

REGULAR SESSION

ALLENDALE BOARD OF EDUCATION

May 3, 2023

The Regular Session of the Allendale Board of Education was held in the Auditorium of Brookside School on Wednesday, May 3, 2023. On motion by Mrs. Capano and seconded by Mrs. Rosner, and carried by roll call vote, the Board reconvened the meeting at 7:04 pm.

The flag salute was led by Mrs. Gundersen.

Mrs. Engeleit announced that, "The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification."

Roll Call Present: Mrs. Amy Gundersen, President
Mrs. Kim Rosner, Vice President
Mrs. Natalie Capano
Mr. David Verbel
Mr. Todd Fliegel

Also Present: Dr. Michael Barcadepone, Superintendent and
Mrs. Maria Engeleit, Business Administrator
/Board Secretary

MEETING OPEN TO THE PUBLIC – AGENDA ITEMS ONLY

Mrs. Gundersen informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of portion of the meeting, also available on the website.

No comments/questions.

Meeting closed to the public for comments/questions on Agenda Items.

BOARD PRESIDENT'S COMMENTS

Mrs. Gundersen welcomed everyone and expressed excitement for the student council being present. She indicated she was impressed with the dedication and work put into this policy change.

SUPERINTENDENT'S REPORT

Dr. Barcadepone seconded what Mrs. Gundersen said. He also congratulated the 8th graders on their work done with the dress code, noting that it will leave a lasting impression on Brookside. He stated they handled themselves very professionally and were very mature, much on par with High School issues. He congratulated them and wished them luck.

Dr. Barcadepone and Mrs. Engeleit conducted the public presentation for the 2023-2024 school budget. The user friendly budget and a copy of the presentation are available on the District's website.

COMMITTEE REPORTS

BUILDINGS & GROUNDS

Mrs. Capano reported the committee met on April 19th. The topics discussed/recommendations are as follows:

1. ALEOOOP Summer Theatre and the lighting units in Brookside's Auditorium- issue as to liability with an unknown person who is not trained on how to operate the system. Harm this could cost to district. A current District employee who is trained may be able to help, but it can not be confirmed this far in advance. Without this person, ALEOOOP will not be able to use the production lights during the performance.

2. Wall Mural at Hillside School- PTO partnered with Hillside, drawings, color scheme, artist hired and volunteers. Mike and Maria want to pause on it because wall shared with teachers' lounge and serving window has open spaces that could be filled with concrete block, making for a full wall to showcase the mural. A Parent art teacher, and volunteers will be doing this for free. (need to recognize them all at a meeting) Mike to talk to Anastasia and get children's input.

3. Brookside Cafeteria Update- met at Brookside, with principal, furniture person, teacher and architect. Went through all colors, etc. – children meeting on Friday to approve or disprove the options. Once that occurs, then final decision and will order so it is here for summer. Main cafeteria area getting new flooring. Do not have to go out to bid for anything which saves time. June 21st will start demo once kids out of building. Cafeteria will look with booth seats 48 students with charging station, bench seats and circular seats at the cafeteria tables.

4. Hillside Closet Update - year long project, several different designs. Finally came to a design, it will all be complete this summer. All cabinetry coming from company used before, white in color. Same construction company using for cafeteria. They will rip out existing stuff, but all has been pre-measured to assist with the install.

Dr Barcadepone added that he would like to recognize a parent who is volunteering to paint the mural at a future meeting when it is done. The custodial staff stepped up over the weekend to prepare the wall with concrete block to fill the old wall table spaces.

POLICY

Mrs. Gunderson reported the committee met and reviewed the policy for dress code.

FINANCE

Mrs. Rosner reported the committee met with the Borough mayor and council to review the district's 2023-24 budget.

