

**REGULAR SESSION
ALLENDALE BOARD OF EDUCATION
Wednesday, September 13, 2023**

The Regular Session of the Allendale Board of Education was held in the Brookside School Auditorium on Wednesday, September 13, 2023. Mrs. Gundersen called the meeting to order at 7:03 pm.

The flag salute was led by Mrs. Gundersen.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call

Present:

Mrs. Gundersen, President
Mrs. Rosner, Vice President
Mrs. Capano
Mr. Verbel
Mr. Fliegel

Absent:

Dr. Michael Barcadepone, Superintendent

Also Present:

Mrs. Maria Engeleit, Business Administrator/Board Secretary

MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY

Mrs. Gundersen informed the public of Bylaw 0167 procedures regarding the Open Public portion of the meeting also available on the website.

BOARD PRESIDENT'S COMMENTS

Mrs. Gundersen welcomed everyone back. She expressed her excitement to see the kids back and happy to see the Hillside teachers are bringing Learning Walks to Brookside.

SUPERINTENDENT'S REPORT

On behalf of Dr. Barcadepone, Mrs. Gundersen reported that construction is going well. Mrs. Engeleit reported that the Business Office wanted to thank student Michael Gao for his work in setting up for tonight's meeting. Mrs. Gundersen extends her thanks to Michael Gao on behalf of the Board.

COMMITTEE REPORTS

Buildings & Grounds: Mrs. Capano indicated the committee did not meet.

Policy: Mrs. Gundersen reported the committee did not meet but reviewed the new sick leave policy on tonight's agenda for the first reading.

Finance: Mrs. Rosner indicated the committee did not meet

Education: Mrs. Gundersen indicated the committee did not meet

Technology: Mr. Verbel indicated the committee did not meet.

Negotiations: Mr. Fliegel indicated the committee did not meet however they have the Superintendent's amended contract. It has been approved by the county superintendent so the Board of Education can approve it; the only change is to put the salary on par with all other pay increases and a change in the notice provision to 90 days and term will run through 6/30/2028.

MINUTES:

On motion by Mr. Verbel and seconded by Mrs. Rosner and carried by roll call vote, the Board approved the following resolution:

Mrs. Gundersen	YES
Mrs. Capano	ABSTAIN
Mr. Fliegel	YES
Mrs. Rosner	YES
Mr. Verbel	YES

BE IT RESOLVED, to approve the minutes of the following meeting:

August 23, 2023 Regular Session

PERSONNEL

On motion by Mrs. Capano and seconded by Mr. Fliegel and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the list of substitutes {Teachers, Aides, Secretaries, and Nurses} for the 2023-2024 school year, as per Personnel Attachment I.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Jessica DePaola to the maternity leave of absence position of 4th Grade Teacher for Employee #4496, from October 30, 2023 through March 26, 2024, at a contractual prorated salary of \$62,740, Column A, Step 1, on the Teachers' Salary Guide. In addition, two (2) days of transition upon the return of Employee #4496, at the daily substitute rate of \$130 per day.
3. IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2023-2024 school year:

Madison O'Brien	{Secretary}
Mary Catherine Gallagher	{Secretary}
Kira Johnson	{Secretary}
Carmel Falcone	{School Nurse}
Chloe Carter	{Teacher}
Sabrina Hayek	{Teacher}
Heather Gallagher	{Teacher}
Nicole Van Goor	{Teacher}
Malik Moore	{Teacher}
Ella Shade	{Teacher}
Melanie Flynn	{Teacher}
Casey Higgins	{Teacher}
Lindsey Kuczma	{Teacher}

4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following as volunteers in the Allendale School District for the 2023-2024 school year:

Nicholas Pellechia	{Clerical}
Saray Stancic	{Clerical}
Theresa Morena	{Lunch/Recess Aide}

Mrs. Gundersen noted that the Board should send Thank you's for volunteering at the end of the year.

5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the increase in hours for Fran Cagney, Playground Aide, to 21.25 hours per week, at \$19.00 p/hour, for the 2023-2024 school year.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised appointments for the 2023-2024 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment II.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the placement of Marshall LaPira, Psychology Practicum student from Montclair, to shadow the School Psychologist for up to 120 hours during the 23/24 school year.
8. WHEREAS, the Allendale Board of Education (hereinafter referred to as the "Board") and Michael J. Barcadepone, Ed. D., entered into an Employment Agreement for the term commencing December 11, 2019 and expiring June 30, 2024 (hereinafter referred to as the "Present Employment Agreement"); and

WHEREAS, the Board and the Superintendent desire to rescind the Present Employment Agreement prior to its conclusion, and enter into a new Employment Agreement for a term commencing retroactively on July 1, 2023 and expiring June 30, 2028 (hereinafter referred to as the "Succeeding Employment Agreement"); and

WHEREAS, this Employment Agreement has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8U).

