

# ALVORD UNIFIED SCHOOL DISTRICT

## La Granada Elementary School School Parental Involvement Policy

\* \* \* \* \*

### **PART I. GENERAL EXPECTATIONS**

The La Granada Elementary School agrees to implement the following statutory requirements:

- The school will jointly develop with parents, distribute to parents of participating children, a School Parental Involvement Policy that the school and parents of participating children agree on.
- The school will notify parents about the School Parental Involvement Policy in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will provide accessibility and opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory students.
- The school will periodically update the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The school will adopt the school's school-parent compact as a component of its School Parental Involvement Policy.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—*

- (A) that parents play an integral role in assisting their child's learning;*
- (B) that parents are encouraged to be actively involved in their child's education at school;*
- (C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- (D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

### **PART II. DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. The **La Granada Elementary School** will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its schoolwide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:

The School Site Council (SSC) and the Leadership Team meet regularly to revisit and review the District and School Parental Policies. Information is also shared with English Language Advisory Committee (ELAC) and at staff collaborative meetings and the monthly Principal's Coffee. Staff and parents review the school-parent-student compact to insure implementation and update as needed.

Parent and staff input are essential in meeting the needs of the students, teachers and parents. Some procedure is embedded into the data, information gathering and goal setting of the SPSA process which takes place every two years, as well as independent meetings and discussions with the SSC, ELAC, Principal's Coffee, Leadership Team and staff collaborative meetings.

2. The **La Granada Elementary School** will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:

The school announces via notices home when the School Parental Involvement Policy will be reviewed and open for discussion. SSC, ELAC, Principal's Coffee and Back To School Night agendas and parent notification fliers are distributed.

The principal and project specialist distribute and discuss the Title 1 requirements and rights at Back to School Night annually.

3. The **La Granada Elementary School** will update periodically its School Parental Involvement Policy to meet the changing needs of parents and the school:

The School Site Council and the Leadership Team meet regularly to revisit and review the District and School Parental Policies. Information is also shared with ELAC and at staff collaborative meetings and the monthly Principal's Coffee. Staff and parents review the school-parent-student compact to insure implementation and update as needed.

Parent and staff input are essential in meeting the needs of the students, teachers and parents. Some procedure is embedded into the data, information gathering and goal setting of the SPSA process which takes place every year, as well as independent meetings and discussions with the SSC, ELAC, Principal's Coffee, Leadership Team and staff collaborative meetings.

4. The **La Granada Elementary School** will convene an annual meeting to inform parents of the following:

- That their child's school participates in Title I,
- About the requirements of Title I,
- Of their rights to be involved,
- about their school's participation in Title I:

At the beginning of every year, the principal will distribute and discuss the Title 1 requirements and rights at Back to School Night. Parents receive invitations to Back to School Night with information that a meeting will be held before classroom visitations to discuss the Title 1 program (including tutoring). Handouts are distributed and as the presentation is made, translation is made available. All parents are encouraged to attend. A sign in sheet provides staff with the information about to which parents were in attendance.

5. The **La Granada Elementary School** will hold a flexible number of meetings at varying times, and provide transportation, child care, and/or home visits, paid for with Title I funding as long as these services relate to parental involvement:

- At the beginning of each school year, the initial meetings for SSC, ELAC,
- Principal's Coffee, Parent Teacher Association (PTA) are held in the morning in the multi-purpose room.
- Childcare is provided for every parent meeting or training on the campus.
- Parents are polled as to what meeting time would best suit their needs for participation and the meetings are then scheduled.
- Review of the meeting time is reviewed at various times during the year to insure the needs of the parents are being met.
- Parents are provided with incentives to increase attendance and participation in parent involvement activities.

