

**REGULAR SESSION  
ALLENDALE BOARD OF EDUCATION  
Wednesday, April 12, 2023**

**CALL TO ORDER**

**7:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**OPEN PUBLIC MEETINGS ACT**

The public has been duly informed of this meeting in accordance with Chapter 231 of the Public Laws of 1975 by posting at least 48 hours' prior notice on the District website, bulletin boards in Brookside School and Hillside School and by like 48 hours' prior notice to the Borough Clerk, the designated newspapers, and interested parties requesting such notification.

**ROLL CALL**

**MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

**BOARD PRESIDENT'S COMMENTS**

**SUPERINTENDENT'S REPORT**

**COMMITTEE REPORTS**

Buildings & Grounds  
Policy  
Finance  
Education  
Technology  
Negotiations

**MINUTES:**

BE IT RESOLVED, to approve the minutes of the following meeting:

March 15, 2023	Regular Session
March 15, 2023	Executive Session

## **PERSONNEL**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to accept with regret the March 16, 2023 notice of resignation received from Carrie Rooney, 3<sup>rd</sup> Grade Teacher at Hillside School, effective June 30, 2023.
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mrs. Katherine Stripeikis as Secretary to the Principal at Hillside School, at a salary of \$52,299, Step 4 on the Secretarial Salary Guide {pending contract negotiations}, effective July 1, 2023.

AND, BE IT FURTHER RESOLVED, upon recommendation of the Superintendent, to approve Mrs. Stripeikis to begin a three (3) day transition training on or about June 1, 2023, at a per diem rate of \$95.00 per day.

3. BE IT RESOLVED, upon recommendation of the Superintendent to approve the March 20<sup>th</sup>, 2023 request from Employee #4561, for a maternity leave of absence effective on or about September 5, 2023; Employee #4561 anticipates returning to the District on September 1, 2024. It is her intent to utilize a total of 32 sick days. This leave shall be in accordance with the NJ Family Leave Act and the Federal Family and Medical Leave Act.
4. BE IT RESOLVED, upon recommendation of the Superintendent to approve the March 29, 2023 request from Employee #4498, for a maternity leave of absence effective on or about September 1, 2023; Employee #4498 anticipates returning to the District on January 29, 2024. This leave shall be in accordance with the NJ Family Leave Act and the Federal Family and Medical Leave Act.
5. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Mr. Matthew Buckley to the position of 3<sup>rd</sup> Grade Teacher, at Hillside School, for the 2023-2024 school year, at a salary of \$68,620, Column B, Step 6, on the Teacher's Salary Guide {pending contract negotiations and receipt of certification and criminal background check}.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Patricia Bonan to the position of 1<sup>st</sup> Grade Teacher, at Hillside School, for the 2023-2024 school year, at a salary of \$71,315, Column A, Step 10, on the Teacher's Salary Guide {pending contract negotiations and receipt of criminal background check}.
7. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Jacqueline Ginsberg as a Full-Time Special Education Aide in the Allendale School District the 2022-2023 school year at a salary of \$31,110, Step 9 on the Salary Guide for Full-Time Special Education Aides {pending receipt of criminal background check} starting on or about May 1, 2023.

8. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the appointment of Ms. Alexandra Minicone to the position of 4<sup>th</sup> Grade Teacher, at Brookside School, for the 2023-2024 school year, at a salary of \$71,890, Column B, Step 9, on the Teacher's Salary Guide {pending contract negotiations and receipt of criminal background check}.
9. BE IT RESOLVED, upon recommendation of the Superintendent, to accept the March 21, 2023 notice of resignation received from Ellen Marie Golabek, ABA Paraprofessional, effective April 21, 2023.
10. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised appointments for the 2022-2023 stipend positions; payment will be in accordance with the rates as shown, as per Personnel Attachment I.
11. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following substitute for the 2022-2023 school year:

Colleen Brennan                      {Playground Aide}

**EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the HIB decision for the following case:
  - HIB Case #245798\_BS\_03242023                      March 2023
  - HIB Case #245103\_HS\_03162023                      March 2023
  - HIB Case #244995\_BS\_03152023                      March 2023
2. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the following field trips:

<b>Grade Level</b>	<b>Destination</b>	<b>Date(s) of Trip</b>	<b>Cost Per Student</b>	<b>Curricular Goals</b>
4	Liberty Science Center	04/27/2023	\$44.00	<i>Students will explore several exhibits and attend an interactive planetarium show that aligns with Science unit.</i>
7 & 8	NJ State Bar Foundation	05/08/2023	~ 0 ~	<i>Students will present their Law Adventure original 2023 case before a real Judge and an audience of peers from other NJ Schools.</i>

3. BE IT RESOLVED, upon recommendation of the Superintendent, to approve the revised 2022-2023 school year calendar, as per Education Attachment I.