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby rescinds the Present Employment Agreement; and

BE IT FURTHER RESOLVED that the Board hereby appoints Michael J. Barcadepone, Ed. D., as the Superintendent of Schools for the Allendale School District commencing retroactively on July 1, 2023 and expiring on June 30, 2028, in accordance with the terms of the Succeeding Employment Agreement annexed hereto and incorporated herein by reference {Personnel Attachment III}; and

BE IT FURTHER RESOLVED that the Board approves the attached Succeeding Employment Agreement with Michael J. Barcadepone, Ed. D., for the position of Superintendent of Schools for the foregoing period of appointment; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Board President and School Business Administrator to execute the Succeeding Employment Agreement on behalf of the Board.

9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Donna Grippa, Brookside Greeter for an additional (3.0) three hours for greeter coverage, at the hourly rate of \$21.75 {\$65.25 in total}.

10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members as mentors for our new teacher for the 2023-2024 school year as shown below:

Co-Mentors	Mentee
Brianne Valenti and Crystal Santiago	Katherine Wendland {ABA Teacher} (Allendale Mentoring Program, \$550 District funds)

11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rita DeVries, Playground/Cafeteria Aide for an additional (6.0) six hours for Professional Development on October 9th & 10th, 2023, at the hourly rate of \$21.75 p/hour, {\$130.50 in total}.
12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Fran Cagney, Playground/Cafeteria Aide for an additional (6.0) six hours for Professional Development on October 9th & 10th, 2023, at the hourly rate of \$19.00 p/hour, {\$114.00 in total}.

EDUCATION

On motion by Mrs. Capano and seconded by Mr. Fliegel, and unanimously carried by roll call vote, the Board approved the following resolutions as amended:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the additional following Summer Curriculum Work at the rate of \$40/hour, total \$680.00, as follows:

Subject/Grade	Projects and Outcome	Teachers	Number Of People Involved	Hours Per Participant	Total Hours
K-8	Parent Meetings	K. Vassallo K. De Pol E. Lamond	3	1	3
K-8	Summer Hours/Meetings	K. De Pol T. Mansouri	2	7	14

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following Ramapo College Teacher Education {Mentor/Mentee} Program for the 2023-2024 school year:

Student	Cooperating Teacher
Carter, Chloe	Maria Keenan
Hayek, Sabrina	Morgan Blanco-Rivas
Flynn, Melanie	Hayley McCrosson {Fall} Megan Schreur {Spring}
Gallagher, Heather	Emily Lamond
Higgins, Casey	Jennifer Jacobsen
Shade, Ella	Lauren Natoli

Moore, Malik	Sarita Cook-Kelty
VanGoor, Nicole	Katelyn Sanchez

3. BE IT RESOLVED, to approve the following resolutions:

WHEREAS, the Allendale Board of Education approves grade K-8 curriculum in the below disciplines to reflect the alignment and adoption:

1. Grade K-5 ELA
2. Social-Emotional Learning (SEL)
3. BTV
4. Elective: Personal Wellness
5. ~~Innovation: ImagineNext~~ Administratively withdrawn

A Board discussion ensued on the cost of the trips and the fact there is a significant parental investment two years apart for them, grade 6 and grade 8. Mrs. Rosner requested the district communicate to the 6th grade parents about the 8th grade trip costs as well. Mrs. Rosner said the backpacks from the 8th grade trip had their names on them in large letters. She suggested doing something else so the students are not identifiable. Mrs. Capano asked if curriculum goals are the same as last year for the Boston trip. Mrs. Capano wanted an explanation if it is at a broader level, not necessarily curriculum related. Mrs. Gundersen indicated that the curriculum goals are the same.

4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

Grade Level	Destination	Date(s) of Trip	Cost Per Student	Curricular Goals
6	Walt Disney World Orlando, FL	1/29/24-2/1/24	\$1600.00	<i>Students will participate in Disney taught Imagination Campus Programs on Theme Park Design and Physics of Disney Parks</i>
6	Beuhler Science Center & Restaurant; American Dream Mall; Liberty Science Center	1/29/24-2/1/24	\$400.00	<i>Students will explore several exhibits and attend an interactive planetarium show that aligns with Science unit.</i>
8	Boston, MA	5/29/24-5/31/24	\$1150.00	<i>The real-world experiences offered on this trip will allow students to grow culturally and will foster their independence in preparation for the future.</i>

5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading of the following Regulation from Alert No. 231, as per Education Attachment I:

Policy 1642.01
Regulation 1642.01

Sick Leave
Sick Leave

SPECIAL EDUCATION

On motion by Mr. Verbel and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the contract with Delta-T-Group North Jersey Inc. to provide paraprofessionals and other staff as needed, as per Special Education Attachment I.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Bergen County Special Services to provide OT/PT/Speech including required evaluations, and bedside instruction for Student #001025, as necessary, for the 2023-2024 school year, as recommended by the Child Study Team.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve a payment to Rickard Rehabilitation Services, Inc., for Physical Therapy services for the following student, at the rate of \$74 per 30-minute session, as recommended by the Child Study Team:

Student #	School	Grade	Frequency of Service	Cost
#001308	Hillside		2X30 minutes/Individual	\$148/ week

4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to provide Occupational Therapy services, for the following students as recommended by the Child Study Team.

