

**REGULAR SESSION  
ALLENDALE BOARD OF EDUCATION  
Wednesday, May 3, 2023**

**CALL TO ORDER**

**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT**

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification.

**ROLL CALL**

**MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

**BOARD PRESIDENT'S COMMENTS**

**SUPERINTENDENT'S REPORT**

Student Council Presenting on Dress Code

**COMMITTEE REPORTS**

Buildings & Grounds

Policy

Finance

Education

Technology

Negotiations

**MINUTES:**

BE IT RESOLVED, to approve the minutes of the following meeting:

April 12, 2023	Regular Session
April 12, 2023	Executive Session
April 13, 2023	Strategic Planning

## **PERSONNEL**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Allison Inga as Social Worker for the Allendale School District at a salary of \$66,610, Column B, Step 3, on the Teacher's Salary Guide (pending contract negotiations), effective September 1, 2023.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Allendale Education Association (Tenured and Non-tenured Teachers, CST Staff, Tenured and Non-Tenured Secretaries and Non-tenured Custodians) Contract Continuation for the 2023-2024 school year; and

BE IT FURTHER RESOLVED, upon recommendation of the Superintendent, should a contract settlement not have been reached, to approve issuance of contract letters to staff members informing them of their current 2022-2023 column/step/longevity, to be adjusted pending contract settlement.

3. BE IT REOLVED, upon recommendation of the Superintendent, to approve Katherine Stripeikis for additional transition training May 2<sup>nd</sup>, May 4<sup>th</sup>, and May 10<sup>th</sup>, at a per diem rate of \$95.00 per day.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret the April 20, 2023 notice of retirement received from Monica Monks, Academic Support Teacher at Hillside School, effective June 30, 2023.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Samantha Anzano to the position of Physical Education Teacher for the Allendale School District at a salary of \$71,890, Column B, Step 9, on the Teacher's Salary Guide (pending contract negotiations), effective September 1, 2023.
6. BE IT RESOLVED, upon recommendation of the Superintendent, that the 2023-2024 Employment Agreement between Ms. Maria Goodwill Engeleit, Business Administrator/Board Secretary and the Board of Education of the Borough of Allendale be approved for submission to the Interim County Superintendent for review and approval, as per Personnel Attachment I; and

BE IT FURTHER RESOLVED, to forward a copy of the fully executed document to the Interim Executive County Superintendent.

7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Karla Idunate to the position of Spanish Teacher for the Allendale School District at a salary of \$73,115, Column A, Step 13, on the Teacher's Salary Guide (pending contract negotiations), effective September 1, 2023.

8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the request received from Employee #4644, F/T Custodian, for paternity leave effective April 24, 2023, with an anticipated return date of July 10, 2023.
9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitutes for the 2022-2023 school year:

Madison O'Brien	Substitute Teacher
Mary Catherine Gallagher	Substitute Teacher

10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve with congratulations the Black Seal Certification stipend of \$500 to Thomas Bailey effective May 1, 2023.
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the re-employment of non-tenured administrative staff for the 2023-2024 year. Salary, terms and conditions to be negotiated and approved at a later date, as per Personnel Attachment II.
12. BE IT RESOLVED, upon recommendation of the Superintendent, to accept the April 28, 2023 notice of resignation received from Rebecca Matasker, 1<sup>st</sup> Grade Teacher at Hillside School, effective June 30, 2023.
13. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Patricia Bonan to the position of 1<sup>st</sup> Grade Teacher, at Hillside School, for the 2023-2024 school year, at a salary of \$75,240, Column A, Step 14, on the Teacher's Salary Guide {pending contract negotiations and receipt of criminal background check}.
14. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following staff members for employment in the 2023 Allendale Summer Academy ELA and Math Programs. They will be paid at the \$40/hour Curriculum Rate:

Tracy Lewis	Kelsey Snedeker	Morgan Blanco-Rivas
Katelyn Sanchez	Jessica Palmeri	Emily Lamond
Wendy Nadel	Jessica Parciasepe	Jennifer Jacobsen
Laurie Rosskamp-Maimone	Maureen Dell'Aglio	
Kim O'Brien (Sub)	Melinda Mason (Sub)	

15. BE IT RESOLVED, upon recommendation of the Superintendent, to approve Luke Zottoli for the Morning Academic Support, for Grades 6 through 8, from May to June 2023 {38 sessions}, at a stipend rate of \$1958.00.

**EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

<b>Grade Level</b>	<b>Destination</b>	<b>Date(s) of Trip</b>	<b>Cost Per Student</b>	<b>Curricular Goals</b>
5	Crestwood Lake, Allendale NJ	June 7, 2023	~0~	<i>Culmination of LEAD Program</i>
5	Torch Run, Allendale NJ	June 9, 2023	~0~	<i>LEAD Activity for Allendale Police</i>
7 & 8	New Jersey State Bar Foundation	May 8, 2023	~0~	<i>Students will present their Law Adventure case before a real judge and audience of peers from other NJ Schools</i>

2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the additional following Summer Curriculum Work at the rate of \$40/hour, total \$1040.00, as follows:

<b>Subject/Grade</b>	<b>Projects and Outcome</b>	<b>Teachers</b>	<b>Number Of People Involved</b>	<b>Hours Per Participant</b>	<b>Total Hours</b>
K-8	New Teacher Orientation	L. Heitman D. Walter	2	10	20

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the Agreement for Independent Course Study, Honors Math Analysis, for S.D. at Northern Highlands Regional High School for the 2023-2024 school year, as per Education Attachment I.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services for 2 x 30 minute/week small group Occupational Therapy Services, per his recent evaluation, for Student #X000515, as recommended by the 504 Team.
5. BE IT RESOLVED, to approve the following District 2023 Summer Programs:

**2023 Allendale Summer Academy**

July 5<sup>th</sup> (Tuesday) thru July 27<sup>th</sup>, 2023

Location: Hillside School, 89 Hillside Avenue, Allendale, NJ 07401

**KinderAcademy** {For Students entering Kindergarten in Sept. 2023} ~ 8:00-10:00A

**Elementary Literacy Academy** {For Students entering Grades 1-5 in Sept. 2023} ~ 8:00-9:30A

**Elementary Math Academy** {For Students entering Grades 1-5 in Sept. 2023} ~ 9:30-11:00A

**ESL Academy** {For Students Participating in ESL} ~ 8:00-11:00A

## **SPECIAL EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #002322, as recommended by the Child Study Team.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000401, as recommended by the Child Study Team.
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide a Occupational Therapy evaluation, for Student #000312, as recommended by the Child Study Team.
4. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide a Physical Therapy evaluation, for Student #000401, as recommended by the Child Study Team.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment for a Developmental Pediatric Evaluation and report for Student #002202 not to exceed \$700.00, as recommended by the Child Study Team.
6. BE IT RESOLVED, to approve a contract with Region V Council for Special Education, effective July 1, 2023, to conduct educational evaluations (including testing, classroom observations, and written reports) as part of a Child Study Team Evaluation, for initial evaluations and reevaluations as needed, at the rate of \$500/evaluation (additional 7% Out-of-Region Fee) and additional costs for the evaluator to participate in Eligibility/Annual Review Meetings, per the attached Special Education Attachment I, for the 2023-2024 school year.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Region I for participation in the 2022-2023 Interregional Professional Development for Special Education Directors in the amount of \$81.94.
8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the establishment of a Full Day Special Education Preschool Disabilities Program, effective at the beginning of the 2023-2024 school year.
9. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide an Occupational Therapy evaluation, for Student #001002, as recommended by the Child Study Team.
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide a Physical Therapy evaluation, for Student #001002, as recommended by Child Study Team.

11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to School Based Therapy Services to provide Occupational Therapy services 3 X 30 minute/week individual sessions, for Student #000720, as recommended by the Child Study Team.
  
12. BE IT RESOLVED, upon recommendation of the Superintendent, to approve payment to Rickard Rehabilitation Services to provide Physical Therapy services for 2 X 30 minute/week individual sessions, for Student #000720, as recommended by the Child Study Team.

**BUSINESS OFFICE/FINANCE**

1. BE IT RESOLVED, to approve the Bills List dated May 3, 2023, in the amount of \$186,811.32 as per Business Attachment I.
  
2. BE IT RESOLVED, to approve the Food Services Bill List dated May 3, 2023 in the amount of \$26,498.59, as per Business Attachment IA.
  
3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
J. Lyons	Ethics for Education Professionals	Online Virtual Course	To be Completed by 5/30/23	\$39.00
H. Fisher	NJASBO School Employee Leave in New Jersey	Online Virtual Course	5/9/23	\$25.00
K. Natalino	NJASBO School Employee Leave in New Jersey	Online Virtual Course	5/9/23	\$25.00
M. Tirrito	NJASBO School Employee Leave in New Jersey	Online Virtual Course	5/9/23	\$25.00
M. Barcadepone	41 <sup>st</sup> Annual NJASA/NJAPSA Spring Leadership Conference	Atlantic City, NJ	5/17/23-5/19/23	\$200.00 {includes registration/hotel}

M. Barcadepone	NJASA ~ Admin Training Program	Online Virtual Course	6/1/23	\$395.00
B. Valenti C. Sander	Tools of the Mind: Year 2 {Workshop Training}	~ Virtual ~	2023-2024 School Year	\$2,500.00

