing the six parents were distributed. All five open seats were filled.*

#### **Parent Ballot Results:**

<b>Parent</b>	<b>Number of Votes</b>
<i>Nilcer Brizuela</i>	<i>11</i>
<i>Abigail Maya</i>	<i>14</i>
<i>Jazmin Paz</i>	<i>12</i>
<i>Gabriela Renata Sosu</i>	<i>12</i>
<i>Sarah Rodriguez</i>	<i>14</i>
<i>Chelsea Tapia</i>	<i>18</i>

# LA GRANADA

## E L E M E N T A R Y

Teacher  
Results:

Ballot

*Teachers: Each position on our SSC is a one year term. Nomination forms were distributed to all classroom teachers for three open positions. Erika Cruz, Deborah Harrison, Gina Maharaj, Melony Morales, Linda Ortega, Dora Patini, Donna Roycroft, and Don Thompson were nominated. Ballots were distributed to all classroom teachers. Each teacher received between 1-9 votes.*

Teacher	Number of Votes
Erika Cruz	9
Deborah Harrison	4
Gina Maharaj	6
Melony Morales	8
Linda Ortega	6
Dora Patini	1
Donna Roycroft	2
Don Thompson	6

*There was a three-way tie for the third position. A classroom teacher run off ballot was distributed with the following nominees: Gina Maharaj, Linda Ortega, and Don Thompson. Each teacher received 2-4 votes.*

Teacher	Number of Votes
Gina Maharaj	4
Linda Ortega	3
Don Thompson	2

*Other Staff: Nomination forms were distributed to all other staff for our one open position. Imelda Lemon, Susan Sanchez, and Angela Gallardo-Hopkins were nominated. Ballots were distributed to all other staff. Imelda Lemon received the majority of the votes and will represent the other staff on SSC for the 2020-2021 school year.*

**Other Staff Ballot Results:**

Other Staff	Number of Votes
Imelda Lemon	7
Susan Sanchez	1
Angela Gallardo-Hopkins	1

La Granada SPSA Monitoring Tool 2020-2021								
LCAP Goals	SPSA Goals	Measure/Metric	Base	Target	Period 1	Period 2	Period 3	Period 4
<p>highly qualified staff in schools that are clean and in good repair.</p> <p>Conditions of Learning: Students will be enrolled in a comprehensive course of study taught by</p>	<p><b>ELA</b></p> <p><b>State Measure:</b></p> <p>-La Granada will decrease the average distance from standard (DFS) by 3 points in grades 3-5 in the CAASPP ELA Summative assessment.</p>	-CAASPP ELA Summative	-2018-2019 average DFS -43.7	-2020-2021 average DFS -40.7				
	<p><b>Local Measure:</b></p> <p>-Kinder- Students scoring at or above benchmark for EOY Reading Composite Score (RCS) will increase by 30% as compared to the BOY.</p>	-Acadience BOY and EOY Reading Composite Score	-Kinder BOY 25% (RCS)	-Kinder EOY 55% (RCS)				
	<p>-Grade 1- Students scoring at or above benchmark for EOY for Oral Reading Fluency (ORF) Words Correct will increase by 10% as compared to MOY.</p>	-Acadience MOY and EOY Oral Reading Fluency Words Correct	-1 <sup>st</sup> MOY ___% (ORF) Words Correct	-1 <sup>st</sup> EOY ___% (ORF) Words Correct				
	<p>-Grade 2-5- Students scoring at or above benchmark for EOY for Oral Reading Fluency (ORF) Words Correct will increase by 10% as compared to BOY.</p>	-Acadience BOY and EOY Oral Reading Fluency Words Correct	-2 <sup>nd</sup> BOY ___% (ORF) -3 <sup>rd</sup> BOY ___% (ORF) -4 <sup>th</sup> BOY ___% (ORF) -5 <sup>th</sup> BOY ___% (ORF)	-2 <sup>nd</sup> EOY ___% (ORF) -3 <sup>rd</sup> EOY ___% (ORF) -4 <sup>th</sup> EOY ___% (ORF) -5 <sup>th</sup> EOY ___% (ORF)				
	<p><b>Math</b></p> <p><b>State Measure:</b></p> <p>-La Granada will decrease the average distance from standard (DFS) by 2 points in grades 3-5 in the CAASPP Math Summative assessment.</p>	-CAASPP Math Summative	-2018-2019 average DFS -76.7	-2020-2021 average DFS -74.7				
<p><b>Local Measure:</b></p> <p>- By June 2021, the percentage of students in grades 3-5 in the "below standards" band will decrease by 20% as measured by CAASPP's Interim Assessment Blocks (IAB) in Number and Operation in Base Ten (NBT) and</p>	-CAASPP Interim Assessment Block Number and Operation in Base Ten and Fractions	NBT 3 <sup>rd</sup> : Below Standards ___% Near Standards ___% Above Standards ___% 4 <sup>th</sup> :	NBT 3 <sup>rd</sup> : Below Standards ___% Near Standards ___% Above Standards ___% 4 <sup>th</sup> :					