STUDENT #	SCHOOL	GRADE	FREQUENCY OF SERVICES	TOTAL COST
001322	Hillside	PK	2 x 30 minutes/week	\$98.00/week
001221	Hillside	PK	2 x 30 minutes/week	\$98.00/week
001308	Hillside	PK	2 x 30 minutes/week	\$98.00/week
000501	Hillside	PK	2 x 30 minutes/week	\$98.00/week
000312	Hillside	2	2 x 30 minutes/monthly	\$98.00/month
002013	Brookside	5	1 X 30 minutes	\$49.00/week

5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services, Inc., to conduct an Occupational Therapy evaluation, for the Student #000413, as recommended by the Child Study Team.

6. BE IT RESOLVED, upon recommendation of the Superintendent, to amend the assignment of the following F/T Special Education Aides for the 2023-2024 school year:

Paraprofessional	Student Number	School
Diane Librot	AM- #001008 PM- 6-8 Resource Replacement	Hillside - AM Brookside - PM

7. BE IT RESOLVED, upon the recommendation of the Superintendent, to approve payment to any and all F/T Special Education Paraprofessionals supporting Special Education students throughout the 2023-2024 school year, at their respective hourly rates, for District extra-curricular activities, including but not limited to: Cross Country and Track practice/meets; before and after school Brookside Band rehearsals; Fall/Spring play and musical rehearsals and performances; Brookside Band and Chorus evening performances; (final payment will be determined based on approved Supplemental Pay Request), as per the students' IEPs and as recommended by the Child Study Team.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Center for Child Development for a Developmental Pediatric Evaluation of Student #000226, (not to exceed \$700), as recommended by the Child Study Team.

BUSINESS OFFICE/FINANCE

On motion by Mrs. Rosner and seconded by Mrs. Capano and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve the Bills List dated September 13 2023, in the amount of \$307,839.87 as per Business Attachment I.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
A. Maroulis	EZ Ride Annual Recognition Event	Kenilworth, NJ	09/27/2023	~0~
L. Zottoli	Learn It Today Use It Tomorrow: Fostering Independent Executive Functioning Skills- Foundations Course	Live Interactive Webinar	10/18/23	\$175.00 { \$150.00 if registered before 9/22/23 }

Megan Barragato, Crystal Santiago, Luke Zottoli	Orton-Gillingham Training	Saddle River Public Schools	October 2 - 6, 2023	\$1,500/person
Allison Inga	Bergen's Promise Resource Development Networking Event	3 University Plaza, Hackensack NJ	October 4, 2023 9:00am	-0-
Carlea Dries	Risk Assessment Workshop	Rutgers UBHC, 151 Centennial Ave. - Piscataway, NJ	September 28, 2023	-0-

*Does not include mileage and sustenance as they are contractual

3. BE IT RESOLVED, upon recommendation of the Superintendent, to accept, with gratitude, the sizable donation of \$6234.68 from Allendale PTO Class of 2023 for the Cafeteria Esports and Lounge area.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the submission of the IDEA Final Report for FY23, and accept any carry over funds for use in FY24.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the submission of the ESEA Final Report for FY23, and accept any carry over funds for use in FY24.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the submission of the CRRSA (Esser II) Final Report for grant years FY20 through FY23.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the submission of the ARP IDEA Final Report for grant years FY21 through FY23.
8. BE IT RESOLVED, to approve the donation and/or disposal of library books, with a zero current net book value, from Brookside School, as per Business Attachment II.
9. BE IT RESOLVED, upon recommendation of the Superintendent, Allendale Board of Education has determined to move forward with the EMEX Reverse Auction in order procure electricity for Allendale Board of Education; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the "Act") authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Allendale Board of Education will utilize the online auction services of EMEX, LLC, a division of Mantis Innovation, an approved vendor pursuant to the Act; and

WHEREAS, EMEX, LLC, a division of Mantis Innovation, is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.1240/kWh or less for a 12 month term, a price of \$0.1220/kWh or less for an 18 month term, a price of \$0.1255/kWh or less for

a 24 month term; Allendale Board of Education may award a contract to the winning supplier for the selected term.