EDUCATION

Mrs. Gunderson reported the committee met. They reviewed the student council dress code recommendations with respects to tops, shorts, and shoes. The QUAD Professional development plan for 2023-24 was also discussed. The K-12 math review and analysis that has been ongoing for 2-3 years was discussed. They discussed assessing resources, curriculum and methodologies that haven't been reviewed in 7 years. They discussed bringing in consultants to assist and provide professional development where needed. They discussed community involvement from individuals who work in the math field to see what real world skills are needed. They assessed if the QUAD is on the same path, meeting all the needs entering High School. They identified needs and changes that need to be made moving forward with resources, curriculum, tools, and professional development. Diversity, Equality and

Inclusion were discussed, with the idea to focus on diverse perspectives and look at curricular resources in the QUAD. The committee discussed meeting the needs of diverse learners including the ELL curriculum and possibly making the curriculum more robust and re-evaluating resources. Co-teaching was discussed, as Allendale will be modeling out the program to the rest of the QUAD. Regarding physical education, this will be a year of vision building including comprehensive wellness, Health & PE, bringing science into PE, and making the classes skill based. A new elective, Personal Wellness, taught by Kelsey Snedecker, will be offered next year. Creating more diverse professional development opportunities to meet teachers needs by having an instructional coach, ACE Meetings, 4 years of teacher mentoring, learning walks and study groups were discussed. The summer curriculum was including ELA revisions in Historical Fiction reading and writing as well as picking more relevant and representative texts. The committee indicated Foundations K-2 is going really well, that improvements have been seen; reading levels have increased. Grade 3 will be using Foundations next year. In regards to the learning walks, the professional development committee is currently planning on October PD days. A subcommittee will be created to address topics of interest. Instructional Coaching is going well. Pam Koutrakis is trusted by the staff, knowledgeable, and energizing. Pam will run larger ACE professional development meetings in 23-24. She will be doing 3 sessions of PD at each grade level, and provide professional development for all levels including administration. NJSLA testing is scheduled for 5/9-5/10 for ELA, 5/11-5/12 for science grade 5 & 8, and 5/15-5/17 for math. The Parent Learning Series is going fine. The committee is looking for ways to increase attendance and considering surveying parents to see what they would like to learn. The committee also spoke about the Brookside Cafeteria Project including seating, gaming areas and outdoor space. The students are choosing the paint colors, carpeting, and furniture colors. 2023-2024 Staffing was discussed as well including new hires, vacancies, leaves and returning teachers.

TECHNOLOGY

Mr. Verbel reported the committee did not meet, no report.

NEGOTIATIONS

Mr. Fliegel indicated the committee met with Association representatives and made minor wording tweaks and signed the Memorandum of Agreement. There is one more step before the AEA can vote, then the Board will vote for the July 1 contract.

MINUTES:

On motion by Mrs. Capano and seconded by Mrs. Rosner, and unanimously carried by roll call vote, the Board approved the following resolution:

Mrs. Capano	YES
Mrs. Gundersen	YES
Mrs. Rosner	YES
Mr. Verbel	YES
Mr. Fliegel	ABSTAIN TO ALL

BE IT RESOLVED, to approve the minutes of the following meetings:

April 12, 2023	Regular Session
April 12, 2023	Executive Session
April 13, 2023	Strategic Planning

PERSONNEL

On motion by Mrs. Rosner and seconded by Mrs. Capano and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Allison Inga as Social Worker for the Allendale School District at a salary of \$66,610, Column B, Step 3, on the Teacher's Salary Guide (pending contract negotiations), effective September 1, 2023.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Allendale Education Association (Tenured and Non-tenured Teachers, CST Staff, Tenured and Non-Tenured Secretaries and Non-tenured Custodians) Contract Continuation for the 2023-2024 school year; and

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent, should a contract settlement not have been reached, to approve issuance of contract letters to staff members informing them of their current 2022-2023 column/step/longevity, to be adjusted pending contract settlement.

3. BE IT REOLVED, upon recommendation of the Superintendent, to approve Katherine Stripeikis for additional transition training May 2nd, May 4th, and May 10th, at a per diem rate of \$95.00 per day.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret the April 20, 2023 notice of retirement received from Monica Monks, Academic Support Teacher at Hillside School, effective June 30, 2023.

Mrs. Gundersen commented Mrs. Monks made such an impact on students and the District is sorry to see her leave.