<p>Fractions as compared to baseline data.</p>	<p>Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p> <p>Fractions</p> <p>3<sup>rd</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 4<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p>	<p>Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p> <p>Fractions</p> <p>3<sup>rd</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 4<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p>	<p>Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p> <p>Fractions</p> <p>3<sup>rd</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 4<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p>	<p>Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p> <p>Fractions</p> <p>3<sup>rd</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 4<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p>	<p>Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p> <p>Fractions</p> <p>3<sup>rd</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 4<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___% 5<sup>th</sup>. Below Standards ___% Near Standards ___% Above Standards ___%</p>
<p><b>ELs</b> <b>State Measure:</b> - La Granada will maintain or increase the progress of our ELs English acquisition at 55% or greater in the English Learner Progress Indicator (ELPI).</p> <p><b>Local Measure:</b> - By June 2020: there will be a minimum of 20 students reclassified as fluent English proficient.</p>	<p>-CAASPP ELPI</p> <p>-2018-2019 58% of ELs making progress towards English language proficiency</p>	<p>-2020-2021 &gt;55% of ELs making progress towards English language proficiency</p>	<p>-2020-2021 EOY ___ students</p>	<p>-2020-2021 First semester ___</p>	<p>Reclassification</p>

<p><b>College &amp; Career AVID</b>  <b>State Measure:</b>                  La Granada will have a minimum of 80% of classroom teachers trained in AVID Elementary.</p>	<p>-AVID Summer Institute or Pathway trainings</p>	<p>-2020-2021 23/26 teachers started the school year trained</p>	<p>-2020-2021 Goal is 21/26 ___/26 teachers are trained ___%</p>		
<p><b>Local Measure:</b>                  La Granada will evaluate the progress of this goal through the AVID Elementary Site Visitation Forms. Based on the recommendations of the RIMS AVID Coach, LG will have at least 80% of the grade level or AE trained teachers following the recommendation such as note-taking, communication system, or organizational skills. Baseline data will be collected on the first visitation and progress will be monitored based on follow up visitations.</p>	<p>-Walkthroughs with RIMS AVID Coach and use of articulation chart</p>	<p>-2020-2021 ___/6 grade levels                  August RIMS AVID Coach Walkthrough recommended note taking PD</p>	<p>-2020-2021 ___/6 grade levels                  -November RIMS AVID Walkthrough increase of notetaking across 2 more grade levels in comparison to August</p>		
<p><b>ACHIEVE 3000</b>  <b>State Measure:</b>                  -La Granada will decrease the average distance from standard (DFS) by 3 points in grades 3-5 in the CAASPP ELA Summative assessment.</p>	<p>-CAASPP ELA Summative</p>	<p>-2018-2019 average DFS -43.7</p>	<p>-2020-2021 average DFS -40.7</p>		
<p><b>Local Measure:</b>                  La Granada will evaluate the progress of this goal through ACHIEVE 3000 lexile over time reports with the intent to have 80% of students in 2nd-5th grade increase their lexile levels on ACHIEVE 3000 level set by at least 100 points as compared to beginning of the year data.</p>	<p>-ACHIEVE 3000</p>	<p>-2<sup>nd</sup> MOY 27%                  -3<sup>rd</sup> MOY 22%                  -4<sup>th</sup> MOY 17%                  -5<sup>th</sup> MOY 8%</p>	<p>2<sup>nd</sup>-5<sup>th</sup> 80%                  -2<sup>nd</sup> EOY ___%                  -3<sup>rd</sup> EOY ___%                  -4<sup>th</sup> EOY ___%                  -5<sup>th</sup> EOY ___%</p>		

<p><b>Attendance</b>  <b>State measure:</b>          We will decrease the chronic absenteeism in the California Dashboard by 2% from 12% to 10% or less for the 2019-2020 school year.</p> <p><b>Local measure:</b>          By June 2020, the average daily attendance will increase by .5% in comparison to 2018-2019's ADA of 95.39%.</p>	<p>-CA Dashboard: Chronic Absenteeism</p> <p>-Aeries attendance reports</p>	<p>-2018-2019 12% Chronic Absenteeism Rate</p> <p>-2018-2019 ADA of 95.39%</p>	<p>-2020-2021 10% Chronic Absenteeism Rate</p> <p>-2020-2021 ADA of 95.89%</p>			
<p><b>Suspensions</b>  <b>State measure:</b>          The 2018-2019 preliminary California Dashboard results state that the suspension rate was .7%. The goal is to decrease the suspension rate by .1% making .6% or less.</p> <p><b>Local measure:</b>          By June 2020, suspensions and discipline for drugs, alcohol, tobacco, or physical violence will decrease by 3 suspensions in comparison to the 2018-2019 suspension data.</p>	<p>-CA Dashboard: Suspension</p> <p>-Aeries discipline reports</p>	<p>-2018-2019 .7% Suspension Rate</p> <p>-2018-2019 8 suspensions=72 days (19)          2 suspended          Expulsion=53          6 suspensions= 9 days</p>	<p>-2020-2021 .6% Suspension Rate</p> <p>-2020-2021 5 suspensions</p>			
<p><b>MTSS</b>  <b>Local measure:</b>          PBIS CICO tier 2 intervention will be implemented to decrease the number of incidents in grades K-5 by 5%.</p>	<p>-PBIS Tier 1 and Tier 2 meetings, presentations, agendas, sign-ins          -Aeries Discipline Reports</p>	<p>-2018-2019 Total Incidents 161          K-2 1<sup>st</sup>-20          2<sup>nd</sup>-47          3<sup>rd</sup>-43          4<sup>th</sup>-26          5<sup>th</sup>-23</p>	<p>-2019-2020 Total Incidents 153          K-          1<sup>st</sup>-          2<sup>nd</sup>-          3<sup>rd</sup>-          4<sup>th</sup>-          5<sup>th</sup>-</p>			

Engagement: Students will be educated in an environment which fosters school connectedness and is inclusive of students, parents, and staff.