

**REGULAR SESSION  
ALLENDALE BOARD OF EDUCATION  
Wednesday, September 27, 2023**

The Regular Session of the Board of Education was held in the Brookside School Learning Commons on Wednesday, September 27, 2023. Mrs. Gundersen called the meeting to order at 7:01 pm.

The flag salute was led by Mrs. Gundersen.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

**Roll Call**

Present:

Mrs. Gundersen, President  
Mrs. Rosner, Vice President  
Mrs. Capano  
Mr. Verbel  
Mr. Fliegel

Absent:

Also Present:

Dr. Michael Barcadepone, Superintendent  
Mrs. Maria Engeleit, Business Administrator/Board Secretary

**MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

Mrs. Gundersen informed the public of Bylaw 0167 procedures regarding the Open Public portion of the meeting also available on the website.

No comments/questions.

Meeting closed to the public for comments/questions on Agenda Items.

**BOARD PRESIDENT'S COMMENTS**

Mrs. Gundersen wished everyone a happy fall and said she was so glad we are in the swing of things.

**SUPERINTENDENT'S REPORT**

Dr. Barcadepone stated the Back to School Nights are going well with Hillside's being held tomorrow night. He noted that the cafeteria construction has been pushed back to November due to receipt of the products needed. The cafeteria will be operational but parents will have the option to brown bag it during that time. Progress on the Board goals for 23-24 began in today's ACE meeting where they have started working on Goal 1. Goal 4 is for Brookside student council to develop a process on how to teach Hillside students on how to be a part of the development on the Hillside playground.

## **COMMITTEE REPORTS**

Buildings & Grounds: Mrs. Capano indicated the committee had a brief discussion on outside organization facilities use and voted to keep it for Allendale residents only.

Policy: Mrs. Gundersen stated the committee did not meet

Finance: Mrs. Rosner stated the committee did not meet

Education: Mrs. Gundersen stated the committee did not meet

Technology: Mr. Verbel stated the committee did not meet

Negotiations: Mr. Fliegel stated the committee did not meet

## **MINUTES:**

None to approve

## **PERSONNEL**

On motion by Mrs. Rosner and seconded by Mrs. Capano and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve an extended absence, utilizing available sick days, for employee #4574 effective October 16, 2023, with an anticipated return on or about November 13, 2023.
2. WHEREAS, a teacher whose name is on file with the Superintendent (hereinafter referred to as the "Employee") has requested a leave of absence for medical purposes; and

WHEREAS, the employee requests to utilize her available sick leave and four personal days from September 19, 2023 to October 9, 2023; and

WHEREAS, she will exhaust all of the leave time available under the Collective Negotiations Agreement and the Board's policies prior to her return; and

WHEREAS, the Employee has submitted medical documentation stating that she is unable to report to work and has requested an accommodation of an additional leave of absence, without pay or medical benefits, from October 10, 2023 through December 4, 2023; and

WHEREAS, the Board desires to provide an accommodation for the Employee;

NOW, THEREFORE, BE IT RESOLVED that the Employee's request for a leave of absence from September 19, 2023 to October 9, 2023 with pay and medical benefits is hereby approved;

BE IT FURTHER RESOLVED that the Employee's request for a leave of absence from October 10, 2023 through December 4, 2023, without pay and without medical benefits, is hereby approved; and

BE IT FURTHER RESOLVED that the Employee shall return to work on December 5, 2023.

**EDUCATION**

On motion by Mrs. Rosner and seconded by Mrs. Capano and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Training at the rate of \$40/hour, total \$80.00, as follows:

<b>Subject/Grade</b>	<b>Projects and Outcome</b>	<b>Teachers</b>	<b>Number of People Involved</b>	<b>Hours Per Participant</b>	<b>Total Hours</b>
K-8	Dyslexia Training	D. Walter	1	2	2

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the second reading of the following Regulation from Alert No. 231, as per Education Attachment I:

*Regulation 1642.01*                      *Sick Leave*  
*Policy 1642.01*                         *Sick Leave*

**SPECIAL EDUCATION**

On motion by Mrs. Capano and seconded by Mr. Verbel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to conduct an Occupational Therapy evaluation, for the Student #001418, as recommended by the Child Study Team.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to conduct an Occupational Therapy evaluation, for the Student #001414, as recommended by the Child Study Team.

**BUSINESS OFFICE/FINANCE**

On motion by Mrs. Rosner and seconded by Mrs. Capano and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
LifeSavers, Inc.	CPR & AED Course	Allendale, NJ	10/10/23	2520.00

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<i>Name</i>	<i>Conference Title</i>	<i>Place</i>	<i>Date of Trip</i>	<i>Total Estimated Expenses*</i>
C. Santiago, W. Nadel	Orton-Gillingham Training	Saddle River Public Schools	October 2-6, 2023	\$1,500/person

\*Does not include mileage and sustenance as they are contractual

### **BUILDINGS & GROUNDS**

On motion by Mrs. Rosner and seconded by Mr. Verbel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by the 8<sup>th</sup> Grade Committee for use of the Gym and Hallway for the Faculty vs 8<sup>th</sup> Grade Volleyball game on November 7, 2023
2. BE IT RESOLVED to amend the date of the Brookside Car Wash to September 30, 2023 due to weather concerns.
3. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by the Girl Scout Brownies for use of the Hillside Multi-Purpose room one scheduled Monday a month for meetings.
4. BE IT RESOLVED, to approve the USE OF FACILITIES REQUEST submitted by Girl Scout Troop 98775 for use of Hillside classroom 5 on the first Monday of the month from October through June.

### **MEETING OPEN TO THE PUBLIC**

Board President will inform the public of Bylaw 0167 procedures.

No comments

## **OLD BUSINESS**

1. Board of Education Goals and Objectives for the 2023 – 2024 School Year.

Mrs. Gundersen reported that at the last meeting, the planned Board goals for 23-24 were reworded and revised to clarify the statements. Mrs. Capano also suggested defining the acronyms that are referenced within the Goals.

On motion by Mrs. Capano and seconded by Mrs. Rosner and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED to approve the Board of Education Goals and Objectives for the 2023 – 2024 School Year as amended

## **EXECUTIVE SESSION**

No Executive session

## **ADJOURNMENT**

On motion by Mr. Verbel and seconded by Mrs. Capano, and unanimously carried by voice vote, the Board adjourned the meeting at 7:17 pm.

Respectfully submitted,

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Maria Engeleit  
Business Administrator/Board Secretary