

English 4A

Unit 1 Looking Into the Future--Careers .5 Credit

- Cornell Notes "25 Best Jobs in 2018" <https://money.usnews.com/money/careers/slideshows/the-25-best-jobs>
- Write a Cover Letter and a Resume use the following links for in [US News Best Jobs of 2020 | Careers | US News](#)formation: [Cover Letter Materials](#) [Resume Materials](#)
- Introduction to [Job Application](#) : Fill out [Application](#)
- Cornell Notes on MLA Format (<http://www.calstatela.edu/library/guides/3mla.pdf>), (<http://owl.english.purdue.edu/owl/resource/747/01/>)
- Career Questionnaire: Use the matchmaker assessment for a career exploration.
- Essay—[Career Research Report \(150\)](#) 1.0 Credit**

Unit 2 Communicating in Business .5 Credit

- PAPA Square: choose two articles from the following list and complete one [PAPA Square](#) on each: 1) <http://news.yahoo.com/modern-etiquette-minding-manners-workplace-092630264--sector.html>, 2) <http://www.forbes.com/sites/carminegallo/2014/07/22/7-advanced-presentation-tips-to-become-a-great-public-speaker/>, 3) http://www.helpguide.org/mental/effective_communication_skills.htm
- Career Power Point Presentation- [Rubric](#)
- Complete Fafsa
- Book Report 1.0 Credit**

Unit 3 Writing with Purpose and Style .5 Credit

- [Annotate Text](#) "What does it mean to be an 'Adult' Today" <https://www.psychologytoday.com/us/blog/adulthood-whats-the-rush/201010/what-does-it-mean-be-adult-today>
- Cornell Notes on Journalism Basics <http://journalism.missouri.edu/jan-2012/journalism-basics.html>
- [IVF Summary Paragraph](#) "10 Tips Living within your Means" <https://blog.mint.com/how-to/10-tips-to-living-within-your-means-0813/>
- Final Assessment 1.0 Credit
- Project- [Budgeting project: Spreadsheet and Essay](#)

English IV B

Unit 4 1.0 Credit

- o Cornell Notes (872-875, 936-939)
- o [The Lorelei](#) (910)
- o [A Piece of String](#) (944)
- o [What Men Live By](#) (976)

Essay—Autobiographical 1 Credit

Writing Assessment .5 credit

Unit 5 1.0 Credit

- o Cornell Notes (1104-1107, 1202-1205)
- o [The Panther/The Guitar](#) (1150)
- o [The Guest](#) (1244)
- o [The Handsomest Drowned Man in the World](#) (1346)

Book Report 1.0 Credit

Essay—Literary Interpretation (1190) 1 Credit

End of the Year Test .5 credits