5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Samantha Anzano to the position of Physical Education Teacher for the Allendale School District at a salary of \$71,890, Column B, Step 9, on the Teacher's Salary Guide (pending contract negotiations), effective September 1, 2023.
6. BE IT RESOLVED, upon recommendation of the Superintendent, that the 2023-2024 Employment Agreement between Ms. Maria Goodwill Engeleit, Business Administrator/Board Secretary and the Board of Education of the Borough of Allendale be approved for submission to the Interim County Superintendent for review and approval, as per Personnel Attachment I; and

BE IT FURTHER RESOLVED, to forward a copy of the fully executed document to the Interim Executive County Superintendent.

7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Karla Idunate to the position of Spanish Teacher for the Allendale School District at a salary of \$73,115, Column A, Step 13, on the Teacher's Salary Guide (pending contract negotiations), effective September 1, 2023.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the request received from Employee #4644, F/T Custodian, for paternity leave effective April 24, 2023, with an anticipated return date of July 10, 2023.

9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2022-2023 school year:

Madison O'Brien	Substitute Teacher
Mary Catherine Gallagher	Substitute Teacher

10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve with congratulations the Black Seal Certification stipend of \$500 to Thomas Bailey effective May 1, 2023.
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the re-employment of non-tenured administrative staff for the 2023-2024 year. Salary, terms and conditions to be negotiated and approved at a later date, as per Personnel Attachment II.
12. BE IT RESOLVED, upon recommendation of the Superintendent, to accept the April 28, 2023 notice of resignation received from Rebecca Matasker, 1st Grade Teacher at Hillside School, effective June 30, 2023.
13. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Patricia Bonan to the position of 1st Grade Teacher, at Hillside School, for the 2023-2024 school year, at a salary of \$75,240, Column A, Step 14, on the Teacher's Salary Guide {pending contract negotiations and receipt of criminal background check}.
14. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members for employment in the 2023 Allendale Summer Academy ELA and Math Programs. They will be paid at the \$40/hour Curriculum Rate:

Tracy Lewis	Kelsey Snedeker	Morgan Blanco-Rivas
Katelyn Sanchez	Jessica Palmeri	Emily Lamond
Wendy Nadel	Jessica Parciasepe	Jennifer Jacobsen
Laurie Rosskamp-Maimone	Maureen Dell'Aglio	
Kim O'Brien (Sub)	Melinda Mason (Sub)	

15. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Luke Zottoli for the Morning Academic Support, for Grades 6 through 8, from May to June 2023 {38 sessions}, at a stipend rate of \$1958.00.

EDUCATION

On motion by Mrs. Capano and seconded by Mrs. Rosner, and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

Grade Level	Destination	Date(s) of Trip	Cost Per Student	Curricular Goals
5	Crestwood Lake, Allendale NJ	June 7, 2023	~0~	<i>Culmination of LEAD Program</i>
5	Torch Run, Allendale NJ	June 9, 2023	~0~	<i>LEAD Activity for Allendale Police</i>
7 & 8	New Jersey State Bar Foundation	May 8, 2023	~0~	<i>Students will present their Law Adventure case before a real judge and audience of peers from other NJ Schools</i>

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the additional following Summer Curriculum Work at the rate of \$40/hour, total \$1040.00, as follows:

Subject/Grade	Projects and Outcome	Teachers	Number Of People Involved	Hours Per Participant	Total Hours
K-8	New Teacher Orientation	L. Heitman D. Walter	2	10	20

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Agreement for Independent Course Study, Honors Math Analysis, for S.D. at Northern Highlands Regional High School for the 2023-2024 school year, as per Education Attachment I.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for 2 x 30 minute/week small group Occupational Therapy Services, per his recent evaluation, for Student #X000515, as recommended by the 504 Team.
5. BE IT RESOLVED, to approve the following District 2023 Summer Programs:

2023 Allendale Summer Academy

July 5th (Tuesday) thru July 27th, 2023

Location: Hillside School, 89 Hillside Avenue, Allendale, NJ 07401

KinderAcademy {For Students entering Kindergarten in Sept. 2023} ~ 8:00-10:00A

Elementary Literacy Academy {For Students entering Grades 1-5 in Sept. 2023} ~ 8:00-9:30A