**SPECIAL EDUCATION**

1. BE IT RESOLVED, upon recommendation of the Superintendent, to approve reimbursement to Carlea Dries for an observation visit of out of district student #001118 at Maple Hall Academy (3111 N Lee Hwy, Lexington, VA 24450) including 3 nights hotel (approximately \$269/night), mileage (approximately 1,000 miles round trip @ \$0.47/mile), & meals, at a cost not to exceed \$1,800.00.

**BUSINESS OFFICE/FINANCE**

1. BE IT RESOLVED, to approve the Bills List dated April 12, 2023, in the amount of \$861,660.83 as per Business Attachment I.
2. BE IT RESOLVED, to approve the Food Services Bill List dated April 12, 2023 in the amount of \$45,979.76, as per Business Attachment IA.
3. BE IT RESOLVED, to approve the Reports of the Treasurer for the month of March 2023, as per Business Attachment II.
4. BE IT RESOLVED to approve the Reports of the Secretary to the Board of Education for the month of March 2023, as per Business Attachment III.
5. BE IT RESOLVED, to approve the budgetary transfers for the month of March 2023, as per Business Attachment IV.
6. BE IT RESOLVED, upon recommendation of the Superintendent, to approve unavoidable travel and costs as related in this resolution which are educationally necessary and fiscally prudent and are related to and within the scope of the employee’s current responsibilities and promotes the delivery of instruction or furthers the efficient operation of the school district. The reimbursements listed in this resolution are in compliance with state travel reimbursement guidelines as established by the Department of the Treasury and Board of Education policy in accordance with N.J.A.C. 6A:23B-1.1 et. seq. for the following seminars/workshops:

<b>Name</b>	<b>Conference Title</b>	<b>Place</b>	<b>Date of Trip</b>	<b>Total Estimated Expenses*</b>
M. Engeleit	NJ Assn. of School Business Officials (NJASBO) 61st Annual	Ocean Casino Resort, Atlantic City, NJ	June 6-9 2023	\$550.00 +hotel

	Conference			
M. Engeleit H. Fisher K. Natalino M. Esposito M. Tirrito P. Gomez	Systems 3000 Open House	615 Hope Road, Eatontown, NJ	April 26, 2023	Mileage only
P. Gomez	Realtime User Experience 2023	138 New Pehle Ave Saddle Brook, NJ	June 7, 2023	Mileage Only
T. DeMarco	2023 ESCNJ Vendor Expo	NJ Convention and Expo Center Edison NJ	May 24, 2023	Mileage Only
J. Goodell  *	NJASA/NJAPSA Spring Leadership Conference	Caesars, Atlantic City, NJ	May 17-19, 2023	\$550 NJAPSA Conference; \$240/2 nights hotel fee \$790 Total

Does not include mileage and sustenance as they are contractual

9. BE IT RESOLVED, to approve the submission to the Department of Education for reimbursement of emergent and capital maintenance expenditures incurred during FY22 to support the return to school of all students in the amount of \$40,043.

### **BUILDINGS & GROUNDS**

1. BE IT RESOLVED to retroactively approve use of Hillside’s Band room and All-Purpose room by ALEOOP for its After School Enrichment program, April 10 to June 5, 2023.
2. BE IT RESOLVED to approve use of the Brookside Gym by Hoop Heaven for their basketball program Wednesdays April 12, 2023 to May 31st, 2023.
3. BE IT RESOLVED to approve use of Brookside Auditorium by Holiday Observers for its inclement weather backup for Memorial Day Ceremony May 29, 2023.
4. BE IT RESOLVED to approve the Cancellation Policy for Facilities Use to be added to the Application for Facilities Use.
5. BE IT RESOLVED to approve Change Order #1 to the contract with TSUJ Corporation with respect to the New Feeder Installation from MDP2 to the Print Room Electrical Panel for \$9,130.57 per Building and Grounds Attachment I

**MEETING OPEN TO THE PUBLIC**

Board President will inform the public of Bylaw 0167 procedures.

**OLD BUSINESS**

**NEW BUSINESS**

**MISCELLANEOUS**

**CORRESPONDENCE**

**EXECUTIVE SESSION**

The Board will entertain a motion to adjourn the open meeting and go into Executive Session to discuss personnel matters and negotiations. No action will be taken. The topics to be discussed are within the exemptions, which are permitted to be discussed and acted upon in private session, pursuant to P.L. 1975, Chapter 231. The Board will disclose the information as soon thereafter as possible once the reasons for nondisclosure no longer exist.

**ADJOURNMENT**