

**REGULAR SESSION  
ALLENDALE BOARD OF EDUCATION  
Wednesday, November 15, 2023**

**CALL TO ORDER**

**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT**

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification.

**ROLL CALL**

**MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

**BOARD PRESIDENT'S COMMENTS**

**SUPERINTENDENT'S REPORT**

**COMMITTEE REPORTS**

Buildings & Grounds

Policy

Finance

Education

Technology

Negotiations

**MINUTES:**

BE IT RESOLVED, to approve the minutes of the following meeting:

October 18, 2023	Regular Session
October 18, 2023	Executive Session

## **PERSONNEL**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the October 23, 2023, request from Employee #4599 for a leave of absence, effective October 23, 2023 through January 1, 2024, in accordance with the Family and Medical Leave Act (“FMLA”).
2. BE IT RESOLVED, upon recommendation of the Superintendent, to retroactively approve Ms. Elizabeth Paccione, as a medical leave replacement teacher for Employee #4599 from October 25, 2023, through December 22, 2023, and two (2) days of shadowing on October 23 & October 24, 2023, at a Step 1, Column A per diem daily rate of \$313.70.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a stipend payment of \$125/night (\$375 for three overnights); \$75/returning day, \$30/incidental expenses as well as \$150 per day (\$600 four days) substitute nurse rate for Carmel Falcone, Substitute Nurse, as chaperone on the Grade 6 Disney Field Trip, from January 29, 2024 through February 1, 2024, as per Personnel Attachment I.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve an extended absence, utilizing available sick days, for employee #4574 effective November 2, 2023, with an anticipated return on or about November 28, 2023.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Maureen Fisher, as Playground Aide at Hillside School for the 2023-2024 school year, at an hourly rate of \$17.00, as of November 16, 2023.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve an extended absence, utilizing available sick days, for employee #4644, effective October 9, 2023 with an anticipated return on or about December 6, 2023.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitute for the 2023-2024 school year:

Margo Quiriconi

{Nurse}

## **EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the PTO Off-Site Student Event Requisition Form for the 2023-2024 school year, as per Education Attachment I.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the second reading of the following Policies and Regulation from Alert No. 231, as per Education Attachment II:

*Policy 1642.01*  
*Regulation 1642.01*  
*Policy 5111*

*Sick Leave*  
*Sick Leave*  
*Eligibility of Resident/Non-Resident Students*

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decisions for the following cases:

HIB Case #:253202\_BS\_10182023  
HIB Case#: 253533\_HS\_10202023

October 2023  
October 2023

### **SPECIAL EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to provide five, 15 minute consultations at a cost of \$122.50, for Student #001616, as recommended by the Child Study Team.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Dr. Asma Jamil Sadiq, for a Developmental Pediatric Evaluation not to exceed \$800 for Student #001022, as recommended by the Child Study Team.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to conduct an Occupational Therapy evaluation, at a cost of \$300, for the Student #001022, as recommended by the Child Study Team.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Dr. Asma Jamil Sadiq, for a Developmental Pediatric Evaluation at a rate of not to exceed \$800 for Student #000710, as recommended by the Child Study Team.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Sameh Ragheb, MD, for a Psychiatric Evaluation at a rate not to exceed \$750 for Student #000710, as recommended by the Child Study Team.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to conduct an Occupational Therapy evaluation, at a cost of \$300, for the Student #000710, as recommended by the Child Study Team.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to conduct an Occupational Therapy valuation, for the Student #000413, as recommended by the Child Study Team.

**BUSINESS OFFICE/FINANCE**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
Alison Inga	Advanced Behavioral Threat Assessment and Management Training	Bergen Community College at the Meadowlands	11/15/23	0.00
Alison Inga	BTAM Best Practices for a Defensible Process and Special Education Considerations Melissa Reeves Ph.D., NCSP, LPC	Dragonetti Auditorium, County College of Morris	11/17/2023	0.00
Maria Engeleit	Facilities SBA Grant/ NJQSAC North	Birchwood Manor Whippany NJ	11/14/2023	125.00
Jenifer Goodell	NJSEAA QPR: Question Persuade and Refer (Three Steps Anyone Can Learn to Prevent Suicide)	Region V Oradell NJ	11/17/2023	0.00

\*Does not include mileage and sustenance as they are contractual

2. BE IT RESOLVED to approve the submission of the District Report of Transported Students (DRTRS) to the NJ Department of Education for the 23-24 year.
3. BE IT RESOLVED to approve the submission of the Mid-Year Budget Review for the 23-24 year to the Bergen County Office of the Department of Education.
4. BE IT RESOLVED to approve the submission the Comprehensive Maintenance Plan the M-1 report to the Bergen County Office of the Department of Education.
5. BE IT RESOLVED to approve the submission of the Application for School State Aid (ASSA) report for the 24-25 year to the NJ Department of Education.
6. BE IT RESOLVED, to approve the Bills List dated November 15, 2023 in the amount of \$1,454,092.02 as per Business Attachment I.
7. BE IT RESOLVED, to approve the Food Services Bill List dated November 15, 2023 in the amount of \$52,764.65 as per Business Attachment IA.
8. BE IT RESOLVED, to approve the Report of the Treasurer for the month of September 2023, as per Business Attachment II.
9. BE IT RESOLVED to approve the Report of the Secretary to the Board of Education for the month of September 2023, as per Business Attachment III.

10. BE IT RESOLVED, to approve the budgetary transfers for the month of September 2023 as per Business Attachment IV.
11. BE IT RESOLVED to approve a request for transfers of funds greater than 10% for review and approval to the Bergen County Office of the DOE.

## **BUILDINGS & GROUNDS**

1. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by the Allendale Recreation Commission (ARC) for the Basketball Program, to be held in Brookside School's gymnasium Monday through Friday nights and Saturday 9am – 2pm, beginning Monday, 11/27/23, and ending on Monday, 3/29/23.
2. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by the Allendale Holiday Observers for Holiday Gifts with Santa in the Hillside cafeteria December 9<sup>th</sup> 2023, from 11am to 5pm.
3. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by the Allendale Holiday Observers for Holiday Gifts Wrapping meeting in the Hillside cafeteria December 6<sup>th</sup> 2023, from 6:30pm to 9:30pm.
4. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by the Allendale Holiday Observers for May Meeting in the Brookside cafeteria May 1<sup>st</sup> 2024, from 6:30pm to 10pm.
5. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by Allendale Cub Scout 591252 to sell wreaths at tables in the front and rear of Hillside school on November 11<sup>th</sup> 2023.
6. BE IT RESOLVED to authorize Settembrino Architects to submit the following capital improvement projects to the New Jersey Department of Education for review and approval:
  - Exterior Improvements at: Hillside Elementary School NJDOE Project No: 03-0040-020-23-1000
  - Toilet Renovations at: Brookside School NJDOE Project No: 03.0040-010-23-2000

The District is submitting these applications as Other Capital Projects, and are not seeking state funding.

**MEETING OPEN TO THE PUBLIC**

Board President will inform the public of Bylaw 0167 procedures.

**OLD BUSINESS**

**NEW BUSINESS**

**MISCELLANEOUS**

**CORRESPONDENCE**

**EXECUTIVE SESSION**

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

**ADJOURNMENT**