\*Does not include mileage and sustenance as they are contractual

4. BE IT RESOLVED, that the Allendale Board of Education, County of Bergen, approves the 2023-2024 School Budget as follows:

General Current Expenses (Funds 11)	\$20,438,013
Capital Outlay (Fund 12)	\$1,896,293

<b>TOTAL GENERAL FUND</b>	<b>\$22,334,306</b>
Special Revenue (Fund 20)	192,856
Debt Service (Fund40)	355,175
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<b>\$22,882,337</b>

BE IT FURTHER RESOLVED that this budget includes in its General Fund revenues, in accordance with 18A:7F-38, the use of the automatic enrollment adjustment in the amount of \$526,230; the use of the Maintenance Reserve, in the amount of, \$125,000; and the use of Capital Reserve, in the amount of \$1,800,000, and the use of Emergency Reserve in the amount of \$85,000.

WHEREAS, 6A:23A-7.3 provides that the Board of Education shall establish in its annual school budget a maximum travel expenditure; an amount that may be allotted for such, which is \$14,650, and

BE IT FURTHER RESOLVED the Allendale Board of Education established a 2022-2023 maximum travel budget of \$19,750, with an amount spent as of February 28, 2022 of \$5,609; now

BE IT FINALLY RESOLVED that the GENERAL FUND tax levy of \$17,633,200 and DEBT SERVICE tax levy of \$234,411 be approved to support the 2023-2024 school year budget.

5. BE IT RESOLVED, to approve the 2023-2024 tuition rates, for received students in regular education and special education programs, as follows:

Integrated Preschool Program	\$ 4,000
Kindergarten	\$18,234
Grades 1-5	\$19,533
Grades 6-8	\$22,497
Hilltop	\$46,678
LLD Class	\$57,497

6. WHEREAS, New Jersey School Boards Association has awarded contract #E-8801-NJSBA-ACES-CPS for the purchase of K-12 Classroom Products and Services, with SHI a vendor under this contract, and

WHEREAS, the District requested a quote for the purchase of new Chromebooks and associated service agreements from SHI, and

WHEREAS, the Allendale Board of Education is a member of the NJSBA and is authorized to make purchases from contracts awarded by the NJSBA pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Allendale Board of Education hereby authorizes the purchase new Lenovo 500E Chromebooks and associated service agreements, via the NJSBA contract, #E-8801-NJSBA-ACES-CPS in the amount of \$77805.00, in excess of the bid limit.

7. WHEREAS, Omnia Partners, an intergovernmental cooperative purchasing organization has awarded contract #R191818 for the purchase of K-12 Classroom Furniture, Installation and Related Services with VS America, a vendor under this contract, and

WHEREAS, the District requested a quote for the purchase and installation of new cabinetry for Hillside School classrooms, and

WHEREAS, the Allendale Board of Education is a member of the Omnia Partners and is authorized to make purchases from contracts awarded by the Omnia Partners pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Allendale Board of Education hereby authorizes the purchase and installation of cabinetry at Hillside School under contract, #R191818 in the amount of \$221,285.82 for, in excess of the bid limit.

8. WHEREAS, The Education Services Commission of NJ, a cooperative purchasing association, has awarded ESCNJ 20/21-03 for the job order general repair and maintenance under this contract to Gordian and Murray Paving and Concrete;

WHEREAS, the District requested a quote for the demolition of existing Hillside classroom closets and preparation of the space for new cabinetry, and;

WHEREAS, the Allendale Board of Education is a member of the ESCNJ and is authorized to make purchases from contracts awarded by the ESCNJ pursuant to N.J.A.C. 5:34-7.1 et. Seq.;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent, the Allendale Board of Education hereby contracting with Murray Paving and Concrete through Gordian, contract, ESCNJ 20/21-03 in the amount of \$73,809.08, in excess of the bid limit.



## **BUILDINGS & GROUNDS**

1. BE IT RESOLVED to approve use of Hillside's All-Purpose Room by the Allendale PTO for its Staff Appreciation Luncheon, May 10<sup>th</sup> and May 11<sup>th</sup>.
2. BE IT RESOLVED to approve use of Brookside's Cafeteria Annex by the Allendale PTO for its Staff Appreciation Breakfast and Luncheon, May 3<sup>rd</sup> and May 4<sup>th</sup>.
3. BE IT RESOLVED to approve use of the Hillside Cafeteria by the Holiday Observers for a July 4<sup>th</sup> preparation meeting on May 3<sup>rd</sup>.

## **MEETING OPEN TO THE PUBLIC**

Board President will inform the public of Bylaw 0167 procedures.

## **OLD BUSINESS**

## **NEW BUSINESS**

## **MISCELLANEOUS**

## **CORRESPONDENCE**

## **EXECUTIVE SESSION**

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

## **ADJOURNMENT**