Elementary Math Academy {For Students entering Grades 1-5 in Sept. 2023} ~ 9:30-11:00A

ESL Academy {For Students Participating in ESL} ~ 8:00-11:00A

6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decision for the following case:

HIB Case #247143_BS_04212023 April 2023 Not HIB

SPECIAL EDUCATION

On motion by Mr. Verbel and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #002322, as recommended by the Child Study Team.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000401, as recommended by the Child Study Team.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000312, as recommended by the Child Study Team.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide a Physical Therapy evaluation, for Student #000401, as recommended by the Child Study Team.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment for a Developmental Pediatric Evaluation and report for Student #002202 not to exceed \$700.00, as recommended by the Child Study Team.
6. BE IT RESOLVED, to approve a contract with Region V Council for Special Education, effective July 1, 2023, to conduct educational evaluations (including testing, classroom observations, and written reports) as part of a Child Study Team Evaluation, for initial evaluations and reevaluations as needed, at the rate of \$500/evaluation (additional 7% Out-of-Region Fee) and additional costs for the evaluator to participate in Eligibility/Annual Review Meetings, per the attached Special Education Attachment I, for the 2023-2024 school year.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region I for participation in the 2022-2023 Interregional Professional Development for Special Education Directors in the amount of \$81.94.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the establishment of a Full Day Special Education Preschool Disabilities Program, effective at the beginning of the 2023-2024 school year.
9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide an Occupational Therapy evaluation, for Student #001002, as recommended by the Child Study Team.
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide a Physical Therapy evaluation, for Student #001002, as recommended by Child Study Team.
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide Occupational Therapy services 3 X 30 minute/week individual sessions, for Student #000720, as recommended by the Child Study Team.

12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide Physical Therapy services for 2 X 30 minute/week individual sessions, for Student #000720, as recommended by the Child Study Team.

BUSINESS OFFICE/FINANCE

On motion by Mrs. Rosner and seconded by Mrs. Capano, and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED, to approve the Bills List dated May 3, 2023, in the amount of \$186,811.32 as per Business Attachment I.
2. BE IT RESOLVED, to approve the Food Services Bill List dated May 3, 2023 in the amount of \$26,498.59, as per Business Attachment IA.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee's current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

Name	Conference Title	Place	Date of Trip	Total Estimated Expenses*
J. Lyons	Ethics for Education Professionals	Online Virtual Course	To be Completed by 5/30/23	\$39.00
H. Fisher	NJASBO School Employee Leave in New Jersey	Online Virtual Course	5/9/23	\$25.00
K. Natalino	NJASBO School Employee Leave in New Jersey	Online Virtual Course	5/9/23	\$25.00
M. Tirrito	NJASBO School Employee Leave in New Jersey	Online Virtual Course	5/9/23	\$25.00
M. Barcadepone	41 st Annual NJASA/NJAPSA Spring Leadership Conference	Atlantic City, NJ	5/17/23-5/19/23	\$200.00 {includes registration/hotel}
M. Barcadepone	NJASA ~ Admin Training Program	Online Virtual Course	6/1/23	\$395.00
B. Valenti C. Sander	Tools of the Mind: Year 2 {Workshop Training}	~ Virtual ~	2023-2024 School Year	\$2,500.00

*Does not include mileage and sustenance as they are contractual

4. BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the 2023-2024 School Budget as follows:

General Current Expenses (Funds 11)	\$20,438,013
Capital Outlay (Fund 12)	\$1,896,293
TOTAL GENERAL FUND	\$22,334,306
Special Revenue (Fund 20)	192,856
Debt Service (Fund40)	355,175
TOTAL EXPENDITURES/APPROPRIATIONS	\$22,882,337

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, in accordance with 18A:7F-38, the use of the automatic enrollment adjustment in the amount of \$526,230; the use of the Maintenance Reserve, in the amount of, \$125,000; and the use of Capital Reserve, in the amount of \$1,800,000, and the use of Emergency Reserve in the amount of \$85,000.

WHEREAS, 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$14,650, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2022-2023 maximum travel budget of \$19,750, with an amount spent as of February 28, 2022 of \$5,609; now

BE IT FINALLY RESOLVED that the GENERAL FUND tax levy of \$17,633,200 and DEBT SERVICE tax levy of \$234,411 be approved to support the 2023-2024 school year budget.