10. BE IT RESOLVED, that Maria Engeleit – Business Administrator/Board Secretary of the Allendale Board of Education be and [he/she] hereby is authorized to execute on behalf of the Allendale Board of Education any electricity contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.1240/kWh or less for a 12 month term, a price of \$0.1220/kWh or less for an 18 month term, a price of \$0.1255/kWh or less for a 24 month term; Allendale Board of Education may award a contract to the winning supplier for the selected term.

11. BE IT RESOLVED, upon recommendation of the Superintendent, Allendale Board of Education has determined to move forward with the EMEX Reverse Auction in order to procure natural gas for Allendale Board of Education; and

WHEREAS, the Local Government Electronic Procurement Act (P.L. 2018, c. 156) (the “Act”) authorizes the purchase of electricity supply service for public use through the use of an online auction service; and

WHEREAS, Allendale Board of Education will utilize the online auction services of EMEX, LLC, an approved vendor pursuant to the Act, waiver number EMEX LLC-1, located at www.energymarketexchange.com; and

WHEREAS, EMEX, LLC is compensated for all services rendered through the participating supplier that a contract is awarded to; and

WHEREAS, the auction will be conducted pursuant to the Act; and

WHEREAS, if the auction achieves a price of \$0.7250/therm or less for a 12 month term, a price of \$0.7200/therm or less for an 18 month term, a price of \$0.7450/therm or less for a 24 month term, a price of \$0.7500/therm or less for a 36 month term; Allendale Board of Education may award a contract to the winning supplier for the selected term.

12. BE IT RESOLVED, that Maria Engeleit – Business Administrator/Board Secretary of the Allendale Board of Education be and [he/she] hereby is authorized to execute on behalf of the Allendale Board of Education any natural gas contract proffered by the participating supplier that submits the winning bid in the EMEX Reverse Auction if the auction achieves a price of \$0.7250/therm or less for a 12 month term, a price of \$0.7200/therm or less for an 18 month term, a price of \$0.7450/therm or less for a 24 month term, a price of \$0.7500/therm or less for a 36 month term; Allendale Board of Education may award a contract to the winning supplier for the selected term.
13. BE IT RESOLVED, to approve the Food Services Bill Lists dated September 13, 2023 in the amount of \$236.68, as per Business Attachment IA
14. BE IT RESOLVED, to approve Reports of the Treasurer for the month of July 2023, as per Business Attachment III.
15. BE IT RESOLVED to approve Report of the Secretary to the Board of Education for the month of July 2023, as per Business Attachment IV.
16. BE IT RESOLVED, to approve budgetary transfers for the month of July 2023, as per Business Attachment V.

BUILDINGS & GROUNDS

On motion by Mrs. Capano and seconded by Mrs. Rosner and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve the Allendale Parent Teacher Organization and Class of 2024 as Approved Organizations, and Additional Insureds under the Allendale BOE Liability Policy, and to approve the Use of Facilities Request Applications and Agreement for the 2023-2024 school year submitted by the same.
2. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by ARC Basketball for Fall Basketball use of the Gym at Brookside School Tuesdays, Thursdays and Fridays from September 19, 2023 through November 24, 2023.
3. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by Northern Highlands Marching Band for Marching Band Fest and use of the Parking Lot at Brookside School, on October 14, 2023.
4. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by the Allendale Cub Scouts Pack 59 & 252 for use of the Hillside Cafeteria, Playground, and Parking lot for Cub Scout Meeting on October 27, 2023
5. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by Allendale Recreation for the Rec Volleyball Program, to be held in Brookside School's gymnasium on Mondays and Wednesdays beginning September 23, 2023 and ending on December 6, 2023.
6. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by the 8th Grade Committee for car wash ticket sales, to be held Brookside School's entryway by the Learning Commons and Entryway by the Auditorium on Back to School Night September 14th and 21st, 2023.
7. BE IT RESOLVED, to approve the USE OF FACILITIES REQUESTS submitted by Northern Highlands High School for a College Fair and Football game parking at the Hillside School parking lot on Thursday September 14, 2023.

MEETING OPEN TO THE PUBLIC

Board President will inform the public of Bylaw 0167 procedures.

No comments

OLD BUSINESS

1. Board of Education Goals and Objectives for the 2023 – 2024 School Year.

Board of Education discussion ensued and revised wording for the Board Goals. Mrs. Gundersen will revise the goals and share for a vote on 9/27/2023.

EXECUTIVE SESSION

No Executive session

ADJOURNMENT

On motion by Mrs. Rosner and seconded by Mrs. Capano, and unanimously carried by voice vote, the Board adjourned the meeting at 7:35 pm.

Respectfully submitted,

Maria Engeleit
Business Administrator/Board Secretary