6. The **La Granada Elementary School** will provide timely information about Title I programs to parents of participating children in a timely manner:

- Parents will receive notice and agenda of SSC and ELAC meetings a minimum of 72 hours in advance
- Results of annual state testing will be mailed home in a timely manner

7. The **La Granada Elementary School** will provide to parents of participating children a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

The School provides parents a copy of the School Accountability Report Card (SARC) annually. Parents are exposed to samples of each content curriculum at SSC, ELAC and Principal's Coffee meetings. Teachers explain some of the curriculum and units of study to parents at Parent Teacher Conferences held each fall. Teachers hand parents printed copies of the Language Arts and Mathematics California Standards at Back to School Night and at Parent Teacher Conferences. Academic assessment and student progress is discussed with parents at Back to School Night and Parent Teacher conferences, or whenever a parent needs to conference with a teacher about his/her student's progress.

- Back to School Night
- Parent Conferences
- Annual Title I Meeting
- Parent Council Meetings (i.e. SSC, ELAC, ATP)

8. The **La Granada Elementary School** will provide parents of participating children if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as

appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible:

La Granada hosts an open forum for parents to participate in decision making and voicing their concerns and suggestions monthly at the Principal's Coffee. Also, parents are invited to attend any SSC or ELAC meeting. Flyers are sent home regularly and/or posted to announce meeting times of all said meetings. Childcare and translation is made available at all meetings.

9. The **La Granada Elementary School** will submit to the district any parent comments if the schoolwide plan under section (1114)(b)(2) is not satisfactory to parents of participating children:
  - School-wide plan will be shared with parents during SSC and ELAC parent meetings
  - If any parent comments dissatisfaction regarding the school-wide plan content, the comments will be forwarded to the Office of Special Projects and Accountability and to the Deputy Superintendent
  - All efforts will be made to revise the plan so that it meets with the satisfaction of all parents.
  
10. The **La Granada Elementary School** will take the following actions to provide accessibility and opportunities for parents with limited English proficiency, parents with disabilities, and parents of migratory students:
  - Notices/flyers sent home in English and Spanish
  - Translation services available for meetings and workshops
  - Family Nights
  - ELAC meetings
  - Principal's Coffee Meetings
  - Kinder Camp
  - CABE Conference
  - Parent University
  - Child care will be provided for all meetings
  - ATP Meetings

### **PART III. SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

1. The **La Granada Elementary School** will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:
  - *Family Reading Night*
  - *Family Math Nights*
  - *Family Science Night*
  - *Parent University*
  - *Parent Workshops*

- *AVID Elementary*
2. The school will incorporate the school-parent compact as a component of its School Parental Involvement Policy:
    - Parent input will be given regarding the school-parent compact
    - The school-parent compact will be shared during Back To School Night and at the parent conferences held the first trimester of the school year
    - The school-parent compact will be signed by all stakeholders indicated on the compact
    - Copies of the school-parent compact will be sent home with all students
  
  3. The school will, with the assistance of its district, provide assistance to parents of children served by the school in understanding topics such as the following, by undertaking the actions described in this paragraph --
    - the State's academic content standards,
    - the State's student academic achievement standards,
    - the State and local academic assessments including alternate assessments,
    - the requirements of Title I,
    - how to monitor their child's progress, and
    - how to work with educators:

Parent Workshops  
 Parent Conferences  
 Annual Title 1 Night  
 Back to School Night  
 CAFE attendance
  
  4. The school will, with the assistance of its district, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
    - Parent University
    - Family Literacy Program
  
  5. The school will, with the assistance of its district and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
    - Professional Development trainings regarding parent involvements and partnership for teachers
    - Professional Development trainings regarding parent involvements and partnership for paraprofessionals

6. The school will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
  - Kinder Camp to be held each spring for incoming kindergarten and Transitional Kindergarten students and their parents/caregivers
  - Summer Sendoff
7. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
  - All event notices will be sent home in English and Spanish

#### **PART IV. ADOPTION**

This School Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by as evidenced by parent council meetings, leadership team meetings.

This policy was adopted by the **La Granada Elementary School** on May 24, 2018 and will be in effect for the period of 2018-2019. The school will distribute this policy to all parents of participating Title I, Part A children on or before September 2018. It will be made available to the local community on or before September 2017. The **La Granada Elementary School** notification to parents of this policy will be in an understandable and uniform format and, to the extent practicable, provide a copy of this policy to parents in a language the parents can understand.

---

Signature (official authorization)

---

Date