5. BE IT RESOLVED, to approve the 2023-2024 tuition rates, for received students in regular education and special education programs, as follows:

Integrated Preschool Program	\$ 4,000
Kindergarten	\$18,234
Grades 1-5	\$19,533
Grades 6-8	\$22,497
Hilltop	\$46,678
LLD Class	\$57,497

6. WHEREAS, New Jersey School Boards Association has awarded contract #E-8801- NJSBA-ACES-CPS for the purchase of K-12 Classroom Products and Services, with SHI a vendor under this contract, and

WHEREAS, the District requested a quote for the purchase of new Chromebooks and associated service agreements from SHI, and

WHEREAS, the Allendale Board of Education is a member of the NJSBA and is authorized to make purchases from contracts awarded by the NJSBA pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Allendale Board of Education hereby authorizes the purchase new

Lenovo 500E Chromebooks and associated service agreements, via the NJSBA contract, #E-8801-NJSBA-ACES-CPS in the amount of \$77805.00, in excess of the bid limit.

7. WHEREAS, Omnia Partners, an intergovernmental cooperative purchasing organization has awarded contract #R191818 for the purchase of K-12 Classroom Furniture, Installation and Related Services with VS America, a vendor under this contract, and

WHEREAS, the District requested a quote for the purchase and installation of new cabinetry for Hillside School classrooms, and

WHEREAS, the Allendale Board of Education is a member of the Omnia Partners and is authorized to make purchases from contracts awarded by the Omnia Partners pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Allendale Board of Education hereby authorizes the purchase and installation of cabinetry at Hillside School under contract, #R191818 in the amount of \$221,285.82 for, in excess of the bid limit.

8. WHEREAS, The Education Services Commission of NJ, a cooperative purchasing association, has awarded ESCNJ 20/21-03 for the job order general repair and maintenance under this contract to Gordian and Murray Paving and Concrete;

WHEREAS, the District requested a quote for the demolition of existing Hillside classroom closets and preparation of the space for new cabinetry, and;

WHEREAS, the Allendale Board of Education is a member of the ESCNJ and is authorized to make purchases from contracts awarded by the ESCNJ pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Allendale Board of Education hereby contracting with Murray Paving and Concrete through Gordian, contract, ESCNJ 20/21-03 in the amount of \$73,809.08, in excess of the bid limit.

BUILDINGS & GROUNDS

On motion by Mrs. Rosner and seconded by Mr. Verbel, and unanimously carried by roll call vote, the Board approved the following resolutions:

1. BE IT RESOLVED to approve use of Hillside's All-Purpose Room by the Allendale PTO for its Staff Appreciation Luncheon, May 10th and May 11th.
2. BE IT RESOLVED to approve use of Brookside's Cafeteria Annex by the Allendale PTO for its Staff Appreciation Breakfast and Luncheon, May 3rd and May 4th.
3. BE IT RESOLVED to approve use of the Hillside Cafeteria by the Holiday Observers for a July 4th preparation meeting on May 3rd.

MEETING OPEN TO THE PUBLIC

Mrs. Gundersen informed the public of Bylaw 0167 procedures regarding the Open to the Public portion of the meeting. Bylaws are available for review on the District's website.

No comments or questions.

Meeting closed to the public for comments/questions on Non-Agenda Items.

OLD BUSINESS

NEW BUSINESS

On motion by Mrs. Capano and seconded by Mrs. Rosner and unanimously carried by roll call vote, the Board approved the following resolution:

BE IT RESOLVED, upon recommendation of the Superintendent, to approve the first reading and adoption of the Policies and Regulations listed below. Due to time constraints, a second reading has been suspended.

Policy 5511 Dress Code

EXECUTIVE SESSION

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

ADJOURNMENT

On motion by Mrs. Rosner and seconded by Mrs. Capano and unanimously carried by voice vote, the Board adjourned the meeting at 8:20 pm.

Respectfully submitted,

Maria Engeleit
Business Administrator/Board Secretary